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MINUTES
Civil Service Commission Regular Meeting
4:00 P.M. – Tuesday, February 21, 2023
Conference Room A and Via Zoom Virtually (hybrid)

CALL TO ORDER

Chair Jim Matthew called the Regular Meeting to order at 4:00 p.m.

ATTENDANCE

Commissioners Present:
Jim Matthew, Chair
Ray Barilleaux, Vice Chair
Sanjeev Yonzon (virtual)

Commissioners Absent:

Fire Staff:
Chief Heitman

Guests:
NA

APPROVAL OF MINUTES

Motion to approve the regular meeting minutes from the January 17, 2023, Commission meeting made by Ray Barilleaux and seconded by Sanjeev Yonzon. Carried.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- The examination report and eligibility report for the Deputy Fire Marshal examination was presented to the Commission for their review and approval. Motion made to approve the eligibility list by Sanjeev Yonzon. Seconded by Ray Barilleaux. Carried.
- Chief Heitman discussed this decision to bypass a candidate for BC promotion.
- In absence of a current LT eligibility list, requested a LT provisional appointment. Provisional Appointment will be made every 4 months until next exam process, which is scheduled for September 2023. Motion made to approve provisional appointments for LT rank made by Sanjeev Yonzon. Seconded by Ray Barilleaux. Carried.
- Advised top candidate on current Captain Eligibility List was by-passed for promotion for second occurrence.

EXECUTIVE SESSION

- NA

OTHER BUSINESS/COMMENTS

- The Commission was advised on a member who has been deployed to attend helicopter pilot schooling with the Guard and has been placed on furlough/leave of absence.
- The next Regular meeting is scheduled for March 21, 2023, at 4:00 p.m.
- Advised of one retirement.
- Advised of one resignation.

ADJOURNMENT

The meeting adjourned at 4:15 p.m. Moved by Ray Barrilleaux. Seconded by Sanjeev Yonzon. Carried.

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Samantha Babich   Date
Civil Service Secretary/Chief Examiner – Pro Temp