



Renton Regional Fire Authority
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, July 8, 2024

Fire Station #14 – 1900 Lind Ave SW, Renton

CALL TO ORDER

Governance Board Chair Abercrombie called the regular meeting to order at 10:01 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Chair (Fire District 25)

James Alberson, Vice Chair (City of Renton)

Sean Cook (Fire District 25)

Valerie O'Halloran (City of Renton)

Ryan McIrvin (City of Renton)

Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Marcus Morrell (Fire District 25)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Communications Manager Katie Lewis, Site Reliability Engineer Wyatt Humphreys, Fleet Manager Brice Callaway, SR HR Generalist Vennessa Medford, Board Secretary Samantha Vergara, and RFA Attorney Brian Snure.

Public Present In-Person:

John Dunley, Lori Dunley, Penny Wasem, Wes Wasem, Morgan Wasem, Maddy Wasem, Weston Wasem, Jeanna Morgan, Kanon Morgan, Karter Morgan, Mary Morgan, Kent Morgan, Shirley Wickstrom

Public Present Online:

Laza Dietz, D Yun, Landon Wasem, Cliff Anderson, Jim and Janell (last name unknown)

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Member O'Halloran to excuse the absent board member from this meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Chief Heitman opened the promotional ceremony. Deputy Chief Seaver presented the promotion of Ryan Morgan to Battalion Chief and the promotion of Christopher Krystofiak to Captain. Cpt. Hyslop presented the promotions of Logan Wasem and Nick Felt to Engineer.

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Chief Heitman presented the Recognition of Public Service to Ray Barilleaux for 63 years of service beginning as a firefighter in 1961, then continuing to serve as a fire commissioner, governance board member and civil service commissioner.

Board Chair Abercrombie acknowledged Ray Barilleaux, noting his mentorship and his role in naming our organization the Renton Regional Fire Authority.

Board Member Alberson acknowledged the efforts of all promoted today and thanked Ray for his years of service to the community.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Approval of minutes from the June 10, 2024, regular meeting and the approval of vouchers.

A **MOTION** was made by Board Member McIrvin and **SECONDED** by Board Member Alberson to approve the consent agenda for July 8, 2024. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The governance board members signed the voucher approval letter for July 8, 2024.

BOARD COMMITTEE REPORTS

There were no board committee reports.

CHIEF'S REPORT

Chief Heitman presented his report. The chief announced the newest members of our organization to the board; Vennessa Medford as our Senior HR Generalist, Chris Spurlock and Grace Park as our Deputy Fire Marshal III members.

DIVISION REPORTS

Each of the division managers presented an overview of their respective division reports.

DC Seaver presented the report on EMS/Health & Safety on behalf of DC DeSmith.

After Fire Marshal Barton presented her report, Board Member Alberson inquired about the stats of dollars saved for the cause and loss estimates. Fire Marshal Barton provided more information.

Upon DC Seaver presenting his report for Response Operations, Board Chair Abercrombie asked for more details about Coulon Park not having lifeguards on duty on July 4th and Renton RFA assigning rescue swimmers on standby. There was discussion amongst the board members.

CORRESPONDENCE

There was no correspondence.

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UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

New Recruit Bunker Gear

Our next class of 2024 requires the purchase of the standard 2-set bunker gear to use in the academy and during the first ten years of their career.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Alberson to approve the purchase as presented. **MOTION CARRIED (5-0)**

CAO Babich asked Board Chair Abercrombie if the next two new business items could be presented in the opposite order, as this will provide better context. Board Chair Abercrombie approved.

Decision Point 457(b) Retirement Plan Agreement and Investment Policy Statement

RRFA has participated in the City of Renton's deferred compensation plan and explored alternative plans, identifying an advisor to facilitate the RFA setting up a plan independent of the City's plan. Staff request that the board, as fiduciary for the RRFA, approve the attached Retirement Plan Agreement and Investment Policy Statement and authorize the fire chief to sign on their behalf.

Board Member Alberson inquired about the benefit of this new plan agreement. CAO Babich shared that Decision Point is a niche provider for the fire service and offers one-on-one financial consulting services with members.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Member McIrvine to approve the agreement and statement with Decision Point Financial as presented. **MOTION CARRIED (5-0)**

Spectrum Pension Consultants Master Service Agreement

As part of the new 457(b) plan, the RRFA will transition from TIAA Cref to Spectrum Pension Consultants for plan management services. Staff request that the board, as fiduciary for the RRFA, approve the attached Master Service Agreement and authorize the fire chief to sign on their behalf.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Member McIrvine to approve the Master Service Agreement with Spectrum Pension Consultants as presented. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

There was no good of the order.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(i)(iii) to discuss with District legal counsel, in a forum that maintains the attorney client privilege, legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation, or legal risks is likely to result in an adverse legal or financial consequence to the agency.

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Executive Session was called at 11:00 a.m. for 10 minutes, then extended. Regular meeting reconvened at 11:14 a.m.

FUTURE MEETINGS

- Monday, July 22, 2024, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, July 22, 2024, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, August 12, 2024, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton)/Video Conference

ADJOURNMENT

Board Chair Abercrombie adjourned the meeting at 11:15 a.m.



Kerry Abercrombie, Board Chair

Samantha Vergara, Board Secretary