



**Renton Regional Fire Authority**  
18002 108<sup>th</sup> Ave SE  
Renton, WA 98055  
Office: (425) 276-9500  
Fax: (425) 276-9592

## **MINUTES**

### **RFA Governance Board Regular Meeting**

10:00 A.M. – Monday, March 9, 2026

Fire Station #13 – 18002 108th Ave SE, Renton

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### **CALL TO ORDER**

Governance Board Chair Cook called the regular meeting to order at 10:00 a.m.

### **ROLL CALL**

#### *Governance Board Members Present:*

Sean Cook, Chair (Fire District 25)

Ed Prince, Vice Chair (City of Renton)

Andy Adolfson (Fire District 25)

Ryan McIrvine (City of Renton)

Steve Parsons (Fire District 40)

Ruth Pérez (City of Renton)

Linda Sartnurak (Fire District 40)

#### *Administrative Staff Present:*

Fire Chief Steve Heitman, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Deputy Chief Ryan Simonds, Administrative Services Manager Christine Noddings, Facilities Technician Don Highley, Site Reliability Engineer Wyatt Humphreys, Board Secretary Samantha Vergara and RFA Attorney Brian Snure

### **AGENDA MODIFICATIONS**

There were no agenda modifications.

### **ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

There were none.

### **PUBLIC COMMENT**

There was none.

### **CONSENT AGENDA**

Approval of minutes from the February 9, 2026, regular meeting, February 23, 2026, special meeting and the approval of vouchers.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to approve the consent agenda for March 9, 2026. **MOTION CARRIED (7-0)**

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### **SIGNING OF VOUCHERS**

The governance board members signed the voucher approval letter for March 9, 2026.

### **BOARD COMMITTEE REPORTS**

There were no board committee reports.

### **CHIEF'S REPORT**

Chief Heitman presented his report which included the introduction of RFA's newest members: Peggy Whittum – Finance Technician, Memories Mannix – HR Generalist, Kyle Tomy – IT Intern. Chief Heitman also welcomed returning Sr. HR Generalist Vennessa Medford, who is assisting with an HR project for a limited term.

### **DIVISION REPORTS**

Fire Marshal Barton presented the Office of the Fire Marshal report. Deputy Chief Seaver presented the Response Operations report. At the conclusion, Board Member Pérez inquired about any confirmed FIFA teams training in Renton or greater Seattle area. DC Seaver could not confirm which teams finalized their training schedule and which will be practicing in Renton.

### **CORRESPONDENCE**

There was no correspondence.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

There was no new business presented.

### **GOOD OF THE ORDER**

Board Chair Cook and Board Member Sartnurak both gave notice that they will be out of town and unavailable to attend the April regular governance board meeting. Board Member Parsons gave notice that he will be out of town and unavailable to attend the April Operations/Capital committee meeting.

### **EXECUTIVE SESSION**

There was no Executive Session.

### **FUTURE MEETINGS**

- Monday, March 23, 2026, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, March 23, 2026, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, April 13, 2026, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference

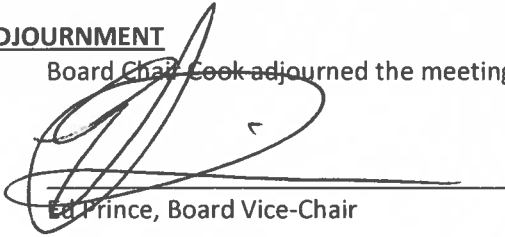
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**ADJOURNMENT**

Board Chair Cook adjourned the meeting at 10:18 a.m.



Ed Prince, Board Vice-Chair



Samantha Vergara, Board Secretary

