



Renton Regional Fire Authority

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Renton, WA 98055

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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, August 10, 2026

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Cook called the regular meeting to order at 10:01 a.m.

ROLL CALL

Governance Board Members Present:

Sean Cook, Chair (Fire District 25)

Ed Prince, Vice Chair (City of Renton)

Andy Adolfson (Fire District 25)

Ryan McIrvine (City of Renton)

Steve Parsons (Fire District 40)

Linda Sartnurak (Fire District 40)

Governance Board Members Not in Attendance:

Ruth Pérez (City of Renton)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Deputy Chief Ryan Simonds, Facilities Technician Don Highley, and Board Secretary Samantha Vergara

Public Present Online:

Michael Miller

A **MOTION** was made by Board Member Sartnurak and **SECONDED** by Board Member Adolfson to excuse the absent board member. **MOTION CARRIED (6-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Capital Facilities Plan and Rate Study

CAO Babich gave a high-level summary of both the CFP and Rate Study, which were shared in detail during the July committee meetings. CAO Babich noted the one major change from last year's rate study is the law changed to impact fees being collected per square foot vs per residential unit or commercial property.

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PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Approval of minutes from the July 13, 2026, regular meeting and the approval of vouchers.

A **MOTION** was made by Board Member Sartnurak and **SECONDED** by Board Member McIrvine to approve the consent agenda for August 10, 2026. **MOTION CARRIED (6-0)**

SIGNING OF VOUCHERS

The governance board members signed the voucher approval letter for August 10, 2026.

BOARD COMMITTEE REPORTS

Board Member Adolfson, the Budget/Finance Committee Chair, noted the July 27, 2026, committee meeting took place and there was nothing to report.

Board Member Parsons, the Operations/Capital Committee Chair, noted the July 27, 2026, committee meeting took place and there was nothing to report.

CHIEF'S REPORT

Chief Heitman presented his report, which included welcoming RRFA's newest member, Anna DeSmith, in her role as Deputy Fire Marshal.

DIVISION REPORTS

EMS/Health & Safety

DC Alexander informed the board that Renton RFA received a \$25K grant for the Resilience Program, through L&I's Firefighter Injury and Illness Reduction (FIIRE) Program – a safety initiative for employers of professional firefighters.

Office of the Fire Marshal

Fire Marshal Barton presented the OFM monthly report.

Response Operations

DC Seaver presented the Response Operations monthly report.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Establish Public Hearing Dates for Property Tax Levy and FBC and Budget Calendar

Renton RFA proposes a special meeting on Oct. 26, 2026, in lieu of the committee meetings to hold a public hearing on the proposed levy and fire benefit charge. This meets the required deadlines for filing property tax levy and fire benefit charge information with King County.

A **MOTION** was made by Board Member Adolfson and **SECONDED** by Board Member Parsons to establish the dates and hold a special meeting as requested. **MOTION CARRIED (6-0)**

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Board Secretary Vergara inquired about the proposed meeting time, whether it will be held at 10:00 a.m. instead of the noted 11:00 a.m. Attending board members were asked if their schedules aligned for a 10:00 a.m. start and all confirmed yes.

Resolution 2026-02 Adopting the 2027 Capital Facilities Plan and Rate Study

Renton RFA is required by ILA agreement with the City of Renton to have a Capital Facilities Plan for the purpose of imposing impact fees on development within the city limits. In conjunction with this, a rate study was conducted to accurately align the rates for impact fees.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Parsons to approve Resolution 2026-02 to adopt the 2027 CFP and Rate Study as presented. **MOTION CARRIED (6-0)**

2027 Dental Plan Updates for Fire Districts #25 and #40

A request was made to amend the LEOFF I dental insurance plans to add orthodontic service during Trusted Plan Service Corp's open enrollment period occurring between October and November.

A **MOTION** was made by Board Member Parsons and **SECONDED** by Board Member McIrvine to approve the addition of orthodontia to the dental plan as presented. **MOTION CARRIED (5-0) with one member abstaining.**

GOOD OF THE ORDER

Board Member Parsons gave notice of his availability in the upcoming month and will be unable to attend the Sept. 14, 2026, regular governance board meeting or the Sept. 28, 2026, Operations/Capital committee meeting. Board Secretary Vergara gave notice to the board that she is unable to join the Aug. 24, 2026, committee meetings. CAO Babich will host instead.

EXECUTIVE SESSION

There was no executive session.

FUTURE MEETINGS

- Monday, August 24, 2026, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, August 24, 2026, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, September 14, 2026, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

Board Chair Cook adjourned the meeting at 10:26 a.m.



Sean Cook (Sep 15, 2026 12:01:34 PDT)

Sean Cook, Board Chair



Samantha Vergara (Sep 15, 2026 11:59:10 PDT)

Samantha Vergara, Board Secretary