



Renton Regional Fire Authority

18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
Fax: (425) 276-9592

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, February 10, 2025

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Alberson called the regular meeting to order at 10:01 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)
James Alberson, Chair (City of Renton)
Sean Cook, Vice Chair (Fire District 25)
Ryan McIrvine (City of Renton)
Marcus Morrell (Fire District 25)
Ed Prince (City of Renton)
Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Board Secretary Linda Mann, and RFA Attorney Brian Snure.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member McIrvine to excuse the absent Board Member from this meeting. **MOTION CARRIED (5-0)**

CAO Babich noted that Board Member Morrell has joined the meeting online.

AGENDA MODIFICATIONS

Chief Heitman requested to hold an Executive Session and Board Chair Alberson acknowledged.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

The Healthy Heart Proclamation was presented by Board Chair Alberson, with the members of the board.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to proclaim February 2025 to be Heart Health Month. **MOTION CARRIED (6-0)**

FIRE BENEFIT CHARGE (FBC) PETITION HEARING

Board Chair Alberson convened the Hearing Board. There were no petitions to review for adjustment. The petition process was presented by Board Chair Alberson, who then asked about any new petitions

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online or in-person; Board Secretary Mann confirmed none. Board Chair Alberson recessed the FBC Petitions Review Board until 10:00am on February 24, 2025, and resumed the regular meeting. {See notes below Consent Agenda for additional details.}

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Approval of minutes from the January 13, 2025, regular meeting and the approval of vouchers.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to approve the consent agenda for February 10, 2025. **MOTION CARRIED (6-0)**

{Board Secretary Mann requested for Board Chair Alberson to read the official Benefit Charge Petitions Review Board process. Board Chair Alberson explained the petition process and read the staff report statistics after the motion was made to approve the consent agenda.}

SIGNING OF VOUCHERS

The Governance Board Members signed the Voucher Approval letter for February 10, 2025.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman presented his report.

Board Member Abercrombie inquired about the fire academy candidate participation; Chief Heitman responded, stating we won't need to hire again until next year.

Regarding the translation assistance one of our fire fighters provided, Board Chair Alberson asked about the language skills among our members. Both Chief Heitman and DC Seaver responded, noting we have several members fluent in Spanish, Romanian, Russian and Ukrainian who communicate with our community members.

DIVISION REPORTS

Each of the division managers presented an overview of their respective reports. For Support Services, both DC Seaver and DC Alexander are currently overseeing this division.

At the conclusion of the Office of the Fire Marshal report, Chief Heitman shared with the board that he and Fire Marshal Barton met with the City of Renton to discuss accessory dwelling units (ADUs) coming to Renton and the potential impact to Renton RFA, especially accessing the property and concerns with radiant heat and the importance of greater fire protection systems. Fire Marshal Barton added the coding and requirements involved as well as impact fees. There was continued group discussion on the topic.

CORRESPONDENCE

There was no correspondence.

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UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

GOOD OF THE ORDER

There was a reminder that this month's committee meetings are cancelled in order to hold a special governance board meeting for the 2nd FBC hearing.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

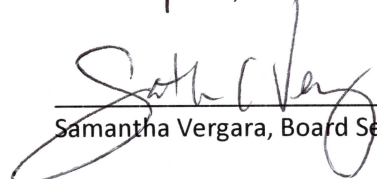
Executive session was called at 10:31 a.m. for 5 minutes then extended for an additional 5 minutes. The regular meeting was reconvened at 10:41 a.m.

FUTURE MEETINGS

- Monday, February 24, 2025, 10:00 a.m., Governance Board Special Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, March 10, 2025, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

Board Chair Alberson adjourned the meeting at 10:42 a.m.


James Alberson, Board Chair
Samantha Vergara, Board Secretary