



**Renton Regional Fire Authority**

18002 108<sup>th</sup> Ave SE  
Renton, WA 98055  
Office: (425) 276-9500  
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**MINUTES**

**RFA Governance Board Regular Meeting**

**10:00 A.M. – Monday, December 13, 2021**

**Fire Station #14 – 1900 Lind Ave SW, Renton**

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**CALL TO ORDER AND FLAG SALUTE**

Governance Board Chair Pérez called the regular meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**ROLL CALL**

*Governance Board Members Present:*

Kerry Abercrombie (Fire District 25)  
Ruth Pérez, Chair (City of Renton)  
Marcus Morrell, Vice Chair (Fire District 25)  
Ryan McIrvine (City of Renton)  
Myron Meikle (Fire District 25)  
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

*Governance Board Members Not Present:*

Randy Corman (City of Renton)

Board Member Corman joined the meeting at 10:03 a.m.

*Administrative Staff Present:*

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief William Aho, Lieutenant Hyslop, Facilities Manager Scott Murphy, Communications Manager Katie Lewis, IT Technician Wyatt Humphreys, Administrative Supervisor Christine Noddings, Administrative Specialist Evyn Villa, and RFA Attorney Brian Snure.

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member McIrvine to excuse the absent Board Member from this meeting. **MOTION CARRIED (5-0)**

**AGENDA MODIFICATIONS**

There were no agenda modifications.

**ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

*Promotion Ceremony*

Renton Regional Fire Authority promoted 5 members. Fire Chief Heitman introduced the ceremony. Members were presented a certificate and a badge by their supervisor and relative.

- Kelly Rose – FF to Lieutenant
- Steve Trujillo – FF to Lieutenant
- Benjamin Thomas – FF to Engineer
- Robert Elliot – FF to Engineer

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- Todd Fisher – FF to Engineer

### Thank You Ceremony

The Governance Board and the RFA Executive Team presented Board Member Corman an award in recognition and thanks for his 28 years of service to the City of Renton as City Council Member.

### EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Executive Session pursuant to RCW 42.30.110(1)(b),(c), to consider the selection of a site or the acquisition of real estate or the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of increased or decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

Executive Session was called at 10:28 a.m. for 30 minutes. The meeting reconvened at 10:58 a.m.

### PUBLIC COMMENT

There was no public comment.

### CONSENT AGENDA

A **MOTION** was made by Board Member McIrvn and **SECONDED** by Board Member Abercrombie to approve the consent agenda for December 13,2021. **MOTION CARRIED (6-0)**

### SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for December 13, 2021.

### BOARD COMMITTEE REPORTS

There were no Board Committee reports.

### CHIEF'S REPORT

Chief Heitman's report included the following:

- **Members of the Quarter**

Please join me in congratulating the following members of the 3rd and 4th Quarters! These members consistently exemplify our core values, and we appreciate their dedication to our department and community.

- Officer of the 3rd Quarter – Brandon Myking
- Firefighter of the 3rd Quarter – Schuyller Nagorski

- **Annual Holiday Tree Lighting**

On Saturday, November 27<sup>th</sup>, Santa Claus arrived safely to the Renton Pavilion Event Center after the tree lighting ceremony on Ladder 311. I'd like to recognize the Station 11 crews for their presence and support during the event.

- Battalion 311 – BC Steve winter

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- Engine 311 – LT Jacob Smith, ENG Ben Thomas & FF James Hopf
- Ladder 311 – LT Nick Bushnell, ENG Brandon Kern 7 FF Lindsay Ris
- **2021 Firefighter Holiday Adopt-A-Family Program**

Our members, in partnership with the Renton Firefighters Benevolent Association, Local 864 Firefighters Union and Communities in Schools of Renton, Renton RFA adopted eight families this year in the annual holiday adopt-a-family program. The Union Pumper is scheduled to visit families and deliver gifts (with Santa!) on Wednesday, December 22nd. Please join me in thanking Firefighter Kayla Eychner for coordinating this event each year, and our members and the Renton Firefighters Union for making this holiday season a little brighter for these families in our community.
- **Diversity & Inclusion Workshop**

I'm participating in a diversity and inclusion workshop on Saturday, December 11th hosted by the King County Fire Chiefs Association. We coordinated with the City of Renton's Equity, Housing, and Human Services department to send invitations out to our diverse community to provide information for the event and offer the opportunity to participate, which resulted in all 120 slots filled. The focus of the workshop is on the hiring process, mentoring and preparation for a career in the fire service.
- **Everson Flood Deployment**

Since the flooding began, everyone from law enforcement and first responders to mayors, neighbors and local agencies have been answering the call to help. On November 27th and 28th, Battalion Chief Steve Winter and Firefighters Adam Bloom and Angus Brackett were deployed in response to the latest round of river flooding in the Everson area of Whatcom County. These members are part of our dive team, and I want to personally thank each of them for their assistance to our neighbors during this time.
- **Governance Board Notification**

Per our procurement process and policy, I am notifying the Board of the following purchases: Hazmat Level A Suits - \$27,423.85, New Recruit Bunker Gear - \$22,707.90

### DIVISION REPORTS

#### EMS/Health Safety

- Deputy Chief DeSmith updated the board on a FEMA Female Firefighter Cancer Cohort Study involving two recruit female FFs and two tenured female FFs. The study focuses on job stress and exposures experienced by female FFs. GEMT is in its final approval stage for April 2022 start date. The CARES unit hired two new RNs and ride alongs on CARES 314 are available to District 40 commissioners.

#### Office of the Fire Marshal

- Fire Marshal Barton provided a quarterly report which included a year-to-date inspection number of 4,560. Dollar losses are up this year due to the nature of incendiary fires. Construction is increasing and as a result plan review is up. New projects include Sunset Garden Apts, Watershed Apts, and Cedar River Apts. King County Fire Marshal has informed that there are no deputy fire marshals and have put a hold on permitting. Public outreach efforts continue with school visits, social media messaging, and smoke alarm installs.

#### Support Services

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- Deputy Chief Seaver updated the Board - Station 11 remodel is underway with demo work and the contractor has 90 days for project completion. Ladder 311 at night is docking at ST12. The new aid car purchase will be arriving soon. Station 15 has been completely mitigated for the flooding incident and all bills have been submitted to the City of Renton for a total of \$44,093. Surplus vehicles thus far have totaled \$34,488 and logistics was able to acquire additional PPE masks/gloves.

### Response Operations

- Deputy Chief Will Aho presented last month's significant incident report which included – 12/2 3 car MVA on Maple Valley Hwy and 140<sup>th</sup> Ave SE; Fatality car accident on Benson Rd; 3-person apartment fatality which is still under investigation
- Training: Extrication Block, Night Drills all crews, BC Academy and Annual Training, IFSAC Fire Officer 2 Certification, IFSAC Fire Instructor 2 Certification, Boat Based Drive, JATC Preparation Tower Time, Swiftwater Quarterly Training at Snoqualmie Falls, 4<sup>th</sup> Quarter Truck Training, NSCC Ride Along, Monthly Hazmat Saturday Training, Monthly Sunday Rope Tech Training
- Public Outreach: Fairwood Crest, Fairwood West, Candlewood/Carriage Wood, Woodside HOA meetings
- Operations: State Mobilization for Whatcom County Request for Swiftwater Teams. RRFA part of a seven-member team deployed to Emerson, WA to assist.

### CORRESPONDENCE

RFA Local 864 recognized and thanked the Governance Board for its efforts in renewing contract services with KCFD #40.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

#### Resolution 2021-09 Authorizing Defense Costs

CAO Babich recommended that the Board adopt Resolution 2021-09 in order to deliver legal costs and defense for past and present officers, employees, and volunteers named as defendants in an action or proceeding.

A **MOTION** was made by Board Member McIrvin and **SECONDED** by Board Member Corman to adopt Resolution 2021-09 and the procedures therein. **MOTION CARRIED (6-0)**

#### Resolution 2021-10

Deputy Chief Seaver recommended that the Board adopt Resolution 2021-10 in support of a sole source/special market condition purchase.

A **MOTION** was made by Board Member McIrvin and **SECONDED** by Board Member Abercrombie to adopt Resolution 2021-10 and the procedures therein. **MOTION CARRIED (6-0)**

#### Purchase of New Brush Rig

Deputy Chief Seaver requested the purchase of a new brush rig in 2022. The purchase will total \$272,755 out of a budget of \$283,530.

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A **MOTION** was made by Board Member Corman and **SECONDED** by Board Member McIrvine to approve the purchase of a new brush rig. **MOTION CARRIED (6-0)**

### Purchase of Additional Radios through the PSERN Project

Deputy Chief Seaver requested that the Board approve the purchase of additional radio equipment for the upcoming PSERN Project. The purchase will total \$159,017.61 out of a budget of \$250,000.

A **MOTION** was made by Board Member Corman and **SECONDED** by Board Member McIrvine to approve the purchase of additional radio equipment. **MOTION CARRIED (6-0)**

### Appointment of 2022 Chair and Vice Chair of the RRFA Governance Board

A **MOTION** was made by Vice Chair Pérez and **SECONDED** by Board Member Corman to appoint Board Member Morrell as Chair and Board Member McIrvine as Vice Chair for the 2022 calendar year. **MOTION CARRIED (6-0)**

## **GOOD OF THE ORDER**

Board Member Corman mentioned that City Councilmember Valerie O'Halloran will be replacing Board Member Corman on the Governance Board.

## **FUTURE MEETINGS**

- Monday, January 10, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference
- Monday, January 24, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference
- Monday, January 24, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference

## **ADJOURNMENT**

The meeting was adjourned at 11:44 a.m.



Marcus Morrell (Jan 10, 2022 11:53 PST)

Marcus Morrell, Board Chair



Eryn Villa, Board Secretary








# 2021-12-13 Meeting Minutes

Final Audit Report

2022-01-10

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