

## **INTERLOCAL AGREEMENT FOR INFORMATION TECHNOLOGY SERVICES**

This Agreement is entered into between RENTON REGIONAL FIRE AUTHORITY, a municipal corporation, hereafter referred to as "RRFA", and KING COUNTY FIRE PROTECTION DISTRICT NO. 40, a municipal corporation, hereafter referred to as "District."

### **RECITALS**

- A. This Agreement is entered into by the District under the authority of RCW 52.12.031 and the RRFA under the authority of RCW 52.26.090 and in conformity with chapter 39.34 RCW, the Interlocal Cooperation Act.
- B. The purpose of this Agreement is to establish the process by which the RRFA will provide information-technology support services to the District in the consolidation of operational capacities.

### **AGREEMENT**

To carry out the purposes of this Agreement and in consideration of the benefits to be received by each party, it is agreed as follows:

#### **1. TERM, RENEWALS AND TERMINATION.**

- 1.1. Term.** This Agreement shall be effective on August 1, 2023, and shall terminate on December 30, 2025, the "Expiration Date."
- 1.2. Renewals.** This Agreement shall renew for one-year periods unless either party gives written notice of an intent to terminate this Agreement no later than 90 days prior to the Expiration Date of the then-existing term.
- 1.3. Termination.** Either party may terminate this Agreement at any time with 90 days advance notice.

#### **2. SERVICES PERFORMED BY THE RRFA FOR THE DISTRICT**

The services to be performed by the RRFA pursuant to this Agreement are set forth in Exhibit A.

#### **3. CONSIDERATION.**

- 3.1. Set Up Fee.** The District shall pay the RFA a one-time set up fee of \$800.00 payable within 30 days of mutual execution of this Agreement.
- 3.2. Monthly Fee.** The District shall pay the RRFA a monthly recurring maintenance fee of two hundred sixty dollars \$260.00 during the initial term of the Agreement (effective date through December 31, 2023). Thereafter, the monthly fee shall be adjusted each January 1 by the Seattle/Tacoma/Bellevue CPI-U for June-June for any subsequent

terms unless otherwise amended in writing. Such payments shall be due on the first of each month.

**4. ADMINISTRATION.**

This Agreement will be administered by the Fire Chief of the RRFA and the District Secretary of the District and no property shall be exchanged pursuant to this Agreement.

**5. INDEMNIFICATION AND HOLD HARMLESS.**


Each party shall, at all times, be solely responsible and liable for the acts or the failure to act of its personnel that occur or arise in any way out of the performance of this Agreement by its personnel only, and shall indemnify and hold the other party and its personnel and officials harmless from all costs, expenses, losses and damages, including the cost of defense, incurred as a result of any negligent acts or omissions of such party relating to the performance of this Agreement.

**6. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement of the parties as to the subject matter herein, and may only be amended by a writing signed by both parties.

**RFA:**

Renton Regional Fire Authority:

By: 

Print Name: Steven C Heitman  
Its Fire Chief

DATE: 7/13/23

**DISTRICT:**

King County Fire Protection:  
District No. 40

By: Joseph C. Pratt

Print Name: J C Pratt  
Its Vice Chair

DATE: 7/13/23

## EXHIBIT A: SERVICES

In order to provide the District with the requested technology support the RRFA agrees to provide full network, hardware, and application support needed for one (1) District office located at Fire Station 17 including:

- a. One (1) fully imaged domain-joined Microsoft Windows 10 Lenovo P330 desktop computer. (Excluding monitor, keyboard, mouse, and printer, which shall be supplied by the District)
- b. Automated vulnerability and security updates for the domain-joined desktop computer.
- c. Automated off-site cloud-hosted backups for mission-critical files.
- d. Internet access through the RRFA's MOE Wired/Wireless network.
- e. Initial configuration and installation of desktop, Wi-Fi, and wired internet.
- f. IT help desk support for the computer and telephone, via [ithelp@rentonrfa.org](mailto:ithelp@rentonrfa.org), Monday through Friday 8 AM to 4 PM, excluding holidays and days where IT staffing is unavailable due to unforeseen circumstances.
- g. Telephone service, including voice mail, utilizing the RRFA's Mitel system and existing service provider and equipment.

The District agrees to:

- a. Procure and maintain applications and support for financial and productivity software (Springbrook Express, O365, web hosting, email accounts, etc).
- b. Procure and maintain all hardware other than the desktop computer and Mitel telephone, which shall remain the property of the RRFA.