



Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, September 9, 2024

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Vice Chair Alberson called the regular meeting to order at 10:01 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Chair (Fire District 25)

James Alberson, Vice Chair (City of Renton)

Sean Cook (Fire District 25)

Ryan McIrvine (City of Renton)

Marcus Morrell (Fire District 25)

Valerie O'Halloran (City of Renton)

Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Communications Manager Katie Lewis, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Board Secretary Samantha Vergara, Cpt. Nathan Blakeslee, Program Manager Lisa Sjoden and RFA Attorney Brian Snure.

Public Present In-Person:

David Peckham, Diana Peckham, Evan Peckham, Laura Widdice, Carmen Trezza, Josh Willecke, Shannon Harvey, Rashaad Powell, Farley Haruo

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Presentation:

Chief Heitman presented the Minutes Matter Award to faculty members of Renton High School for their quick response in performing CPR and coordinating the arrival of Renton RFA firefighters to save the life of one of their students.

The family of the Renton High School student shared their thanks and gratitude to the school personnel and to first responders who played a part in saving their son's life.

Board Vice Chair Alberson thanked all in attendance for today's presentation.

Proclamation:

Vice Chair Alberson proclaimed the week of October 6-12, 2024, as Fire Prevention Week with the theme, "Smoke alarms: Make them work for you."

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A **MOTION** was made by Board Member O'Halloran and **SECONDED** by Board Member McIrvine to adopt the proclamation for Fire Prevention Week as presented. **MOTION CARRIED (6-0)**

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Approval of minutes from the August 12, 2024, regular meeting and the approval of vouchers.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member O'Halloran to approve the consent agenda for September 9, 2024. **MOTION CARRIED (6-0)**

SIGNING OF VOUCHERS

The governance board members signed the voucher approval letter for September 9, 2024.

BOARD COMMITTEE REPORTS

There were no board committee reports.

CHIEF'S REPORT

Chief Heitman presented his report, which included the schedule for the RFA's upcoming open houses in October.

DIVISION REPORTS

Each of the division managers presented an overview of their respective division reports.

DC Alexander presented the report on EMS/Health & Safety on behalf of DC DeSmith.

After Fire Marshal Barton presented her report, Board Member O'Halloran asked for an update on the Park Avenue building. Fire Marshal Barton reported the building is still on fire watch, with defensive tactics in place for fire crews and notice given to the owners of required weekly exterior inspections. A request to review for demolition was submitted by the owners and is pending.

There was continued discussion among the board and Chief Heitman and Fire Marshal Barton regarding this property.

Vice Chair Alberson inquired about the recent fire at the Top of the Hill Quality Produce inquiring whether arson was determined. Fire Marshal Barton confirmed it was intentionally set fire that started on the exterior of the building and is an active police investigation.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

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NEW BUSINESS

Renton RFA Policy 2309: Bad Debt

As part of the policy review process, the Bad Debt policy was updated and changes were presented for the board's review.

After CAO Babich presented, Board Member O'Halloran asked for more details of the Office of the Fire Marshal invoices that are unpaid and of any risk to the buildings with inspection concerns. Fire Marshal Barton responded.

A **MOTION** was made by Board Member McIrvin and **SECONDED** by Board Member O'Halloran to approve the revised Bad Debt policy as presented. **MOTION CARRIED (6-0)**

Addendum: Fire Chief Employment Agreement

The Executive team contracts were updated in 2023 to mirror the benefits received by the IAFF contract. The post-retirement medical addendum was inadvertently left off the contract. Staff is requesting the addendum be approved for the Fire Chief agreement.

A **MOTION** was made by Board Member O'Halloran and **SECONDED** by Board Member McIrvin to approve the addendum to the Fire Chief employment agreement. **MOTION CARRIED (6-0)**

GOOD OF THE ORDER

Preliminary reminder to the board that in lieu of the October 28, 2024, committee meetings, we will hold a Governance Board Special Meeting for the Public Hearing on A/V Levy RCW 84.55.120 and FBC RCW 52.26.230 at 10:00 a.m.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(i)(iii) to discuss with District legal counsel, in a forum that maintains the attorney client privilege, legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation, or legal risks is likely to result in an adverse legal or financial consequence to the agency.

Executive Session was called at 11:00 a.m. for 10 minutes, then extended 2 additional minutes, ending at 11:12 a.m. The regular meeting reconvened at 11:13 a.m.

FUTURE MEETINGS

- Monday, September 23, 2024, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, September 23, 2024, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, October 14, 2024, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton)/Video Conference

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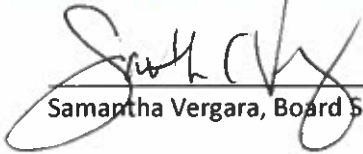
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ADJOURNMENT

Board Chair Abercrombie adjourned the meeting at 11:13 a.m.



James Alberson, Board Vice-Chair



Samantha Vergara, Board Secretary