



Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, October 9, 2023

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair O'Halloran called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Vice Chair (Fire District 25)
James Alberson (City of Renton)
Sean Cook (Fire District 25)
Valerie O'Halloran, Chair (City of Renton)
Ruth Pérez (City of Renton)
Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Marcus Morrell (Fire District 25)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Facilities Technician Don Highley, Administrative Services Manager Christine Noddings, Finance Manager LaQuanza Flowers, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Board Secretary Samantha Vergara, and RFA Attorney Brian Snure.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pérez to excuse the absent Board Member from this meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, and presentations.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Approval of minutes from the August 14, 2023 Regular Meeting; August 21, 2023 Special Meeting; August 28, 2023 Special Meeting; September 9, 2023 Regular Meeting; and the approval of vouchers.

GOVERNANCE BOARD REGULAR MEETING MINUTES

October 9, 2023

Page 2 of 3

Vice Chair Abercrombie inquired about the bunker gear dryer and passport shields; DC Alexander responded.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Member Pérez to approve the consent agenda for October 9, 2023. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The Governance Board Members signed the voucher approval letters for September 11, 2023 and October 9, 2023.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman presented his report.

Vice Chair Abercrombie, Board Members Alberson, Schneider, Cook and Board Chair O'Halloran inquired about and commented on the FirstNet system. Chief Heitman, CAO Babich and Site Reliability Engineer Humphreys explained how the system operates and the benefits.

DIVISION REPORTS

Each of the division managers presented an overview of their respective division reports.

DC Alexander presented the EMS/Health & Safety report on behalf of DC DeSmith. Regarding the Health and Wellness Peer Support and Galleri cancer screening, Board Chair O'Halloran and Vice Chair Abercrombie had questions; DC Alexander and CAO Babich responded.

After Fire Marshal Barton delivered her report, Board Member Alberson had questions about fire cause and loss. FM Barton responded.

DC Seaver presented the Response Operations report and Vice Chair Abercrombie inquired about the airport drill and of any involvement with Boeing field. DC Seaver responded.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Approval for BR317 Chassis Purchase

In accordance with the current fleet replacement schedule, RRFA is planning the replacement of the current Brush 317 rig. The plan is to purchase a suitable chassis and send out for bid to build around that chassis. The Ford order banks opened for one day and we were able to secure an order along with a quote for a set up that meets our specifications.

Vice Chair Abercrombie asked about issues with the chassis delivery and DC Alexander responded.

GOVERNANCE BOARD REGULAR MEETING MINUTES

October 9, 2023

Page 3 of 3

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pérez to purchase the Brush 317 chassis as presented. **MOTION CARRIED (5-0)**

Approval for Logistics Truck Purchase

Purchase replacement vehicle for F436 to be assigned as the logistics vehicle. This will replace the 2005 truck that no longer meets the needs of the division. The new vehicle, as quoted, will meet our specifications and requirements.

Board Member Pérez asked for clarification on truck usage and DC Alexander explained.

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member Alberson to purchase the replacement logistics truck as presented. **MOTION CARRIED (5-0)**

Presentation of 2024 Preliminary Budget Packet

CAO Babish presented an overview for Board awareness only; no action was required. Vice Chair Abercrombie had a question about grants and CAO Babich addressed it.

GOOD OF THE ORDER

Chief Heitman shared that Renton RFA will host open house events each Saturday from October 14th to October 28th, with the 1st station from 9:00 a.m. to 11:00 a.m. and the 2nd station from 1:00 p.m. – 3:00 p.m. each day. Vice Chair Abercrombie inquired about possibly hosting holiday events at the stations in December. Board Members Pérez and Cook both commented. Chief Heitman and DC Alexander responded.

EXECUTIVE SESSION

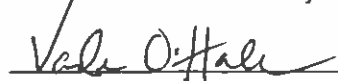
There was no executive session.

FUTURE MEETINGS

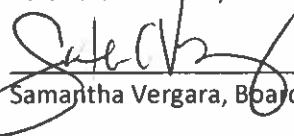
- Monday, October 23, 2023, 10:00 a.m., Governance Board Special Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, November 13, 2023, 10:00 a.m., Governance Board Regular Meeting, Fire Station #14 (1900 Lind Ave SW, Renton) / Video Conference
- Monday, November 27, 2023, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, November 27, 2023, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference

ADJOURNMENT

Board Chair O'Halloran adjourned the meeting at 11:09 a.m.



Valerie O'Halloran, Board Chair



Samantha Vergara, Board Secretary