



RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

10:00 A.M. – Monday, July 13, 2026

Fire Station #14, 1900 Lind Ave SW, Renton, WA 98057

Zoom Webinar: <https://us02web.zoom.us/j/81206829662>

Dial-in: (253) 215-8782 | Webinar ID: 812 0682 9662

- Call Meeting to Order
- Flag Salute
- Roll Call
- Agenda Modifications
- Announcements, Proclamations, and Presentations
 - Promotional Ceremony
 - Battalion Chief
 - Captain
 - Lieutenant
 - Announcement
 - 10-Year Anniversary Celebration of the Renton Regional Fire Authority, formed on July 1, 2016
- Public Comment

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person pursuant to the rules established under Section 8 of the bylaws.
- Consent Agenda
 - Approval of [Minutes from June 8, 2026](#), Regular Meeting
 - Approval of [Vouchers](#): AP Check Register 5/16/2026 – 6/15/2026
Payroll Checklist 5/1/2026 – 5/31/2026
- Signing of Vouchers
- Board Committee Reports
 - Budget & Finance Committee
 - Operations and Capital Committee

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- [Chief's Report](#)
- Division Reports
 - Administration (CAO Babich)
 - EMS/Health & Safety (Deputy Chief Alexander)
 - Office of the Fire Marshal (Fire Marshal Barton)
 - [OFM Monthly Report](#)
 - Support Services (Deputy Chief Simonds)
 - Response Operations (Deputy Chief Seaver)
 - Significant Events
 - 6/4/26 10500 Block, SE 166th St Shooting Incident
 - 6/5/26 743 Rainier Ave S Commercial Fire
 - 6/8/26 2600 Block, Park Ave N Residential Fire
 - 6/11/26 9600 Block, S 216th St Residential Fire
 - 6/11/26 709 S 3rd St Commercial Fire
 - 6/23/26 NE Sunset Blvd/Union Ave NE MVA w/Injuries
 - 6/23/26 720 Rainier Ave N MVA w/Fatality
 - 6/30/26 3000 Block, Whitworth Ave S Residential Fire
 - Training
 - Wildland Urban Interface: Multiple-Company Operations
 - Rope Rescue
 - All Officers Meeting
 - Public Outreach
 - Ride-Alongs
 - Engine Visits: Hazen High School, Meadow Crest Early Learning Center, Maywood Middle School, Northwood Middle School, Fairwood Market, Renton II KinderCare, Benson Hill Elementary, McKnight Middle School, Renton Home Program, Maplewood Heights Elementary, Maplewood Park, Renton Christian Center
 - Station Tours: ST 11, ST 13
 - Legacy Square Opening
 - Cooking Safety Program @ ST 14
 - [June Response Reports](#)
- Correspondence
- Unfinished Business
- New Business
 - [Re-Appointment of Civil Service Commissioner](#)
- Good of the Order

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- Executive Session
- Future Meetings:
 - Monday, July 27, 2026, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
 - Monday, July 27, 2026, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
 - Monday, August 10, 2026, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Adjournment



Renton Regional Fire Authority

18002 108th Ave SE

Renton, WA 98055

Office: (425) 276-9500

Fax: (425) 276-9592

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, June 8, 2026

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Vice Chair Prince called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

Ed Prince, Vice Chair (City of Renton)

Andy Adolfson (Fire District 25)

Ryan McIrvin (City of Renton)

Ruth Pérez (City of Renton)

Linda Sartnurak (Fire District 40)

Governance Board Members Not in Attendance:

Sean Cook, Chair (Fire District 25)

Steve Parsons (Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Deputy Chief Ryan Simonds, Fleet Manager Brice Callaway, Facilities Technician Don Highley, Captain Andrew Plumlee, Captain Chris Krystofiak, Lt. Dan Beggin, Board Secretary Samantha Vergara, and RFA Attorney Brian Snure

Public Present:

(Online) Kate Dunphy

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member Sartnurak to excuse the absent board members. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were none.

PUBLIC COMMENT

There was no public comment.

GOVERNANCE BOARD REGULAR MEETING MINUTES

June 8, 2026

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CONSENT AGENDA

Approval of minutes from the May 11, 2026, regular meeting and the approval of vouchers.

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member McIrvine to approve the consent agenda for May 11, 2026. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The governance board members signed the voucher approval letter for June 8, 2026.

BOARD COMMITTEE REPORTS

There were no committee reports.

CHIEF'S REPORT

Chief Heitman presented his report.

DIVISION REPORTS

After Fire Marshal Barton presented the Office of the Fire Marshal report, Board Member Pérez inquired about the recent fire incident at the Walmart store on June 5, 2026, specifically asking about the damage caused and when the store would reopen. FM Barton shared that the bulk of the damage was caused by heavy smoke lingering inside the building. Captain Krystofiak notified the board that Walmart was working to reopen by 5:00 pm on Sunday, two days after the incident.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

GOOD OF THE ORDER

Reminder of the location change for the July 13, 2026, regular board meeting to Station #14.

EXECUTIVE SESSION

There was no executive session.

FUTURE MEETINGS

- Monday, June 22, 2026, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, June 22, 2026, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, July 13, 2026, 10:00 a.m., Governance Board Regular Meeting, Fire Station #14 (1900 Lind Ave SW, Renton) / Video Conference

GOVERNANCE BOARD REGULAR MEETING MINUTES

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ADJOURNMENT

Board Vice Chair Prince adjourned the meeting at 10:18 a.m.

Sean Cook, Board Chair

Samantha Vergara, Board Secretary

VOUCHER APPROVAL FOR JULY 13, 2026 MEETING

AUDITING OFFICER CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Renton Regional Fire Authority, and that I am authorized to authenticate and certify said claim.

Auditing Officer: _____

Steven C. Heitman, Fire Chief

AUDIT COMMITTEE

The vouchers below have been reviewed and certified by individual departments and the RFA's Auditing Officer as required by RCW's 42.24.080 & 090, and a list of vouchers has been provided for review by the Finance Committee.

The undersigned members of the Finance Committee of the Renton Regional Fire Authority do hereby approve for payment accounts payable vouchers totaling \$1,480,265.34, payroll vouchers and direct deposits totaling \$1,739,334.20.

A/P VOUCHERS	Payment Date	Numbers	Amount
Virtual Pay	05/16/2026 - 06/15/2026	APA005897-APA005935	\$212,168.81
Checks	05/16/2026 - 06/15/2026	0-0	\$0.00
EFTs	05/16/2026 - 06/15/2026	-	\$382,546.22
Bank Drafts	05/16/2026 - 06/15/2026	-	\$884,925.31
AR Refund Checks	05/16/2026 - 06/15/2026	99999-99999	\$625.00
TOTAL A/P			\$1,480,265.34
PAYROLL VOUCHERS	Payment Date	No. of Vouchers	Amount
Direct Deposit	5/22/2026	188	\$877,361.06
Check	5/22/2026	1	\$0.00
Direct Deposit	6/10/2026	194	\$861,973.14
Check	6/10/2026	1	\$0.00
TOTAL PAYROLL			\$1,739,334.20
TOTAL CLAIMS			\$3,219,599.54

Renton Regional Fire Authority Governance Board:

Steve Parsons, Board Member

Sean Cook, Board Chair

Ruth Pérez, Board Member

Andy Adolfsen, Board Member

Ed Prince, Board Vice-Chair

Ryan McIrvine, Board Member

Linda Sartnurak, Board Member

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RENTON REGIONAL FIRE AUTHORITY

M E M O R A N D U M

DATE: July 13, 2026

TO: Andy Adolfson (Fire District 25)
Sean Cook, (Fire District 25)
Ryan McIrvine (City of Renton)
Steve Parsons (Fire District 40)
Ruth Pérez (City of Renton)
Ed Prince, (City of Renton)
Linda Sartnurak (Fire District 40)

FROM: Steve Heitman, Fire Chief

SUBJECT: Renton Regional Fire Authority Chief's Report

1. Recruit Class #22 Academy Graduation

On Tuesday, July 7th, family and friends gathered at the River of Life Church in Kent to celebrate the graduation of six recruits who are now officially Renton Firefighters. This was the 22nd academy graduation from the Training Consortium and the third straight that Renton had a 100% graduation rate.



2. Promotions

Please join me in congratulating the following members for their promotions effective July 1, 2026:

- Chris Krystofiak has been promoted to Battalion Chief;
- Jamie Durkan has been promoted to Captain; and
- Kasey Parker has been promoted to Lieutenant.

3. Members of the 2nd Quarter

Please join me in congratulating the following Members of the 2nd Quarter. These individuals went above and beyond to earn this achievement and will be in the running for Member of the Year for their respective categories.

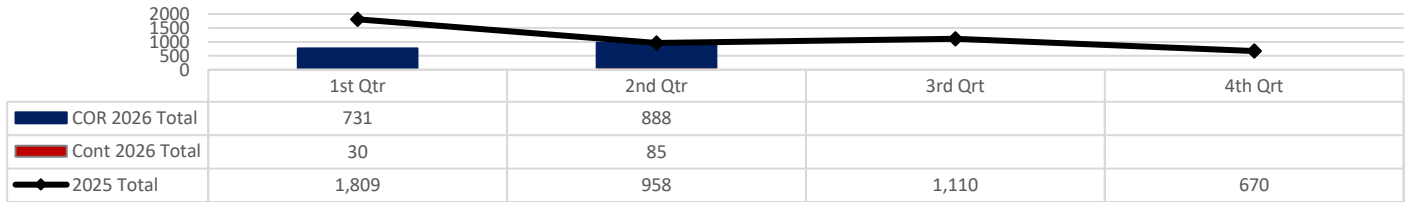
- Officer of the Quarter – Lt. Chris Ellis
- Engineer of the Quarter – Eng. Jeremy Tucker
- Firefighter of the Quarter – FF Mickey Bergsma
- Civilian of the Quarter – Facilities Technician Ricardo Vazquez

Office of the Fire Marshal Monthly Report June 2026

Inspections

Staff have completed 1,734 inspections (business, multi-family, IFC permit, special, complaint & re-inspections) YTD.

Inspections Completed by Quarter - Comparative to 2025



Fire Safe Business of the Month

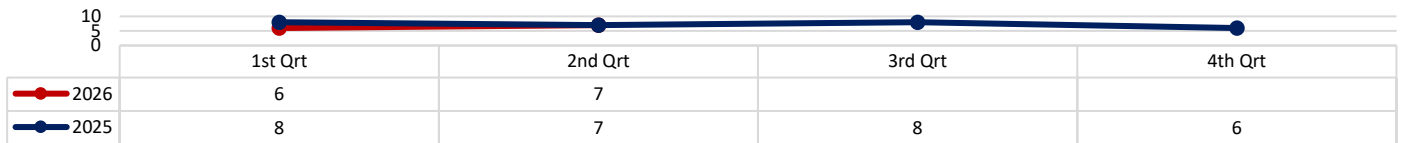
CD Danza Salon & Spa was selected as the Fire Safe Business of the Month based on their recent fire and life safety inspection and their continued commitment to providing a fire safe environment for their employees and patrons.



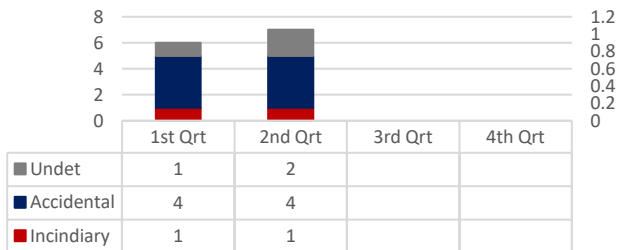
Fire Investigations

There were five fires in June that met the threshold for a fire investigator. Total dollar loss for the year is estimated at \$2m and an estimated \$127m in saved property.

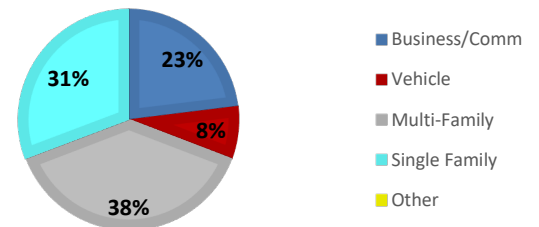
Fire Investigations by Quarter - Comparative to 2025



FIRE CAUSE DETERMINATION



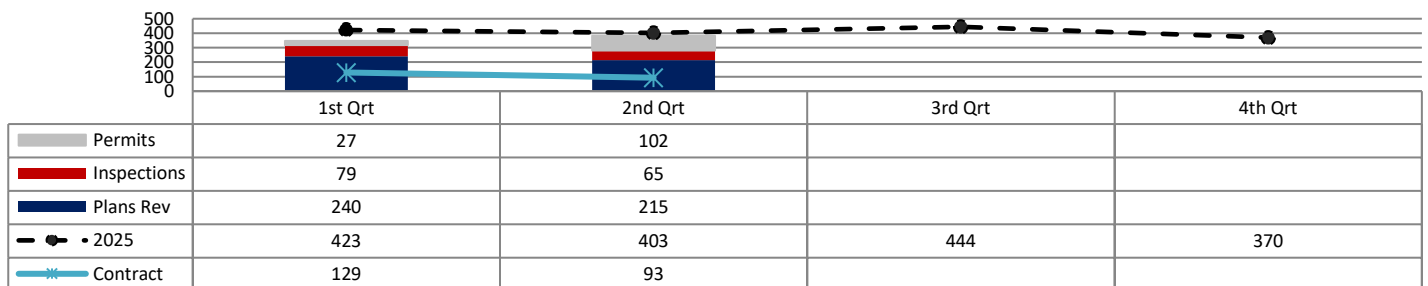
PROPERTY TYPE OF INVESTIGATED FIRES



Plans Review, Construction Inspections & Permits

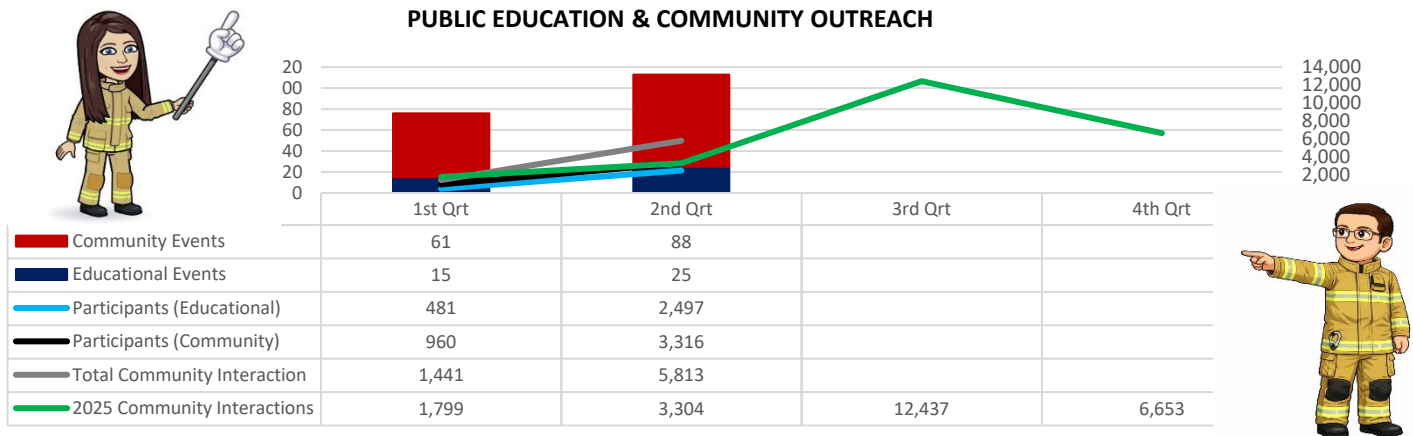
Staff completed 670 plans reviews, 223 construction inspections and issued 269 fire permits YTD.

Plans Review, Construction Inspections & Permits by Quarter - Comparative to 2025



Public Education / Community Outreach Highlights

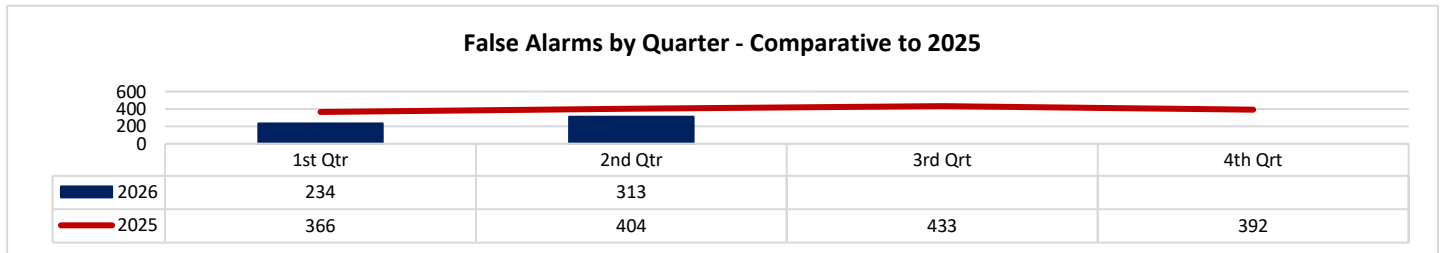
We've participated in 40 educational events (2,978 attendees) and an additional 149 community events (4,276 attendees) YTD.



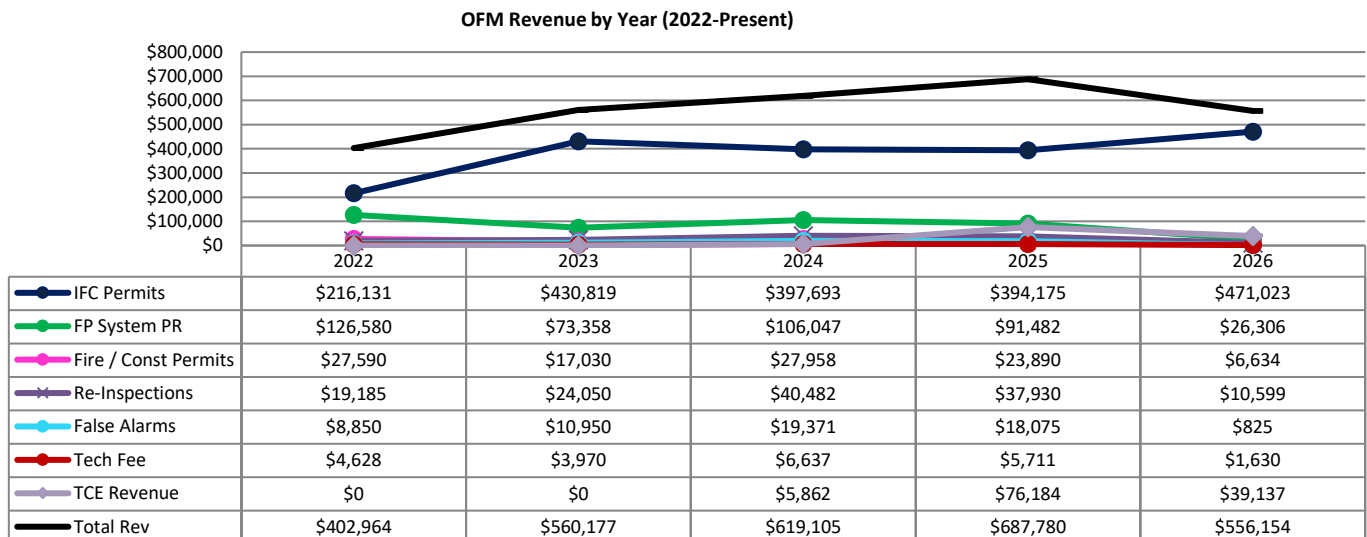
- Participated in the Communities in Schools career event at McKnight Middle School, attended by 50 students.
- Participated in WSDOTs "Good to Go" office safety week celebration, attended by 160 employees.
- Staffed the community booth at the Renton Farmers Market, providing fire safety and injury prevention information, with approximately 200 community members stopping by.

False Alarms

The Department responded to 548 false alarms within our response area year to date.



OFM Revenue. OFM revenues year to date are \$556,154.





RRFA Governance Board Response Operations Report

Board meeting: 2026 / 07 - Jul | Data month: 06 - Jun 2026

Incident Breakdown by Station (Including Out of Jurisdiction)

Incident Type	11	12	13	14	15	16	17	Total
Alarms non medical	14	10	14	10	6	7	9	53
Cancelled	15	11	16	9	6	1	6	59
Citizen assist	8	11	3	4	1	4	2	31
Disaster weather	5	0	1	1	0	0	0	7
False alarm	29	23	25	18	13	9	11	113
Good intent	4	3	2	4	2	1	2	18
Hazard non chemical	8	2	10	3	2	4	2	23
Hazardous materials	2	2	1	6	1	1	1	8
Illness	201	194	271	80	52	90	132	980
Injury trauma	86	80	89	34	31	38	44	341
Investigation	5	4	9	3	5	0	2	28
Medical other	4	14	3	0	2	0	3	26
Other	7	4	2	2	2	3	6	23
Outside fire	29	17	10	7	11	6	1	60
Outside rescue	1	0	1	0	0	0	0	2
Special fire	1	0	1	1	0	0	0	1
Structure fire	9	6	12	6	5	2	3	15
Structure rescue	7	0	2	3	1	0	2	11
Transportation fire	1	1	0	2	0	0	0	3
Water rescue	2	5	0	0	2	0	0	5
Total	438	387	472	193	142	166	226	1807

Totals are distinct incident counts, not column sums — an incident with units at two stations counts in both columns.

Response Breakdown by Station's Units (Including Out of Jurisdiction)

Unit	Responses
Station 11	539
A311	208
E311	213
L311	118
Station 12	448
A312	241
B312	47
CAR312	11
E312	139
WR312	10
Station 13	535
A313	270
A413	12
B313	51
E313	189
E413	13
Station 14	195
E314	187
HM314	8
Station 15	145
E315	145
Station 16	167
E316	155
E416	12
Station 17	243
A317	144
E317	99
Total	2272

Station Reliability (Not Including Out of Jurisdiction)

Station Area	1st Due Incidents	In-Area Incidents	Reliability
11	327	343	95.34%
12	304	354	85.88%
13	359	387	92.76%
14	135	153	88.24%
15	89	110	80.91%
16	117	134	87.31%
17	185	203	91.13%
Total	1516	1684	90.02%

Reliability = % of in-area incidents where the first-due station's unit responded. Grouped by owning area (First Due AM).

Last Month Response Time Breakdown (In-Jurisdiction)

Apparatus / Station	Avg Turnout	Avg Travel	Avg Response	90th Turnout	90th Travel	90th Response
Station 11	02:00	03:50	05:50	02:44	07:04	09:51
Aid Unit	02:07	03:10	05:17	02:33	05:48	08:04
Engine	01:59	03:41	05:41	02:56	06:53	09:26
Ladder Truck	01:45	05:39	07:25	02:52	10:18	12:09
Station 12	01:56	03:39	05:34	03:10	06:01	08:02
Aid Unit	01:54	03:44	05:38	03:09	06:01	08:01
Engine	02:00	03:27	05:27	03:11	06:10	08:01
Station 13	01:44	04:13	05:57	02:45	06:38	09:08
Aid Unit	01:41	04:08	05:49	02:39	06:38	09:01
Engine	01:49	04:21	06:09	02:46	06:42	09:21
Station 14	02:19	03:35	05:54	02:40	06:56	09:17
Engine	02:19	03:35	05:54	02:40	06:56	09:17
Station 15	01:55	04:49	06:44	02:40	07:39	10:04
Engine	01:55	04:49	06:44	02:40	07:39	10:04
Station 16	01:47	04:21	06:09	02:29	06:28	08:06
Engine	01:47	04:21	06:09	02:29	06:28	08:06
Station 17	02:01	04:02	06:03	02:51	06:31	08:26
Aid Unit	01:50	04:02	05:53	02:51	06:30	08:20
Engine	02:18	04:02	06:20	02:50	06:26	08:27
Total	01:56	04:00	05:56	02:47	06:36	09:01

Turnout = dispatch to enroute; Travel = enroute to on-scene; Response = dispatch to on-scene. Times shown MM:SS.

YTD Incident Counts by RRFA Station Area (Not Including OOJ)

First Due AM	01 - Jan	02 - Feb	03 - Mar	04 - Apr	05 - May	06 - Jun	Total
11	318	276	270	333	373	343	1913
12	275	308	310	308	269	354	1824
13	396	347	410	431	400	387	2371
14	131	112	148	113	147	153	804
15	67	54	83	78	81	110	473
16	129	99	152	134	132	134	780
17	167	179	224	182	222	203	1177
Total	1483	1375	1597	1579	1624	1684	9342

YTD Incident Counts by NFIRS Incident Type (Including OOJ)

Core primary incident type subcategory	01 - Jan	02 - Feb	03 - Mar	04 - Apr	05 - May	06 - Jun	Total
Alarms non medical	64	78	58	60	53	53	366
Cancelled	53	58	50	48	56	59	324
Citizen assist	46	32	41	43	27	31	220
Disaster weather	2	1	24	1	4	7	39
False alarm	57	58	91	69	81	113	469
Good intent	11	12	13	12	15	18	81
Hazard non chemical	19	12	28	18	7	23	107
Hazardous materials	17	7	6	6	12	8	56
Illness	977	878	997	959	992	980	5783
Injury trauma	283	273	346	357	378	341	1978
Investigation	19	19	15	23	17	28	121
Law enforcement support	2	1	1	2	1	0	7
Medical other	11	15	18	16	14	26	100
Other	2	6	2	6	15	23	54
Outside fire	17	12	23	29	36	60	177
Outside rescue	0	0	1	1	0	2	4
Public service other	2	0	6	1	1	0	10
Special fire	0	0	1	1	1	1	4
Structure fire	10	7	11	12	8	15	63
Structure rescue	4	3	5	7	5	11	35
Transportation fire	8	4	5	12	4	3	36
Transportation rescue	0	0	1	1	0	0	2
Water rescue	0	1	4	0	5	5	15
Total	1604	1477	1747	1684	1732	1807	10051

YTD Responses Breakdown by Apparatus

Apparatus / Station	01 - Jan	02 - Feb	03 - Mar	04 - Apr	05 - May	06 - Jun	Total
Station 11	487	432	443	503	512	539	2916
A311	248	211	215	256	243	208	1381
E311	161	149	155	164	203	213	1045
L311	78	72	73	83	66	118	490
Station 12	367	382	407	391	372	448	2367
A312	215	201	215	205	204	241	1281
B312	33	32	38	39	36	47	225
CAR312	13	18	12	12	13	11	79
E312	105	129	135	132	111	139	751
WR312	1	2	7	3	8	10	31
Station 13	481	419	538	560	493	535	3026
A313	285	242	313	298	266	270	1674
A413	0	0	0	0	0	12	12
B313	40	37	36	48	52	51	264
E313	156	140	180	210	172	189	1047
E413	0	0	9	4	3	13	29
Station 14	193	159	189	145	199	195	1080
E314	178	144	182	141	188	187	1020
HM314	15	15	7	4	11	8	60
Station 15	84	90	115	106	109	145	649
E315	84	90	115	106	109	145	649
Station 16	143	133	179	148	158	167	928
E316	143	127	174	148	158	155	905
E416	0	6	5	0	0	12	23
Station 17	227	214	287	240	297	243	1508
A317	150	140	179	145	194	144	952
BR317	0	0	1	2	1	0	4
E317	77	74	107	93	102	99	552
Total	1982	1829	2158	2093	2140	2272	12474



Governing Board Agenda Item

SUBJECT/TITLE: Re-Appointment of Civil Service Commissioner

STAFF CONTACT: CAO Samantha Babich

SUMMARY STATEMENT:

Re-appointment of Civil Service Commissioner Sanjeev Yonzon, effective July 1, 2026

FISCAL IMPACT:

Expenditure _____ Revenue _____

Currently in the Budget Yes ☐ No ☐ N/A ☒

SUMMARY OF ACTION:

Pursuant to the Renton RFA Plan, the RFA has established its own Civil Service Commission. RCW permits the Governance Board to appoint commissioners in accordance with RCW 41.08.030. Sanjeev Yonzon's Civil Service Commissioner appointment is set to expire on June 30, 2026. Sanjeev Yonzon meets the qualifications to serve in the role of Commissioner, has knowledge of Civil Service and experience with Renton RFA. Staff recommends that the Board re-appoints Sanjeev Yonzon to Civil Service Commission for the Renton RFA.

Reviewed by Legal Yes ☐ No ☐ N/A ☒

EXHIBITS:

RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to re-appoint Sanjeev Yonzon as Civil Service Commissioner for the Renton Regional Fire Authority effective July 1, 2026.

Sanjeev Yonzon is appointed to an initial term of 6 years.