



Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, December 9, 2024

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Abercrombie called the regular meeting to order at 10:02 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Chair (Fire District 25)
James Alberson, Vice Chair (City of Renton)
Ryan McIrvine (City of Renton)
Marcus Morrell (Fire District 25)
Valerie O'Halloran (City of Renton)
Sean Cook (Fire District 25)

Governance Board Members Not Present:

Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Deputy Fire Marshal Hugo Sotelo, Communications Manager Katie Lewis, Site Reliability Engineer Wyatt Humphreys, Board Secretary Samantha Vergara and RFA Attorney Brian Snure.

Public Present In-Person:

Michael O'Halloran

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Member O'Halloran to excuse the absent board member. **MOTION CARRIED (6-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Board Member Recognition:

Chief Heitman recognized Board Member O'Halloran, giving thanks for her support and guidance during her three-year term serving on our Renton RFA governance board.

PUBLIC COMMENT

Michael O'Halloran recognized Valerie O'Halloran for her service.

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CONSENT AGENDA

Approval of minutes from the November 12, 2024, regular meeting and the approval of vouchers.

A **MOTION** was made by Vice Chair Alberson and **SECONDED** by Board Member McIrvine to approve the consent agenda for December 9, 2024. **MOTION CARRIED (6-0)**

SIGNING OF VOUCHERS

The governance board members signed the voucher approval letter for December 9, 2024.

BOARD COMMITTEE REPORTS

There were no board committee reports.

CHIEF'S REPORT

Chief Heitman presented his report.

At the conclusion of the Chief's report, Board Member O'Halloran inquired about the function of the ChemPro XCWA detector. Deputy Chief Seaver explained this mobile device detects chemicals in the air and discussion continued with Chief Heitman.

DIVISION REPORTS

Each of the division managers presented an overview of their respective division reports.

After DC DeSmith presented his report for EMS/Health & Safety, Vice Chair Alberson and Board Member O'Halloran asked about the bladder scanner process and training/qualifications of the FD CARES nurse. DC DeSmith responded.

Deputy Fire Marshal Hugo Sotelo presented the Office of the Fire Marshal report on behalf of Fire Marshal Barton. After the report was delivered, Vice Chair Alberson asked about the difference in plans review/permits between this year and last year's fourth quarter stats. Deputy FM Sotelo responded.

Board Member O'Halloran inquired about any updates with the Park Avenue buildings and Deputy Fire Marshal Sotelo noted that Fire Marshal Barton will share any information she receives.

After DC Seaver presented his report for Response Operations, Vice Chair Alberson and Board Chair Abercrombie inquired about the mass casualty incident on November 16th. DC Seaver and DC DeSmith both responded.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

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NEW BUSINESS

Benefit Charge Hearing Process Dates

CAO Babich presented, asking the board to approve the proposed dates and times for the Benefit Charge petition process.

A **MOTION** was made by Vice Chair Alberson and **SECONDED** by Board Member Morrell to approve the 2025 Renton RFA Petition Schedule as presented. **MOTION CARRIED (6-0)**

GOOD OF THE ORDER

- Discussion of the 2025 roles for board chair and vice-chair positions took place. The chair will be a council member and vice-chair a fire commissioner. The confirmation of newly appointed positions will be finalized in the January 2025 regular governance board meeting.

EXECUTIVE SESSION

There was no executive session.

FUTURE MEETINGS

Board Chair Abercrombie inquired about any need to hold the committee meetings on December 23rd and all board members agreed to cancel them. Board Secretary Vergara will still prepare the voucher report and send to the board for review prior to the next Governance Board meeting in January.

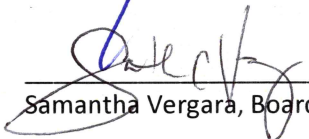
- ~~Monday, December 23, 2024, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference~~
- ~~Monday, December 23, 2024, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference~~
- Monday, January 13, 2025, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

Board Chair Abercrombie adjourned the meeting at 10:30 a.m.



Kerry Abercrombie, Board Chair



Samantha Vergara, Board Secretary