



## RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

10:00 A.M. – Monday, January 12, 2026

Fire Station #13, 18002 108<sup>th</sup> Ave SE, Renton, WA 98055

Zoom Webinar: <https://us02web.zoom.us/j/84836968318>

Dial-in: (253) 215-8782 | Webinar ID: 848 3696 8318

View Live via Facebook: <http://www.Facebook.com/RentonRFA>

- Call Meeting to Order
- Flag Salute
- Roll Call
- Agenda Modifications
- Announcements, Proclamations, and Presentations
  - Board Member and Civil Service Commissioner Recognition
  - Welcome New Board Members Steve Parsons, KCFD 40 Fire Commissioner and Ruth Pérez, Renton City Councilmember
  - Governance Board Oath of Office
- Public Comment

*Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person pursuant to the rules established under Section 8 of the bylaws.*
- Consent Agenda
  - Approval of [Minutes from December 8, 2025](#), Regular Meeting
  - Approval of [Vouchers](#): AP Check Register 11/16/2025 – 12/15/2025  
Payroll Checklist 11/1/2025 – 11/30/2025
- Signing of Vouchers
- Board Committee Reports
  - Budget & Finance Committee
  - Operations and Capital Committee
- [Chief's Report](#)
- Division Reports

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- Administration (CAO Babich)
  - [Public Records Request 2025 Annual Report](#)
  - [Annual Contract Update](#)
- EMS/Health & Safety (Deputy Chief Alexander)
- Office of the Fire Marshal (Fire Marshal Barton)
  - [OFM Monthly Report](#)
- Support Services (Deputy Chief Simonds)
- Response Operations (Deputy Chief Seaver)
  - Significant Events
    - 12/8/25      16600 Block of SE 106<sup>th</sup> Ave      Residential Fire
    - 12/17/25      3400 Block of SE 7<sup>th</sup> St      Residential Fire
  - Training
    - Night Drills
    - EMS Roadshow
  - Public Outreach
    - Ride Alongs
    - Engine Visits
      - Renton Park Elementary
      - Woodside HOA
      - Fairwood Elementary
      - Rolling Hills (Santa Delivery)
      - Fairwood Greens Country Club
    - Delivering Santa & Mrs. Claus at Clam Lights
    - Battle of the Badges
    - Hannukah Celebration at the Landing
    - Adopt a Family Present Delivery
    - Kennydale Neighborhood Parade
  - [December 2025 Response Reports](#)
- Correspondence
- Unfinished Business
- New Business
  - [Governance Board Bylaws: Section 5.1 Update](#)
  - [Appointment of Civil Service Commissioner](#)
  - Appointment of Governance Board Chair and Vice-Chair for 2026 term
- Good of the Order
  - Discussion to confirm the meeting times/duration for the 2026 Budget/Finance and Operations/Capital committee meetings and board member assignment for

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both committees. Please note, changes to the meeting schedule will require a resolution.

- Executive Session
- Future Meetings:
  - Monday, January 26, 2026, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
  - Monday, January 26, 2026, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
  - Monday, February 9, 2026, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference
- Adjournment



**Renton Regional Fire Authority**

18002 108<sup>th</sup> Ave SE

Renton, WA 98055

Office: (425) 276-9500

Fax: (425) 276-9592

**MINUTES**

**RFA Governance Board Regular Meeting**

**10:00 A.M. – Monday, December 8, 2025**

**Fire Station #14 – 1900 Lind Ave SW, Renton**

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**CALL TO ORDER**

Governance Board Chair Alberson called the regular meeting to order at 10:02 a.m.

**ROLL CALL**

**Governance Board Members Present:**

James Alberson, Chair (City of Renton)

Sean Cook, Vice Chair (Fire District 25)

Ryan McIrvin (City of Renton)

Marcus Morrell (Fire District 25)

Ed Prince (City of Renton)

Linda Sartnurak (Fire District 40)

Andrew Schneider (Fire District 40)

**Administrative Staff Present:**

Fire Chief Steve Heitman, Fire Marshal Anjela Barton, Deputy Chief Dan Alexander, Site Reliability Engineer Javier Esparza, Communications Manager Katie Lewis, Facilities Technician Don Highley, Board Secretary Samantha Vergara and RFA Attorney Brian Snure

**Public Present In-Person:**

E. and M. Swinford; P. Barber; J. and T. Downing; B., M., N., P. and Y. Hasegawa; M., N. and S. Yun; T. and T. Epp; A. Adolfson; J. and S. Park; C., J., M., P. and T. Greer; N. and S. Sartnurak; S. Parsons; C. Ryan; K., K. and S. Swinford

**AGENDA MODIFICATIONS**

There were no agenda modifications.

**ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

**Board Member Recognition**

Chief Heitman recognized KCFD #40 Fire Commissioners Charlotte Ryan and Andrew Schneider for their dedicated service to the community in their commissioner roles as their term concludes on Dec. 31, 2025.

Board Member Sartnurak expressed her thanks to Commissioner Ryan for her 19 years of service to the Fairwood community.

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### Promotional Presentation

Chief Heitman opened the ceremony, recognizing the effort and commitment of our promoted members and the support from their families. Deputy Chief Alexander led the presentation of badges.

DC Alexander presented the promotion of Josh Downing to Captain.  
Lt. Mocharny presented the promotion of Daniel Yun to Lieutenant.  
BC Hawkins presented the promotion of Ben Thomas to Lieutenant.  
Lt. Guyll presented the promotion of Hector Luevano to Lieutenant.  
DC Alexander presented the promotion of Tommy Horning to Engineer.  
DC Alexander presented the promotion of Ken Swinford to Engineer.  
Lt. Guyll presented the promotion of Lindsay Park to Engineer.

### PUBLIC COMMENT

There was no public comment.

### CONSENT AGENDA

Approval of minutes from the November 10, 2025, regular meeting and the approval of vouchers.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to approve the consent agenda for December 8, 2025. **MOTION CARRIED (7-0)**

### SIGNING OF VOUCHERS

The governance board members signed the voucher approval letter for December 8, 2025.

### BOARD COMMITTEE REPORTS

There were no board committee reports.

### CHIEF'S REPORT

Chief Heitman presented his report.

### DIVISION REPORTS

DC Alexander presented the EMS Health & Safety report.  
Fire Marshal Barton presented the Office of the Fire Marshal report.  
DC Alexander presented the Support Services report on behalf of DC Simonds and presented the Response Operations report on behalf of DC Seaver.

### CORRESPONDENCE

There was no correspondence.

### UNFINISHED BUSINESS

There was no unfinished business.

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### **NEW BUSINESS**

#### **Benefit Charge Hearing Process Dates**

Chief Heitman presented the recommended dates and times for the Benefit Charge Petition process.

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Member Prince to approve the 2026 Renton RFA Petition Schedule as presented. **MOTION CARRIED (7-0)**

#### **Bad Debt Write-Off**

Chief Heitman presented the list of invoices owed to the RRFA of \$500.01 or more that may be written off at the discretion of the Governance Board Finance Committee.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvn to authorize CAO Babich to write off as bad debt a total of \$515.62 in accounts receivable. **MOTION CARRIED (7-0)**

### **GOOD OF THE ORDER**

Board members discussed whether to hold or cancel the committee meetings scheduled for December 22, 2025 (during the holiday week) and agreed to cancel the meetings. Board Secretary Vergara informed the board that the committee meetings voucher packet will be sent out as scheduled for board review.

Board members discussed the roles of chair and vice-chair in the coming year. Chief Heitman recommended the rotation of KCFD #25 and KCFD #40 fire commissioners for these positions in consideration of the weighted votes. Board members were all in agreement.

Board Secretary Vergara invited Board Chair Alberson to return for the January meeting.

### **EXECUTIVE SESSION**

There was no Executive Session.

### **FUTURE MEETINGS**

- Monday, December 22, 2025, 10:00 a.m., Budget/Finance Committee Meeting and the 10:30 a.m. Operations/Capital Committee Meeting have been canceled.
- Monday, January 12, 2026, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference

### **ADJOURNMENT**

Board Chair Alberson adjourned the meeting at 10:57 a.m.

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James Alberson, Board Chair

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Samantha Vergara, Board Secretary

## VOUCHER APPROVAL FOR JANUARY 12, 2026 MEETING

### AUDITING OFFICER CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Renton Regional Fire Authority, and that I am authorized to authenticate and certify said claim.

Auditing Officer: \_\_\_\_\_  
Steven C. Heitman, Fire Chief

### AUDIT COMMITTEE

The vouchers below have been reviewed and certified by individual departments and the RFA's Auditing Officer as required by RCW's 42.24.080 & 090, and a list of vouchers has been provided for review by the Finance Committee.

The undersigned members of the Finance Committee of the Renton Regional Fire Authority do hereby approve for payment accounts payable vouchers totaling \$3,578,531.10, payroll vouchers and direct deposits totaling \$1,539,012.88.

<b>A/P VOUCHERS</b>	<b>Payment Date</b>	<b>Numbers</b>	<b>Amount</b>
Virtual Pay	11/16/2025 - 12/15/2025	APA005070-APA005172	\$908,817.29
Checks	11/16/2025 - 12/15/2025	5000-5000	\$1,510,696.50
EFTs	11/16/2025 - 12/15/2025	-	\$324,719.60
Bank Drafts	11/16/2025 - 12/15/2025	-	\$834,297.71
AR Refund Checks	11/16/2025 - 12/15/2025	-	\$0.00
<b>TOTAL A/P</b>			<b>\$3,578,531.10</b>
<b>PAYROLL VOUCHERS</b>	<b>Payment Date</b>	<b>No. of Vouchers</b>	<b>Amount</b>
Direct Deposit	12/10/2025	181	\$769,506.44
Check	12/10/2025	0	\$0.00
Direct Deposit	12/10/2025	181	\$769,506.44
Check	12/10/2025	0	\$0.00
<b>TOTAL PAYROLL</b>		<b>362</b>	<b>\$1,539,012.88</b>
<b>TOTAL CLAIMS</b>			<b>\$5,117,543.98</b>

Renton Regional Fire Authority Governance Board:

\_\_\_\_\_  
Steve Parsons, Board Member

\_\_\_\_\_  
Sean Cook, Board Chair

\_\_\_\_\_  
Ruth Perez, Board Member

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Ryan McIrvine, Board Member

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Ed Prince, Board Member

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Marcus Morrell, Board Member

\_\_\_\_\_  
Linda Sartnurak, Board Member

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## RENTON REGIONAL FIRE AUTHORITY

# M E M O R A N D U M

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**DATE:** January 12, 2026

**TO:** Sean Cook (Fire District 25)  
Ryan McIrvin (City of Renton)  
Marcus Morrell (Fire District 25)  
Steve Parsons (Fire District 40)  
Ruth Pérez (City of Renton)  
Ed Prince (City of Renton)  
Linda Sartnurak (Fire District 40)

**FROM:** Steve Heitman, Fire Chief

**SUBJECT:** Renton Regional Fire Authority Chief's Report

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### 1. Welcome New Member

Please join me in welcoming Renton RFA's new Deputy Fire Marshal, Damon Roberson, to the OFM team. Damon is originally from the east coast and grew up in a military household. He has lived in Washington for the past thirteen years. He is a swimmer and currently works part-time as a lead lifeguard for a school district. Damon has about seven years of experience in inspections and investigations, has worked for the Liquor and Cannabis Board in the FDA unit where he conducted compliance inspections, and has also worked for the State Fire Marshal's Office, focusing on inspections, certifications, licensing, and investigations. While most people say they enjoy long walks on the beach, he'd rather be swimming it.



### 2. Retirement

Chaplain Loretta Green will be retiring on February 2<sup>nd</sup>. She first began her career as a volunteer chaplain with Mountain View Fire & Rescue in October 2008 before supporting Renton first responders and staff starting January of 2011. Her presence, compassion, and steady support have meant a great deal to our organization. Loretta will be truly missed,



and we are grateful for the care and commitment she has shared with our team over the years.

### **3. Aid 312 Stork Pin Recognition**

On December 6, 2025, at about 3:30 AM, Firefighters Travis Retherford and Ryan Northrup responded to a private residence for a female reporting severe abdominal pain. Upon arrival, they encountered an unexpected field delivery in the bathroom and learned the patient and her husband were unaware she was pregnant. A healthy newborn was delivered and immediately cared for by the crew. The mother experienced no complications and had stable vital signs. Both mother and newborn were transported to Valley Medical Birthing Center, where care was transferred to hospital staff.

### **4. New Recruits**

Our six new recruits start with us on Monday, January 26<sup>th</sup> and will be working with their mentors and on-duty crews over the next month. They will begin recruit academy on February 5<sup>th</sup> and graduate in July.

### **5. 2026 Benefit Charge Notices**

Benefit Charge notices are being mailed to our citizens this week. As a reminder, this card is not a bill; it is simply information for their records. They are expected to land in mailboxes as early as January 13<sup>th</sup>. Our Admin Support and Planning teams are ready to field calls to educate the public and initiate petitions for adjustment based on certain factors. Most of the calls involve questions regarding square footage. The Renton RFA website at [www.rentonrfa.org](http://www.rentonrfa.org) provides helpful information, including answers to frequently asked questions.



## ANNUAL PUBLIC RECORD REQUEST REPORT

January 1, 2025 – December 31, 2025

# 5

**Open Requests**

Total number of open requests at the end of this reporting period.

# 548

**Requests Received**

Total number of new requests received during this reporting period.

# 547

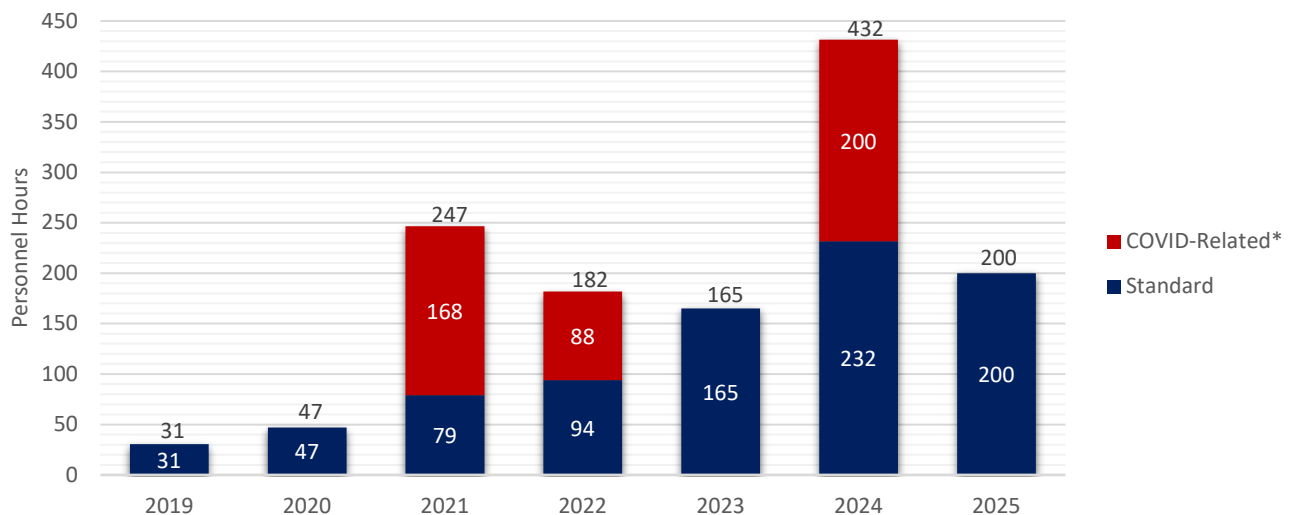
**Requests Closed**

Total number of closed requests during this reporting period.

# 200:15

Total time expended (hh:mm) during this reporting period by staff where responding is a primary responsibility.

### Number of Personnel Hours to Process Record Requests



\*Hours for processing COVID-related record requests regarding personnel matters related to the 2021 COVID vaccine mandate and a 2024 legal subpoena related to the Red Lion in Renton.

**Renton Regional Fire Authority**  
Active Contracts and Agreements

Title	Division	Termination Date	Contract Description	Initial Contract Value	Overall Value Summary
5 Star 5 Custodial Services Contract	Support Services	12/31/2026	Custodial services including restroom, kitchen, office, lobby and floor care services at all 7 locations.		\$3,350.00/month
ADT Commercial Sales Agreement	Support Services	10/15/2028	Intrusion detection system for Logistics warehouse, providing coverage for the perimeter of the building. Services include: extended service protection; cellular monitoring; virtual keypad for remote arm/disarm; web portal. Term is 60 months.		\$3,750 installation + \$96/month Æ x 60 months = \$9,510 -9,510.00 Includes progressive billing and monthly service charges.
AFSCME L2170 MOU 2023.02 - Fire Plans Review Services	Administration	12/31/2026	RRFA has entered into a contract for services to provide fire plans review, consultation and inspections to Mountain View Fire and represented members of Local 2170 are assigned the tasks and differing means of travel are recognized to complete this work.		
AFSCME L2170 MOU 2023.03 - Standby	Administration		Agreed upon process for qualified represented 2170 members assigned to the fire investigation standby roster, including coverage and trades.		
AFSCME L2170 2026-2028 Collective Bargaining Agreement	Administration	12/31/2028	Collective Bargaining Agreement with Local 2170 members.		
AHBL Station 16 Land Surveying Services	Support Services		Land surveying services for the new ST 16 property site located at 15815 SE 128th St. The scope covers a topographic survey with an option for topographic survey for sewer line extension.		\$13,525 for base scope (Items 1-4 and reimbursables); optional sewer line surveys: \$6,735 (158th Ave SE) or \$8,475 (160th Ave SE).
Alliance 2020 Master Service Agreement	Administration		Master agreement for background check services.		Fee-based background checks for employment purposes
American Red Cross Disaster Supplies Agreement	Administration	7/19/2026	Joint Agreement & MOU between the City of Renton, KCFD 25, and American Red Cross for a disaster relief supply storage building for King and Kitsap counties at 12923 156th Ave SE, Renton.		
Automox Software Service Agreement	Administration	10/26/2026	Automox provides automated patch management services for endpoint security across 150 devices.		\$5,832.00 annually for 150 endpoints at \$60/year per endpoint with a 35.2% discount.
Automox Master Services Agreement	Administration	2/5/2026	Establishes general terms for future software and service purchases including licenses, security, confidentiality, and liabilities.		
Bates College JATC Training Agreement	Administration	6/30/2026	Training Contract with Bates College involving JATC. Renewed annually unless otherwise notified in writing by either party.		\$2.25 per student contact hour x up to 361 hours per apprentice. Tuition billed per hour of apprentice instruction at reduced rate.
Bellevue Fire Department Structural Collapse MOU	Response Operations		MOU for joint planning for the Regional Catastrophic Preparedness Program. 5/18/2009 - Council approval- FULL FILE with City Clerk		
BPAS FSA HSA Plan Agreement	Administration		Contract with BPAS for Benefit Plans for RRFA members.		
Broderick Architects Professional Services Agreement	Support Services	8/27/2026	Service agreement for architectural services for station tenant improvements. Fees will be tied to individual projects.		
Brown&Brown 2026 Consultant Services Agreement	Administration	1/1/2027	Consultant services as an insurance consultant; review workers' compensation, oversight of claims, risk management and review of employee benefits program.		-46,000.00 The Consultant Services Fee shall paid in equal quarterly installments.
Brycer The Compliance Engine Agreement	Office of the Fire Marshal	11/30/2026	Cloud based third party inspection reporting tool. Delivers proactive services and technology to ensure jurisdictional compliance w/inspections, testing, maintenance laws. Initial term is 3 years w/auto renewal for 3 yr periods.		
Captrust Retirement Plan Advisory Services Agreement	Administration		Retirement plan advisory agreement between CoR, RRFA and Capfinancial Partners/ CAPTRUST. Captrust to provide services as an Investment Adviser firm registered w/the SEC. Exhibit A lists full services with respect to the Plan.		\$45,020 (advisory) + \$29,376 (participant services) = \$74,396/year. Increases 3% annually; one-time \$20,000 + \$10,000 implementation for RFP services.
Brown Bear Fleet Car Wash Agreement	Support Services		CWE agrees to provide the "Beary Clean" car wash package to our Fleet.		\$10/wash with volume-based discounts (as low as \$6/wash). Monthly invoicing with pricing tiers; \$20 processing fee if <10 washes per month.
CDW-G HPE Service Agreement	Administration	5/29/2025	HP Enterprise setup/installation and 5-year 24/7 service agreement.		-27,511.83
CDW-G Nutanix Extended Service Agreement	Administration	6/7/2026	Subscription license and extended service agreement for Nutanix software/equipment and production support.		-81,670.60
CDW-G Microsoft Enterprise Volume Licensing Agreement	Administration	6/30/2028	Provides Microsoft enterprise software licenses and cloud services to RRFA under Washington State's volume licensing program.		
CDW-G Brother Managed Print Services Agreement	Administration		3-year warranty (1-year + 2-year extension) with purchase of Brother printers for all stations. Includes continuous automatic toner delivery service, reporting and service maintenance until terminated.		-6,402.69
CDW-G Xerox Managed Print Services Agreement	Administration	6/14/2026	Managed print services agreement for Xerox printers (OFM, HQ and Shop). Price per page includes service and toner.		(HQ/OFM) \$0.0098/Mono page; \$0.0759/Color page (Shop) \$0.0107/BW page
CDW-G Adobe Sign Enterprise Agreement	Administration	12/10/2026	Adobe Sign Enterprise subscription for electronic signature software.		-45,000.00 ICV: \$15,000/year x 3 years = \$45,000
CDW-G Master Services Sales Agreement	Administration		IT network and server equipment contract. Agreement shall continue until either party should terminate without cause upon 30 days prior written notice (Section 9).		
CPSE Accredited Agency Letter of Agreement	Administration	8/31/2029	Letter awarding RRFA accredited status by CFAI.		
Christopher Brown Peer Support Service Agreement	EMS/Health & Safety		Christopher Brown will support RRFA's peer support and training program by providing mental health services, team training, and reserving one therapy session per week for RRFA members.		\$160/hr for services; \$640/month to reserve weekly 1-hour therapy session; total value varies with service volume.
Cintas Service Agreement	Support Services	8/5/2029	Service agreement for uniform and workplace product rentals for all 7 stations under the OMNIA cooperative purchasing program.		
City of Renton Cooperation ILA	Administration		Cooperation agreement outlining services provided between CoR and RRFA. Includes Amendment 1 outlining negotiated revisions to Exhibits 1-7.		
City of Renton Impact Fee Agreement	Office of the Fire Marshal		Interlocal agreement with City of Renton regarding impact fees.		
City of Renton Business Associate Agreement	Administration		As RRFA is a provider of emergency medical services, this business associate service agreement with the City of Renton is required by HIPPA to ensure the protection of protected health information (PHI).		

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**Renton Regional Fire Authority**  
Active Contracts and Agreements

Title	Division	Termination Date	Contract Description	Initial Contract Value	Overall Value Summary
					2025: 263 radios × \$36 = \$9,468 + 7 stations × \$85 = \$595 2026: 268 radios × \$38 = \$10,184 + 7 stations × \$92.50 = \$647.50 2027: 273 radios × \$40 = \$10,920 + 7 stations × \$100 = \$700 Total (approx.): \$32,514.50 (Estimate, not to exceed \$49,000)
City of Renton 2025-2028 PSERN Radio Testing Services	Response Operations	2/28/2028	The City of Renton will test RRFA's PSERN radios annually and provide test results in Excel format. No maintenance or repairs are included.	-32,514.50	Estimated total \$49,000 over 3 years. Radio test and travel rates increase annually.
City of Renton Station 12 Ground Lease	Support Services	7/4/2066	Lease with City for Sta 12 as long as Sta 12 is used for fire purposes.	-50.00	50-year lease at \$1/year after first term; automatically renews for two 50-year terms. City retains second floor use for emergency operations.
City of Renton Station 11 Ground Lease	Support Services	7/4/2066	Lease with City of Renton for Station 11 as long as Station 11 is used for fire purposes.	-50.00	50-year lease at \$1/year after first term; automatically renews for two 50-year terms.
City of Renton Station 15 Utility Easement Agreement	Support Services		Grant of permanent utility easements (10' sanitary sewer easement and 20' conduit easement) across RRFA's property to the City of Renton for installation, maintenance, and access to utilities.		
City of Renton Station 15 Access and Trench Easement Agreement	Support Services		Grant of nonexclusive access and trench easements over City property to RRFA for ingress/egress to Station 15 and maintenance of the trench drain.		
City of Renton Public Agency Agreement for Performance	Support Services		Construction and completion of public improvements, including roads and drainage facilities, associated with Fire Station 16 and Maintenance Building project (Permit Number PR24-000084/ C25001828).		
City of Seattle Cooperative Purchasing Agreement	Administration		Cooperative governmental purchasing agreement for various supplies, materials, equipment and routine, expert and/or consultant services, using competitively awarded contracts.		
City of Seattle Securing the Cities Grant Agreement	Response Operations	10/30/2027	Agreement memorializing RRFA's formal commitment and active participation in the Seattle Region STC Program.		
City of Seattle SHSP FFY24 Grant Distribution Agreement	Response Operations	12/31/2026	SFD will distribute federally funded emergency response equipment to RRFA as part of the Homeland Security Grant Program.	426.86	"Structural Collapse Equipment - Total Value of Equipment: \$426.86"
City of Seattle KCFD 40 Assignment and Assumption Agreement	Response Operations		RRFA is assigned and assumes the terms and conditions of the ILA for fire protection services to Seattle Public Utilities properties within KCFD 40.		Annual fee = \$1.00 per \$1,000 AV of SPU properties + \$15,000 hazardous materials premium with CPI-U increase.
City of Seattle UASI 2023 Distribution Agreement	Administration	7/31/2026	Grant agreement for SFD to distribute CBRNE suits to RRFA.		
CLPF Springbrook LLC Lease Agreement	Support Services	10/31/2026	Lease agreement for RRFA Logistics Warehouse at address: 7691 S 180th St. Kent WA. Known as Building 1, at approx 5,640 sq ft. Term is 38 full calendar months. Lease rate increases each year on Sept. 1st. (See page 1 of basic lease information).	-307,577.15	\$7,766.75/mo (Yr 1), \$8,077.42/mo (Yr 2), \$8,400.52/mo (Yr 3), \$8,736.54 (final 2 months) = \$307,577.15
Columbia Southern University Continuing Education MOU	Administration		Learning partnership for continuing education.		
Comcast Business Service Order Agreement	Administration	10/3/2026	Ultimate Business package that includes Business Internet Standard and SecurityEdge. Includes discounted monthly rate of \$99.99 for months 1-12, increasing to \$114.99 for months 13-24, regular rate in month 25. Two-year term agreement required.	-3,028.51	\$119.94/month × 24 months = \$2,878.56 + \$149.95 install = \$3,028.51 Monthly rate increases after 12 months.
Crow Canyon Systems Tenant License	Administration	12/14/2026	NITRO Studio for Microsoft Office 365 and Teams; Tenant license for up to 250 users. Full-featured platform to create forms and workflows.	-5,988.00	Annual license for up to 250 users for form and workflow automation in Office 365; renews annually.
Crow Canyon Systems Contract Management SaaS	Administration	3/30/2026	Subscription for Contract Management software for Microsoft Office 365, including implementation services and annual support/upgrades.	-3,229.00	\$3,588/year subscription with \$359 discount for first year; annual renewal invoice issued before expiration.
DA Davidson Bond Underwriter Letter of Engagement	Administration		Letter of engagement for underwriting services in connection with the issuance of bonds for the Station 16 replacement project. Termination at bond closing.		Initial contract value is less than 1% of bond. Underwriting fee based on bond issuance; issuer covers other issuance costs (legal, rating, etc.).
DebtBook Service Agreement	Administration	1/15/2027	2023 Tier 2 - Lease & Subscription includes tailored implementation support, lease management and SBITA management software-as-a-service application provided. Initial term is 3-years with annual increase of no more than 5%.	-30,000.00	\$10,000/year × 3 years = \$30,000 (Premium implementation discounted to \$0) Annual fee of \$10,500 with an increase of no more than 5% per year; \$0 implementation fee after a \$2,500 discount.
DecisionPoint Financial 457(b) Retirement Plan Advisory and Consulting Agreement	Administration		Decision Point Financial to provide advisory and consulting services regarding the 457(b) retirement plan.		Fee is 0.53% annually of all Plan assets, billed quarterly at 0.1325%.
Department of Public Health Business Associate Agreement	EMS/Health & Safety		Agreement regarding the use of protected health information.		
Department of Public Health MIH Program Registration	EMS/Health & Safety		Registration form with Public Health of Seattle & King County for Mobile Integrated Healthcare Program.		
Dreamers Landscaping Maintenance Agreement	Support Services	12/31/2026	Landscaping maintenance contract for 7 Renton RFA stations (11-17). Two visits/month from Nov-Mar. Four visits/month from April-Oct. Includes surety bond, business, license, worker's comp.	-66,054.50	\$59,995 + 10.1% tax (\$6,059.50) = \$66,054.50 Fixed rate of \$59,995 annually; tax included in monthly invoices.
Elle Miller Peer Support Service Agreement	EMS/Health & Safety		Elle Miller will support RRFA's peer support and training program by providing mental health services, team training, and reserving one therapy session per week for RRFA members.		\$150/hr for services rendered; \$600/month to reserve one 1-hour therapy session weekly; may vary by need.
Enduris Insurance Master Agreement	Administration		Master agreement executed for the purpose of joining and establishing a risk pool known as Enduris. Includes Board of Directors Bylaws.		Based on contributions calculated per Memorandum of Coverage (varies annually by risk and actuarial factors).
Enduris Insurance Policy Year 2026	Administration	8/31/2026	General liability and property coverage, crime blanket coverage, auto physical damage and identity fraud expense reimbursement for policy year 2026.	-435,709.00	
Envisio Master Services Agreement	Administration	8/25/2030	Subscription to Envisio's SaaS strategy implementation software and related professional services for implementation, training, and support (unlimited plans, analytics, public dashboard, projects).	-174,480.00	Year 1: \$40,975 (includes one-time \$11,475 implementation fee) Year 2: \$30,975 (5% increase applied to subscription) Year 3: \$32,523 Year 4: \$34,150 Year 5: \$35,857
ESO Product Subscription Agreement	Administration	2/3/2026	Subscription agreement for ESO medical record software program.	-11,470.13	

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ESO Fire and Occupancy SaaS Contract	Administration	3/5/2026	Licensing and setup for Fire and Occupancy application. Includes ESO Fire Incidents, ESO Inspections, Fire Incidents CAD Integration, National Codeset, and ESO Properties.	-28,725.00	\$14,310 recurring + \$14,415 one-time – \$5,315 discount = \$28,725 Recurring fees increase 3% annually (e.g., \$13,351.02 in 2024 invoice); one-time setup completed in 2020.
ESO EHR Billing Interface Contract	Administration	12/6/2026	Licensing for EHR Billing Interface application.	0.00	\$0.00 for initial year; subject to renewal and future pricing terms.
ESO EHR Julota Interface Contract	Administration	11/17/2026	Licensing for EHR Julota Interface application (EHR data extract in XML format exported to Julota).	-1,295.00	8.75% annual increase (e.g., \$1,373.87 in 2023, \$1,512.63 total with tax).
ESO Activities Fire-EMS Agencies Contract	Administration	1/12/2026	Licensing for Activities application for tracking non-response activities, including Operation and Community Risk Reduction and Daily Log.	-1,495.00	Annual uplift of 3% per renewal period (e.g., \$1,539.85 in 2024; \$1,695.37 with tax).
ESO Snowflake Data Sharing Contract	Administration	12/9/2026	Data-sharing contract with ESO that grants RRFA access to reporting data via Snowflake.	-10,689.00	\$7,749 (recurring fees) + \$2,940 (one-time setup fee) = \$10,689.00. Recurring fees totaling \$7,749 charged annually herein.
ESRI License and Maintenance Agreement	Administration	5/16/2026	ArcGIS software maintenance and term license.	-18,480.40	Annual license and maintenance for GIS tools; renewal pricing varies annually by license count and selected tools.
ESRI ArcGIS Online Credit Block Subscription	Administration	4/15/2026	Block of 1,000 ArcGIS online credits.	-132.36	\$120.00 + \$12.36 tax = \$132.36 (prepaid) Flat fee for 1,000 credits over a 2-year period; no recurring charge unless new block is purchased.
Far West Technologies Verkada Licensing Agreements	Support Services	9/24/2027	Intercom and video surveillance camera licensing.	-27,896.20	\$3,879.00 (Station 13 Intercom), \$479.20 (Desk Station License), \$17,274.00 (Stations 11, 12, 14 Intercoms), \$6,264.00 (Station 13 Access Control) = \$27,896.20
FAA Emergency Services MOA	Response Operations		Memorandum of Agreement with FAA for Emergency Response Services, FAA Building, and FAA Facility Security Management Program.		
GeoEngineers Inc Professional Services Supplement Contract 2	Support Services		Services to supplement previous geotechnical report for final design; completing 3 subsurface explorations to fill data gaps for the final development configuration for the Station 16 replacement.	-44,800.00	
Globalstar Satellite Phones Contract	Administration	5/14/2026	Contract for department satellite phones. Galaxy 1200 plan includes 1,200 minutes/year per line; unused minutes do not roll over; pooled if on same account.	-1,560.00	\$780.00/year × 2 lines = \$1,560.00/year
Grand Canyon University EAP Agreement	Administration		For GCU to offer a scholarship to Participant's members, employees, spouses, and children of members/employees. Scholarship shall apply to online or evening campus bachelor's, master's or doctoral degree programs, single course/non-degree courses offered.		10% tuition discount for eligible RFA-affiliated students (excludes some nursing programs); discount cannot be combined with other offers. Hourly rate locked at \$150; max \$50,000 annually for 2025 and 2026; compensation tied to actual services performed.
Hazmat Training LLC 2025-2026 Consultant Agreement	Response Operations	12/31/2026	Hazardous materials consulting services including training, budgeting, grant support, and coordination.		
Health Commons Project MIH Learning Network MOU	EMS/Health & Safety		Agreement to create a member-owned Regional Learning Network for Community Paramedicine and Mobile Integrated Health (CP-MIH).		
HGAC Cooperative Purchasing Interlocal Contract	Support Services	12/31/2026	Cooperative purchasing program agreement for the RRFA.		Value depends on purchases initiated via H-GAC program; no minimums or maximums defined in agreement.
HFE Pierce 2026 Pumper Purchase Agreement	Response Operations	12/31/2026	Proposal #MC252. Purchase of (3) Pierce Enforcer Pumpers (F164, F165 and F166). Expected delivery in 2025-2026.	-3,204,039.84	Prepay discounts: \$38,469 (chassis), \$30,922 (final); 10.1% sales tax, 0.3% vehicle tax; \$1,282,269 progress payment due 3 months before delivery.
HFE Pierce 2028 Aerial Purchase Agreement	Response Operations	6/22/2028	Proposal #MC617. Purchase agreement for (2) Pierce Velocity 100' Platforms (aerial ladders). Expected delivery in 2028.	-4,927,516.69	\$4,475,492.00 (plus 10.1% tax); progress payments: \$1,467,616 (chassis) and \$1,084,020 (aerial) prior to delivery.
IAFF L864 MOU 2023.03 - Premium Pay	Administration		MOU between RRFA and IAFF Local 864 to agree on a fair and equitable resolution to the impact of ending the dive component under Article 5.3 Premium Pay.		Potential increases if Producer Price Index exceeds 5% per year; cancellation option if escalated cost is not approved.
IAFF L864 MOU 2025.01 - Light Duty Eligibility	Administration		Clarifies the use of short-term shift light duty when a union member is deemed "Not Fit for Duty" during their annual physical exam.		
IAFF L864 2026-2028 Collective Bargaining Agreement - Firefighters	Administration	12/31/2028	Collective Bargaining Agreement between RRFA and Renton Firefighters IAFF Local 864 Firefighters.		
IAFF L864 2026-2028 Collective Bargaining Agreement - Battalion Chiefs	Administration	12/31/2028	Collective Bargaining Agreement between RRFA and Renton Firefighters IAFF Local 864 BCs.		
IAFF L864 2026 Work Schedule Regulations	Response Operations	12/31/2026	2026 work schedule regulations.		
K&L Gates LLP Bond Counsel Letter of Engagement	Administration		Letter of engagement for bond counsel services in connection with the issuance of bonds for the Station 16 replacement project.	-41,500.00	\$29,500 (bond counsel fee) + \$12,000 (disclosure counsel, if public sale) = \$41,500 (adjusted based on bond size and sale method)
Kidde Fire Trainers 2026-2028 Maintenance Services Agreement	Support Services	12/31/2028	Maintenance support services provided by Kidde Fire Trainer/KFT for the Fire Trainer T1000 for preventative maintenance plan choice, PM, only for a three year period.	-55,800.00	
King County Mutual Aid Interlocal Agreement	Response Operations	12/31/2026	Mutual assistance agreement with King County for fire protection services.		Mutual aid services are provided without compensation; requesting agencies supply fuel and consumables if available.
King County Cash Management Services Agreement	Administration		Cash management services for all funds directly invested into the King County investment pool.		Monthly fee rate = 1.5% × pool rate of return (max 8 basis points); based on average balance × days/month ÷ 365
King County Investment Pool Agreement	Administration	7/31/2026	Agreement for King County to invest RFA funds not needed for expenditure by the RFA.		Monthly fee = average balance × 0.00035 × (days in month ÷ 365); interest calculated on actual/actual day basis; fees reconciled annually.
King County Cooperative Purchasing Agreement	Administration		Cooperative purchasing agreement for various equipment and supplies using King County's competitively awarded contracts.		
King County Automatic Aid Interlocal Agreement	Response Operations	6/24/2026	Automatic Aid ILA with King County between fire jurisdictions in Zone 1 and Zone 3.		

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King County PSERN Radio End User Service Level Agreement	Response Operations		Defines RRFA's responsibilities and service expectations for use of the Puget Sound Emergency Radio Network (PSERN) during and after implementation. In accordance w/PSERN Implementation Period 2015 ILA.		Monthly fees due first day of each month; RRFA may opt for annual advance payment.
					\$43,269.58 (based on 2019 levy rate of 0.83532 × assessed valuation of improved County properties)
King County RRFA Fire Protection Services ILA	Response Operations		ILA between King County and RRFA for fire protection services for county buildings and property.	43,269.58	Annual payments = Assessed Value of Improvements × RRFA Levy Rate; amount varies year-to-year with assessment and rate (due annually on June 1).
King County PSERN Operator Interlocal Cooperation Agreement	Response Operations		Establishes the PSERN Operator as a new nonprofit governmental agency responsible for owning and operating the regional public safety radio network.		Monthly fees billed to user agencies (Service Rates) as defined in Exhibit A.
King County Station 14 Hold Harmless General Property Use	Response Operations		Hold Harmless Agreement - King County's use of ST14 for the purpose of swapping equipment in apparatus for the PSERN Project.		
King County 2022 Regional Coordination Framework Agreement	Response Operations		The framework for participating organizations within King County to assist each other in disaster situations when their response capabilities have been overloaded.		No fixed cost; reimbursed as used. Costs for equipment, personnel, and materials reimbursed based on mutually agreed or documented rates; includes labor, overhead, and materials.
King County Administration of Fire Code Operational Permit Program	Office of the Fire Marshal	2/11/2034	Interlocal agreement delegating RRFA Chief the administrative authority to conduct KCC Title 17 inspections in accordance w/IFC Sections 105, 107 and KCC Title 17 on behalf of the County within unincorporated areas listed in the Program.		RRFA sets its own permit fee schedule (subject to CPI-W adjustment) but not exceeding County's rate; retains all fees collected.
King County FFY 23 Subrecipient Grant Agreement	Response Operations	3/31/2026	Funding for gas detection and plume modeling software to support national preparedness goals within the SHSP framework.	1,900.00	Fixed reimbursement amount for project scope (gas detection and plume modeling); cannot exceed \$1,900.
King County FFY 24 Subrecipient Grant Agreement	Response Operations	6/30/2026	Grant funding to procure software and support activities aligned with the Homeland Security Grant Program's mission of prevention, protection, mitigation, response, and recovery.	21,000.00	Reimbursement of eligible project costs only, up to \$21,000.
King County KCFD 40 Fire Protection Services ILA	Response Operations		Establishes fire protection service provisions and payment terms for King County-owned buildings and equipment within KCFD 40 boundaries.		\$794.31 in 2019 (based on assessed value × levy rate of 1.15957)
King County Directors' Association Cooperative Purchasing Agreement	Administration		Coop purchasing agreement with KCDA purchasing cooperative.		Annual payment based on assessed value of improved County properties × current FD40 794.31 levy rate; includes Petrovitsky Park and Lake Youngs property.
King County Fire District 20 Memorandum of Understanding	Response Operations		Placement/storage, maintenance and care of amateur radio equipment for backup communications capabilities during an event which overwhelms existing communication resources.		
King County Fire District 20 FD CARES Collaborative Services Agreement	EMS/Health & Safety		Fire and emergency medical services and collaboration in delivery of such services through collaborative projects/programs (FD CARES) using combined resources and personnel.		Based on District 20's BLS MIH allocation from King County Medic One. Lump sum payment to RRFA from KCFD 20 due annually by July 1.
King County Fire District 28 PulsePoint Cost Sharing MOU	Administration		MOU between KCFD 28 (lead agency) and other Z3 agencies for approved grant to fund the 1st year of licensing the PulsePoint program to increase CPR survivability in Z3.	-3,861.20	\$3,861.20 (Renton RFA's 2021 share based on 144 FTEs at 15.14%) Shared \$25,500 annual license cost, reallocated yearly based on each agency's FTE count as of January 1.
King County Fire District 40 Pre-Annexation Agreement	Administration		Establishes asset transfers, administrative responsibilities, and service continuity in anticipation of the annexation of KCFD 40 into RRFA.		Assets transferred include Station 171 (\$852,600), two vehicles (total \$1.25M+), and two capital funds totaling over \$5.9M.
King County Fire District 43 Memorandum of Understanding	Response Operations		MOU incorporating the King County ILA to acknowledge first due services in an emergency to the KCFD 43 properties listed in Exhibit A. This MOU shall terminate with the termination of the King County Automatic Aid ILA.		
King County Sheriffs Shared Space Memorandum of Understanding	Administration		Agreement for use of shared space at Station 16 by the King County Sheriff's office.		No financial compensation; King County covers any costs related to its use of the space.
King County Water District 90 Developer Extension Agreement	Support Services	8/17/2027	Agreement for construction of water system extension to serve Fire Station 16 and Maintenance Building.	-475,000.00	Estimated \$475,000 project; Developer pays District's actual costs plus 20% overhead; monthly invoicing, 3% retainage held for 2 years. Application deposit: \$5,000.
Kipi.ai Consultant SOW	Administration	1/9/2026	Agreement for Kipi.ai to provide consulting and technical services, including architecture, development, and support for Snowflake platform setup and integration.		
Kipi.ai Consultant Master Services Agreement	Administration	10/12/2028	Agreement for Kipi.ai to provide professional services, resources, and deliverables under individually executed Statements of Work.		
Kipi.ai Mutual Confidentiality and Non-Disclosure Agreement	Administration		Agreement for both parties to protect and restrict the use and disclosure of confidential information shared while exploring potential business opportunities.		
Kronos Software Services Agreement	Administration	11/17/2026	Kronos Professional Services Agreement. Initial term is 3 years, with annual renewal until either party terminates the agreement.	-19,536.00	\$19,536 (Invoice dated Sept 19, 2020: \$17,760 + \$1,776 WA sales tax) SaaS license is \$17,760/year + tax; subject to up to 4% annual increase after initial term.
LaCrosse Footwear Commercial Credit Application and Agreement	Administration		Commercial credit application/agreement for LaCrosse to extend credit to RRFA for materials and services for the Wildland team's purchases.		Interest of 1.5%/month (or max allowable) on late payments; \$10 drop ship charge per order; 15% restocking fee on returns.
Lenovo Laptop Warranty Service Agreement	Administration	11/15/2027	Warranty service agreement for new 2023 laptop replacements. Includes Lenovo Premier Support services		Fixed 4-year warranty coverage from service start date for each device; some end in 2026, others in 2027 depending on registration date.
LION TotalCare Services Agreement	Support Services	12/31/2030	Structural firefighter gear CO2 cleaning services to include pick up, cleaning/decontamination, testing/advanced inspection, visual inspection, repairs, delivery, packaging, tracking and reporting.	\$5,108.00/month × 12 = \$61,296.00	
Lumen Master Service Agreement	Administration		Establishes the terms under which RRFA may order various telecommunication and networking services from CenturyLink, including internet, voice, and data services.	-61,296.00	5% increase each year after initial term.
					\$311.21/month × 12 = \$3,734.52
Lumen Voice Complete Service Agreement	Administration	5/12/2027	Voice lines and calling features at FS12 and FS13; SIP and PRI connectivity; access to customer and voice feature management portals.	-3,734.52	Monthly recurring charges based on selected voice/data plan and number of call paths. Subject to increases per vendor and off-net costs.

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Lumen Metro Ethernet Service Agreement	Administration	11/25/2028	Delivers intrastate Metro Ethernet transport service between RRFA locations using high-speed Ethernet connections.	-4,400.00	
Lydig Construction Station 16 Build Project Agreement	Support Services	1/26/2027	Construction of the new Fire Station 16 and Maintenance Building.	-18,080,000.00	Contract Sum is \$18,080,000, inclusive of Fire Station 16 and Maintenance Building. Liquidated damages of \$1,400/day apply for late substantial completion (after 483 calendar days from commencement date listed in the notice to proceed).
McKinstry Preventative Maintenance and Services Contract	Support Services	12/31/2027	Preventative maintenance and repair services contract for HVAC, backflows, fire alarms, fire sprinklers, alarm monitoring, fire extinguishers, generators and all other miscellaneous calls for the stations, HQ and OFM offices.	-584,375.00	\$110,602 (2020), \$113,812 (2021), \$117,250 (2022), \$120,467 (2023), \$122,244 (2024) = \$584,375.00 HVAC repair pricing for 2025-2027 includes an increase from \$20K to \$30K for a repair bucket of funds. Annual price adjustment at 4% starting in 2025.
McKinstry Fire Sprinkler Testing Contract	Support Services	12/31/2027	Annual fire sprinkler confidence testing for all stations, and winterization/NFPA full trip of the dry sprinkler system.	-93,057.57	2025: \$27,744 + 6.5% WA State sales tax = \$29,547.36 2026: \$28,124 + 6.5% WA State sales tax = \$29,952.06 (estimate) 2027: \$31,510 + 6.5% WA State sales tax = \$33,558.15 (estimate)
MCA Collections Services Agreement	Administration		RRFA contracts Merchants Credit Association (MCA) to perform collection work and furnish the equipment, labor and materials necessary to perform collection activities on unpaid accounts assigned to MCA.		30% commission retained by MCA; Renton RFA receives 100% of principal collected; fees and court costs reimbursed first from litigation collections.
Mountain View Fire-Rescue Collaborative Services Agreement	Office of the Fire Marshal	12/31/2026	ILA - Collaborative service agreement between RRFA and MVFR to cooperate and coordinate programs, projects and services. Initial collaborative activities to this agreement: Exhibit A - Black Diamond Fire Marshal Services	45,693.00	\$45,693 (March-Dec 2023); \$45,693 (2024). 2025 billing will be monthly based on hourly rate; annual rate adjusted by mutual agreement between Fire Chiefs.
Multnomah Group Consulting Services Agreement	Administration		Provides fiduciary and non fiduciary investment advisory and consulting services for Renton RFA retirement plans, including monitoring, governance support, vendor management, and participant level education.		\$40,000 annually for the first three years, payable quarterly. Fees are guaranteed not to increase for three years, then increase by 5% annually unless the agreement is terminated or amended.
NPP League of Oregon Cities Piggyback IGA	Administration		Piggyback IGA for NPP League of Oregon Cities awarded contracts.		
NPP League of Oregon Cities Piggyback IGA - RFP 1935 Medical Supplies, Equip, Monitors	Administration	5/29/2026	Allows RRFA to procure medical supplies and equipment using competitively bid contracts under RFP 1935 issued by the League of Oregon Cities through NPPGov.		
NPP League of Oregon Cities Piggyback IGA - RFP 1910 FF Equipment	Administration		Authorizes RRFA to purchase firefighting equipment under RFP 1910 using cooperative procurement through LOC and NPPGov.		
National Testing Network Agreement	Administration	2/13/2026	Annual membership for professional fire applicant testing and recruitment services.	-1,500.00	(2023/2024) \$750.00/job classification/year = \$1,500.00 Finance charge of 1.5% if overdue. Annual membership fee for firefighter testing now at \$2,000/year.
NextRequest HIPAA Business Associate Agreement	Administration		Business Associate agreement for PHI contained in records uploaded to portal per HIPAA.		
NextRequest SaaS Contract	Administration	12/31/2026	Continuous annual software renewal contract for public record request management.	-13,228.64	The Renewal Total shall be invoiced on the first day of the Initial Term and the first day of each Renewal Term. Renewal Term Total Annual Services shall be subject to a 5% annual increase beginning with the first renewal term.
Northern Consulting Actuaries Engagement Letter	Administration	12/31/2026	Provides actuarial valuation and roll-forward reporting required for GASB 75 compliance for RRFA's retiree health plan.	-6,500.00	\$5,300 (FYE 2024 full valuation) + \$1,200 (FYE 2025 roll-forward) = \$6,500 Fixed fees for 2024 and 2025; future valuations subject to annual inflationary adjustments starting in 2026.
Northwest Firefighters Trust HRA Plan Subscription Agreement	Administration		Establishes RRFA's participation in the NW Firefighters HRA Plan to provide VEBA benefits to eligible employees, including those not covered by collective bargaining agreements.		\$1,039/single and \$2,039/family in 2016; \$2,078/single and \$4,078/family in 2017; monthly thereafter starting 2018. Administrative fee of \$6.50 per employee per month included in annual lump sum totals in 2016 and 2017.
OMNIA Partners Master Intergovernmental Cooperative Purchasing Agreement	Administration		Cooperative procurement of products in accordance with and subject to the relevant federal, state and local statutes, ordinances, rules and regulations that govern public agency procurement practices.		
OpenAI ChatGPT Team Subscription	Administration	1/23/2026	ChatGPT Team subscription for two users, paid annually.	-660.60	\$660.60 (2024); \$2,647.20 (2025) Billed annually at \$30/user/month.
Operative IQ Service Desk License Agreement	Administration	12/29/2026	Annual license for Operative IQ's Service Desk module supporting help desk functions integrated with RRFA's inventory and asset management platform.	-1,651.50	\$1,651.50 (2023), \$1,653.00 (2025); consistent pricing over time.
Operative IQ RFID Data Service and Support License Agreement	Administration	9/26/2026	Provides annual license for RFID data service and support covering up to 10 RFID readers for RRFA's asset tracking system.	-1,321.20	\$1,200.00 + \$121.20 tax = \$1,321.20 (2023) \$1,322.40 annually (2024 invoice: \$1,200 + \$122.40 tax); price consistent across years.
Operative IQ Quarterly Asset Management License Agreement	Administration	12/31/2025	Provides RRFA with hosted asset and inventory management software, including sandbox testing environment, support, and licensing for 17 users.	-2,294.36	\$450 (Sandbox) + \$96 × 17 (License) = \$2,082 + tax = \$2,294.36 per quarter.
Phoebe Mulligan Peer Support Service Agreement	EMS/Health & Safety		Phoebe Mulligan will support RRFA's peer support and training program by providing mental health services, team training, and reserving one therapy session per week for RRFA members.		\$150/hr for services rendered; \$600/month to reserve one 1-hour therapy session weekly; may vary by need.
Pierce County National Search and Rescue Agreement	Response Operations		Updated urban search and rescue response system MOU with Pierce County.		Reimbursements depend on FEMA funding and are limited to approved costs for training, equipment, and deployment readiness or response.
Piper Sandler & Co Financial Services Agreement	Administration		Piper Sandler & Co to provide financial services with respect to the planned issuance of RRFA's bonds to be issued from time to time during the term of this agreement (scope of services on pages 1-2).		Fee based on issuance type/size; refunding adds \$10,000; e.g., short-term: \$10,000 + \$0.50/\$1,000; hourly rates apply when no bond issued.
Pitney Bowes Postage Machine Lease Agreement	Administration	1/19/2027	Lease agreement for Pitney Bowes postage machine.	-1,080.00	\$54.00/quarter × 4 quarters × 5 years = \$1,080.00 (excluding tax and any service)
PowerDMS Subscription Agreement	Administration	4/18/2026	Provides access to the PowerDMS platform for document management, policy compliance, and training tracking across RRFA operations.	-14,389.38	\$14,389.38 + \$12,897.78 (2023) + \$1,110.88 (2024) + \$14,508.72 (2025) + \$15,424.37 (2026) = \$58,331.13
PSRFA Regional FD CARES Pilot Project ILA	EMS/Health & Safety	12/31/2026	Provides non-emergency FD CARES services, outlining roles, cost, data sharing, and HIPAA compliance. Exhibit B added for crisis intervention (chaplain) services.	-885,719.00	Annual costs set by PSRFA, with notice to RRFA by August 1 of prior year.

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PSRFA Cooperative Purchase Agreement	Response Operations		Cooperative purchase of materials, supplies and equipment by PSRFA and RRFA, each party agreeing to provide bid proposals and specs appropriate language to authorize/permit the other to purchase such items.		Each party is financially responsible only for their own purchases.
PSRFA Fire Garage Consortium Agreement	Support Services	12/31/2026	Establish the Fire Garage Consortium to implement a cooperative vehicle maintenance division serving PSRFA's and RRFA's fleet, with guidelines of the governing structure of the Fire Garage. 2-yr term; can extend 3 yrs by 6/1/2026.		Monthly installments beginning January 1 each year; Net30 not specified but regular billing schedule applied. Based on labor hours x hourly rate (established annually), plus parts and applicable tax; actual dollar amount varies by agency usage.
First Aid and CPR Consortium Agreement	EMS/Health & Safety	5/30/2028	Work cooperatively with PSRFA and VRFA to provide First Aid/CPR Training; RRFA to maintain First Aid/CPR Training website to schedule/register citizens for classes rotating between each agency location and collect/refund fees in a separate fund.		Each agency contributes instructors and resources; RRFA manages shared fund and logistics; no compensation between parties.
Ready Rebound Service Agreement	Administration	12/31/2027	Provides RRFA employees access to injury prevention, recovery, and health performance services including orthopedic care, provider network access, and predictive health data analysis. Formerly Tactical Athlete Health & Performance Institute (TAHPI).	-147,224.31	\$358.21 x 137 members x 3 years = \$147,224.31
Renton Community Foundation RRFA Fund Agreement	Administration		Establishes a non-endowed charitable fund at the Renton Community Foundation to support emergency/preparedness services and education in the Renton community.		Disbursements made by request with 30 days' notice. 1.8% annual fee on fund assets (1% to Foundation, 0.8% to investment advisor); fees withdrawn from income first, then principal.
Renton Community Foundation FD CARES Fund Agreement	Administration		FDCARES Fund shall be used to bolster and support RRFA FDCARES program in providing medical and social services to community members in need.	10,000.00	Foundation charges 1.8% annual fee (1% admin, 0.8% investment); fund must maintain \$10,000 minimum balance to remain active.
Renton Airport Emergency Service 2018 Letter of Agreement	Response Operations	12/31/2026	Supersedes 2008 LOA to establish responsibilities and procedures for emergency notification and response to aircraft in distress or involved in accident. To be reviewed annually.		
Renton Technical College Fire and EMS Services Agreement	Response Operations	12/31/2026	Establishes ongoing fire protection and EMS coverage for RTC's tax-exempt properties located within RRFA's jurisdiction under RCW 52.30.020.	12,140.00	2017 per-student rate x 10,160 students: \$1,194.91 x 10,160 = \$12,140.00 Annual cost recalculated each year using WA State Patrol's published per-student rate x RTC's enrollment on Jan 1.
RevSpring Online Payment Portal Master Services Agreement	Administration	3/17/2026	Patient payment portal to support online payments for Fee for Transport services by RRFA. Associated with SDW, Systems Design West.		Not fixed – based on transaction volume and fees: - 2.95% of credit/debit transactions; - \$0.60 per ACH transaction; - \$15 per chargeback; - \$20 per NSF return; - Professional services at \$150/hour as needed.
Right! Systems Cisco Meraki SaaS Agreement	Administration	5/12/2029	Provides Cisco Meraki hardware and 5-year subscription licenses for security appliances, switches, and wireless access points across multiple RRFA fire stations.	-127,069.14	\$127,069.14 (2019); \$71,846.13 (2024 renewal)
					Price per service (initial term): \$646 Price per month (initial term): \$233.28  Prices are firm for initial term but are subject to increase upon 30 days' notice to Customer. All prices are subject to a recovery fee and/or fuel surcharge, as may be amended from time to time.  If Customer terminates this Agreement, or any part hereof, prior to the completion of the Initial Term (3 years), Customer agrees to pay Safety-Kleen (i) an amount equal to the total price of all terminated Services that would have been provided to Customer under the terms of this Agreement; (ii) if the Services include the rental of parts washer equipment, a termination fee in the amount of \$100.00 per piece of equipment to compensate Safety-Kleen for the cost of removing the parts cleaning equipment and disposing of the used solvent; and (iii) If Used Fluid Recovery Services are terminated, Customer shall pay a termination fee equal to \$0.25 per gallon of the Used Fluid not yet received but estimated to have been received by Safety-Kleen for the remaining term based on the Forecast set forth in the Used Fluid Recovery Schedule attached hereto, as may be amended from time to time.
Safety-Kleen Systems Environmental Services Agreement	Support Services	12/14/2028	Ongoing environmental services and lease for a parts cleaner.		
SJX Jet Boats Purchase Agreement	Support Services	6/15/2026	Agreement for the purchase of one new SJX2170 as more fully described in Attachment A together w/all parts, systems, equipment that conforms to terms of this agreement "Vessel".	-118,861.66	\$107,957.00 + 10.1% tax = \$118,861.66
Smarsh Service Agreement	Administration	3/6/2027	Smarsh will provide a service to archive text messages on RRFA owned cell phones. MobileGuard MT/ST plan.	-7,300.00	\$4,800.00 (2023 agreement) + \$2,500.00 onboarding = \$7,300.00
Snowflake Capacity Service Agreement	Administration	6/29/2026	Enables cloud-based data warehousing and analytics.		\$10,000.00 (prepaid capacity) \$10,000 for 12 months of prepaid service capacity with 2% credit discount; unused balance may roll over if renewed with equal or higher value.
Sound Energy Systems HVAC Controls Upgrade Agreement	Support Services	3/19/2029	Replacement of Building Controller & Plant Controller as current ones are obsolete w/no replacement parts. Includes a 5-year software maintenance agreement license for unlimited free Honeywell software upgrades.	-33,694.44	\$33,694.44 plus tax (sales tax added at invoicing) 20% due at contract execution; balance invoiced monthly.
South King County Fire Training Consortium 2026-2028 Interlocal Agreement	Response Operations	12/31/2028	ILA with South King County Training Consortium for membership in Training Consortium to enable joint training activities and operations.		Annual agency costs are calculated using a per-member formula incorporating average FTE cost, administrative overhead, supplies, and facility expenses (see page 4).



**Renton Regional Fire Authority**  
Active Contracts and Agreements

Title	Division	Termination Date	Contract Description	Initial Contract Value	Overall Value Summary
Spectrum Pension Consultants Master Service Agreement	Administration		Spectrum Pension Consultants to provide plan management services for the RRFA's 457(b) deferred compensation plan. Includes record keeping, platform services participant account transactions and reporting.		Not fixed; annual fees include a 0.0225%–0.035% market value fee on plan assets, plus additional unit-based fees for participant transactions and plan documents.
Springbrook KCFD 40 Accounting Subscription	Administration	12/31/2026	Provides KCFD 40 with access to Springbrook's accounting and financial software on a subscription basis, including implementation, support, and updates.	-26,704.41	\$480.00 (2 Enterprise Users) + \$3,676.85 (Financial Essentials) + \$3,928.05 (Payroll) = \$8,084.90 + 10.1% sales tax = \$8,901.47/year x 3 years = \$26,704.41 2025 Renewal: \$555.66 (2 Enterprise Users) + \$4,256.41 (Financial Essentials) + \$4,547.20 (Payroll) = \$10,313.93
Standard Insurance Group Life Insurance Policy	Administration	6/30/2026	Provides group life, dependent life, and accidental death & dismemberment (AD&D) insurance coverage to RRFA members.		Variable based on number of participants and coverage elected; e.g., Plan 1 Life Insurance = \$0.170/month per \$1,000 of coverage; Plan 2 rates based on age brackets.
Standard Insurance Group LTD Insurance Policy	Administration	6/30/2026	Group LTD Insurance policy.		Variable: 0.816% of the first \$15,000 of pre-disability earnings per eligible member per month.
SteriCycle Medical Waste Services Agreement	Support Services	1/31/2026	Provides regulated medical waste transportation, treatment, and disposal services for RRFA in compliance with federal and state laws.		Based on WUTC tariff: \$10 minimum monthly fee + \$20 minimum per stop, with rates subject to WUTC adjustments; additional charges apply per container and service frequency.
Stryker 2022-2026 Service Agreement	Support Services	12/26/2026	Provides annual preventive maintenance services for 15 LIFEPAK 15 cardiac monitors/defibrillators.	-34,219.08	\$31,080.00 + \$3,139.08 tax = \$34,219.08 \$7,770 annually for four years, totaling \$31,080 before tax.
Summit Law Engagement Letter	Administration		Provides employment-related legal counsel and representation to Renton RFA on an as-needed basis.		Services billed at hourly rates; payment may be adjusted by RRFA based on perceived value within 30 days.
SDW Professional Services Agreement	Administration	12/31/2026	SDW will provide the RFA services for billing and payment processing of EMS patient transport services to the general public. BAA included for safeguard and protection of PHI.		Not to exceed \$23 per transport; additional \$7 per non-billable service; MVC admin fees between \$50–\$100; GEMT: \$7,500–\$30,000 or 15% contingency fee depending on trip count.
TCA Station 16 Architect Services Agreement	Support Services		Architect contract for Station 16 replacement project.	-592,842.00	\$141,926 (Phase I) + \$450,916 (Phase II) = \$592,842.00 Additional services and reimbursables billed separately.
Terracon Inspection and Testing Proposal Agreement	Support Services		Special inspections and materials testing for the construction of Station 16 and Maintenance Building, including earthwork, concrete, steel, asphalt, and project management oversight.	-50,617.35	Estimated budget of \$50,617.35 for inspection and testing services, invoiced on unit rates. Fees subject to adjustment based on actual site visits, schedule changes, and testing needs.
TIAA CREF Deferred Compensation Agreement	Administration		Restated deferred compensation plan for Renton RFA to offer employees a voluntary 403(b) retirement savings plan administered by TIAA. Date of initial CoR agreement is 6/14/2013.		
TK Elevator Service Agreement	Support Services	12/31/2029	Provides monthly elevator maintenance and inspection services for Station 13.	-15,000.00	\$250/month x 60 months = \$15,000.00
Tri-Med FD CARES Service Agreement	EMS/Health & Safety	3/31/2026	Tri-Med provides 24/7 backup Basic Life Support (BLS) transport services to Renton RFA under the FDCARES program.	-180,000.00	\$5,000 x 12 months x 3 years = \$180,000 \$5,000/month adjusted annually for inflation after initial 3-year term.
Twilio Service Level Agreement	Administration		Outbound SMS/inbound MMS pay as you go subscription for Response Ops communication.		\$0.0079/SMS Outbound and \$0.01/MMS Inbound
Tyler Technologies Software Service Agreement	Administration	4/30/2026	Tyler provides software services and support for Renton RFA's Munis financial system, including hosting, updates, and technical support.	-151,950.00	\$49,160 (2017) + \$50,635 (2018) + \$52,155 (2019) = \$151,950 Annual increases: \$49,160 (2020), \$50,635 (2021), \$52,155 (2022).
Tyler Technologies Payment Services Agreement	Administration	7/7/2026	Tyler provides payment processing services, allowing Renton RFA to accept and manage online payments through Tyler's integrated system.		
VCC Interlocal Agreement	Response Operations	4/16/2030	Establishes terms for VCC to provide emergency communications and dispatch services to Renton.		Annual payments set by VCC board, subject to cost-sharing formula and budget approval.
VCC Tablet Command Agreement	Response Operations	12/31/2026	Allows RRFA to use Tablet Command software via Valley Com to access and utilize incident data for enhanced emergency response.		RRFA reimburses Valley Com for implementation and maintenance; equipment becomes Valley Com property.
VCC Service Level Agreement	Response Operations	12/31/2036	Establishes technical and operational expectations for emergency fire and medical aid dispatch services between Valley Com and RRFA.		\$49.98 per call in 2023, \$51.80 in 2024, and \$52.44 in 2025 for calls outside owner city limits; \$7,181 annual estimate for 800MHz radio usage in 2023.
Verizon Wireless FD40 Cell Tower Site Lease Agreement	Administration	1/20/2028	Lease of a portion of Fire District 40 property for a Verizon cell tower and related facilities.	284,793.92	\$35,000 one-time lump sum; \$48,000 in 2023 with 2% annual increases for each annual base rent payment. \$48,000 + \$48,960 + \$49,939.20 + \$50,937.98 + \$51,956.74 = \$249,793.92 + \$35,000 = \$284,793.92
Verizon Connect GPS Vehicle Tracking Subscription (F158)	Response Operations	6/24/2026	Provides GPS-based vehicle tracking services through Verizon Connect Reveal platform, including hardware and software access for F158.	-191.40	1 unit x \$15.95/month x 12 months = \$191.40
VFIS 2025 KCFD 40 Insurance Policy	Administration	4/1/2026	VFIS insurance policy for KCFD 40 Commissioners.	-2,334.00	
WA Health Care Authority GEMT Provider Participation Agreement	EMS/Health & Safety		Allows Renton RFA to participate in the Ground Emergency Medical Transportation (GEMT) Supplemental Reimbursement Program under Medicaid.		Program reimburses actual uncompensated GEMT service costs up to 100% if documentation is adequate; no reimbursement if no uncompensated costs.
Waldorf University Learning Partnership Memorandum of Understanding	Administration		MOU with Waldorf University for continuing education.		Offers 10% tuition discount, application fee waiver, free textbooks, and scholarships for RFA employees and their families; no enrollment minimums or exclusivity required.
Washington State Auditor 2024 KCFD 25 Data Sharing Agreement	Administration	6/30/2027	Interagency Data Sharing Agreement (DSA) between KC Fire Protection 25 and the WA State Auditor Office (SAO). The SAO and agency agree they have the right at any time to monitor, audit, review activities and methods for compliance.		Agreement enables exchange of data for state audit purposes; includes defined security, transmission, and confidentiality protocols.
Washington State Auditor 2024 RRFA Data Sharing Agreement	Administration	6/30/2027	Interagency Data Sharing Agreement between SAO and RRFA. SAO and agency agree they will have the right, at any time w/reasonable notice, to monitor, audit, review activities & methods to assure compliance.		Enables secure exchange of confidential data for SAO's audit and investigative purposes; subject to strict data use and security provisions.
WSCFF MERP Agreement	Administration		Allows participation of non-bargaining unit (NBU) management employees in the WSCFF Medical Expense Reimbursement Plan (MERP) under terms equal to those for bargaining unit members		\$75/month per NBU employee; matches contributions for bargaining unit members; late payments accrue 8% interest.

**Renton Regional Fire Authority**  
Active Contracts and Agreements

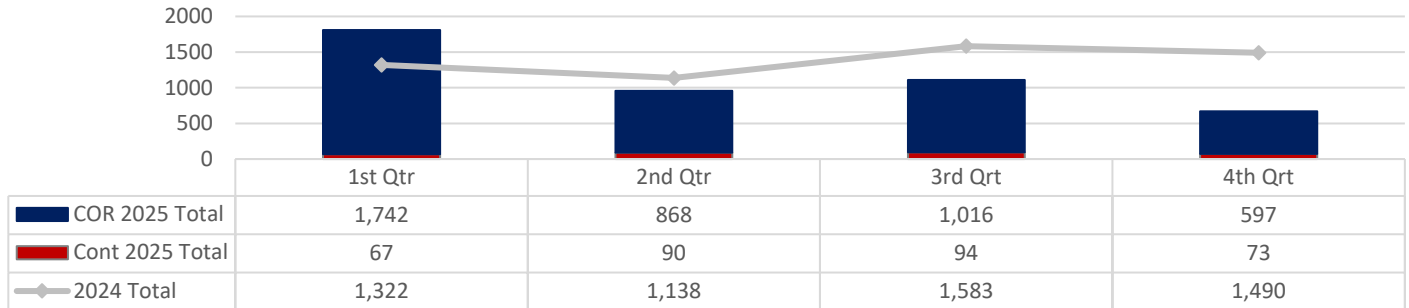
Title	Division	Termination Date	Contract Description	Initial Contract Value	Overall Value Summary
WSCFF Standard Insurance Group Life and LTD Plan 2 Benefit Summary	Administration		Provides life insurance and long-term disability coverage to eligible employees participating in the WSCFF Trust under Plan 2 benefits.		Plan includes \$10,000 basic life insurance, \$10,000 AD&D, and 60% of monthly pre-disability earnings LTD benefit after 90-day wait, up to \$5,000/month.
WA State DES Master Contract Usage Agreement	Administration		Allows RRFA to participate in any state Master Contract administered by DES (e.g., to buy goods/services at state-negotiated rates).		
WA State DES Interagency Agreement	Support Services		Authorizes DES Surplus Operations to manage surplus property (e.g., vehicles, equipment) on behalf of RRFA including storage, resale, and ownership transfer.		DES retains 9% of sale proceeds (min \$200, max \$900) for items over \$200; no reimbursement for items under \$200; additional fees may apply for cleaning or decal removal.
WA State L&I FIIRE Program 2026 Agreement	EMS/Health & Safety	12/31/2026	Memorandum of Participation (MOP) in FIIRE Program. This agreement applies to the 2026 FIIRE Program Year.		
WA State DNR South Puget Sound Fire Coordinating Group ILA	Response Operations		Establishes a regional cooperative framework to coordinate wildfire training, certification, and interagency standards for personnel within the DNR South Puget Sound Region.		Agreement enables shared training, qualification standards, and peer review for wildland personnel without financial commitment; SPSFCG does not own property or maintain a budget.
WA State DNR 2021-2026 Wildfire Suppression and Emergency Response IAA	Response Operations	6/23/2026	This agreement is to allow RRFA to provide personnel and support to DNR for wildfire or emergency response within the State of WA and to define DNR's procedure to pay and reimburse RRFA. Supersedes contract 93-098983.		Reimbursement for personnel, equipment, and travel for wildfire response under DNR guidelines through June 23, 2026.
WA State DRS Social Security Agreement	Administration		Extends Social Security coverage to eligible Renton RFA employees under Section 218 of the Social Security Act and RCW 41.48.		Provides Social Security coverage to 16 eligible employees under OASI account 69-0911777; no services excluded from coverage.
WA State Dept of Revenue UBI Number Confirmation	Administration		Confirmation of the RRFA's UBI number from the WA State Dept of Revenue.		
WSDOT Public Works Emergency Response Interlocal Agreement	Response Operations		Establishes a mutual aid framework to provide immediate assistance for public works emergencies in response to proclaimed disasters.		Responding agency reimbursed at adopted rates for labor, equipment, and materials used during emergencies; activated only upon official emergency proclamation.
WA State Military Dept Intergovernmental Agreement	Response Operations	5/12/2028	Enables RRFA to deploy personnel/equipment for mutual aid under EMAC/PNEMA with reimbursement for authorized deployments.		RRFA reimbursed for approved EMAC/PNEMA deployments; \$129,822.64 for Mission 24-2864 and \$143,449.12 for Mission 24-3965 under Amendments 1 and 2.
WSP Fire Mobilization Interagency Agreement	Response Operations	12/31/2029	Provides reimbursement procedures for Renton RFA when mobilized for state-level emergencies under RCW 43.43.960 thru RCW 43.43.964 and the WA State Fire Services Resource Mobilization Plan.		WSP will pay approved claims submitted within 45 days.
West Coast Energy Systems	Support Services	1/17/2027	Provides semi-annual generator and transfer switch preventive maintenance services for all stations.	-28,227.00	\$2,563 (Minor PM Inspection) + \$6,846 (Major PM Service) = \$9,409/year x 3 years = \$28,227.00 One Minor PM Inspection per year @ \$419.00 per inspection. One Major PM Service per year @ \$978 per service.
Zone 3 Special Operations Agreement	Response Operations	1/27/2026	Formalizes mutual aid among Zone 3 agencies for hazardous materials and technical rescue incidents using shared personnel and resources.		Enables cross-jurisdictional response for Hazmat and technical rescues; no payment terms—assistance provided mutually through pre-established teams.
Zone 3 Fire Cadets Explorers Annual MOU	Response Operations		Defines the terms of cooperation between Renton RFA and Scouting America (Chief Seattle Council) for the administration of the Explorer program, including leadership, safety, and program responsibilities.		

# Office of the Fire Marshal Annual Report 2025

## Inspections

Staff completed 4,547 inspections (business, multi-family, IFC permit, special, complaint & re-inspections) in 2025.

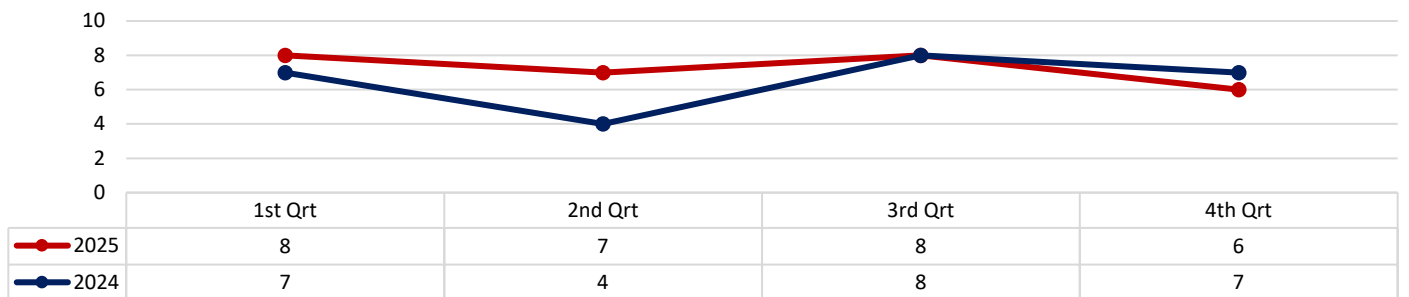
Inspections Completed by Quarter - Comparative to 2024



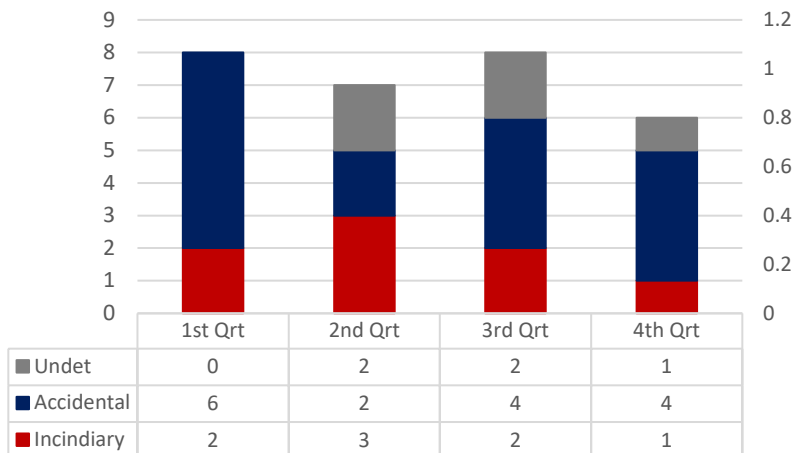
## Fire Investigations

Staff investigated 29 fires in 2025. Total dollar loss for the year is estimated at \$3.8 million and an estimated \$78 million in saved property.

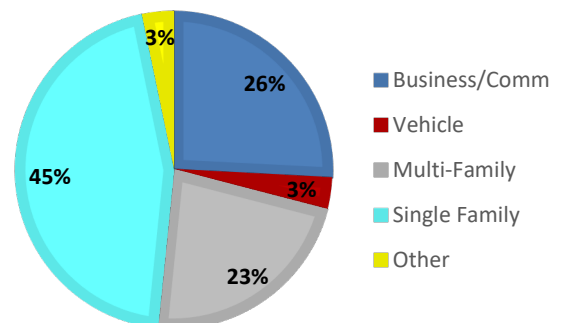
Fire Investigations by Quarter - Comparative to 2024



FIRE CAUSE DETERMINATION



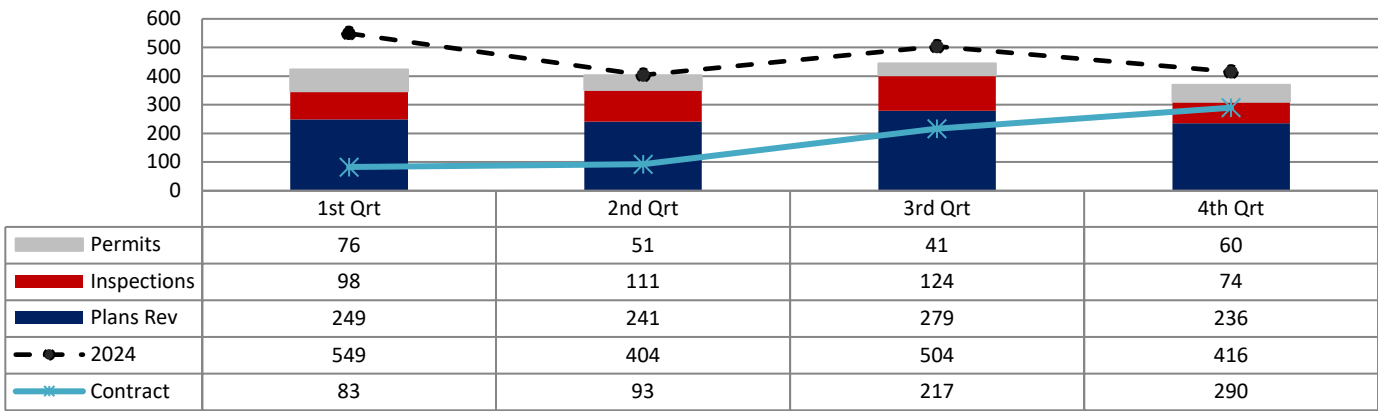
PROPERTY TYPE OF INVESTIGATED FIRES



Plans Review, Construction Inspections & Permits

Staff completed 1,540 plans reviews, 426 construction inspections, and issued 357 fire systems and/or fire construction permits in 2025.

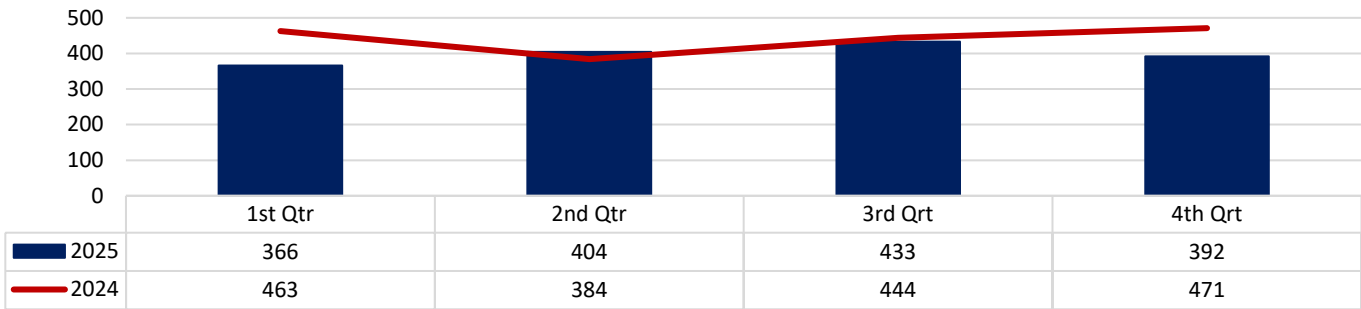
Plans Review, Construction Inspections & Permits by Quarter - Comparative to 2024



False Alarms

The Department responded to 1,595 false alarms within our response area in 2025.

False Alarms by Quarter - Comparative to 2024

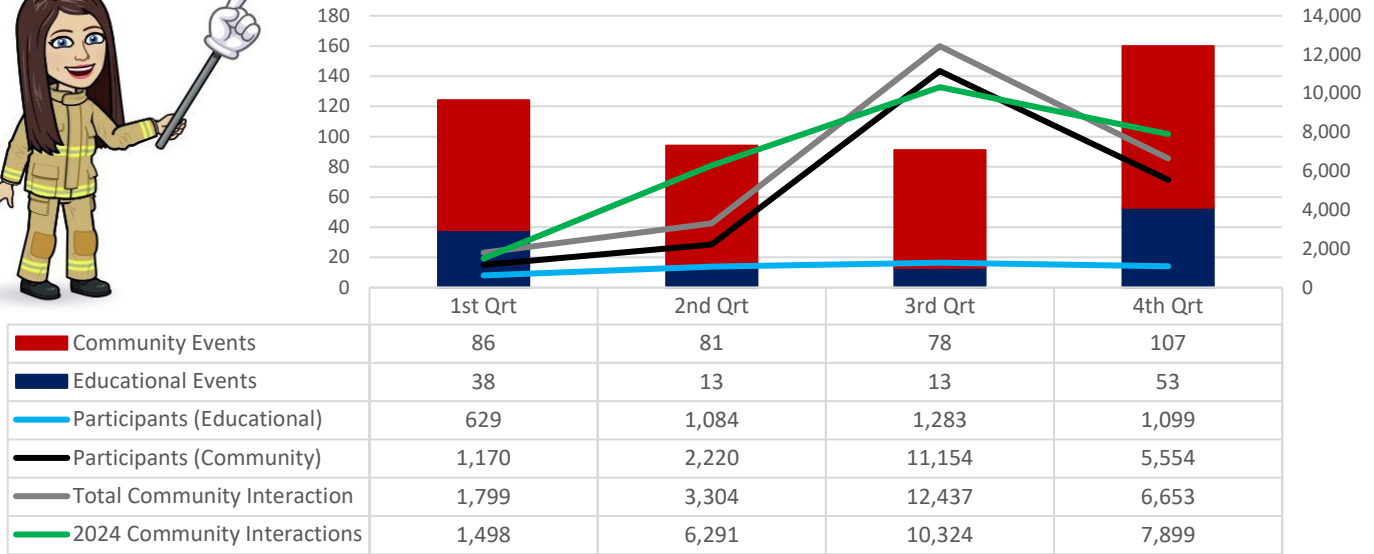


## Public Education / Community Outreach Highlights

The Department participated in 117 educational events, reaching 4,095 attendees and an additional 352 community events, reaching 20,098 attendees in 2025.

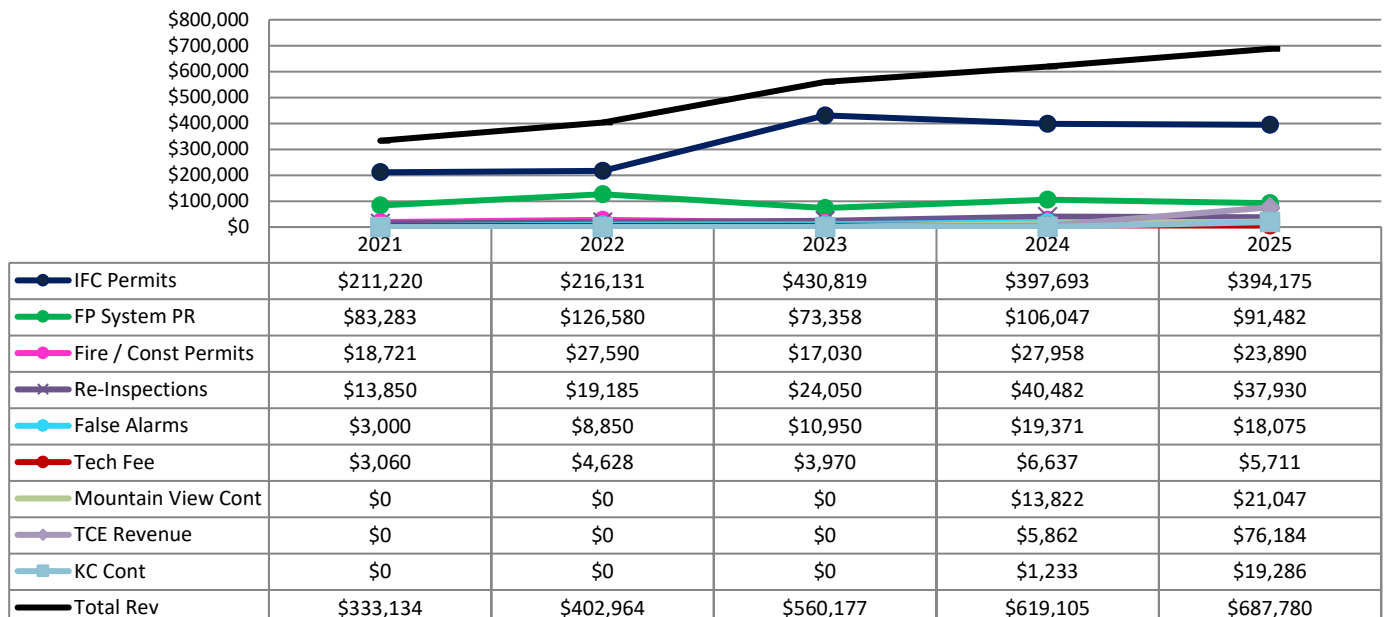


**PUBLIC EDUCATION & COMMUNITY OUTREACH**



**OFM Revenue.** OFM revenues year to date totaled \$687,780

**OFM Revenue by Year (2021-Present)**





# Monthly Overview

## Station Reliability(Not include Out of Jurisdiction Incidents)

RRFA Station Area	First Due Incident Count	Incidents in RRFA Area	Station Reliability
11	249	263	94.68%
12	222	234	94.87%
13	285	326	87.42%
14	110	128	85.94%
15	55	60	91.67%
16	91	99	91.92%
17	158	163	96.93%
<b>Total</b>	<b>1170</b>	<b>1273</b>	<b>91.91%</b>

## Incident Breakdown by Station Responses (Including Out of Jurisdiction Incidents)

Incident Type Group	11	12	13	14	15	16	17	Total
100 - Fire	6	6	11	4	2	2	7	17
200 - Overpressure Rupture, Explosion, Overheat	1		2	1				3
300 - Rescue & EMS	257	191	270	99	52	84	178	1062
400 - Hazardous Condition	2	4	4	2	3		1	10
500 - Service Call	2	2	6	1	1			11
600 - Good Intent Call	22	17	24	21	7	12	11	96
700 - False Alarm	26	29	29	30	9	16	10	130
900 - Special Incident			1	1				1
Other	4	2		2		1		5
<b>Total</b>	<b>319</b>	<b>251</b>	<b>346</b>	<b>161</b>	<b>74</b>	<b>114</b>	<b>206</b>	<b>1334</b>

## Response Breakdown by Station's Units (Including Out of Jurisdiction Responses)

Unit/Station	Response Counts
11	381
A311	207
E311	116
L311	58
12	337
A312	158
B312	31
CAR312	47
E312	99
WR312	2
13	393
A313	229
B313	42
E313	120
E413	2
14	164
E314	148
HM314	16
15	76
E315	76
16	115
E316	113
E416	2
17	225
A317	159
E317	66
<b>Total</b>	<b>1691</b>

1 Incident can have multiple responses.

- Ex. A car crash (1 incident) might requires 3 Fire Units responding (3 responses)

**Out of Jurisdiction incidents** = Incidents that didn't happen in RRFA Jurisdiction

### Station Reliability:

Availability of our closest Station's Units when the incidents were reported

\*The incident total from *Station Reliability Table* is different compare to *Incident Counts by Incident Type* and they are both correct.

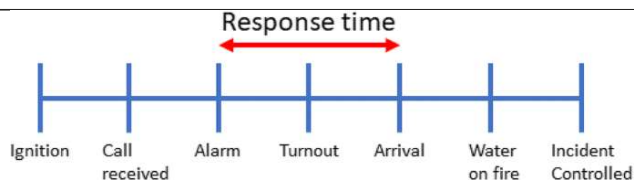
- Total Under *Station Reliability Table* shows the number of incidents which have occurred within RRFA jurisdiction
- Total under *Incident Counts by Incident Type* shows the total incidents that RRFA Units have responded to

**Good Intent** Calls include Cancelled enroute, Wrong Location, Controlled Burning, Steam

# Last Month Response Time Breakdown

## Last Month Response Time Breakdown

Apparatus Station	Avg Turnout Time	Avg Travel Time	Avg Response Time	90th Percentile Turnout Time	90th Percentile Travel Time	90th Percentile Response Time
11	00:01:35	00:03:48	00:05:24	00:02:32	00:06:22	00:08:54
Aid Unit	00:01:32	00:03:38	00:05:10	00:02:25	00:06:16	00:08:41
Engine	00:01:40	00:03:45	00:05:25	00:02:33	00:06:12	00:08:45
Ladder Truck	00:01:25	00:04:09	00:05:35	00:02:34	00:06:58	00:09:32
12	00:01:43	00:03:43	00:05:26	00:02:44	00:06:05	00:08:49
Aid Unit	00:01:37	00:03:46	00:05:23	00:02:37	00:06:07	00:08:44
Engine	00:01:54	00:03:36	00:05:31	00:02:55	00:06:01	00:08:56
13	00:01:35	00:04:17	00:05:53	00:02:38	00:06:42	00:09:20
Aid Unit	00:01:35	00:04:23	00:05:58	00:02:37	00:06:47	00:09:24
Engine	00:01:36	00:04:07	00:05:44	00:02:41	00:06:34	00:09:15
14	00:01:50	00:03:57	00:05:47	00:02:45	00:06:07	00:08:52
Engine	00:01:50	00:03:57	00:05:47	00:02:45	00:06:07	00:08:52
15	00:01:53	00:04:26	00:06:19	00:02:49	00:06:48	00:09:37
Engine	00:01:53	00:04:26	00:06:19	00:02:49	00:06:48	00:09:37
16	00:01:50	00:04:16	00:06:06	00:02:46	00:06:13	00:08:59
Engine	00:01:50	00:04:16	00:06:06	00:02:46	00:06:13	00:08:59
17	00:01:38	00:04:12	00:05:51	00:02:35	00:06:25	00:09:00
Aid Unit	00:01:35	00:04:14	00:05:49	00:02:33	00:06:25	00:08:58
Engine	00:01:45	00:04:09	00:05:54	00:02:40	00:06:26	00:09:06
<b>Total</b>	<b>00:01:40</b>	<b>00:04:02</b>	<b>00:05:43</b>	<b>00:02:40</b>	<b>00:06:25</b>	<b>00:09:05</b>



### Definition:

**Turnout time** = Dispatch to Firefighters in vehicle ready to respond

**Travel Time** = Firefighters in vehicle ready to respond to Firefighters On Scene

**Response Time** = Dispatch to Firefighters On Scene

# Year-to-date RRFA Incidents Overview

## Incident Counts by RRFA Station Areas (Not including Out of Jurisdiction Incidents)

Station Areas	January	February	March	April	May	June	July	August	September	October	November	December	Total
11	456	402	465	451	485	438	473	463	359	459	380	407	5238
12	330	255	373	357	296	339	374	329	299	333	315	317	3917
13	503	384	476	480	467	491	482	439	432	454	469	452	5529
14	187	150	170	158	162	187	189	261	123	162	144	183	2076
15	122	93	125	115	133	121	112	156	100	101	106	102	1386
16	196	123	153	148	151	182	157	151	152	157	158	148	1876
17	196	223	195	214	181	236	269	267	252	230	218	212	2693
<b>Total</b>	<b>1990</b>	<b>1630</b>	<b>1957</b>	<b>1923</b>	<b>1875</b>	<b>1994</b>	<b>2056</b>	<b>2066</b>	<b>1717</b>	<b>1896</b>	<b>1790</b>	<b>1821</b>	<b>22715</b>

## Incident Counts by NFIRS Incident Type (Including Out of Jurisdiction Incidents)

Incident Type Group	January	February	March	April	May	June	July	August	September	October	November	December	Total
100 - Fire	21	9	12	17	20	40	80	37	29	21	11	17	314
200 - Overpressure Rupture, Explosion, Overheat			1		2	4	1	1			1	3	13
300 - Rescue & EMS	1175	1055	1212	1134	1138	1168	1140	1165	1033	1102	1035	1062	13419
400 - Hazardous Condition	20	12	6	18	9	18	15	15	11	26	10	10	170
500 - Service Call	8	19	15	13	11	10	15	14	13	14	10	11	153
600 - Good Intent Call	108	74	81	83	90	112	112	119	115	110	96	103	1203
700 - False Alarm	130	113	128	132	111	145	153	157	122	141	115	130	1577
900 - Special Incident									1			2	3
Other			1		2		2		1			5	11
<b>Total</b>	<b>1462</b>	<b>1280</b>	<b>1455</b>	<b>1397</b>	<b>1381</b>	<b>1497</b>	<b>1516</b>	<b>1508</b>	<b>1324</b>	<b>1414</b>	<b>1278</b>	<b>1342</b>	<b>16854</b>



# Responses Breakdown by Apparatus

## Responses Breakdown by Apparatus

Apparatus Station	January	February	March	April	May	June	July	August	September	October	November	December	Total
▣ 11	452	359	421	406	457	407	431	431	324	440	337	376	4841
A311	225	203	222	232	243	214	208	216	172	212	186	204	2537
E311	164	114	141	127	158	136	152	157	119	158	123	115	1664
L311	63	42	58	47	56	57	71	58	33	70	28	57	640
▣ 12	335	254	352	314	316	320	371	334	284	325	288	335	3828
A312	182	150	186	167	172	167	181	168	143	169	168	158	2011
A412							1	2					3
B312	33	18	31	23	41	30	43	36	33	41	23	30	382
CAR312	16	12	25	13	15	8	27	18	12	12	15	47	220
E312	102	74	107	109	85	111	112	101	93	103	79	98	1174
E412							2		1				3
WR312	2		3	2	3	4	5	9	2		3	2	35
▣ 13	433	357	391	411	388	448	403	429	398	410	375	387	4830
A313	247	212	240	212	235	238	219	234	209	230	205	228	2709
B313	45	25	32	41	34	46	40	54	45	53	40	41	496
E313	141	120	119	158	119	164	144	141	144	127	130	118	1625
▣ 14	160	119	164	145	151	167	179	202	140	147	136	162	1872
E314	150	115	162	134	143	152	169	191	128	121	125	146	1736
HM314	10	4	2	11	8	15	10	11	12	26	11	16	136
▣ 15	91	71	103	90	99	106	112	110	87	100	82	74	1125
E315	91	71	103	90	99	106	112	110	87	100	82	74	1125
▣ 16	136	99	114	114	106	125	135	112	123	123	106	114	1407
BR316						1	6	2	1				10
E316	136	99	114	114	106	124	129	110	122	118	106	112	1390
E416										5		2	7
▣ 17	182	221	186	188	168	216	231	232	227	211	203	223	2488
A317	120	152	118	125	119	141	135	152	145	137	140	158	1642
BR317						4	6	1	2				13
E317	62	69	68	63	49	71	90	79	80	74	63	65	833
<b>Total</b>	<b>1789</b>	<b>1480</b>	<b>1731</b>	<b>1668</b>	<b>1685</b>	<b>1789</b>	<b>1862</b>	<b>1850</b>	<b>1583</b>	<b>1756</b>	<b>1527</b>	<b>1671</b>	<b>20391</b>



## Governing Board Agenda Item

SUBJECT/TITLE: Governance Board Bylaws: Amendment to Section 5.1

STAFF CONTACT: Fire Chief Steve Heitman

### SUMMARY STATEMENT:

With the annexation of Fire District #40 into the Renton Regional Fire Authority, an amendment of the RFA Governance Board Bylaws is required within Section 5.1: Selection of Board Chair.

### FISCAL IMPACT:

Expenditure N/A Revenue N/A  
Currently in the Budget Yes ☐ No ☐ N/A ☒

### SUMMARY OF ACTION:

Section 5.1: Selection of Board Chair has been amended to reflect the addition of voting board members from Fire District #40 to ensure equitable representation among the three entity groups: City of Renton, King County Fire Protection District No. 25 and King County Fire Protection District No. 40 in a repeating cycle.

Reviewed by Legal Yes ☐ No ☐ N/A ☒

### EXHIBITS:

Section 5: Board Chair Selection/Duties/Board Secretary, 5.1: Selection of Board Chair

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to approve the changes to section 5.1: Selection of Board Chair as presented.



# RENTON REGIONAL FIRE AUTHORITY

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JANUARY 12, 2026

## RFA GOVERNANCE BOARD MEMBERS

RE: Amendment to Renton RFA Governance Bylaws, Section 5.1: Selection of Board Chair

### SECTION - 1. BOARD CHAIR SELECTION/DUTIES/BOARD SECRETARY

- 5.1. Selection of Board Chair.** Annually at the first meeting in January of each year, or if required at other times by changes in the Board Membership, the members thereof, by majority vote, shall designate one Board Member to serve as Board Chair and one Board Member to serve as Board Vice Chair for the ensuing year. To ensure equitable representation, the Board Chair and Vice Chair positions shall rotate among the three entity groups—City of Renton, King County Fire Protection District No. 25, and King County Fire Protection District No. 40, a repeating cycle. The Board Chair position shall alternate every other year between a Renton City Council Member, appointed to the Governance Board, and a commissioner from each fire district in sequence. This ensures that a council member serves as Board Chair every other year. Each year, the Board Chair position shall rotate to a member from the next entity group in the rotation. The Board Vice Chair shall be selected from a different entity group than the Board Chair and should be next in line for the Board Chair role in the subsequent year.

The rotation order shall be maintained by the Board Secretary and confirmed annually by the Governance Board at the time of selection. If the designated group cannot provide a willing or eligible representative, the next group in the cycle shall assume the Board Chair position, and the rotation shall adjust accordingly in the following year.

Nominations will be called for and closed by the Governance Board before the vote. The Board Vice Chair shall serve in the absence or temporary disability of the Board Chair.



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## Governing Board Agenda Item

SUBJECT/TITLE: Appointment of Civil Service Commissioner

STAFF CONTACT: CAO Samantha Babich

### SUMMARY STATEMENT:

Appoint new Civil Service Commissioner, effective January 12, 2026.

### FISCAL IMPACT:

Expenditure \_\_\_\_\_ Revenue \_\_\_\_\_

Currently in the Budget Yes ☐ No ☐ N/A ☒

### SUMMARY OF ACTION:

Pursuant to the Renton RFA Plan, the RFA has established its own Civil Service Commission. RCW permits the Governance Board to appoint commissioners in accordance with RCW 41.08.030. The RFA advertised the need for Civil Service Commissioners and received a letter of interest from Sojin Thompson. Sojin Thompson meets the qualifications to serve in the role of Commissioner, has knowledge of the greater Renton community. Staff recommends that the Board appoints Sojin Thompson to Civil Service Commission for the Renton RFA.

Reviewed by Legal Yes ☐ No ☒ N/A ☐

### EXHIBITS:

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to appoint Sojin Thompson as Civil Service Commissioner for the Renton Regional Fire Authority effective January 12, 2026.

Sojin Thompson is appointed to an initial term of 6 years.



# RENTON REGIONAL FIRE AUTHORITY

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**TO:** Steve Heitman, Fire Chief  
RRFA Governance Board Members  
**FROM:** Samantha Babich, Chief Administration Officer  
**DATE:** January 12, 2026  
**SUBJECT:** Appointment of new Civil Service Commissioner

Chief Heitman and Distinguished Board Members,

We received two letters of interest from citizens desiring to serve as Commissioner on our Renton RFA Civil Service Commission, both of which have a strong desire to serve the community.

After careful consideration, we recommend the appointment of Sojin Thompson, an active member of Renton's community with a dedication to the employees of Renton RFA. We are honored that they want to serve our organization as a commissioner.

It is our recommendation that the Governance Board appoint Sojin Thompson to the Renton RFA Civil Service Commission in accordance with RCW 41.08.030. This appointment is for an initial term of six (6) years, expiring on January 12, 2032.

Thank you for your time and attention.

Respectfully,

*Samantha Babich*



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