



RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

10:00 A.M. – Monday, December 11, 2023

Fire Station #14, 1900 Lind Ave SW, Renton, WA 98057

Zoom Webinar: <https://us02web.zoom.us/j/84836968318>

Dial-in: (253) 215-8782 | Webinar ID: 848 3696 8318

View Live via Facebook: <http://www.Facebook.com/RentonRFA>

- Call Meeting to Order
- Flag Salute
- Roll Call
- Agenda Modifications
- Announcements, Proclamations, and Presentations
 - Promotional Ceremony for Lieutenant and Engineer
 - Public Educator of the Year
 - Certificate of Appreciation – Home Depot
 - Board Member Recognition
- Public Comment

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person pursuant to the rules established under Section 8 of the bylaws.
- Consent Agenda
 - Approval of [Minutes from November 13, 2023](#), Regular Meeting
 - Approval of [Minutes from November 21, 2023](#), Special Meeting
 - Approval of [Vouchers](#): AP Check Register 10/16/2023 – 11/15/2023
Payroll Checklist 10/1/2023 – 10/30/2023
- Signing of Vouchers
- Board Committee Reports
 - Budget & Finance Committee
 - Operations and Capital Committee
- [Chief's Report](#)

GOVERNANCE BOARD REGULAR MEETING AGENDA

December 11, 2023

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- Division Reports
 - Administration (CAO Babich)
 - Financial and Accountability Audit Report Update
 - EMS/Health & Safety (Deputy Chief DeSmith)
 - Office of the Fire Marshal (Fire Marshal Barton)
 - [OFM Monthly Report](#)
 - Support Services (Deputy Chief Alexander)
 - Response Operations (Deputy Chief Seaver)
 - Significant Events
 - 11/8/23 919 SW Grady Way Biohazard, HazMat
 - 11/22/23 1414 Monroe Ave NE Commercial Fire
 - Training
 - Truck Academy
 - RAE Technician Class
 - Swiftwater Operations
 - Williams NW Pipeline Tabletop
 - Shift Night Drills
 - Annual BC Training
 - Public Outreach
 - Multiple North Seattle Community College EMT Ride-Alongs
 - Engine Visits
 - Honey Dew Elementary
 - Maple Valley Pre-School
 - Renton Park Elementary
 - Gurudwara Singh Sabha
 - [November Response Reports](#)
- Correspondence
- Unfinished Business
- New Business
 - [Benefit Charge Hearing Process Dates](#)
 - [Dreamer's Landscaping Contract](#)
- Good of the Order
 - Due to the December holiday schedule, will the Board reschedule the December Committee meetings or cancel them and resume in January 2024?
 - Reminder: Election of 2024 Board Member officials to be decided in the January meeting.
- Executive Session

GOVERNANCE BOARD REGULAR MEETING AGENDA

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- Future Meetings:
 - Monday, *December* __, 2023, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
 - Monday, *December* __, 2023, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
 - Monday, January 8, 2024, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Adjournment



Renton Regional Fire Authority

18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
Fax: (425) 276-9592

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, November 13, 2023

Fire Station #14 – 1900 Lind Ave SW, Renton

CALL TO ORDER

Governance Board Chair O'Halloran called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

James Alberson (City of Renton)
Sean Cook (Fire District 25)
Marcus Morrell (Fire District 25)
Valerie O'Halloran, Chair (City of Renton)
Ruth Pérez (City of Renton)
Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Kerry Abercrombie, Vice Chair (Fire District 25)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Finance Manager LaQuanza Flowers, Facilities Technician Don Highley, Site Reliability Engineer Wyatt Humphreys, Business Intelligence Analyst Kelvin Li, Board Secretary Samantha Vergara, RFA Attorney Brian Snure.

A **MOTION** was made by Board Chair O'Halloran and **SECONDED** by Board Member Alberson to excuse the absent Board Members from this meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Approval of minutes from the October 9, 2023 Regular Meeting; October 23, 2023 Special Meeting; November 1, 2023 Special Meeting; and the approval of vouchers.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Member Morrell to approve the consent agenda for November 13, 2023. **MOTION CARRIED (5-0)**

GOVERNANCE BOARD REGULAR MEETING MINUTES

November 13, 2023

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SIGNING OF VOUCHERS

The Governance Board Members signed the Voucher Approval letter for November 13, 2023.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman presented his report.

Board Chair O'Halloran inquired about who is involved in the BESS meetings and Board Member Alberson asked a question of the battery storage system; Chief Heitman and Fire Marshal Barton responded.

DIVISION REPORTS

Each of the division managers presented an overview of their respective division reports.

CAO Babich presented the Q3 Financial Report and provided clarification to Board Chair O'Halloran's question and responded to Board Member Alberson's inquiry.

DC DeSmith presented the EMS/Health & Safety report. Board Member Alberson inquired about a reunification meeting and DC DeSmith responded.

Fire Marshal Barton delivered her report and responded to Board Member Alberson's inquiry about inspections and to Board Chair O'Halloran's questions regarding expansion projects and regarding legislation around single access for certain structures.

CORRESPONDENCE

Chief Heitman shared thank you letters the RFA received for the following:

- CPR Training from Habitat for Humanity, recognizing fire fighter/instructor Yun.
- Future Women in EMS and Fire Workshop from KC Emergency Medical Services Division, recognizing fire fighters Bue, Eychner, Garza, K Hyslop, McFalls and Wallace.
- Letter from a Renton family to the crew at Station 17

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Resolution 2023-07 Certifying Property Tax Levy & Adopting Operating Budget 2024

With the adoption of Resolution 2023-07, the Governing Board of the Renton RFA adopts the preliminary 2024 budget and establishes the 2024 tax levy based on the estimated assessed valuation of property within the boundaries of the Renton RFA based upon the information from the KC Assessor's Office.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Chair O'Halloran to adopt Resolution 2023-07 as presented. **MOTION CARRIED (5-0)**

GOVERNANCE BOARD REGULAR MEETING MINUTES

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Resolution 2023-08 Fire Benefit Charge 2024

With the adoption of Resolution 2023-08, the Governing Board of the Renton RFA establishes the 2024 Benefit Charge to be apportioned in accordance with the “2024 Schedule of Benefit Charges.”

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Chair O’Halloran to adopt Resolution 2023-08 as presented. **MOTION CARRIED (5-0)**

Laptop Schedule Replacement

Staff laptops are due for replacement in 2023/2024. This is a budgeted item in the Capital IT Equipment fund.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Chair O’Halloran to approve the laptop schedule replacement as presented. **MOTION CARRIED (5-0)**

Adoption of Debt Policy

As part of our preparation for issuing bonds in 2024, the RRFA has identified the need to establish a formal debt policy. The attached draft policy covers the objectives, responsibilities, and procedures to be followed when issuing debt.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Chair O’Halloran to approve and adopt the debt policy as presented. **MOTION CARRIED (5-0)**

Adoption of 2024-2029 Capital Improvement Program (CIP)

Finance staff have compiled the capital improvements projected to be completed between 2024 and 2029 into a comprehensive program and present the program for the Board’s consideration and approval.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Chair O’Halloran to adopt the 2024-2029 Capital Improvement Program as presented. **MOTION CARRIED (5-0)**

Demolition Proposal for Station 16 Property Site

Seeking approval for the demolition of the structures on the designated site for Station 16. Clearing the structures serves to prepare the land for the upcoming build and to prevent the vacant structures from any misuse.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Chair O’Halloran to approve the proposal for demolition work at the new Station 16 property site as presented. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

There was no good of the order.

EXECUTIVE SESSION

There was no executive session.

GOVERNANCE BOARD REGULAR MEETING MINUTES

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FUTURE MEETINGS

- Monday, November 27, 2023, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, November 27, 2023, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, December 11, 2023, 10:00 a.m., Governance Board Regular Meeting, Fire Station #14 (1900 Lind Ave SW, Renton) / Video Conference

ADJOURNMENT

Board Chair O'Halloran adjourned the meeting at 10:52 a.m.

Valerie O'Halloran, Board Chair

Samantha Vergara, Board Secretary



Renton Regional Fire Authority

18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
Fax: (425) 276-9592

MINUTES

RFA Governance Board Special Meeting

8:30 A.M. – Tuesday, November 21, 2023

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair O'Halloran called the special meeting to order at 08:32 a.m.

FLAG SALUTE

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Vice Chair (Fire District 25)
James Alberson (City of Renton)
Marcus Morrell (Fire District 25)
Valerie O'Halloran, Chair (City of Renton)
Ruth Pérez (City of Renton)
Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Sean Cook (Fire District 25)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Site Reliability Engineer Wyatt Humphreys, Administrative Services Manager Christine Noddings, and Board Secretary Samantha Vergara.

A **MOTION** was made by Board Chair O'Halloran and **SECONDED** by Board Member Alberson to excuse the absent Board Member from this meeting. **MOTION CARRIED (5-0)**

NEW BUSINESS

Amended Resolution 2023-07 Certifying Property Tax Levy & Adopting Operating Budget 2024

Subsequent to the approval of Resolution 2023-07 on 11/13/2023, King County issued a revised property tax levy worksheet that significantly increased the allowable levy for the RRFA. The amount exceeded the amount specified in the resolution by approximately \$138,000. An amended resolution is required to allow the RRFA to collect the full property tax as approved by the voters in August of 2023.

A **MOTION** was made by Board Chair O'Halloran and **SECONDED** by Board Member Alberson to approve and adopt the Resolution 2023-07 as amended. **MOTION CARRIED (5-0)**

CAO Babich notified the Board Members that Board Secretary Vergara will send this approved and adopted resolution out for electronic signature today. Once signed by all, RRFA will send out to the County Office, as the submission due date is Nov. 30, 2023.

GOVERNANCE BOARD SPECIAL MEETING MINUTES

November 21, 2023

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Board Secretary Vergara asked the Board Members to discuss and decide on the need to hold the committee meetings scheduled for next Monday, Nov. 27, 2023.

Vice Chair Abercrombie asked Chief Heitman and CAO Babich if the RRFA will have any pertinent capital items for discussion the remainder of this year and both confirmed none. Board Chair O'Halloran requested the voucher packet still be sent to the Board for review. Board Secretary Vergara will send the packet to the Board on Nov. 27, 2023.

Board Members agreed to cancel both the Budget/Finance and Operations/Capital committee meetings.

FUTURE MEETINGS

- Monday, December 11, 2023, 10:00 a.m., Governance Board Regular Meeting, Fire Station #14 (1900 Lind Ave SW, Renton) / Video Conference

GOOD OF THE ORDER

Well wishes to all for the Thanksgiving holiday.

ADJOURNMENT

Board Chair O'Halloran adjourned the meeting at 8:44 a.m.

Valerie O'Halloran, Board Chair

Samantha Vergara, Board Secretary

VOUCHER APPROVAL FOR DECEMBER 11, 2023 MEETING

AUDITING OFFICER CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Renton Regional Fire Authority, and that I am authorized to authenticate and certify said claim.

Auditing Officer: _____
Steven C. Heitman, Fire Chief

AUDIT COMMITTEE

The vouchers below have been reviewed and certified by individual departments and the RFA's Auditing Officer as required by RCW's 42.24.080 & 090, and a list of vouchers has been provided for review by the Finance Committee.

The undersigned members of the Finance Committee of the Renton Regional Fire Authority do hereby approve for payment accounts payable vouchers totaling \$1,885,477.35, payroll vouchers and direct deposits totaling \$1,399,731.83.

A/P VOUCHERS	Payment Date	Numbers	Amount
Virtual Pay	10/16/2023 - 11/15/2023	APA002409-APA002510	\$760,265.06
Checks	10/16/2023 - 11/15/2023	-	\$13,699.09
EFTs	10/16/2023 - 11/15/2023	-	\$306,816.14
Bank Drafts	10/16/2023 - 11/15/2023	-	\$804,697.06
AR Refund Checks	10/16/2023 - 11/15/2023	-	\$0.00
TOTAL A/P			\$1,885,477.35
PAYROLL VOUCHERS		No. of Vouchers	Amount
Direct Deposits	10/25/2023	181	\$697,544.07
Payroll Checks	10/25/2023	2	\$0.00
Direct Deposits	11/9/2023	179	\$702,187.76
Payroll Checks	11/9/2023	2	\$0.00
TOTAL PAYROLL		364	\$1,399,731.83
TOTAL CLAIMS			\$3,285,209.18

Renton Regional Fire Authority Governance Board:

Valerie O'Halloran, Board Chair

Kerry Abercrombie, Board Member

Marcus Morrell, Board Member

James Alberson, Board Member

Sean Cook, Board Member

Ruth Pérez, Board Member

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RENTON REGIONAL FIRE AUTHORITY

M E M O R A N D U M

DATE: December 11, 2023

TO: Kerry Abercrombie (Fire District 25)
James Alberson, Jr. (City of Renton)
Sean Cook (Fire District 25)
Marcus Morrell (Fire District 25)
Valerie O'Halloran (City of Renton)
Ruth Pérez (City of Renton)
Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

FROM: Steve Heitman, Fire Chief

SUBJECT: Renton Regional Fire Authority Chief's Report

1. Congratulations are in Order

Please join me in congratulating FF Jessica Clearman and Joseph Munden in their completion of JATC. They will officially earn journeyman status upon their 3rd anniversary on December 31st of this year.

2. Salvation Army Red Kettle Day

Volunteers are the difference between an empty kettle and one that raises about \$30 per hour – enough to provide a family with two bags of groceries, or shelter an individual for a night. On Saturday, December 2nd, volunteers from Renton RFA stood together in the front of Fred Meyer on Rainier Avenue to ring the bell and support the Renton community this holiday season, raising \$1,002.46 for Salvation Army.

3. 2023 Adopt-A-Family Program

Renton RFA, in partnership with the IAFF Local 864 Firefighters and Communities in Schools of Renton, will be providing families in need with holiday gifts and meals once again this year. The fire stations and the day staff team each sponsor one family, totaling 8 families for the organization. We plan to deliver gifts to the families with Santa and his driver elf in the Union Pumper on Saturday, December 23rd. If weather poses a challenge that day, the backup plan is to utilize the brush rig.

4. Battle of the Badges Event

On Friday, December 8th, Renton RFA participated in the annual Battle of the Badges event hosted by Renton PD at the Renton Community Center. This event is a food drive and drive-through holiday light display competition between law enforcement and healthcare agencies from the surrounding area at the local and state level. Our theme this year was "The Tale of Grinch Wars," which is a mash-up of Star Wars and the Grinch that included a [story line](#) with personnel dressed in costume for the full effect. Staff prepared hot cocoa swag packs and a back drop of the Death Star descending upon Hothville to hang on the engine that was decorated with lights.

5. Communication Updates

I met with Communications Manager Katie Lewis and Union President Andrew Plumlee again to film our second *Ask Me Anything* video to answer questions anonymously submitted by my members. We answered 17 questions for the first video and 8 questions this time around.

On November 29th, I participated in the Fire Chiefs Leadership Forum during an annual Battalion Chief training at the South King County Fire Training Consortium (SKCFTC). Fire chiefs were also present from PSRFA, VRFA and Skyway Fire. We started off with prepared questions and then turned to answering questions by those in attendance of the training. The feedback we received was very productive and we are planning to do this each year going forward at this BC training.

6. Theory of Accountability

DC Chuck DeSmith and I attended the *Theory of Accountability* training at the SKCFTC on November 30th with 10 Response Ops members from Renton RFA. Sam Silverstein's insights were thought-provoking, and key takeaways include the importance of individual responsibility and how personal accountability contributes to the overall success of our team; the need for fostering a culture of accountability within the organization; and the idea that accountability is not just a buzzword but a fundamental aspect of achieving our organizational objectives. This training will result in a department culture survey by Mr. Silverstein.

7. King County Fire Chiefs Association Treasurer Update

After six rewarding years serving on the Executive Board, I have decided to step down and transfer the treasurer position to Chief Hicks effective January 1, 2024. It has been an incredible journey, and I'm grateful for the opportunities to contribute to our zone's growth and success. I look forward to supporting the new leadership and exploring new avenues within the team.

Renton Police Department presents...



THE TALE OF **GRINCH WARS**

A long time ago, in a galaxy far, far away, Grinch Vader hatched a plan to ruin the Whos' holiday.

He descended on Hothville to steal their joy, to smash decorations and break every toy.

The Who rebellion gathered, as the fight grew near, to stop his mischief and save their holiday cheer.

A fierce battle it was, with lightsabers in hand, but the Whos knew a trick to help the Grinch understand.

They called a pause in the fight, both the Whos and the Grinch, to share Jedi elixir, without even a flinch!

Grinch Vader's heart warmed and grew three times its size. This gift from the Whos brought bright tears to his eyes.

They all celebrated the joy of the season. Grinch Vader had changed; his heart found a good reason.

From Grinch to Jedi, they became best of friends. Hothville's holiday saved, is how this story ends.

- ♥ Keep candles in a stable holder at least 12 inches away from flammable materials.
- ♥ Inspect holiday lights before putting them up and discard strands with frayed wires.
- ♥ Water your holiday tree every day. A dry tree burns hot and fast!
- ♥ Keep your tree at least three feet away from heat sources like fireplaces, space heaters, candles, or heating vents.
- ♥ Be sure to dispose of your tree after the holiday or when it is dry.

Holiday Safety Tips



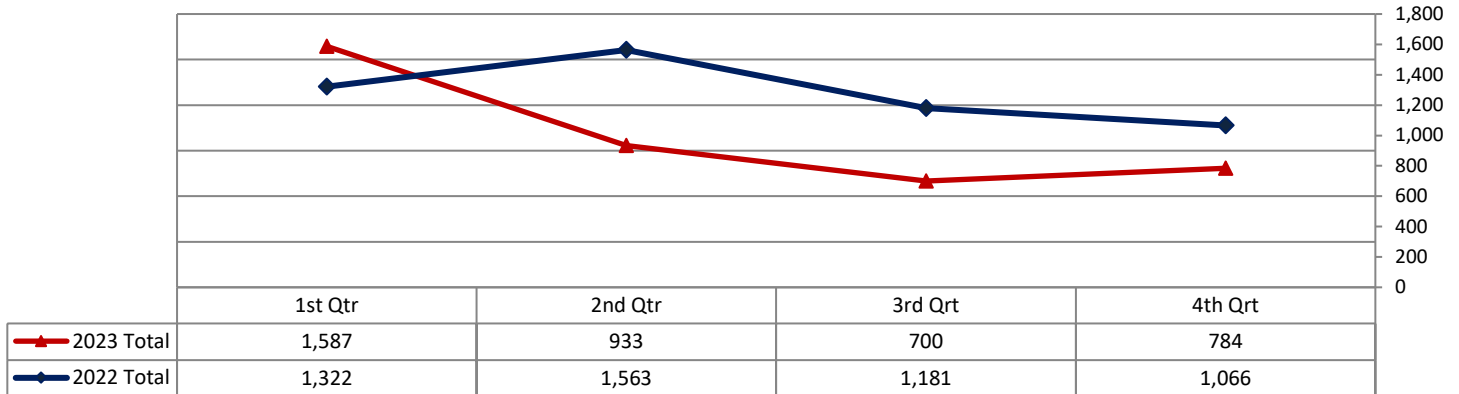
Office of the Fire Marshal 2023 Quarterly Report

December 2023

Inspections

Staff have completed 4,004 inspections (business, multi-family, IFC permit, special, complaint & re-inspections) year to date.

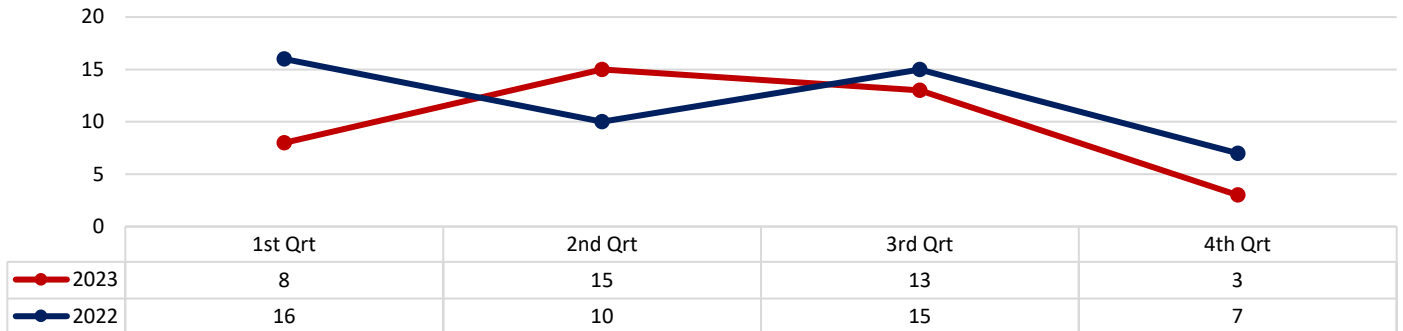
Inspections Completed by Quarter - Comparative to 2022



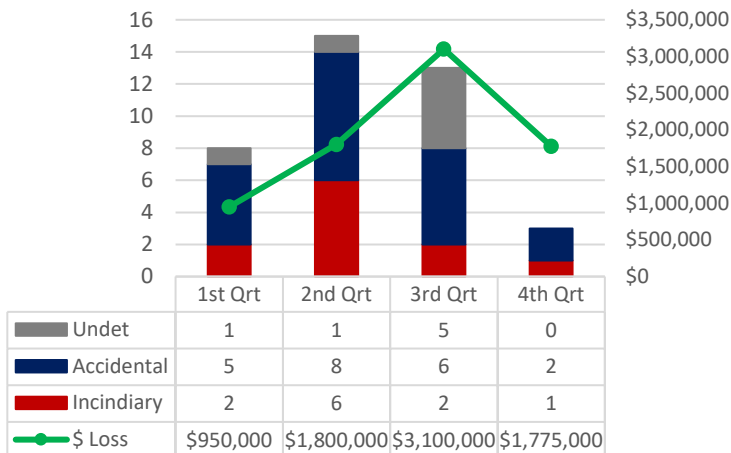
Fire Investigations

Staff have investigated 39 fires this year. Total dollar loss for the year is estimated at \$7.2 million.

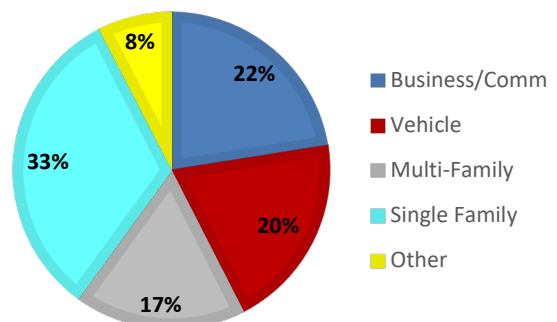
Fire Investigations by Quarter - Comparative to 2022



FIRE CAUSE AND LOSS ESTIMATE



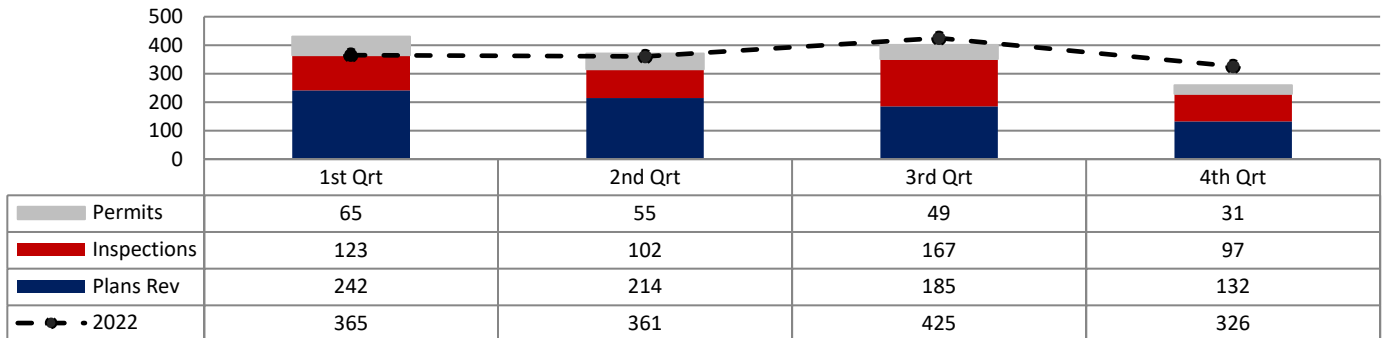
PROPERTY TYPE OF INVESTIGATED FIRES



Plans Review, Construction Inspections & Permits

Staff completed 773 plans reviews, 489 construction inspections, and issued 200 fire systems and/or fire construction permits year to date.

Plans Review, Construction Inspections & Permits by Quarter - Comparative to 2022

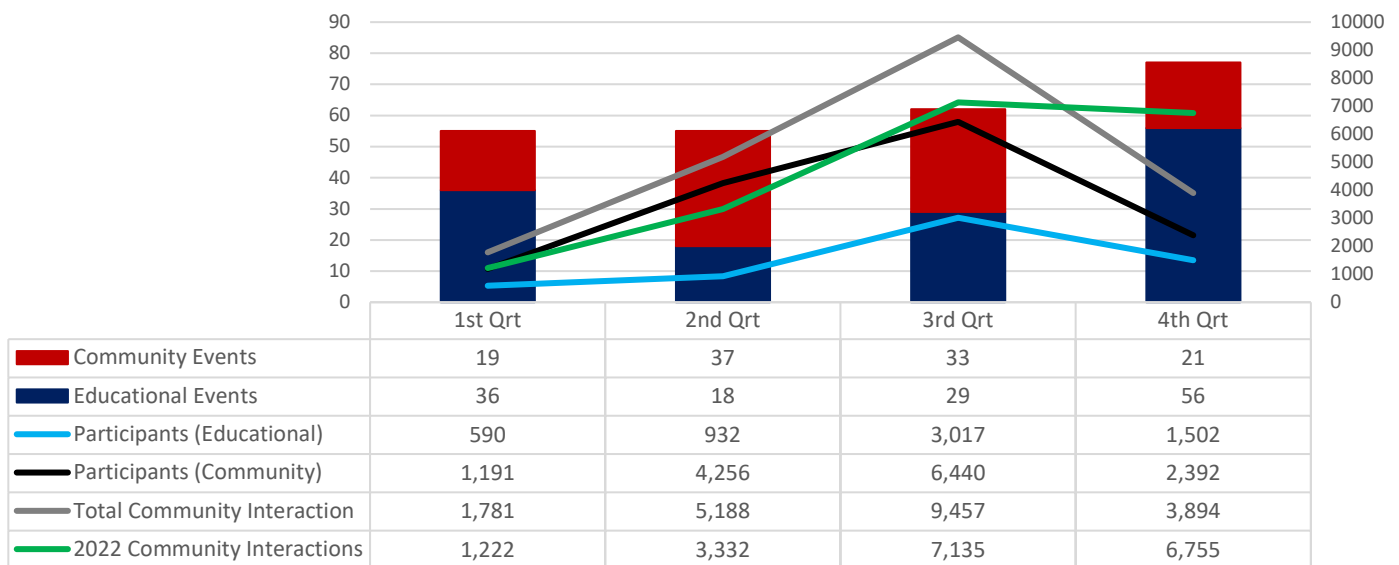


Public Education / Community Outreach Highlights



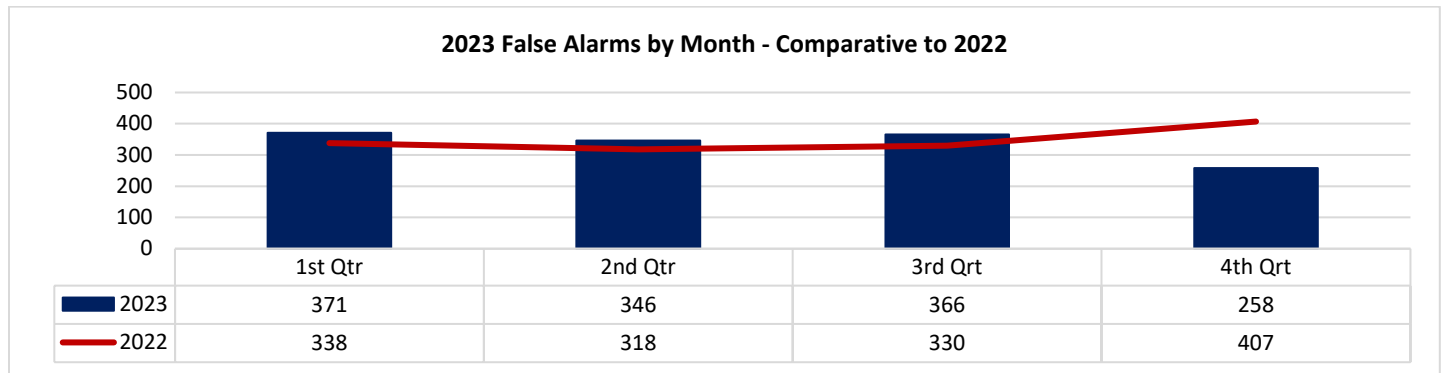
- Response ops crews and our public educators visited Honey Dew Elementary schools, along with Rainier Christian reaching 311 students.
- Response ops crews provided fire safety, CPR and BLS info to Gurudwara Singh Sabha Renton with over 300 people attending.
- The public educators and response ops crews visited Renton Park Elementary and taught fire safety to special needs students, with 11 students participating.

PUBLIC EDUCATION & COMMUNITY OUTREACH

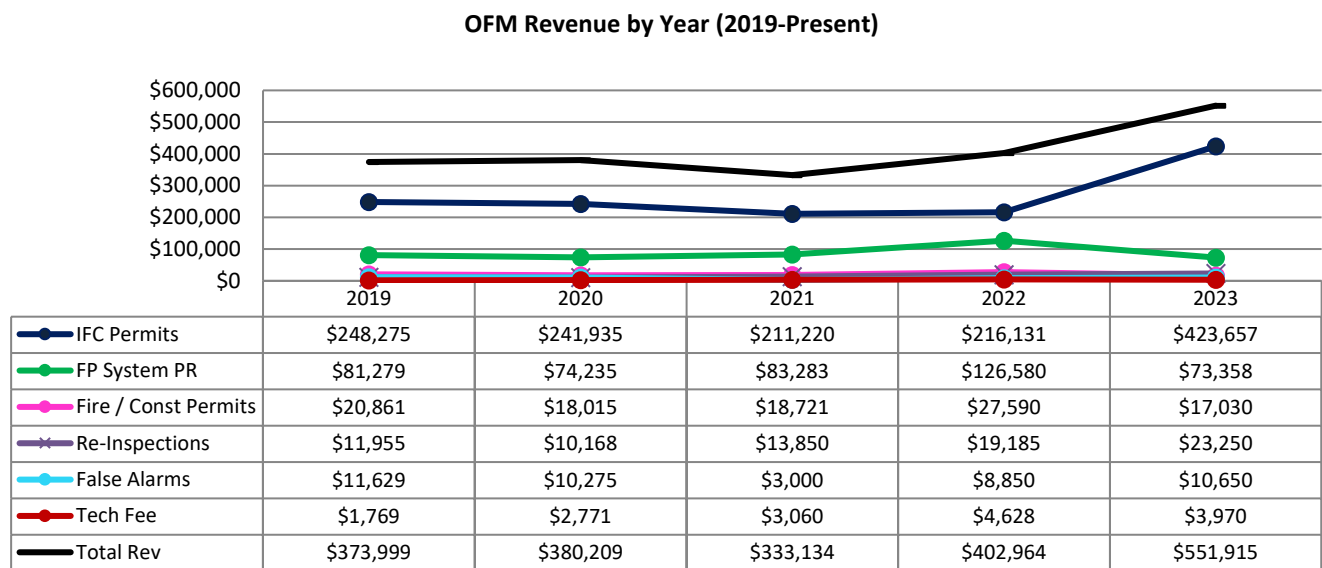


False Alarms

The Department has responded to 1,341 false alarms year to date.



Revenue \$551,915 in Fire Marshal revenues have been collected year to date.



Monthly Overview

Station Reliability (Not include **Out of Jurisdiction Incidents**)

RRFA Station Area	First Due Incident Counts	Incidents in RRFA Area	Station Reliability
▲			
11	382	403	94.79%
12	245	265	92.45%
13	336	372	90.32%
14	82	98	83.67%
15	80	91	87.91%
16	105	123	85.37%
17	192	200	96.00%
Total	1422	1552	91.62%

Incident Breakdown by Station Responses (Including Out of Jurisdiction Incidents)

Incident Type Group	11	12	13	14	15	16	17	Total
▲								
100 - Fire	12	9	8	4	2	5	3	27
200 - Overpressure Rupture, Explosion, Overheat			1	1			1	1
300 - Rescue & EMS	331	241	328	79	82	94	184	1275
400 - Hazardous Condition	11	3	9	7	2	3	1	27
500 - Service Call	20	6	11	8	1	4	3	50
600 - Good Intent Call	41	21	34	17	6	8	11	121
700 - False Alarm	37	26	25	22	13	13	11	138
800 - Severe Weather & Natural Disaster	2							2
Total	454	306	416	138	106	127	214	1641

Response Breakdown by Station's Units (Including Out of Jurisdiction Responses)

Unit/Station	Response Counts
▲	
☐ 11	568
A311	166
E311	288
L311	114
☐ 12	387
A312	196
B312	32
CAR312	23
DIV312	3
E312	133
☐ 13	516
A313	292
B313	35
E313	189
☐ 14	140
E314	126
HM314	14
☐ 15	111
E315	111
☐ 16	127
E316	127
☐ 17	251
A317	180
BR317	1
E317	70
Total	2100

1 Incident can have multiple **responses**.

- Ex. A car crash (1 incident) might requires 3 Fire Units responding (3 responses)

Out of Jurisdiction incidents = Incidents that didn't happen in RRFA Jurisdiction

Station Reliability:

Availability of our closest Station's Units when the incidents were reported

*The incident total from *Station Reliability Table* is different compare to *Incident Counts by Incident Type* and they are both correct.

- Total Under *Station Reliability Table* shows the number of incidents which have occurred within RRFA jurisdiction
- Total under *Incident Counts by Incident Type* shows the total incidents that RRFA Units have responded to

Good Intent Calls include Cancelled enroute, Wrong Location, Controlled Burning, Steam

Last Month Response Time Breakdown

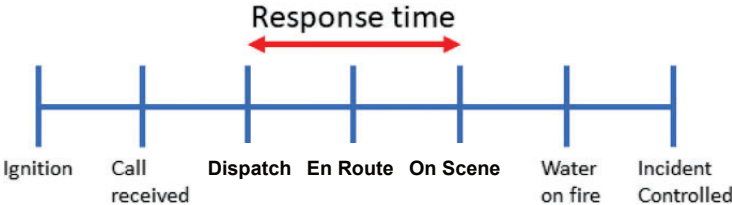
Station / Unit	Avg Turnout Time	Avg Travel Time	Avg Response Time	90th Percentile Turnout Time	90th Percentile Travel Time	90th Percentile Response Time
11	00:01:31	00:03:43	00:05:14	00:02:33	00:05:56	00:08:30
Aid Unit	00:01:28	00:03:57	00:05:25	00:02:12	00:05:36	00:07:48
Engine	00:01:41	00:03:37	00:05:18	00:02:44	00:06:05	00:08:50
Ladder Truck	00:01:09	00:03:34	00:04:43	00:02:18	00:05:50	00:08:08
12	00:01:46	00:03:34	00:05:21	00:02:44	00:05:47	00:08:31
Aid Unit	00:01:43	00:03:23	00:05:06	00:02:40	00:05:18	00:07:59
Engine	00:01:53	00:03:59	00:05:53	00:02:49	00:06:21	00:09:10
13	00:01:32	00:04:05	00:05:37	00:02:27	00:06:17	00:08:44
Aid Unit	00:01:36	00:04:16	00:05:52	00:02:27	00:06:16	00:08:43
Engine	00:01:23	00:03:39	00:05:03	00:02:26	00:06:00	00:08:27
14	00:01:55	00:04:09	00:06:05	00:02:37	00:05:53	00:08:30
Engine	00:01:55	00:04:09	00:06:05	00:02:37	00:05:53	00:08:30
15	00:01:54	00:04:32	00:06:26	00:02:45	00:07:07	00:09:52
Engine	00:01:54	00:04:32	00:06:26	00:02:45	00:07:07	00:09:52
16	00:01:57	00:03:56	00:05:53	00:02:51	00:05:42	00:08:34
Engine	00:01:57	00:03:56	00:05:53	00:02:51	00:05:42	00:08:34
17	00:01:45	00:03:49	00:05:34	00:02:30	00:05:54	00:08:24
Aid Unit	00:01:44	00:03:43	00:05:27	00:02:30	00:05:32	00:08:02
Engine	00:01:50	00:04:13	00:06:03	00:02:39	00:08:07	00:10:46
Total	00:01:40	00:03:53	00:05:33	00:02:37	00:06:02	00:08:40

Definition:

Turnout time = Dispatch to Firefighters in vehicle ready to respond

Travel Time = Firefighters in vehicle ready to respond to Firefighters On Scene

Response Time = Dispatch to Firefighters On Scene



Year-to-date RRFA Incidents Overview

Incident Counts by RRFA Station Areas
(Not including Out of Jurisdiction Incidents)

Station Areas	January	February	March	April	May	June	July	August	September	October	November	Total
11	367	328	376	414	418	398	380	404	391	403	403	4282
12	337	291	293	285	298	289	293	320	278	309	265	3258
13	426	342	351	379	377	399	425	427	376	406	372	4280
14	89	108	96	102	105	123	123	120	94	96	98	1154
15	79	94	97	100	106	107	104	112	80	87	91	1057
16	147	109	130	127	123	134	144	121	124	148	123	1430
17	211	183	184	197	198	206	228	216	181	190	200	2194
Total	1656	1455	1527	1604	1625	1656	1697	1720	1524	1639	1552	17655

Incident Counts by NFIRS Incident Type
(Including Out of Jurisdiction Incidents)

Incident Type Group	January	February	March	April	May	June	July	August	September	October	November	Total
100 - Fire	26	30	36	36	70	54	133	92	37	36	27	577
200 - Overpressure Rupture, Explosion, Overheat	1	1	1		1		2	1	3	1	1	12
300 - Rescue & EMS	1330	1207	1297	1387	1332	1350	1310	1363	1260	1347	1275	14458
400 - Hazardous Condition	37	27	20	26	24	25	20	29	23	49	27	307
500 - Service Call	54	44	52	44	60	54	68	52	47	55	52	582
600 - Good Intent Call	139	113	112	120	154	132	150	153	145	130	121	1469
700 - False Alarm	156	119	130	113	114	140	136	137	114	132	138	1429
800 - Severe Weather & Natural Disaster		1		1							2	4
900 - Special Incident	3	1	2				1	1				8
Total	1746	1543	1650	1727	1755	1755	1820	1828	1629	1750	1643	18846

Responses Breakdown by Apparatus

Apparatus Station	January	February	March	April	May	June	July	August	September	October	November	Total
▣ 11	550	501	569	591	606	581	561	551	557	588	568	6223
A311	157	152	174	167	182	175	142	146	183	178	166	1822
E311	270	236	264	276	275	272	273	268	266	274	288	2962
E411									5			5
L311	123	113	131	148	149	134	146	137	103	136	114	1434
▣ 12	441	402	416	366	440	417	431	469	398	437	387	4604
A312	226	222	211	203	223	216	202	235	202	226	196	2362
B312	28	23	41	20	46	40	43	49	31	30	32	383
CAR312	21	17	20	26	14	21	15	27	27	25	23	236
DIV312	1			1	2	8	6	7	2	2	3	32
E312	165	140	144	116	155	132	158	151	136	154	133	1584
E412							7					7
▣ 13	542	491	501	542	546	511	580	576	544	530	516	5879
A313	289	262	277	305	280	298	305	303	290	310	292	3211
A413									2			2
B313	36	44	35	44	56	35	58	56	59	41	35	499
E313	217	185	189	193	210	178	207	217	193	178	189	2156
E413							10			1		11
▣ 14	125	135	148	160	172	178	176	195	141	152	140	1722
E314	115	120	136	145	154	163	159	170	128	132	126	1548
E414		1										1
HM314	10	14	12	15	18	15	17	25	13	20	14	173
▣ 15	96	109	114	130	143	133	128	142	99	106	111	1311
E315	96	109	114	130	143	133	128	142	99	106	111	1311
▣ 16	154	118	139	139	146	149	182	143	135	143	127	1575
BR316					3		4	2		2		11
E316	154	118	139	139	143	149	178	140	135	141	127	1563
E416								1				1
▣ 17	274	238	248	251	262	277	291	284	235	279	251	2890
A317	183	152	161	173	153	163	170	178	154	189	180	1856
Total	2182	1994	2135	2179	2315	2246	2349	2360	2109	2235	2100	24204



Governing Board Agenda Item

SUBJECT/TITLE: Benefit Charge Hearing Process Dates

STAFF CONTACT: CAO Samantha Babich

SUMMARY STATEMENT:

In accordance with RCW 52.26.250, Renton RFA is required to hold a petition hearing for property owners who feel their benefit charge has been inaccurately calculated. The hearing process must take place over a two-week period.

FISCAL IMPACT:

Expenditure _____ Revenue _____

Currently in the Budget Yes ☐ No ☐ N/A ☒

SUMMARY OF ACTION:

Approve the following recommended dates and times for the Benefit Charge Petition Process:

- Public Notices to be published on January 31 and February 7, 2024
- Deadline for Petitions: February 1, 2024 at 4:30 p.m.
- Petition Hearing Begins: February 12, 2024 at 10:00 a.m.
- 2nd Petition Hearing & Final Ruling: February 26, 2024 at (TBD)

Reviewed by Legal Yes ☐ No ☐ N/A ☒

EXHIBITS:

RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to approve the 2024 Renton RFA Petition Schedule as presented.



Governing Board Agenda Item

SUBJECT/TITLE: New Contract: Dreamer's Landscaping

STAFF CONTACT: DC Dan Alexander

SUMMARY STATEMENT:

The current landscaping company servicing all of Renton RFA's station grounds no longer meets our expectations or standards of service. A new vendor has been found to complete the needed work at a lower rate. We seek approval to enter into a contract with Dreamer's Landscaping, effective January 1, 2024.

FISCAL IMPACT:

Expenditure \$66,054.50 Revenue _____

Currently in the Budget Yes ☒ No ☐ N/A ☐

SUMMARY OF ACTION:

Approve the proposed landscaping contract with the new vendor, Dreamer's Landscaping.

Reviewed by Legal Yes ☒ No ☐ N/A ☐

EXHIBITS:

Estimate for Renton Regional Fire Authority including sprinkler system winter weatherization.

RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to approve the new landscaping contract as presented.

Dreamer's Landscaping

17330 40th Ave S

Seatac WA

(206)-883-1197

DATE

10/23/2023

ESTIMATE

Renton Regional Fire Authority

CUSTOMER ID

TERMS

18002 108th Ave SE

Renton WA 98055

425-276-9574

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Estimate for 7 Renton Regional Fire Authority. # 11- #17.			59,995.00
November - March. Two visits per month.	10		
April - October. Four visits per month.	28		
			-
Scope of work:			-
Edging, Mowing, Pruning Twice a year.			-
Blowing parking lots			-
Remove all weeds, blackberries, invasives from the shrub beds			-
Rake out all shrub beds			-
Cut back all shrubs, grasses and groundcover.			-
Clear side walks.			-
***Sprinkler System Winterrization ***			-
First time clean ups are not included in the contract.			-
Any extra work orders are separated from the contract.			-
Such as: tree removal, broken sprinkler, tree pruning above 10ft, new plants or removal.			-
<i>Thank you for your business!</i>			
SUBTOTAL			59,995.00
TAX RATE			10.100%
TAX			6,059.50
TOTAL			\$ 66,054.50

If you have any questions about this invoice, please contact
Antonio Gutierrez 206-883-1197 Dreamer's Landscaping

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