



# Renton Regional Fire Authority

## Residential Underground Heating Oil Tank Removal

425-276-9580

**\*\* All requested items must be provided in order to process this application. \*\***

(See attached *Guidelines for Removal of Underground Residential Heating Oil Tank*)

Application (please include both pages) and the required documentation per the attached *Guidelines* may be emailed to [permits@rentonrfa.org](mailto:permits@rentonrfa.org). Once the submittal is accepted, a payment portal link will be provided. Alternatively, the completed application, required documentation, and \$150.00 permit fee may be submitted in person at Fire Station 14, 1900 Lind Avenue SW. Permit counter is open Monday-Friday, 7:30 a.m. to 4:00 p.m. Closed on holidays. Permits are valid for six (6) months after issuance.

Property Address of  
Tank Removal: \_\_\_\_\_

Description of Work  
to be Performed: \_\_\_\_\_

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Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

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Contractor: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

State Contractor's License #: \_\_\_\_\_ Renton Business License #: \_\_\_\_\_

Occupant Name: \_\_\_\_\_

I certify that the information furnished by me on this application is true and correct and that the applicable requirements of the Renton Regional Fire Authority will be met. I understand the permit will become valid after all required documentation and payment have been received and will expire 6 months from the issue date. Certification is hereby rendered that no work will be done except as described, and that all work will conform to the applicable codes.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Guidelines for Removal of Underground Residential Heating Oil Tanks

An International Fire Code Permit and payment of the associated permit fee are required to remove an underground residential heating oil tank (URHOT).

The submittal package must contain an 8.5 x 11 inch not-to-scale plan view sketch of the URHOT that includes:

- A. The location of the tank and piping relative to the property lines.
- B. Tank size in gallons.
- C. The last known contents of the tank.
- D. Building locations.
- E. Address of the property.
- F. Name of the property owner.
- G. Day and night contact phone for the property owner.
- H. Date and a signature of the person who made the sketch.

**Note: Any history of tank or piping leakage must be declared at the time of application.**

The owner may remove the tank from the ground or abandon the tank in place. It is recommended that all tanks be removed from the ground since removal ensures that ground contamination is not present. Owners who abandon a tank in place may be required by future buyers, lenders or real estate officials to later remove the tank that has been abandoned. Tanks located in Aquifer Zone 1 are recommended to be removed. A state licensed contractor or company is recommended to either abandon or remove the tank.

### Removing the Tank

**Caution: If the tank is near a building or other structure, abandonment in place (rather than removal) is recommended under permit application entitled "Residential Permanent Abandonment in Place of Underground Tank."**

When removing a tank from the ground, the following requirements apply:

1. Contents of the tank must be removed.
2. The tank must be rinsed clean.
3. Waste from cleaning must be disposed of properly.
4. All piping must be capped.
5. Inert the tank prior to removing (use dry ice).
6. Remove the tank.
7. Deliver the tank to an approved site and retain a receipt.
8. Look and smell for the presence of fuel or waste in the soil.
9. If contamination is suspected, secure the site and contact the Washington State Department of Ecology.
10. Fill the hole with clean fill material.
11. For your own records, photograph the process.

**Questions regarding these Guidelines should be directed to:  
Renton Regional Fire Authority  
425-276-9580**