



KING COUNTY FIRE PROTECTION DISTRICT 40
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
02/14/2019

DATE: February 14, 2019

TIME: 5:00 p.m.

PURPOSE: Regular Meeting

LOCATION: King Co. Sheriffs Fairwood Storefront
17620 140th Ave SE, Suite C-10, Renton, WA

ATTENDANCE:

KCFD #40

Commissioner Little
Commissioner Sartnurak
Commissioner Parsons
Commissioner Ryan
Commissioner Nicholson
Eric Quinn, District Attorney
Cindy Buchan, Secretary

RENTON RFA

Fire Chief Rick Marshall
Chris Krystofiak
Craig Soucy

PUBLIC

None

CALL TO ORDER:

Commissioner Little called the meeting of King County Fire Protection District #40 to order at 5:00 p.m. with Commissioners Ryan, Sartnurak, Parsons and Nicholson present.

It was Moved by Commissioner Little and Seconded by Commissioner Nicholson to approve the absence of Commissioners Parsons and Ryan at the April 11, 2019 regular board meeting. Motion Approved. (5-0)

Commissioner Little led the pledge of allegiance.

CORRESPONDENCE:

- **WA State Risk Management Group**
Notification of event opportunities during the June, 2019 WFCA Chelan Conference

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CHIEFS REPORT:

Chief Marshal gave an overview of his written report which included:

1. New members of the department were welcomed and recognized individually.
2. Congratulations to three firefighters for completion of their JATC level tests and working towards completion.
3. Met with other local Chiefs one-on-one to discuss emerging issues including automatic aid agreements, response challenges and continued efforts to find efficiencies in operations. They also met to practice for the firefighter tower stair climb in the Spring.
4. Community Solutions Summit: Along with Chiefs from all over the Western US discussions were about non-emergent calls relating to homelessness, mental illness and drug abuse that are all taxing public safety.
5. Citizen Advisory Panel: Met with panel members Jason Parker, Bob Peck and Kathleen Bruer and gained valuable insight from a citizens prospective.
6. Temporary Firefighter Assignment: FF Jim Eastwood will be moved temporarily to support IT transition. Jim has added skills in IT so his help will ensure the deadline to be on their own by 2020.
7. Ribbon cutting for Station 15 is scheduled for next weekend, Saturday February 23, at 10am.
8. The statistics report is not available this month due to snow keeping staff out of the office but will be forwarded to the Board when completed.

The full report is attached with the minutes.

UNFINISHED BUSINESS:

The 2019 Personal Services Contract for District Secretary was tabled until the next meeting so all the Commissioners would have time to review the proposed contract.

April Special Election: Commissioner Ryan stated that we have posted a notice on our website for "pro" and "con" committee members to write statements for the voter's pamphlet; however, as of today we have not had anyone contact us regarding the "con" committee. She then presented and read aloud Resolution No. 542, calling for an election to renew the Fire Benefit Charge.

It was Moved by Commissioner Little and Seconded by Commissioner Sartnurak to adopt Resolution 542 as presented. Motion Approved. (5-0)

Resolution No. 543, authorizing participation in the local voter's pamphlet, was then presented and read into the record. Commissioner Ryan stated that the committee members,

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as well as the explanatory statement, must be submitted to King County Elections no later than February 22.

It was Moved by Commissioner Sartnurak and Seconded by Commissioner Parsons to approve Resolution 543 as presented. Motion Approved. (5-0)

NEW BUSINESS:

Policies/Procedures

Commissioner Little handed out copies of the following documents for the Board's review:

- Policy 1120 (Annual Organizational Meeting)
- Policy 1130 (Workgroups and Organizations)
- Policy 1710 (Goals and Objectives)
- Exhibit 1710 (Goal Statements)

She stated it is the recommendation of the Special Projects Workgroup that the policies be adopted as modified at our next regular meeting.

Workgroups and Workgroup Assignments

After discussing the current Workgroup assignments, an additional two Temporary Workgroups were added, as follows:

- Archive - (Ryan + Sartnurak)
- St. 17 Office Setup - (Buchan + Ryan)

The rest of the workgroups will remain the same:

- Finance - (Ryan + Little)
- Communications - (Nichelson + Ryan)
- Facilities & Equipment - (Parsons + Sartnurak)
- Special Projects - (Little +Nichelson)
- Renton RFA Contract - (Parsons + Sartnurak)
- Renton RFA Liaison - (Sartnurak)

Joint Community outreach with Local 864

There is a tradition of each individual station crew creating their own logo or symbol that represent them as a crew and station. The idea was presented to involve the community in this in some manner. The station Captain will work with the crew and see what level of involvement they would like to jointly participate with the community.

Engine 432 request for training backup

The Commissioners agreed to allow Engine 432 to be used as a training apparatus for the current recruit class. The Board will discuss allowing the use of Engine 432 if it is needed for future training sessions prior to the beginning of those sessions.

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WORKGROUP REPORTS:

- **Finance** (Ryan + Little)
No report.

- **Communications** (Nichelson + Ryan)

The Spring 2019 newsletter was presented and is scheduled to be mailed out the first week of March. The Benefit Charge informational mailing was also presented for the Board's review and will be mailed in early April.

It was Moved by Commissioner Nichelson and Seconded by Commissioner Sartnurak to approve the newsletter and FBC voter pamphlet as presented. Motion Approved. (5-0)

- **Facilities + Equipment** (Parsons + Sartnurak)

They continue to meet with Chief DeSmith and look at the Pierce Enforcer spec for the engine. It is a shorter version and a more universal spec cohesive with the local surrounding departments.

The Station 17 storage room door is scheduled to be installed next week.

Commissioner Little provided the committee an apparatus replacement schedule for them to work on updating.

- **Special Projects** (Nichelson + Little)

See New Business.

- **Renton RFA Contract** (Sartnurak + Parsons)

Chief Marshall spoke that he met with Attorney Snure on the questions asked by the Commissioners and they are confident these can be addressed. Chief Marshall asked Secretary Buchan to gather a date when the most Commissioners can attend a joint meeting with the Renton RFA staff and Board. With having the most attendees possible it will allow all the Boards to communicate most efficiently. Mr. Quinn reminded the Board that this contract discussion is on the newly proposed contract between Fire District 40 and Renton RFA.

- **Renton RFA Representative** (Sartnurak)

No report.

FINANCIAL REPORTS:

The December 2018 Cash Flow Treasurer's reports were distributed for the Board's review. (The January 2019 reports are not yet available.)

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CONSENT AGENDA:

The consent agenda consisted of:

- January 10, 2019 regular meeting minutes
- Accounts Payable Vouchers in the amount of \$11,136.02 and February Payroll in the amount of \$4,262.27.

It was Moved by Commissioner Nicholson and Seconded by Commissioner Sartnurak to approve the consent agenda as presented. Motion Approved (5-0).

PUBLIC COMMENT:

None

GOOD OF THE ORDER

BC Soucy brought up that during this last snow storm they received requests about the fire gate being opened between his neighborhood and Fairwood for the community to use. The fire department does not control it, King County Roads controls the fire gate. BC Soucy will bring up this issue at the next Fairwood Greens HOA meeting to talk about pursuing the option to have it open during any future snow storms.

Chris Krystofiak stated that IAFF Local 864 will support the upcoming Fire Benefit Charge election. He said that this is a big commitment by the Local members to help with door knocking, flyers and phone calls. The Commissioners thanked the Local for their help and support.

A citizen that helped plow the front of Station 17 was mentioned and the idea shared to present him with an appreciation gift. This citizen brought his own equipment out to help plow the front of the station so the engines and vehicles could respond. It was a selfless act that did not go unnoticed during a hectic time.

Commissioner Ryan gave a shout out and thank you to A-Shift for helping many in the community whose cars got stuck during the snow storm.

Attorney Quinn reported that he finally heard back from Seattle Public Utilities, and they are willing to negotiate a revised contract.

Commissioner Ryan will work with the Attorney to finalize the Explanatory Statement for the upcoming April special election. She will also submit the required Committee form for the Secretary, who will be out of town attending a conference.

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EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business the meeting was adjourned at 6:23 PM.

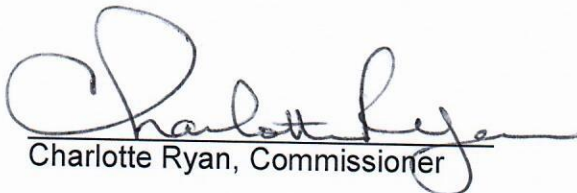
The next regular meeting of the Board of Fire Commissioners will be held on ***Thursday March 14, 2019 at 5:00 p.m. at the King County Sheriffs storefront location.***


Cheryl Nicholson, Commissioner


Linda Sartnurak, Commissioner


Steve Parsons, Chair


Ronnie Little, Commissioner


Charlotte Ryan, Commissioner


Cindy Buchan, Board Secretary

Attachments:

Fire Chief's Report
Resolution 542
Resolution 543
Policies 1120, 1130, 1510, and 1710
December 2018 Financial Reports

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