



Renton Regional Fire Authority  
18002 108<sup>th</sup> Ave SE  
Renton, WA 98055  
Office: (425) 276-9500  
Fax: (425) 276-9592

## MINUTES

### RFA Governance Board Special Meeting

10:00 A.M. – Monday, April 22, 2024

Fire Station #13 – 18002 108<sup>th</sup> Ave SE, Renton

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### CALL TO ORDER

Governance Board Chair Abercrombie called the special meeting to order at 10:00 a.m.

### ROLL CALL

#### Governance Board Members Present:

Kerry Abercrombie, Chair (Fire District 25)  
Sean Cook (Fire District 25)  
Ryan McIrvine (City of Renton)  
Valerie O'Halloran (City of Renton)  
Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

#### Governance Board Members Not Present:

James Alberson, Vice Chair (City of Renton)  
Marcus Morrell (Fire District 25)

#### Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Site Reliability Engineer Wyatt Humphrey, Fleet Manager Brice Callaway, Board Secretary Samantha Vergara, and RFA Attorney Brian Snure.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member O'Halloran to excuse the absent board members from this meeting. **MOTION CARRIED (4-0)**

### AGENDA MODIFICATIONS

There were no agenda modifications.

### PUBLIC COMMENT

There was no public comment.

### UNFINISHED BUSINESS

Motion to excuse the absent board members from the April 8, 2024, regular meeting.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member O'Halloran to excuse the absent board members from the April 8, 2024, meeting. **MOTION CARRIED (4-0)**

Motion to approve the consent agenda from the April 8, 2024, regular meeting.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member O'Halloran to approve the consent agenda as presented from the April 8, 2024, regular meeting. **MOTION CARRIED (4-0)**

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### NEW BUSINESS

#### 2024 Capital Budget

CAO Babich presented the capital budget.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member O'Halloran to approve the 2024 Capital Budget as presented. **MOTION CARRIED (4-0)**

#### Resolution 2024-01 Sole Source: Water Rescue Boat

Deputy Chief Alexander presented Resolution 2024-01.

Board Chair Abercrombie inquired about other fire departments that utilize a water rescue boat; DC Alexander shared that Puget Sound Regional Fire Authority, Valley Regional Fire Authority and other organizations in the area have and utilize a water rescue boat. Board Chair Abercrombie asked about the specifications and maintenance of the boat and DC Alexander responded.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member O'Halloran to approve the sole source purchase of a water rescue boat as presented. **MOTION CARRIED (4-0)**

#### Station 16 and Staffing Update: 10-Year Forecast with Bonds

Fire Chief Heitman presented the updates. There was discussion on including the apparatus maintenance garage in the construction. Chief Heitman shared his proposed recommendation, discussing bonds, staffing and any impact to the Fire Benefit Charge.

Board Members O'Halloran, Cook and Abercrombie expressed support of Chief Heitman's proposed plan.

#### Purchase of 2 Pierce Aerial Ladder Trucks

Deputy Chief Mark Seaver presented the purchase proposal.

Board Member McIrvine inquired about the ongoing delay of new fire apparatus being delivered. DC Seaver and Chief Heitman both responded, explaining the delay issues among all manufacturers and affecting all fire organizations across the country.

A **MOTION** was made by Board Member O'Halloran and **SECONDED** by Board Member McIrvine to approve Chief Heitman to sign for the purchase order of two Pierce Aerial Ladder trucks as presented. **MOTION CARRIED (4-0)**

### GOOD OF THE ORDER

Board Secretary Vergara noted the May committee meetings fall on Memorial Day holiday and asked the board whether they preferred to reschedule or cancel the meeting. If canceled, the voucher packet will still be provided to the board for review.

Board members agreed to cancel the Budget/Finance and Operations/Capital committee meetings scheduled for May 27, 2024.

### EXECUTIVE SESSION

There was no executive session.

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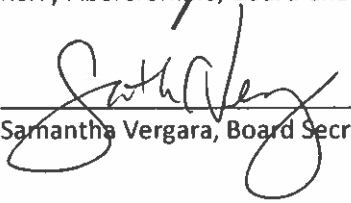
**FUTURE MEETINGS**

- Monday, May 13, 2024, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference

**ADJOURNMENT**

Board Chair Abercrombie adjourned the special meeting at 10:30 a.m.

  
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Kerry Abercrombie, Board Chair

  
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Samantha Vergara, Board Secretary