



**Renton Regional Fire Authority**

18002 108<sup>th</sup> Ave SE

Renton, WA 98055

Office: (425) 276-9500

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**MINUTES**

**RFA Governance Board Regular Meeting**

10:00 A.M. – Monday, August 11, 2025

Fire Station #13 – 18002 108th Ave SE, Renton

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**CALL TO ORDER**

Governance Board Chair Alberson called the regular meeting to order at 10:02 a.m.

**ROLL CALL**

*Governance Board Members Present:*

James Alberson, Chair (City of Renton)

Sean Cook, Vice Chair (Fire District 25)

Ryan McIrvine (City of Renton)

Ed Prince (City of Renton)

Linda Sartnurak (Fire District 40)

Andrew Schneider (Fire District 40)

*Governance Board Members Not Present:*

Marcus Morrell (Fire District 25)

*Administrative Staff Present:*

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Deputy Chief Ryan Simonds, Communications Manager Katie Lewis, Administrative Services Manager Christine Noddings, Site Reliability Engineers Wyatt Humphreys and Javier Esparza and Board Secretary Samantha Vergara

*Public Present In-Person:*

Rufina, Matthew and Madeleine Kononenko

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to excuse the absent board member from this meeting. **MOTION CARRIED (6-0)**

**AGENDA MODIFICATIONS**

Chief Heitman requested to move the promotional ceremony after the presentation of the Capital Facilities Plan and Rate Study by CAO Babich; Board Chair Alberson approved.

**ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

*Presentation*

CAO Babich presented the Capital Facilities Plan and Rate Study. After the presentation, Board Chair Alberson inquired about the rate increase and CAO Babich responded.

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CAO Babich requested to delay the promotional ceremony; Board Chair Alberson approved.  
{Promotional ceremony conducted after the Chief's report}

### **PUBLIC COMMENT**

There was no public comment.

### **CONSENT AGENDA**

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to approve the consent agenda for July 14, 2025. **MOTION CARRIED (6-0)**

### **SIGNING OF VOUCHERS**

The governance board members signed the voucher approval letter for July 14, 2025.

### **BOARD COMMITTEE REPORTS**

There were no board committee reports.

### **CHIEF'S REPORT**

Chief Heitman presented his report. At the conclusion, Board Member Prince inquired about the report on the fire districts and Chief Heitman shared more information on the 14 potential projects.

### **ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

#### **Presentation**

Chief Heitman presented the promotion of Deputy Fire Marshal II to Vlad Kononenko.

### **DIVISION REPORTS**

Each of the division managers presented an overview of their respective reports.

At the conclusion of Fire Marshal Barton presenting on the Office of the Fire Marshal report, Board Chair Alberson inquired about the TCE company then about the most common cause of fires for single and multi-family residences. FM Barton explained TCE's role in test reporting and noted the majority of residential fires are kitchen fire incidents.

For Support Services, DC Simonds updated the board on the date of reviewing the bids for the Station 16 build being pushed back one day to August 14<sup>th</sup>.

### **CORRESPONDENCE**

There was no correspondence.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

#### **Establish Public Hearing Date for Property Tax Levy and Fire Benefit Charge**

Proposed action items in order to meet the required deadlines for filing property tax levy and fire benefit charge information with King County, including holding a special meeting in lieu of the committee meetings on 10/27/2025 to hold a public hearing on the proposed levy and FBC.

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A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Prince to establish the proposed public hearing date for property tax levy and FBC. **MOTION CARRIED (6-0)**

### Resolution 2025-04 Adopting Capital Facilities Plan and Rate Study

Renton RFA is required by the ILA agreement with the City of Renton to have a Capital Facilities Plan for the purpose of imposing impact fees on development within the city limits. In conjunction with this, a rate study was conducted to more accurately align the rates for impact fees.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to adopt Resolution 2025-04 as presented. **MOTION CARRIED (6-0)**

### Adoption of Proposed 2026 OFM Fee Schedule

Office of the Fire Marshal fees are first reviewed and approved by the RRFA Governance Board, then adopted by the Renton City Council to be included in the City of Renton fee schedule. Proposed changes to our fee schedule are due to the City of Renton for inclusion in the City fee schedule by the end of August each year.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to adopt the proposed 2026 OFM Fee Schedule as presented. **MOTION CARRIED (6-0)**

### Committee Meeting Assignment

Board Secretary Vergara presented the options to the board to address the assignment of governance board members to the committee meetings. The board agreed that Board Chair Alberson shall recuse himself from the Operations/Capital committee meeting, leaving three committee members, which keeps from having a quorum for an open public meeting.

## GOOD OF THE ORDER

There was nothing for the good of the order.

## EXECUTIVE SESSION

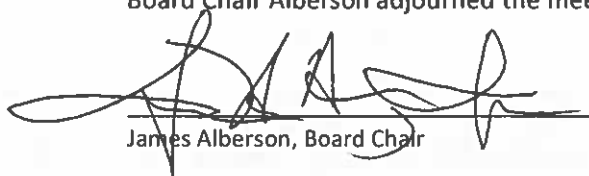
There was no Executive Session.

## FUTURE MEETINGS

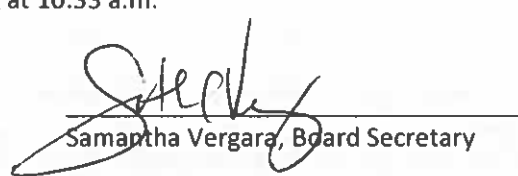
- Monday, August 25, 2025, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, August 25, 2025, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, September 8, 2025, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference

## ADJOURNMENT

Board Chair Alberson adjourned the meeting at 10:33 a.m.



James Alberson, Board Chair



Samantha Vergara, Board Secretary