



Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, March 13, 2023

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Vice Chair Abercrombie called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Vice Chair (Fire District 25)
James Alberson (City of Renton)
Marcus Morrell (Fire District 25)
Ruth Pérez (City of Renton)
Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Valerie O'Halloran, Chair (City of Renton)
Sean Cook (Fire District 25)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Assistant Fire Marshal Kevin Carolan, Battalion Chief Mike Proulx, Battalion Chief Ryan Simonds, Cpt. Mark Dos Remedios, Cpt. Jason Lundin, Lt. Chris Krystofiak, Facilities Manager Scott Murphy, Communications Manager Katie Lewis, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Administrative Supervisor Christine Noddings, Board Secretary Samantha Vergara, and RFA Attorney Brian Snure.

Public Present (In-Person):

Mindy, Addison & Makena Simonds, Tim & Kerry Simonds, Laura Lundin, Jane Lundin, Joan De Merchant, Anita Alexander, Jay & Shelly Alexander, and Holly, Josie & Ben Alexander

Public Present (Virtual):

John Lundin, Kinnon Williams

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member Alberson to excuse the absent Board Members from this meeting. **MOTION CARRIED (4-0)**

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Promotional Ceremony – Chief Heitman and Deputy Chief Seaver presented.

- Dan Alexander – Battalion Chief to Deputy Chief
- Ryan Simonds – Captain to Battalion Chief
- Jason Lundin – Lieutenant to Captain
- LaQuanza Flowers – Sr. Finance Analyst to Finance Manager
- Christine Noddings – Administrative Supervisor to Administrative Services Manager

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AGENDA MODIFICATIONS

Deputy Chief Seaver requested to move Executive Session prior to New Business.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Approval of minutes from the February 13, 2023 Regular Meeting, the February 28, 2023 Special Meeting, and the approval of vouchers.

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member Alberson to approve the consent agenda for March 13, 2023. **MOTION CARRIED (4-0)**

SIGNING OF VOUCHERS

The Governance Board Members signed the Voucher Approval letter for March 13, 2023.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman presented his Chief's report.

DIVISION REPORTS

Each of the division managers presented an overview of their respective division reports.

After the Fire Marshal report, Board Member Alberson asked if there is a connection between the fire prevention tips and the low number of fire responses year-to-date. Fire Marshal Barton will include this information into the monthly report, noting Assistant Fire Marshal Carolan will present next month's report.

With the Support Services report, Board Member Pérez commented on the report of the station 15 water tower. She thanked Chief Seaver for sharing the current issues and asked he keep the Board informed.

After the Response Operations report for public outreach, Board Member Pérez informed RRFA that the Neighborhood-to-Neighborhood Program will reactivate picnics this year. She requested the RRFA be an active partner during these events. Chief Heitman supported the involvement.

Regarding the "Nick of Time" event, Vice Chair Abercrombie asked if the event revealed any concerns among participants. Deputy Chief DeSmith is awaiting results from the testing.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

2023 Executive Leadership Team Retreat and Planning

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The packet was shared with the Board as a follow-up to Vice Chair Abercrombie's request from the February meeting.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

Executive Session was called at 10:40 a.m. for 15 minutes. The meeting reconvened at 10:55 a.m.

NEW BUSINESS

Package Offer for Additional Station 16 Property

Vice Chair Abercrombie entertained a motion to approve the package presented to purchase the additional property for the new Fire Station 16.

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member Alberson to approve the presented package. **MOTION CARRIED (4-0)**

GOOD OF THE ORDER

There was no good of the order.

FUTURE MEETINGS

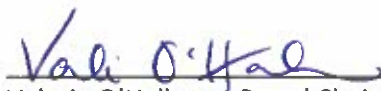
- Monday, March 27, 2023, 10:00 a.m., Budget/Finance Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton)/ Video Conference
- Monday, March 27, 2023, 10:30 a.m., Operations/Capital Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, April 10, 2023, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

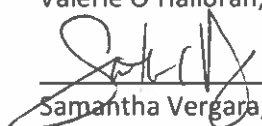
Board Vice Chair Abercrombie entertained a motion to adjourn the meeting.

A **MOTION** was made by Board Member Alberson and **SECONDED** by Board Member Pérez to adjourn the meeting. **MOTION CARRIED (4-0)**

Board Vice Chair Abercrombie adjourned the meeting at 10:56 a.m.



Valerie O'Halloran, Board Chair



Samantha Vergara, Board Secretary