
KING COUNTY FIRE PROTECTION DISTRICT 40



BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING MINUTES

06/05/2019

DATE: June 5, 2019

TIME: 5:00 PM

PURPOSE: Special Workshop Meeting with Renton Regional Fire Authority

LOCATION: Station 13:
18002 108th Ave SE, Renton WA 98055

ATTENDANCE:

KCFD #40

Ronnie Little, Commissioner
Cheryl Nichelson, Commissioner
Steve Parsons, Commissioner
Charlotte Ryan, Commissioner
Linda Sartnurak, Commissioner
Eric Quinn, Attorney

RENTON RFA

Kerri Abercrombie, Governance Board
Myron Meikle, Governance Board
Armondo Pavone, Governance Board

Will Aho, Battalion Chief
Riley Ayers, Firefighter
Samantha Babich, Chief Administrator
Patrick Boltz, Firefighter
Roy Gunsolus, Deputy Chief
Tanner Luca, Firefighter
Linda Mann, Board Secretary
Rick Marshal, Fire Chief
Riley McDuffy, Firefighter
Christine Noddings, Admin. Supervisor
Jason Olney, Firefighter
Chuck De Smith, Deputy Chief
Brian Snure, Attorney
Jennifer Zhou, Senior Finance Analyst

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CALL TO ORDER:

Commissioner Little called the special meeting to order at 5:07 PM and then led all attending in the pledge of allegiance.

The District 40 Board members introduced themselves to the Renton RFA's Governance Board.

Eric Quinn thanked Chief Marshall and the Renton RFA for hosting the evening's meeting and turned the floor over to Chief Marshall.

RENTON RFA/FIRE DISTRICT 40 SERVICE CONTRACT PRESENTATION:

Chief Marshall welcomed everyone to the special meeting and said he hoped that it would answer many questions that both Boards may have about the proposed contract. He then introduced Samantha Babich, Renton RFA Chief Administrative Officer, who presented the Renton RFA Proposed Cost Model.

She explained that the cost model contains two portions:

1) FD40 Direct Labor Costs

Battalion Chief	1.1
Captain	1.0
Lieutenant	3.0
Firefighter	18.0
<u>TOTAL:</u>	<u>23.1</u>

2) FD40 Indirect Costs

- 14.3% expenses (1 of 7 fire stations)
- Less: - FBC Collection Costs
- Governance Board (Training)
- Fleet Costs
- Facility Improvements
- Response OPS Salaries/Benefits
- Office of the Fire Marshal
- Funds Transferred Out

She then went into detail explaining the direct and indirect costs:

Direct Labor Costs: \$3,320,078

Indirect Costs:

• Administration	\$ 659,121
• Response Operations	748,441
• Support Services	510,387
• Capital	168,295
Less EMS Levy	(231,773)

CONTRACT AMOUNT:	\$5,174,549	(\$16,220 less than current contract)
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During the presentation, Ms. Babich, Chief Marshall, and Ms. Zhou provided clarification and answered questions as each line item was reviewed.

A complete copy of the RRFA Proposed Cost Model report is on file with the minutes.

EXECUTIVE SESSION

After the presentation, a 20-minute executive session was called at 5:48 PM per to RCW 42.30.110(1)(i) to discuss with legal counsel representing District 40 the legal risks of a proposed action or current practice that District 40 has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequent to District 40.

The executive session was extended an additional ten minutes at 6:08 PM.

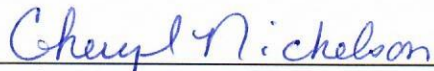
The meeting reconvened at 6:18 PM.

Commissioner Satnurak asked for clarification on a capital expense line item of \$7,190 for Station 17 Facility Improvement. Ms. Babich had stated during the presentation that the amount was earmarked to fund anticipated future repairs at Station 17 (as referenced by the 2017 McKinstrey Study). But because the current contract with the Renton RFA states that Fire District 40 is responsible for any facility repair over \$6,000, Ms. Sartnurak was wondering why this amount was included in the Renton RFA's capital budget. After further discussion on the matter, Chief Marshall said that either the contract should be amended or the amount removed from the RRFA's Capital budget.

Eric Quinn applauded and thanked Ms. Babich, Chief Marshall, and Ms. Zhou for providing the detailed presentation, as it answered many of Fire District 40's questions. He then said that there are a couple additional issues (concerning GIS data and another regarding governance) that the two department attorneys could discuss at a later date.

ADJOURNMENT

As there was no further business, the meeting was adjourned at 6:40 PM.



Cheryl Nicholson, Commissioner

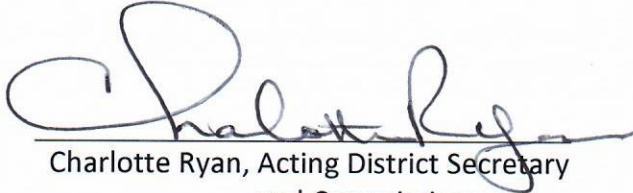


Linda Sartnurak, Commissioner



Steve Parsons, Commissioner

Ronnie Little, Commissioner



Charlotte Ryan, Acting District Secretary
and Commissioner

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday June 13, 2019 at 5:00 PM at the King County Sheriff's storefront location.**

Attachments: Agenda

Renton RFA Proposed Cost Model Document

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