



**Renton Regional Fire Authority**  
18002 108<sup>th</sup> Ave SE  
Renton, WA 98055  
Office: (425) 276-9500

## **MINUTES**

### **Civil Service Commission Regular Meeting**

**4:00 P.M. – Tuesday August 20, 2024**

**Conference Room A and Via Zoom Virtually (hybrid)**

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### **CALL TO ORDER**

Chair Jim Matthew called the Regular Meeting to order at 4:00 p.m.

### **ATTENDANCE**

#### *Commissioners Present:*

Jim Matthew, Chair

Sanjeev Yonzon, Vice Chair

#### *Commissioners Absent:*

#### *Fire Staff:*

Chief Heitman

Samantha Babich, Chief Administration Officer

#### *Guests:*

None

### **APPROVAL OF MINUTES**

Motion to approve the regular meeting minutes from the July 16, 2024, Civil Service meeting made by Vice Chair Sanjeev Yonzon. Seconded by Chair Matthew. All members voted yes. Motion Carried.

### **PUBLIC COMMENT**

None

### **UNFINISHED BUSINESS**

- None

## **NEW BUSINESS**

- Staff requested to schedule a special meeting for October 2, 2024, to certify an Entry Level Firefighter eligibility list. Motion to approve the scheduling of a special meeting made by Vice Chair Yonzon, seconded by Chair Matthew. All members voted yes. Motion Carried.
- Staff requested to schedule a special meeting for October 22, 2024, to certify an Battalion Chief/Safety Officer eligibility list. Motion to approve the scheduling of a special meeting made by Vice Chair Yonzon, seconded by Chair Matthew. All members voted yes. Motion Carried.
- Staff requested to cancel the regular meeting for October 15, 2024. Motion to approve the cancelation of the regular meeting for October 15, 2024 made by Vice Chair Yonzon, seconded by Chair Matthew. All members voted yes. Motion Carried.
- Staff requested a progress update on the Civil Service Rule Amendment proposal provided to the commission. Commission will review items submitted for discussion for future meetings.
- Staff provided an update on the recruitment for the vacant commissioner position.

## **OTHER BUSINESS/COMMENTS**

- The next regular meeting is scheduled for September 17, 2024, at 4:00 p.m.

## **EXECUTIVE SESSION**

- None

## **ADJOURNMENT**

The meeting adjourned at 4:09 p.m. Moved by Chair Matthew. Seconded by Vice Chair Yonzon. All members voted Yes. Motion Carried.

*Vennessa Medford*

10/02/2024

Vennessa Medford

Date

Civil Service Secretary/Chief Examiner