



Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
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MINUTES

RFA Governance Board Special Meeting

10:00 A.M. – Monday, August 21, 2023

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair O'Halloran called the special meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Vice Chair (Fire District 25)
James Alberson (City of Renton)
Sean Cook (Fire District 25)
Marcus Morrell (Fire District 25)
Valerie O'Halloran, Chair (City of Renton)
Ruth Pérez (City of Renton)
Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Business Intelligence Analyst Kelvin Li, Administrative Supervisor Christine Noddings, Board Secretary Samantha Vergara, and RFA Attorney Brian Snure.

UNFINISHED BUSINESS

Resolution 2023-05 Capital Facilities Plan and Rate Study

The RRFA is required by ILA agreement with the City of Renton to have a Capital Facilities Plan for the purposes of imposing impact fees on development within the city limits. In conjunction with this, a rate study was conducted to more accurately align the rates for impact fees. Fire Administration is requesting adoption of these documents by resolution.

Board Vice Chair Abercrombie had questions regarding the city's growth rate, the rate of study for bunks and the rating code. CAO Babich, DC Alexander and Business Analyst Li answered his questions.

Board Member Alberson had questions regarding ladder truck area coverage, turnout times and apparatus response. Fire Chief Heitman, CAO Babich, DC Seaver and Business Analyst Li responded.

Board Chair O'Halloran and Board Members Pérez and Cook commented on the detailed, thorough, well explained reports.

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A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Alberson to approve and adopt the Resolution 2023-05 Capital Facilities Plan and Rate Study. **MOTION CARRIED (6-0)**

GOOD OF THE ORDER

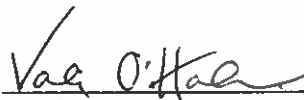
Fire Chief Heitman thanked the Board for their time to review the financial documents and recognized the outstanding efforts of the Renton RFA Finance Team.

FUTURE MEETINGS

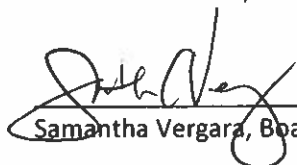
- Monday, August 28, 2023, 10:00 a.m., Budget/Finance Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton)/ Video Conference
- Monday, August 28, 2023, 10:30 a.m., Operations/Capital Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, September 11, 2023, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

Board Chair O'Halloran adjourned the meeting at 10:26 a.m.



Valerie O'Halloran, Board Chair



Samantha Vergara, Board Secretary