



Renton Regional Fire Authority

18002 108th Ave SE

Renton, WA 98055

Office: (425) 276-9500

Fax: (425) 276-9592

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, October 13, 2025

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Alberson called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

James Alberson, Chair (City of Renton)

Sean Cook, Vice Chair (Fire District 25)

Ryan McIrvine (City of Renton) {Joined at 10:03 a.m.}

Marcus Morrell (Fire District 25)

Ed Prince (City of Renton)

Linda Sartnurak (Fire District 40)

Governance Board Members Not Present:

Andrew Schneider (Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Fire Marshal Anjela Barton, Chief Administration Officer Samantha Babich, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Communications Manager Katie Lewis, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Board Secretary Samantha Vergara and RFA Attorney Brian Snure

Public Present:

Leilani, Tayvon, Judn and Thadine Spurlock; Paul Dutton

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Member Sartnurak to excuse the absent board member from this meeting. **MOTION CARRIED (5-0)** Board Member McIrvine joined the meeting shortly after this motion was made.

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Promotion

Chief Heitman presented the promotion of Chris Spurlock to Assistant Fire Marshal

Announcement

Board Chair Alberson acknowledged Indigenous People's Day

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PUBLIC COMMENT

In-person guest, Paul Dutton, commented on the upcoming build of Fire Station #16, asking that the Renton RFA consider transferring some of the land back to the City to create a community park or community center, similar to what was done with Maple Hills when Eastside Fire offloaded the non-existent station there.

CONSENT AGENDA

Approval of minutes from the September 8, 2025, regular meeting and the approval of vouchers.

A **MOTION** was made by Board Member Sartnurak and **SECONDED** by Board Member Morrell to approve the consent agenda for October 13, 2025. **MOTION CARRIED (6-0)**

SIGNING OF VOUCHERS

The governance board members signed the voucher approval letter for October 13, 2025.

BOARD COMMITTEE REPORTS

There were no board committee reports.

CHIEF'S REPORT

Chief Heitman presented his report and welcomed a new member, IT intern Kyle Tran, who will intern with Renton RFA until the end of this year.

DIVISION REPORTS

Each of the division managers presented an overview of their respective reports.

DC Alexander presented the Support Services report on behalf of DC Simonds noting the ground-breaking event on October 20, 2025, for the new Station #16 in the East Highlands.

CORRESPONDENCE

Chief Heitman shared a thank you letter from a community member for our “swift, skilled and compassionate response” to a recent fire in her neighborhood.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Resolution 2025-05: Establish Capital Improvement Fund

The Finance Team identified the need to open a separate fund with King County to facilitate the revenues and expenses for the new bond and construction of Station 16 and the maintenance facility. Staff request authorization to do so via resolution, as required by the County.

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Member Sartnurak to adopt the changes to the Governance Board bylaws as presented. **MOTION CARRIED (6-0)**

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GOOD OF THE ORDER

Board Secretary Vergara reminded the board of the October committee meetings being canceled in order to hold a special meeting for a public hearing and that our November regular meeting will take place as scheduled, on Monday, November 10, 2025 (with the Veteran's Day holiday observed on Tuesday, November 11, 2025).

EXECUTIVE SESSION

Pursuant to RCW 42.30.140(4)(a), collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Executive Session was called at 10:35 a.m. for 15 minutes, ending at 10:50 a.m. The regular meeting was reconvened at 10:50 a.m.

FUTURE MEETINGS

- Monday, October 27, 2025, 10:00 a.m., Governance Board Special Meeting
Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, November 10, 2025, 10:00 a.m., Governance Board Regular Meeting,
Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

Board Chair Alberson adjourned the meeting at 10:54 a.m.



Sean Cook (Nov 12, 2025 10:39:50 PST)

Sean Cook, Board Vice Chair



Samantha Vergara, Board Secretary