



**Renton Regional Fire Authority**

18002 108<sup>th</sup> Ave SE

Renton, WA 98055

Office: (425) 276-9500

Fax: (425) 276-9592

**MINUTES**

**RFA Governance Board Regular Meeting**

10:00 A.M. – Monday, March 10, 2025

Fire Station #13 – 18002 108<sup>th</sup> Ave SE, Renton

---

**CALL TO ORDER**

Governance Board Chair Alberson called the regular meeting to order at 10:00 a.m.

**ROLL CALL**

**Governance Board Members Present:**

Kerry Abercrombie (Fire District 25)

James Alberson, Chair (City of Renton)

Sean Cook, Vice Chair (Fire District 25)

Ryan McIrvine (City of Renton)

Marcus Morrell (Fire District 25)

Ed Prince (City of Renton)

Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

**Administrative Staff Present:**

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Deputy Fire Marshal Chris Spurlock, Communications Manager Katie Lewis, Fleet Manager Brice Callaway, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Board Secretary Samantha Vergara and RFA Attorney Brian Snure

**AGENDA MODIFICATIONS**

There were no agenda modifications.

**ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

**Medal of Commendation**

Fire Chief Heitman presented the Medal of Commendation to Firefighter Jessica Clearman and recognized Engineer Dan Johnston (not present) for going above and beyond while assisting a family in distress.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

Approval of minutes from the February 10, 2025, regular meeting, February 24, 2025, special meeting and the approval of vouchers.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to approve the consent agenda for March 10, 2025. **MOTION CARRIED (6-0)**

## **GOVERNANCE BOARD REGULAR MEETING MINUTES**

**March 10, 2025**

**Page 2 of 3**

### **SIGNING OF VOUCHERS**

The Governance Board Members signed the Voucher Approval letter for March 10, 2025.

### **BOARD COMMITTEE REPORTS**

There were no board committee reports.

### **CHIEF'S REPORT**

Chief Heitman presented his report. Board Chair Alberson inquired about the recent probationary firefighter resignation and Chief Heitman responded.

Regarding the new Fire Safe Business of the Month award, Board Chair Alberson asked about how businesses are made aware of this new recognition. Chief Heitman noted we informed the Chamber and utilized social media.

### **DIVISION REPORTS**

The division managers presented their respective reports. Deputy Fire Marshal Spurlock presented on behalf of Fire Marshal Barton.

At the conclusion of the Response Operations report, Board Chair Alberson inquired about specifics of where the motorist entered the freeway going in the wrong direction. DC Seaver responded.

### **CORRESPONDENCE**

RFA fire stations received thank you cards from the children of the Adopt-a-Family event in December. Board Secretary Vergara noted that one card was shared on the RFA's website.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

Chief Heitman led the discussion on the proposal received from Black Diamond and their request for fire support.

### **GOOD OF THE ORDER**

There were no items for good of the order.

### **EXECUTIVE SESSION**

There was no executive session.

### **FUTURE MEETINGS**

- Monday, March 24, 2025, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, March 24, 2025, 10:00 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, April 14, 2025, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE) / Video Conference

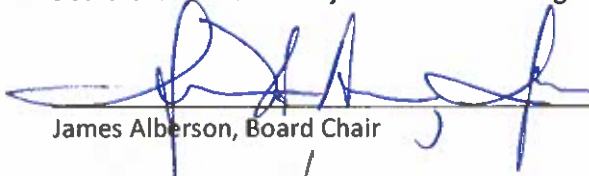
**GOVERNANCE BOARD REGULAR MEETING MINUTES**

**March 10, 2025**

**Page 3 of 3**

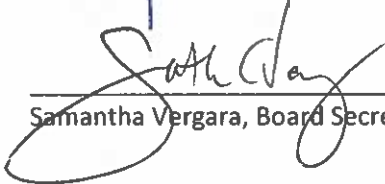
**ADJOURNMENT**

Board Chair Alberson adjourned the meeting at 10:20 a.m.



---

James Alberson, Board Chair



---

Samantha Vergara, Board Secretary

