
KING COUNTY FIRE PROTECTION DISTRICT 40

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

10/10/2019



DATE: October 10, 2019

TIME: 5:00 PM

PURPOSE: Regular Meeting

LOCATION: King County Sheriff's Fairwood Storefront Office
17620 140th Ave SE, Suite C-10, Renton WA 98058

ATTENDANCE:

KCFD #40

Ronnie Little, Commissioner
Cheryl Nichelson, Commissioner
Steve Parsons, Commissioner
Charlotte Ryan, Commissioner

Laura Buckley, District Secretary
Eric Quinn, Attorney

RENTON RFA

Brandon Caldwell, Firefighter
Rick Marshall, Fire Chief
Craig Soucy, Battalion Chief
Keith Wall, Firefighter
Steve Wright, Captain

PUBLIC

Tom Goff
Greg Harris
Andrew Schneider

CALL TO ORDER + MOTION FOR ABSENT COMMISSIONERS:

Commissioner Little called the regular meeting of King County Fire Protection District #40 to order at 5:00 PM with Commissioners Nichelson, Parsons, and Ryan present. Commissioner Sartnurak was excused at a previous meeting.

Commissioner Little led the pledge of allegiance.

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OPEN PUBLIC HEARING:

Commissioner Little recessed the regular meeting and opened the Revenue Source/Benefit Charge Hearing at 5:01 PM.

All those present received a copy of a proposed 2020 budget packet. Commissioner Little stated this hearing was to meet requirements RCW 84.55.120 and RCW 52.18.060. She turned the floor over to Commissioner Ryan who went over the budget packet:

1. Projected 2019 End of Year Estimates
2. 2020 Revenue Projection
3. 2020 Estimated Expenses
4. Fire District #40 Firefighter Contract History
5. 2020 Draft Summary Sheet: All Funds
6. 2020 Proposed Operating Budget (Draft Revenues & Expenditures)
7. Supporting Documents

The floor was then opened for public comment. A few questions were asked regarding increased expenses, and Commissioner Ryan answered them to the best of her ability.

The Public Hearing was closed, and the Regular Meeting was reconvened at 5:21 PM. A copy of the 2020 budget packet is on file with the minutes.

CORRESPONDENCE:

The State Auditor has requested to audit 2018 beginning Monday, October 21, 2019.

UNFINISHED BUSINESS:

Commissioner Nicholson stated that the suggestions made at the previous meeting to Policy #1220-I (Responsibilities of Fire Commissioners) have been made, and she presented the document for adoption. **It was Moved by Commissioner Parsons to accept revised Policy #1220-I as presented. Commissioner Ryan seconded. Motion approved (4-0).** A copy of the revised policy is on file with the minutes.

NEW BUSINESS:

None.

CHIEF'S REPORT:

Chief Marshall went over the following items from the Chief's report:

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1. Washington Fire Administrative Support Conference.
2. Conditional job offers to five new firefighters.
3. Residential Fire in Fairwood.
4. September response operation statistics.

A copy of the Chief's Report is on file with the minutes.

FINANCIAL REPORTS:

The September 2019 Financial Reports were presented at the meeting, and the Board reviewed the documents. Copies of the reports are on file with the minutes.

CONSENT AGENDA:

The consent agenda consisted of:

- September 12, 2019 Regular Meeting Minutes
- October A/P Voucher in the amount of \$1,410.00
- October A/P Vouchers in the amount of \$7,406.27
- October Payroll in the amount of \$2,469.04

It was Moved by Commissioner Nicholson to approve the consent agenda. Commissioner Parsons seconded. Motion Approved (4-0).

Copies of the approved vouchers are on file with the minutes.

WORKGROUP REPORTS:

- **Finance** (Little + Ryan)
No report.
- **Communications** (Nicholson + Ryan)
An Open House postcard has been mailed out to citizens in the District. A small discussion was held regarding the parking situation at Station 17 during the Open House.
- **Facilities & Equipment** (Parsons + Sartnurak)
No report.
- **Special Projects** (Little + Nicholson)
No report.
- **Renton RFA Contract** (Parsons + Sartnurak)
No report.
- **Renton RFA Liaison** (Sartnurak)
Commissioner Little stated she will be attending the upcoming Renton RFA meeting.

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PUBLIC COMMENT:

Greg Harris gave an emotional testimony of how he was able to survive a heart attack on November 27, 2016 thanks to the efficiency of the Fire District 40 firefighters. He gave a "huge thanks" to the crew that saved his life and stated that he will always vote for any funding the fire department needs in the future. The Board thanked him for sharing his story.

GOOD OF THE ORDER:

None.

EXECUTIVE SESSION:


A ten-minute executive session was called at 5:50 PM per RCW 42.30.110(1)(i) to discuss with legal counsel representing District 40 the legal risks of a proposed action or current practice that District 40 has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to District 40.

The executive session was extended an additional 10 minutes at 6:00 PM.

The meeting reconvened at 6:10 PM.

ADJOURNMENT:

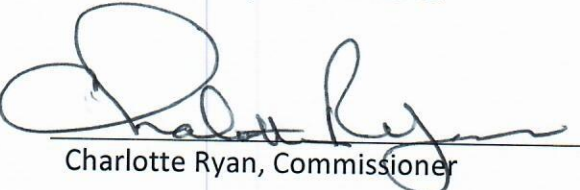
As there was no further business, the meeting was adjourned at 6:10 PM.

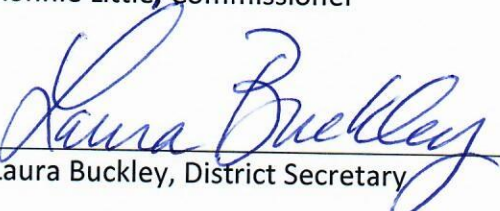

Cheryl Nicholson, Commissioner


Linda Sartnurak, Commissioner


Steve Parsons, Commissioner


Ronnie Little, Commissioner


Charlotte Ryan, Commissioner


Laura Buckley, District Secretary

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The next regular meeting of the Board of Fire Commissioners will be held on ***Thursday, November 14, 2019 at 5:00 PM at the King County Sheriff's storefront location.***

Attachments: Agenda

2020 Revenue Source/Benefit Charge Hearing Budget Packet

Revised Policy #1220-I

Chief's Report

September Cash Flow and Treasurers Reports

Voucher Approval Documents

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