



RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

10:00 A.M. – Monday, June 9, 2025

Fire Station #13, 18002 108th Ave SE, Renton, WA 98055

Zoom Webinar: <https://us02web.zoom.us/j/84836968318>

Dial-in: (253) 215-8782 | Webinar ID: 848 3696 8318

View Live via Facebook: <http://www.Facebook.com/RentonRFA>

- Call Meeting to Order
- Flag Salute
- Roll Call
- Agenda Modifications
- Announcements, Proclamations, and Presentations
 - Minutes Matter Award
 - Board Member Recognition
- Public Comment

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person pursuant to the rules established under Section 8 of the bylaws.
- Consent Agenda
 - Approval of [Minutes from May 12, 2025](#), Regular Meeting
 - Approval of [Vouchers](#): AP Check Register 4/16/2025 – 5/15/2025
Payroll Checklist 4/1/2025 – 4/30/2025
- Signing of Vouchers
- Board Committee Reports
 - Budget & Finance Committee
 - Operations and Capital Committee
- [Chief's Report](#)
- Division Reports
 - Administration (CAO Babich)
 - EMS/Health & Safety (Deputy Chief Alexander)

- Office of the Fire Marshal (Fire Marshal Barton)
 - [OFM Monthly Report](#)
- Support Services (Deputy Chiefs Alexander and Seaver)
- Response Operations (Deputy Chief Seaver)
 - Staffing Plan for 4th of July
 - 2 Engine Companies (Rescue Swimmers at Coulon Park)
 - Significant Events

○ 5/5/25	102 nd Ave SE	Residential Fire (Mutual Aid)
○ 5/8/25	1300 block, S Puget Dr	Residential Building Fire
○ 5/8/25	600 block, Queen Ave NE	Shooting Incident
○ 5/9/25	16800 block, 116 th Ave SE	Shooting Incident
○ 5/21/25	1200 block, Anacortes Ave	Residential Fire
○ 5/23/25	3600 block, East Valley Rd	MVA into Building
○ 5/29/25	2800 block, NE 3 rd St	Commercial Fire
○ 5/30/25	S Puget Dr/Grant Ave	MVA w/Injuries
 - Training
 - Multi-Company Live Fire Operations
 - Watercraft Operations
 - Light Rail Vehicle Lift
 - Wildland Training
 - Public Outreach
 - Ride-Alongs
 - Engine Visits
 - Valley Medical Parade for Nurses Appreciation Day
 - Family First Community Center
 - Greenwood Memorial Day Parade
 - Ridgewood Elementary Egg Drop
 - Briarwood Elementary
 - Renton School District Career Day
 - [May Response Reports](#)
- Correspondence
- Unfinished Business
- New Business
- Good of the Order
 - Reminder: In lieu of the June committee meetings, we will hold a governance board special meeting.

- Executive Session

Executive Session pursuant to RCW 42.30.110(1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

- Future Meetings:

- Monday, June 23, 2025, 10:00 a.m., Governance Board Special Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, July 14, 2025, 10:00 a.m., Governance Board Regular Meeting, Fire Station **#14** (1900 Lind Ave SW, Renton) / Video Conference

- Adjournment



Renton Regional Fire Authority

18002 108th Ave SE

Renton, WA 98055

Office: (425) 276-9500

Fax: (425) 276-9592

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, May 12, 2025

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Alberson called the regular meeting to order at 10:01 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)

James Alberson, Chair (City of Renton)

Sean Cook, Vice Chair (Fire District 25)

Ryan McIrvine (City of Renton)

Ed Prince (City of Renton)

Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Marcus Morrell (Fire District 25)

Administrative Staff Present:

Fire Chief Steve Heitman, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Administrative Services Manager Christine Noddings, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Board Secretary Linda Mann, and RRFA Attorney Brian Snure.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to excuse the absent board member from this meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Board Chair Alberson presented the proclamation for Emergency Medical Service Week, proclaiming it for the week of May 18, 2025.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to adopt the proclamation as read. **MOTION CARRIED (5-0)**

DC Alexander acknowledged that May 4, 2025, was International Firefighter's Day to honor the bravery and sacrifice of firefighters worldwide.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

A **MOTION** was made by Board Member McIrvin and **SECONDED** by Board Member Prince to approve the consent agenda for May 12, 2025. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The governance board members signed the voucher approval letter for May 12, 2025.

BOARD COMMITTEE REPORTS

There were no board committee reports.

CHIEF'S REPORT

Chief Heitman presented his report.

Board Member Abercrombie inquired about the high support from residents for the annexation of Fire District 40 and Chief Heitman responded.

DIVISION REPORTS

Each of the division managers presented an overview of their respective division reports.

For Administration: Chief Heitman was present on behalf of CAO Babich. Board Chair Alberson inquired about the exit interview with the State Auditor's Office. Chief Heitman noted they will close their report with one finding.

At the conclusion of DC Alexander presenting for Support Services, Board Chair Alberson inquired about the expected completion date for the new fire station 16 build. DC Alexander informed the board it is set for the end of 2026 to early 2027.

After DC Seaver presented the Response Operations report, Board Chair Alberson asked about the house burn for training and both DC Seaver and Chief Heitman responded.

CORRESPONDENCE

Chief Heitman shared a letter of recognition from KC EMS DEI coordinators for firefighter Anthony Parker and a letter of appreciation from KC EMS for firefighters Danielle Bue and Ellinor James, who contributed during Future Women in EMS & Fire Workshop.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Resolution 2025-02 Appointment of Agent to Receive Claims

The updated resolution re-states the fire chief as agent to receive claims and adds language naming the fire chief as the business manager to service process on. This action ensures compliance with state law by clearing identifying the individual and office responsible for accepting service of claims.

Chief Heitman presented the resolution.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvin to adopt resolution 2025-02 as presented. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

Reminder that the May committee meetings have been canceled as they were scheduled during the Memorial Day holiday.

Chief Heitman notified the board that in lieu of the June committee meetings scheduled for June 23, 2025, we are requesting to hold a governance board special meeting to present a bond resolution, noting a quorum will be required.

Chief Heitman announced that FD25 Commissioner Abercrombie will be resigning from the board effective in mid-June as he is moving from King County.

EXECUTIVE SESSION

There was no executive session.

FUTURE MEETINGS

- Monday, June 9, 2025, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

Board Chair Alberson adjourned the meeting at 10:27 a.m.

James Alberson, Board Chair

Samantha Vergara, Board Secretary

VOUCHER APPROVAL FOR JUNE 09, 2025 MEETING

AUDITING OFFICER CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Renton Regional Fire Authority, and that I am authorized to authenticate and certify said claim.

Auditing Officer: _____
Steven C. Heitman, Fire Chief

AUDIT COMMITTEE

The vouchers below have been reviewed and certified by individual departments and the RFA's Auditing Officer as required by RCW's 42.24.080 & 090, and a list of vouchers has been provided for review by the Finance Committee.

The undersigned members of the Finance Committee of the Renton Regional Fire Authority do hereby approve for payment accounts payable vouchers totaling \$2,914,806.89, payroll vouchers and direct deposits totaling \$1,534,640.60.

A/P VOUCHERS	Payment Date	Numbers	Amount
Virtual Pay	04/16/2025 - 05/15/2025	APA004191-APA004293	\$1,211,864.21
Checks	04/16/2025 - 05/15/2025	13787-13796	\$117,893.09
EFTs	04/16/2025 - 05/15/2025	-	\$359,608.91
Bank Drafts	04/16/2025 - 05/15/2025	-	\$1,225,440.68
AR Refund Checks	04/16/2025 - 05/15/2025	13792-13793	\$0.00
TOTAL A/P			\$2,914,806.89
PAYROLL VOUCHERS	Payment Date	No. of Vouchers	Amount
Direct Deposit	4/25/2025	186	\$752,307.17
Check	4/25/2025	1	\$0.00
Direct Deposit	5/9/2025	187	\$782,333.43
Check	5/9/2025	0	\$0.00
TOTAL PAYROLL			\$1,534,640.60
TOTAL CLAIMS			\$4,449,447.49

Renton Regional Fire Authority Governance Board:

James Alberson, Board Chair

Sean Cook, Board Member

Marcus Morrell, Board Member

Ryan McIrvin, Board Member

Kerry Abercrombie, Board Member

Ed Prince, Board Member

[Back to Top](#)



RENTON REGIONAL FIRE AUTHORITY

M E M O R A N D U M

DATE: June 9, 2025

TO: Kerry Abercrombie (Fire District 25)
James Alberson, Jr. (City of Renton)
Sean Cook (Fire District 25)
Ryan McIrvine (City of Renton)
Marcus Morrell (Fire District 25)
Ed Prince (City of Renton)
Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

FROM: Steve Heitman, Fire Chief

SUBJECT: Renton Regional Fire Authority Chief's Report

1. Retirements/Promotions

Capt. Mark dos Remedios, Lt. Daniel Powell and Lt. Chip Slothower have informed us that they will be retiring at the end of this month. Capt. Dos Remedios has served the Renton community for 25 years, Lt. Powell 21 years, and Lt. Slothower for 26 years. We are deeply grateful for their many years of service, leadership, and dedication to Renton Fire and the community. Their contributions have left a lasting impact, and they will be truly missed. Please join me in wishing them all the best in retirement.

In the month of June, I will be interviewing to fill vacancies for one deputy chief, three battalion chiefs, three captains and three lieutenants. All promotions will be effective July 1, 2025.

2. Recruit Class #20 Graduation

Please join us as we celebrate the graduation of Firefighter Training Academy Recruit Class #20 on Tuesday, July 1, 2025, at 6:00 PM. The ceremony will be held at River of Life Fellowship in Kent and live streamed via the South King County Fire Training Consortium Facebook page: @southkingcountyfiretrainingconsortium. Renton RFA will have five recruits graduating.

3. Seattle FD Executive Leadership Academy Graduation

On Friday, May 30th, I participated in a round table discussion with a team of five class members and presented a current problem I am facing, allowing them to practice coaching and counseling skills that they learned in the program. Members representing Renton RFA that graduated include Lt. Chris Krystofiak and Capt. Nathan Blakeslee.

4. MDA Boot Drive Update

On May 28, firefighters and staff members participated in the annual Fill the Boot campaign to support the Muscular Dystrophy Association (MDA). Crews were out in the community collecting donations and engaging with residents to raise awareness for those living with neuromuscular diseases. Thanks to the generosity of our community, the event raised \$3,535 in donations. We appreciate the dedication of Renton RFA members and the continued support of those who contributed to this meaningful cause.

5. Annual WFC Conference

The week of May 19th, DC Alexander and I attended the Washington Fire Chiefs Conference in Kennewick Washington. I was officially elected as the President of the WFC for the next twelve months. I will be busy fulfilling the duties of this position as well as my regular duties and will keep the board apprised of my activities. I am excited to lead the WFC into its new strategic.

6. Collective Bargaining Agreement Negotiations

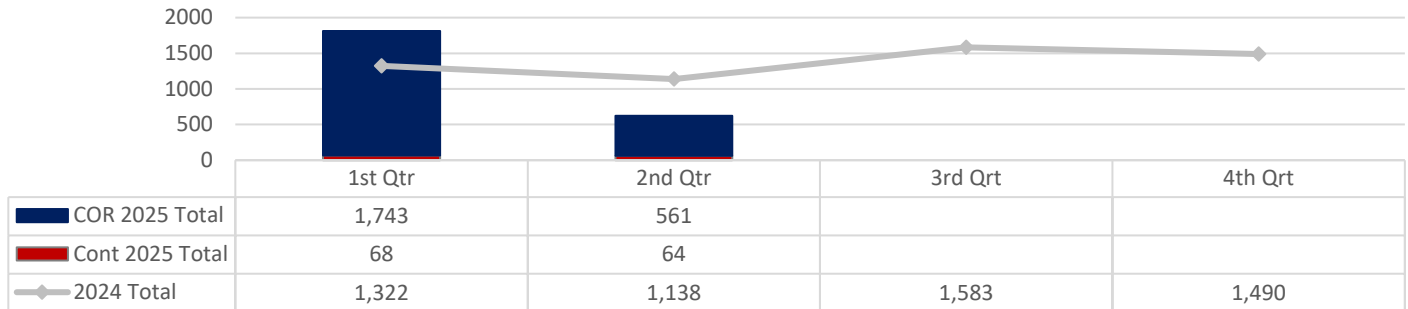
Negotiations with IAFF Local 864 and AFSCME Local 2170 for 2026-2028 collective bargaining agreements are currently in progress.

Office of the Fire Marshal June 2025 Monthly Report

Inspections

Staff have completed 2,436 inspections (business, multi-family, IFC permit, special, complaint & re-inspections) year to date.

Inspections Completed by Quarter - Comparative to 2024



Fire Safe Business of the Month

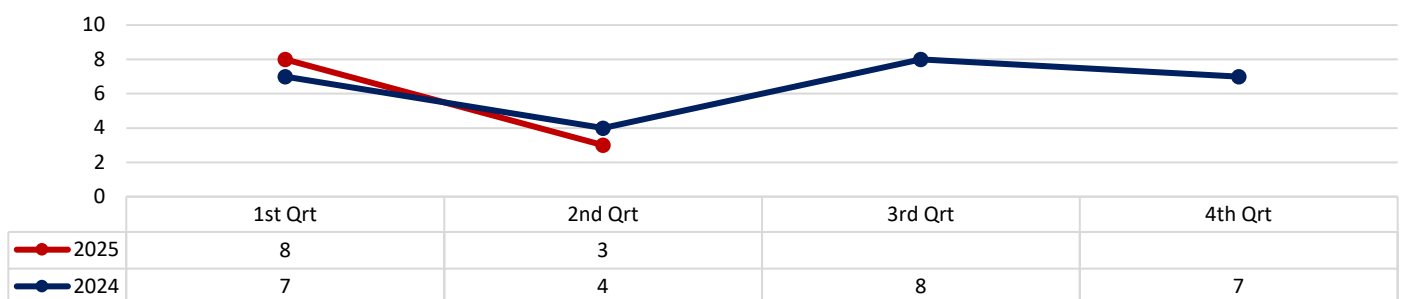
Chick-Fil-A was selected as April's Fire Safe Business.



Fire Investigations

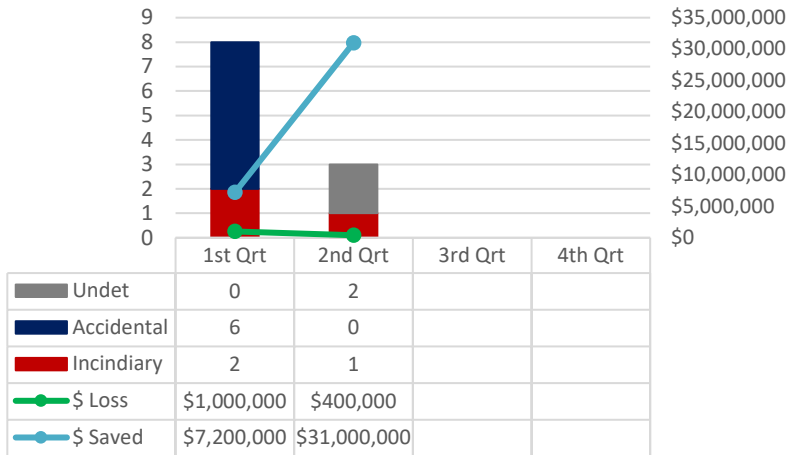
There were 3 fires in May that required a fire investigator response. Total dollar loss for the year is estimated at \$1.4 million and an estimated \$32 million in saved property.

Fire Investigations by Quarter - Comparative to 2024

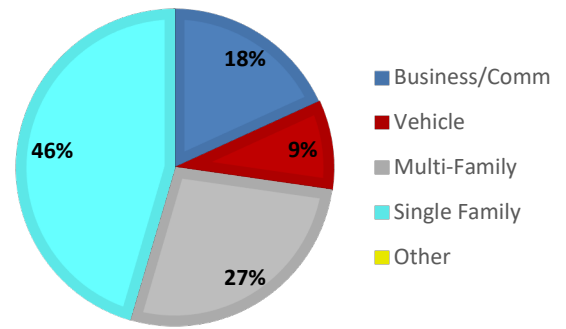


[Back to Top](#)

FIRE CAUSE AND LOSS ESTIMATE



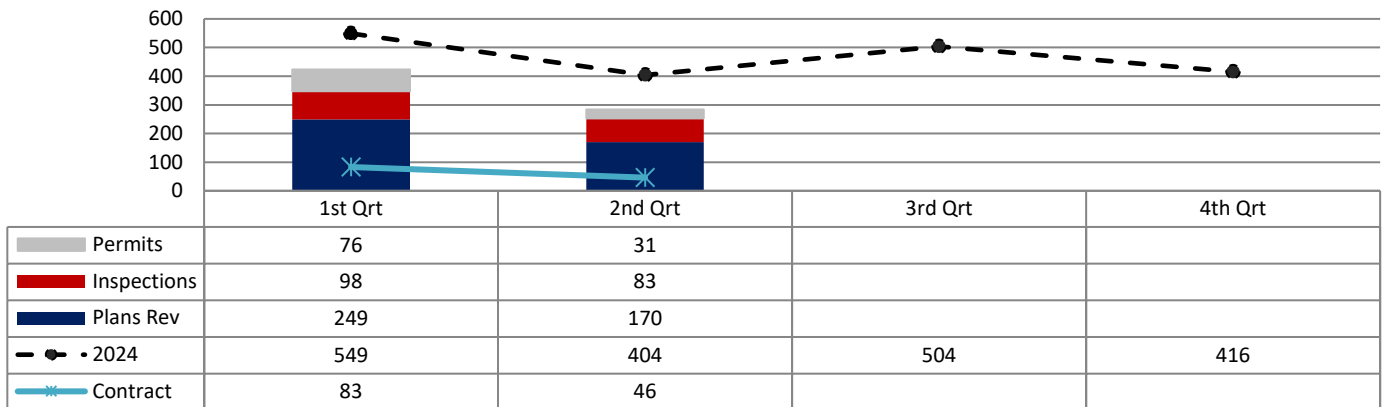
PROPERTY TYPE OF INVESTIGATED FIRES



Plans Review, Construction Inspections & Permits

Staff have completed 530 plans reviews, 192 construction inspections, and issued 114 fire systems and/or fire construction permits year to date.

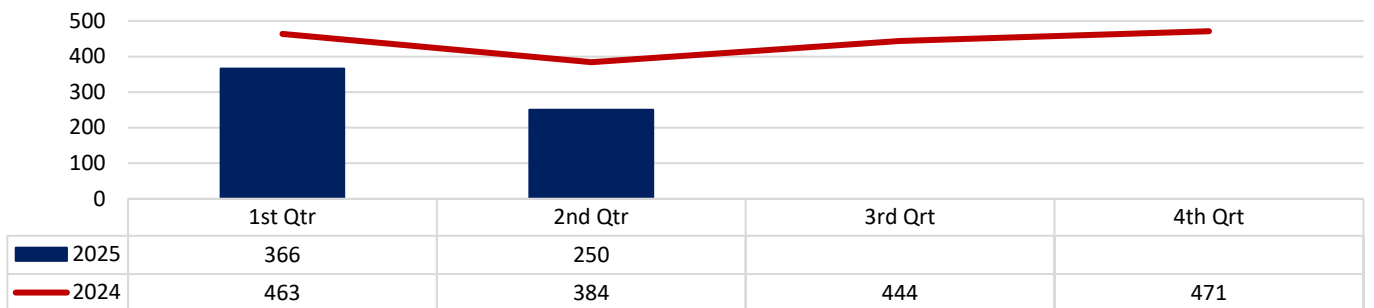
Plans Review, Construction Inspections & Permits by Quarter - Comparative to 2024



False Alarms

The Department has responded to 616 false alarms within our response area.

False Alarms by Quarter - Comparative to 2024

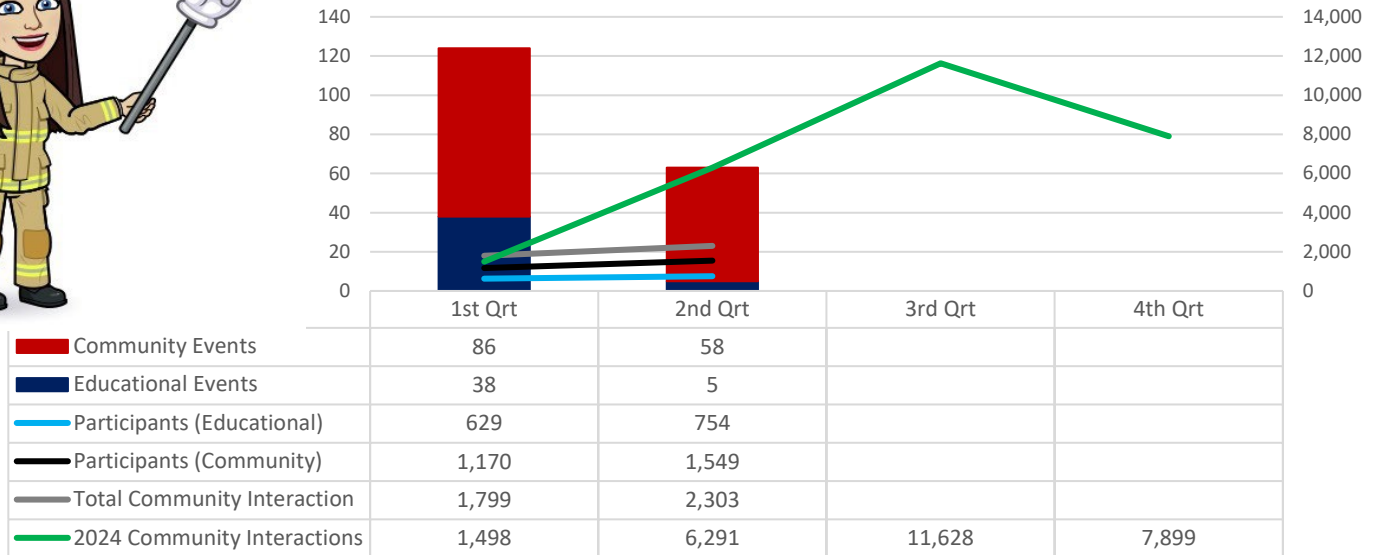


Public Education / Community Outreach Highlights

The Department has participated in 40 educational events, reaching 1,093 attendees and an additional 94 community events, reaching 1,224 attendees' year to date.



PUBLIC EDUCATION & COMMUNITY OUTREACH

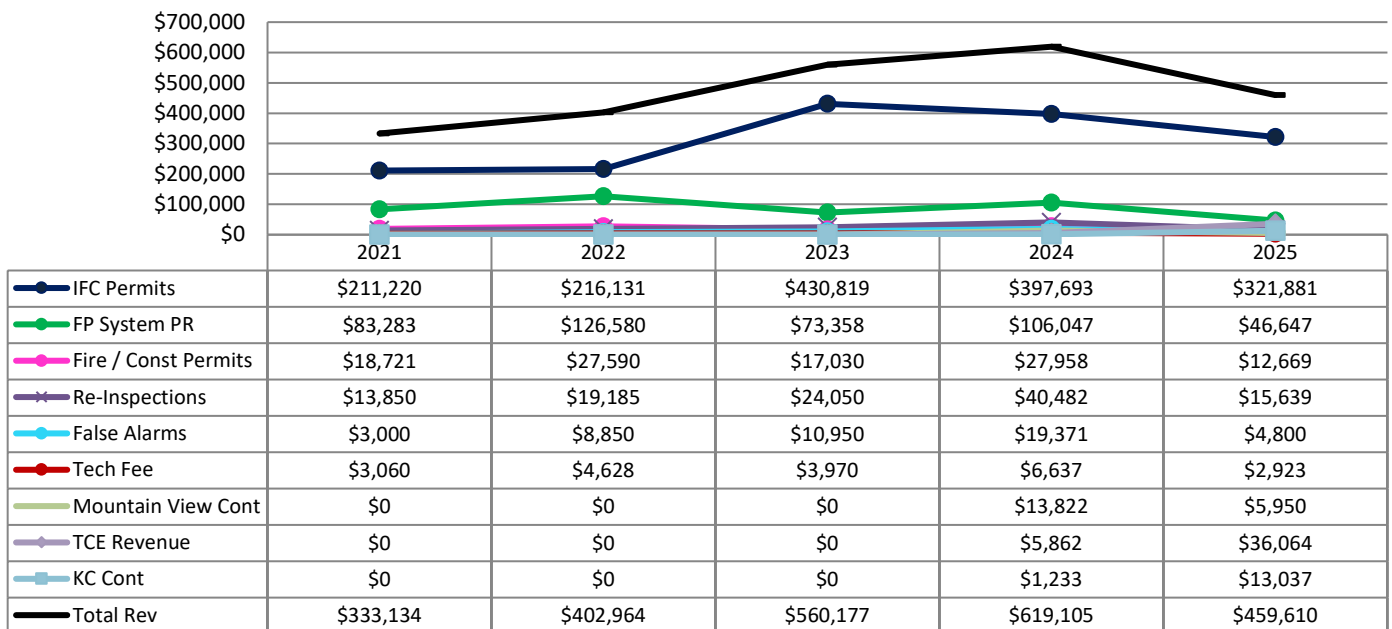


Highlights:

- Participated in the “Look, Listen, Learn” spring event hosted by a small non-profit that produces a children’s TV program – 300 people attended.
- Participated in the Renton School District’s “Touch a Career” day event – 150 people attended.
- Participated in the Briarwood Elementary School carnival – 500 people attended.

OFM Revenue. OFM revenues year to date totaled \$459,610.

OFM Revenue by Year (2021-Present)



Monthly Overview

Station Reliability (Not include Out of Jurisdiction Incidents)

RRFA Station Area	First Due Incident Counts	Incidents in RRFA Area	Station Reliability
▲			
11	365	393	92.88%
12	260	281	92.53%
13	349	380	91.84%
14	119	143	83.22%
15	83	96	86.46%
16	104	119	87.39%
17	173	180	96.11%
Total	1453	1592	91.27%

Incident Breakdown by Station Responses (Including Out of Jurisdiction Incidents)

Incident Type Group	11	12	13	14	15	16	17	Total
▲								
100 - Fire	13	10	14	7	7	3	9	35
200 - Overpressure Rupture, Explosion, Overheat	1	2			2			3
300 - Rescue & EMS	358	266	343	113	68	99	171	1338
400 - Hazardous Condition	5	5	1	5	1	3	1	13
500 - Service Call	10	4	5	1	7	1	4	29
600 - Good Intent Call	37	13	22	22	8	10	10	107
700 - False Alarm	29	27	21	26	15	6	8	117
Total	453	327	406	174	108	122	203	1642

Response Breakdown by Station's Units (Including Out of Jurisdiction Responses)

Unit/Station	Response Counts
▲	
☐ 11	538
A311	282
E311	189
L311	67
☐ 12	382
A312	215
B312	42
CAR312	18
E312	104
WR312	3
☐ 13	450
A313	268
B313	35
E313	147
☐ 14	176
E314	168
HM314	8
☐ 15	115
E315	115
☐ 16	124
E316	124
☐ 17	217
A317	150
BR317	1
E317	66
Total	2002

1 Incident can have multiple responses.

- Ex. A car crash (1 incident) might requires 3 Fire Units responding (3 responses)

Out of Jurisdiction incidents =
Incidents that didn't happen in RRFA Jurisdiction

Station Reliability:

Availability of our closest Station's Units when the incidents were reported

*The incident total from *Station Reliability Table* is different compare to *Incident Counts by Incident Type* and they are both correct.

- Total Under *Station Reliability Table* shows the number of incidents which have occurred within RRFA jurisdiction
- Total under *Incident Counts by Incident Type* shows the total incidents that RRFA Units have responded to

Good Intent Calls include
Cancelled enroute, Wrong Location, Controlled Burning, Steam

Last Month Response Time Breakdown

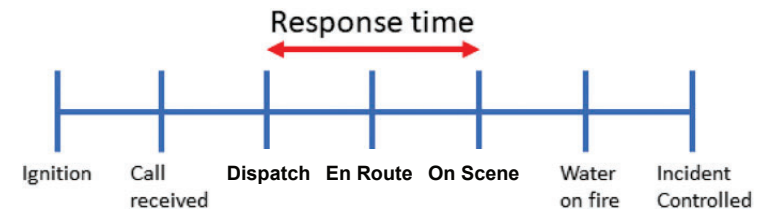
Station / Unit	Avg Turnout Time	Avg Travel Time	Avg Response Time	90th Percentile Turnout Time	90th Percentile Travel Time	90th Percentile Response Time
11	00:01:28	00:03:20	00:04:48	00:02:29	00:05:59	00:08:28
Aid Unit	00:01:34	00:03:05	00:04:40	00:02:38	00:05:35	00:08:13
Engine	00:01:16	00:03:37	00:04:53	00:02:11	00:07:07	00:09:18
Ladder Truck	00:01:25	00:03:58	00:05:23	00:02:20	00:06:13	00:08:33
12	00:01:40	00:03:06	00:04:46	00:02:44	00:04:52	00:07:36
Aid Unit	00:01:38	00:03:06	00:04:44	00:02:37	00:04:57	00:07:34
Engine	00:01:50	00:03:04	00:04:55	00:02:44	00:04:36	00:07:21
13	00:01:29	00:04:18	00:05:47	00:02:38	00:06:11	00:08:49
Aid Unit	00:01:27	00:04:16	00:05:44	00:02:36	00:06:12	00:08:49
Engine	00:01:33	00:04:21	00:05:54	00:02:42	00:06:07	00:08:50
14	00:01:36	00:03:33	00:05:10	00:02:25	00:05:20	00:07:45
Engine	00:01:36	00:03:33	00:05:10	00:02:25	00:05:20	00:07:45
15	00:01:47	00:04:08	00:05:56	00:02:37	00:06:05	00:08:42
Engine	00:01:47	00:04:08	00:05:56	00:02:37	00:06:05	00:08:42
16	00:01:51	00:03:50	00:05:41	00:02:41	00:06:13	00:08:54
Engine	00:01:51	00:03:50	00:05:41	00:02:41	00:06:13	00:08:54
17	00:01:34	00:03:46	00:05:21	00:02:29	00:05:37	00:08:06
Aid Unit	00:01:33	00:03:52	00:05:25	00:02:28	00:05:45	00:08:14
Engine	00:01:40	00:03:24	00:05:04	00:02:20	00:04:54	00:07:15
Total	00:01:34	00:03:38	00:05:13	00:02:37	00:05:55	00:08:32

Definition:

Turnout time = Dispatch to Firefighters in vehicle ready to respond

Travel Time = Firefighters in vehicle ready to respond to Firefighters On Scene

Response Time = Dispatch to Firefighters On Scene



Year-to-date RRFA Incidents Overview

Incident Counts by RRFA Station Areas
(Not including Out of Jurisdiction Incidents)

Station Areas	January	February	March	April	May	Total
11	405	342	390	348	393	1878
12	315	258	319	316	281	1489
13	418	350	413	416	380	1977
14	142	122	142	134	143	683
15	95	76	91	92	96	450
16	152	113	136	127	119	647
17	169	206	181	191	180	927
Total	1696	1467	1672	1624	1592	8051

Incident Counts by NFIRS Incident Type
(Including Out of Jurisdiction Incidents)

Incident Type Group	January	February	March	April	May	Total
100 - Fire	34	19	22	33	35	143
200 - Overpressure Rupture, Explosion, Overheat			1		3	4
300 - Rescue & EMS	1398	1265	1423	1348	1338	6772
400 - Hazardous Condition	37	19	16	33	13	118
500 - Service Call	63	47	53	46	31	240
600 - Good Intent Call	145	93	102	112	113	565
700 - False Alarm	134	122	132	135	117	640
800 - Severe Weather & Natural Disaster		2		2		4
900 - Special Incident	1					1
Total	1812	1566	1749	1709	1650	8486

Responses Breakdown by Apparatus

Apparatus Station	January	February	March	April	May	Total
▣ 11	575	445	502	485	538	2545
A311	266	243	262	265	282	1318
E311	224	149	166	148	189	876
L311	85	53	74	72	67	351
▣ 12	424	314	415	383	382	1918
A312	220	175	209	198	215	1017
B312	36	19	34	27	42	158
CAR312	21	15	32	17	18	103
E312	145	105	137	139	104	630
WR312	2		3	2	3	10
▣ 13	517	435	483	512	450	2397
A313	299	257	289	264	268	1377
B313	46	27	35	42	35	185
E313	172	151	159	186	147	815
E413				20		20
▣ 14	173	140	181	174	176	844
E314	163	136	179	160	168	806
HM314	10	4	2	14	8	38
▣ 15	108	88	124	107	115	542
E315	108	88	124	107	115	542
▣ 16	164	122	134	139	124	683
E316	164	122	134	139	124	683
▣ 17	226	253	226	243	217	1165
A317	142	174	137	158	150	761
BR317					1	1
E317	84	79	89	85	66	403
Total	2187	1797	2065	2043	2002	10094