



Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, August 14, 2023

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair O'Halloran called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Vice Chair (Fire District 25)
James Alberson (City of Renton)
Sean Cook (Fire District 25)
Marcus Morrell (Fire District 25)
Valerie O'Halloran, Chair (City of Renton)
Ruth Pérez (City of Renton)
Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Assistant Fire Marshal LeMont Lucas II, Deputy Fire Marshal Ashlinn Phipps, Deputy Fire Marshal Vlad Kononenko, Lieutenant Chris Krystofiak, Facilities Manager Scott Murphy, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Finance Manager LaQuanza Flowers, Administrative Services Manager Christine Noddings, Business Intelligence Analyst Kelvin Li

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, and presentations.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Approval of minutes from the July 10, 2023, regular meeting and the approval of vouchers.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Alberson to approve the consent agenda for August 14, 2023. **MOTION CARRIED (6-0)**

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SIGNING OF VOUCHERS

The Governance Board Members signed the Voucher Approval letter for August 14, 2023.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman presented his report. This included introductions to the Board of the newest Renton RFA members: Thomas Paluch, Finance Assistant; LeMont Lucas, Assistant Fire Marshal; Vlad Kononenko, Deputy Fire Marshal; Ashlinn Phipps, Deputy Fire Marshal.

Regarding Chief Heitman's announcement of eliminating the Renton RFA Dive Team as of September 30, 2023, Board Chair O'Halloran asked if this would eliminate and FTEs. Chief Heitman explained it would not, since Renton RFA will continue to operate Swift Water Rescue, Surface Water Rescue and any type of water rescue as well as support the King County Sherriff's Department with any dive recovery operations.

Vice Chair Abercrombie asked for clarification on whether the Renton RFA dive team mainly does recovery or rescue. Chief Heitman stated rescue is primary (providing surface support) and the King County Sheriff will oversee any diving and handle recovery.

Board Member Pérez asked for clarification on the need for a dive team because Renton has a river and a lake. Chief Heitman shared we also provide regional water rescue support, outside of our jurisdiction. Board Member Pérez asked who else provides this service and Chief Heitman noted that Valley Regional Fire Authority does.

Board Members Pérez and Alberson inquired about the upcoming open houses and sharing safety information with the community. Fire Chief Heitman and Fire Marshal Barton addressed and shared some information with the Board.

DIVISION REPORTS

Each of the division managers presented an overview of their respective division reports.

After DC Alexander presented his Support Services report, Board Chair O'Halloran asked when the groundbreaking would take place for the Station 16 build. Deputy Chief Alexander and CAO Babich noted a date is being worked on for the end of September.

With the Response Operations report, Vice Chair Abercrombie asked for an update on the Renton RFA wildfire group sent to northern-central Washington. DC Seaver reported the team has returned.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

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NEW BUSINESS

Establish Public Hearing Dates

In order to meet the required deadlines for filing property tax levy and fire benefit charge information with King County, RRFA is proposing a special meeting on Oct. 23, 2023, after the committee meetings to hold a public hearing on the proposed levy and fire benefit charge.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Member Pérez to approve a special meeting on Oct. 23, 2023, following the regularly scheduled committee meetings. **MOTION CARRIED (6-0)**

Capital Facilities Plan and Rate Study (Information Only)

Administration presented the Capital Facilities Plan (CFP) and Rate Study for Governance Board consideration. CAO Babich explained the details of the CFP and Rate Study, walking the Board through both packets. Board member questions were addressed by CAO Babich and Fire Marshal Barton.

GOOD OF THE ORDER

Board Chair O'Halloran and Board Member Pérez shared the reminder to remove proposition signs and that ten days after the election, the City of Renton may begin issuing fines for uncollected signage.

Board Member Schneider recognized the Renton RFA staff and Fire Chief Heitman for their work with Proposition 1 and for their efforts in helping Fire District #40 promote and pass their Proposition 1.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Executive Session was called at 11:17 a.m. for 5 minutes, then additional time was added. The regular meeting reconvened at 11:26 a.m.

FUTURE MEETINGS

- Monday, August 21, 2023, 10:00 a.m., Governance Board Special Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, August 28, 2023, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, August 28, 2023, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, September 11, 2023, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

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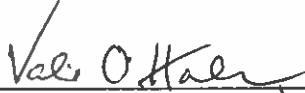
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ADJOURNMENT

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Member Pérez to adjourn the meeting. **MOTION CARRIED (6-0)**

Board Chair O'Halloran adjourned the meeting at 11:28 a.m.



Valerie O'Halloran, Board Chair



Samantha Vergara, Board Secretary