



Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
Fax: (425) 276-9592

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, January 9, 2023

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Morrell called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, (Fire District 25)

Sean Cook, (Fire District 25)

Marcus Morrell, Chair (Fire District 25)

James Alberson (City of Renton)

Valerie O'Halloran (City of Renton) - *Virtual*

Ruth Pérez, (City of Renton)

Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Mark Seaver, Fire Marshal Anjela Barton, Battalion Chief Kevin Anderson, Battalion Chief Steve Wright, Cpt. Luke Alvarado, Cpt. Mark Dos Remedios, Cpt. Robert Hyslop, Lt. Jonathan Sarreal, Chaplain Loretta Green, Facilities Manager Scott Murphy, Facilities Technician Don Highley, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Administrative Supervisor Christine Noddings, Board Secretary Samantha Vergara and RFA Attorney Brian Snure.

Public Present (in-person):

Noi Sartnurak, Kelly Hyslop, Kathy Carpenter

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Promotional Ceremony – Chief Heitman and Battalion Chief Kevin Anderson presented:

- Steve Wright – Captain to Battalion Chief
- Robert Hyslop – Lieutenant to Captain

Board Chair Morrell announced Sean Cook as the newly appointed Fire District 25 Commissioner and Board Member.

Fire District 40 Commissioner position for 2023 to be announced after the FD40 Commissioner special meeting scheduled for January 24, 2023.

GOVERNANCE BOARD REGULAR MEETING MINUTES

January 9, 2023

Page 2 of 4

Oath of Office – Governance Board Members were sworn in by Administrative Supervisor Christine Noddings.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Approval of minutes from the December 12, 2022 Regular Meeting and the approval of vouchers.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member O'Halloran to approve the consent agenda for January 9, 2023. **MOTION CARRIED (6-0)**

SIGNING OF VOUCHERS

The Governance Board Members signed the Voucher Approval letter for January 9, 2023.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman presented his report.

DIVISION REPORTS

Each of the Division Managers presented an overview of their respective division reports.

CORRESPONDENCE

Chief Heitman shared a thank you letter the RFA received for the A317 crews.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Appointment of Board Chair and Vice Chair for RRFA Governance Board

Board Chair Morrell nominated Board Member O'Halloran for the Chair position, and Board Member Abercrombie for the Vice Chair position, for the remainder of 2023.

A **MOTION** was made by Board Chair Morrell and **SECONDED** by Board Member Pérez to appoint Board Member O'Halloran as Board Chair and Board Member Abercrombie as Vice Chair, effective February 2023. **MOTION CARRIED (6-0)**

Committee Formation, Member Assignments and Meeting Schedule

With the addition of new Board members, it is necessary to make new Committee assignments for the existing standing committees. In addition, the Chair has requested a temporary ad-hoc committee be formed for the purpose of evaluating the Fire Chief's contract. Once committee assignments are finalized, RFA staff requests that the Board establish meeting schedules for the standing committees by adopting Resolution 2023-01. The temporary ad-hoc committee does not require a set schedule.

GOVERNANCE BOARD REGULAR MEETING MINUTES

January 9, 2023

Page 3 of 4

MOTION was made by Board Member O'Halloran and **SECONDED** by Board Member Pérez to assign the members to each committee per discussion, including appointing current Board Chair Morrell and newly appointed Board Chair O'Halloran to the temporary ad-hoc committee. **MOTION CARRIED (6-0)**

MOTION was made by Board Member Pérez and **SECONDED** by Board Member Abercrombie to adopt Resolution 2023-01 to establish the proposed 2023 monthly committee meeting schedule for the Budget/Finance and Operations/Capital committees. **MOTION CARRIED (6-0)**

2023-2025 Collective Bargaining Agreements

Management and AFSCME local representatives and IAFF local representatives have been engaged in bargaining for several months and have arrived at all three tentative collective bargaining agreements (CBAs). All agreements have been ratified by their respective Local members. The Fire Chief is requesting approval of the contracts by the Governing Board.

CAO Babich gave a summary of the specific changes to the CBAs.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pérez to approve the CBAs between Renton RFA, AFSCME Local 2170 and IAFF Local 864 and authorize the Fire Chief to sign on behalf of the Board. **MOTION CARRIED (6-0)**

New Recruit PPE Bunker Gear

We have eight new recruits starting the Academy on February 6, 2023, and need to purchase 2 sets of bunker gear for each recruit, totaling 16 sets of bunker gear at \$4,105.25 per set.

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member Abercrombie to approve the purchase of 16 sets of bunker gear for the new recruits starting Academy in February. **MOTION CARRIED (6-0)**

Benefit Charge Hearing Process Dates

In accordance with RCW 52.26.250, Renton RFA is required to hold a petition hearing for property owners who feel their benefit charge has been inaccurately calculated. The hearing process must take place over a two-week period.

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member Alberson to approve the 2023 Renton RFA Petition Schedule as presented. **MOTION CARRIED (6-0)**

GOOD OF THE ORDER

Board Member Abercrombie inquired about the installation and final cost of the security camera systems in the stations and requested a report in next month's meeting. Deputy Chief Seaver notified the Board that installation is currently taking place, beginning at Station 13 and will take about two-three months to complete all RFA stations.

GOVERNANCE BOARD REGULAR MEETING MINUTES

January 9, 2023

Page 4 of 4

Board Member Abercrombie asked for a follow-up to RRFA offering distracted driving training in high schools. Deputy Chief Seaver confirmed this program is in the budget and will be offered in May – closer to the prom season and graduation.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(i), for Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party.

Executive Session was called at 11:00 a.m. for 10 minutes. The meeting reconvened at 11:10 a.m.

FUTURE MEETINGS

- Monday, January 23, 2023, 10:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, January 23, 2023, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, February 13, 2023, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

Board Chair Morrell adjourned the meeting at 11:10 a.m.



Valerie O'Halloran, Board Chair



Samantha Vergara, Board Secretary

2/13/2023