



**Renton Regional Fire Authority**

18002 108<sup>th</sup> Ave SE

Renton, WA 98055

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**MINUTES**

**RFA Governance Board Special Meeting**

10:00 A.M. – Monday, April 7, 2025

Fire Station #13 – 18002 108<sup>th</sup> Ave SE, Renton

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**CALL TO ORDER**

Governance Board Chair Alberson called the special meeting to order at 10:00 a.m.

**ROLL CALL**

**Governance Board Members Present:**

Kerry Abercrombie (Fire District 25)

James Alberson, Chair (City of Renton)

Sean Cook, Vice Chair (Fire District 25)

Ryan McIrvine (City of Renton)

Ed Prince (City of Renton)

Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

**Governance Board Members Not Present:**

Marcus Morrell (Fire District 25)

**Administrative Staff Present:**

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Board Secretary Samantha Vergara, Fleet Manager Bryce Callaway and RRFA Attorney Brian Snure.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Prince to excuse the absent board member from this meeting. **MOTION CARRIED (5-0)**

**ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

Chief Heitman introduced new RRFA members Amanda Stein (Human Resources) and Katherine Otterson (Finance) to the board.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to approve the consent agenda for April 7, 2025. **MOTION CARRIED (5-0)**

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### **SIGNING OF VOUCHERS**

The governance board members signed the voucher approval letter for April 7, 2025.

### **BOARD COMMITTEE REPORTS**

There were no board committee reports.

### **CHIEF'S REPORT**

Chief Heitman presented his report.

### **DIVISION REPORTS**

The division managers presented their respective reports.

At the conclusion of the Response Operations report, Board Chair Prince asked about the location of the Light Rail lift training drill. DC Seaver responded, noting it took place in Bellevue.

Board Chair Alberson asked for additional details surrounding the ride-along program offered by RRFA. DC Seaver shared details on the process, including feedback from participants on the notable camaraderie within our organization. Board Member Prince shared his positive ride-along experience.

### **CORRESPONDENCE**

The station 12 crew received a heartfelt letter of thanks from a Renton family for multiple calls to their home. This was shared in Chief Heitman's report.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

#### **Pierce Engine Purchase**

As part of our capital fleet replacement plan, RRFA is due to replace 3 engines this year. Due to foreseen supply chain shortages and continuing cost increases, this purchase was approved by the governance board in September of 2022. With pre-construction for the new engines in March of 2025, changes were made to the engine layouts and equipment. RRFA is requesting approval for the cost increases and to authorize the fire chief to sign.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to approve the adjusted engine purchase as presented. Board Members Abercrombie and McIrvine had additional questions for discussion. DC Seaver and Chief Heitman responded. **MOTION CARRIED (5-0)**

### **GOOD OF THE ORDER**

There was no good of the order.

### **EXECUTIVE SESSION**

There was no executive session.

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### **FUTURE MEETINGS**

- Monday, April 28, 2025, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, April 28, 2025, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, May 12, 2025, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference

### **ADJOURNMENT**

Board Chair Alberson adjourned the meeting at 10:22 a.m.

  
James Alberson, Board Chair  
Samantha Vergara, Board Secretary