



Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, April 8, 2024

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Vice Chair Alberson called the regular meeting to order at 10:01 a.m.

ROLL CALL

Governance Board Members Present:

James Alberson, Vice Chair (City of Renton)

Valerie O'Halloran (City of Renton)

Ryan McIrvine (City of Renton)

Governance Board Members Not Present:

Kerry Abercrombie, Chair (Fire District 25)

Sean Cook (Fire District 25)

Marcus Morrell (Fire District 25)

Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Fire Marshal Anjela Barton, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Communications Manager Katie Lewis, Fleet Manager Brice Callaway, Board Secretary Samantha Vergara, and RFA Attorney Brian Snure.

Public Agency Guests and Public Guests/Visitors Present in-Person:

Puget Sound Regional Fire Authority Fire Chief Brian Carson, PSRFA Deputy Chiefs Pat Pawlak and Aaron Tyerman, PSRFA FD CARES Cecil Cromwell and Ken Kramer, Renton Police Deputy Chief Jeff Hardin, Michael O'Halloran, and Lora Ueland

A **MOTION** was brought to the Board to excuse the absent board members from this meeting (please reference the Good of the Order portion at the end of this meeting).

AGENDA MODIFICATIONS

Chief Heitman requested an agenda modification to move the approval of the consent agenda and vouchers for the next meeting when a quorum is present.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Puget Sound RFA Deputy Chief Tyerman presented Board Member Valerie O'Halloran with a community service award for her support, advocacy, and commitment to the FD CARES program.

PUBLIC COMMENT

Michael O'Halloran commended Board Member O'Halloran for her efforts.

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CONSENT AGENDA

Approval of the minutes from the March 11, 2024, regular meeting and the approval of vouchers are postponed until the next meeting, when a quorum is present (please reference the agenda modification presented earlier in this meeting).

SIGNING OF VOUCHERS

The governance board members will postpone signing the voucher approval letter for April 8, 2024.

BOARD COMMITTEE REPORTS

There were no board committee reports.

CHIEF'S REPORT

Chief Heitman presented his report.

DIVISION REPORTS

Fire Marshal Barton presented the Office of the Fire Marshal monthly report. Vice Chair Alberson inquired about the decrease in inspections for the first quarter; Fire Marshal Barton shared there are currently two vacancies in the Office of the Fire Marshal with interviews scheduled this week.

DC Alexander presented the Support Services report. Board Member O'Halloran inquired about the bunker gear cleaning process and whether decontamination is completed after every fire incident. DC Alexander confirmed that while cleaning is done in an extractor after each incident, RRFA is planning for a new CO2 deep cleaning/inspection scheduled twice per year to remove even more contaminants and chemicals, while preserving the integrity of the bunker gear.

DC Seaver presented the Response Operations report.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

GOOD OF THE ORDER

Board Secretary Vergara gave notice that excusing the absent Governance Board members from today's meeting will be moved to the next meeting when a quorum is present.

Vice Chair Alberson shared some feedback from completing the Fire Operations 101 Training course, noting it was an eye-opening experience learning what firefighters do during a response.

Board Member O'Halloran asked Chief Heitman to reshare the documentary, "The Call We Carry" to all board members.

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EXECUTIVE SESSION

There was no executive session.

FUTURE MEETINGS

In lieu of the Budget/Finance and Operations/Capital committee meetings:

- Monday, April 22, 2024, 10:00 a.m., Governance Board Special Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, May 13, 2024, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

Board Vice Chair Alberson adjourned the meeting at 10:33 a.m.



Kerry Abercrombie, Board Chair



Samantha Vergara, Board Secretary