



## **Renton Regional Fire Authority**

18002 108<sup>th</sup> Ave SE  
Renton, WA 98055  
Office: (425) 276-9500

### **MINUTES**

#### **Civil Service Commission Regular Meeting**

**4:00 P.M. – Tuesday January 21, 2025**

**Conference Room A and Via Zoom Virtually (hybrid)**

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#### **CALL TO ORDER**

Chair Jim Matthew called the Regular Meeting to order at 4:00 p.m.

#### **ATTENDANCE**

##### *Commissioners Present:*

Jim Matthew, Chair

Sanjeev Yonzon, Vice Chair

##### *Commissioners Absent:*

##### *Fire Staff:*

Chief Heitman

##### *Guests:*

None

#### **APPROVAL OF MINUTES**

Motion to approve the special meeting minutes from December 17, 2024, Civil Service meeting made by Vice Chair Sanjeev Yonzon and seconded by Chair Jim Matthew. All members voted yes. Motion carried.

#### **PUBLIC COMMENT**

None

#### **UNFINISHED BUSINESS**

- None

### **NEW BUSINESS**

- Motion to re-elect Jim Matthew as Chair made by Vice Chair Yonzon and seconded by Chair Matthew. All members voted yes. Motion carried.
- Motion to approve the Deputy Chief Job Description as presented, made by Vice Chair Yonzon and seconded by Chair Matthew. All members voted yes. Motion carried.
- Motion to approve the Deputy Chief Exam Announcement as presented, made by Vice Chair Yonzon and seconded by Chair Matthew. All members voted yes. Motion carried.

### **OTHER BUSINESS/COMMENTS**

- Staff worked through Civil Service Rules updates as presented to the commission. Staff will make the proposed adjustments and provide them to the union for review before requesting adoption at a future meeting.
- Staff provided an update on the recruitment for the vacant commissioner position.
- The next regular meeting is scheduled for January 21, 2025, at 4:00 p.m.

### **EXECUTIVE SESSION**

- None

### **ADJOURNMENT**

The meeting adjourned at 4:40 p.m. Moved by Vice Chair Yonzon and seconded by Chair Matthew. All members voted Yes. Motion carried.

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Venessa Medford	Date
Civil Service Secretary/Chief Examiner	