



**Renton Regional Fire Authority**  
18002 108<sup>th</sup> Ave SE  
Renton, WA 98055  
Office: (425) 276-9500

## **MINUTES**

### **Civil Service Commission Regular Meeting**

**4:00 P.M. – Tuesday July 16, 2024**

**Conference Room A and Via Zoom Virtually (hybrid)**

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### **CALL TO ORDER**

Chair Jim Matthew called the Regular Meeting to order at 4:00 p.m.

### **ATTENDANCE**

#### *Commissioners Present:*

Jim Matthew, Chair  
Sanjeev Yonzon

#### *Commissioners Absent:*

#### *Fire Staff:*

Chief Heitman  
Samantha Babich, Chief Administration Officer

#### *Guests:*

None

### **APPROVAL OF MINUTES**

Motion to approve the regular meeting minutes from the June 18, 2024, Civil Service meeting made by Commissioner Sanjeev Yonzon. Seconded by Chair Matthew. All members voted yes. Motion Carried.

### **PUBLIC COMMENT**

None

### **UNFINISHED BUSINESS**

- None

**NEW BUSINESS**

- Staff requested a motion to appoint Vennessa Medford as Chief Civil Service Examiner and Secretary. Sanjeev Yonzon made a motion to appoint as requested. Seconded by Chair Matthew. All members voted yes. Motion Carried.
- Staff presented to the Commission that Ray Barilleaux retired as Commissioner effective June 30, 2024.
- Jim Matthew made a motion to appoint Commissioner Yonzon to Vice Chair. Seconded by Commissioner Yonzon. All members voted yes. Motion Carried.
- Sanjeev Yonzon made a motion to approve the BC/SO Exam Announcement for October 3, 2024. Seconded by Jim Matthew. All members voted yes. Motion Carried.
- Staff discussed the request to change the meeting start times to 3:00 pm for future meetings. Sanjeev Yonzon requested a stay on this topic until the commission seats are filled. Jim Matthew made a motion to table the request. Sanjeev Yonzon seconded the motion. All members voted yes. Motion Carried.

**OTHER BUSINESS/COMMENTS**

- The next regular meeting is scheduled for August 20, 2024, at 4:00 p.m.

**EXECUTIVE SESSION**

- None

**ADJOURNMENT**

The meeting adjourned at 4:18 p.m. Moved by Jim Barilleaux. Seconded by Sanjeev Yonzon. All members voted Yes. Motion Carried.

<i>Vennessa Medford</i>	08/20/2024
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Vennessa Medford	Date
Civil Service Secretary/Chief Examiner	