



Renton Regional Fire Authority
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Renton, WA 98055
Office: (425) 276-9500
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, December 12, 2022

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Morrell called the regular meeting to order at 10:01 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)

Marcus Morrell, Chair (Fire District 25)

Ryan McIrvine, Vice Chair (City of Renton)

Valerie O'Halloran (City of Renton)

Ruth Pérez, (City of Renton)

Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Deputy Chief Mark Seaver, Fire Marshal Anjela Barton, Deputy Fire Marshal Steve Anders, Cpt. Mark Dos Remedios, Cpt. Nathan Blakeslee, Facilities Manager Scott Murphy, Site Reliability Engineer Wyatt Humphreys, Administrative Supervisor Christine Noddings and Board Secretary Samantha Vergara.

Public Present (in-person):

Mayor Armondo Pavone, Myron Meikle, Janis Meikle

Public Present (virtual):

Sean Cook, Scott McJannet, Kinnon Williams

AGENDA MODIFICATIONS

Chief Heitman requested to move the Executive Session before New Business.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Chief Heitman presented recognition plaques to Board Members Myron Meikle and Ryan McIrvine for their public service and support of Renton Regional Fire Authority.

PUBLIC COMMENT

Myron Meikle and Mayor Pavone commented during the presentation. No other public comment.

CONSENT AGENDA

Approval of minutes from the November 14, 2022, Regular Meeting and the approval of vouchers.

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A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member O'Halloran to approve the consent agenda for November 14, 2022. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The Governance Board Members signed the Voucher Approval letter for December 12, 2022.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman presented his report.

DIVISION REPORTS

Each of the Division Managers presented an overview of their respective division reports. Fire Marshal Barton also introduced the RFA's newest Deputy Fire Marshal, Steve Anders, to the Board.

CORRESPONDENCE

Chief Heitman shared a thank you letter the RFA received for the A313 crew.

UNFINISHED BUSINESS

There was no unfinished business.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

Executive Session was called at 10:35 a.m. for 15 minutes. The meeting reconvened at 10:51 a.m.

NEW BUSINESS

Resolution 2022-06 Amendment to Bond Proceed Reimbursement

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member McIrvin to adopt Resolution 2022-06 to designate certain expenditures for reimbursement from the proceeds of bonds to be issued in the future. **MOTION CARRIED (5-0)**

New Aid Car Purchases

MOTION was made by Board Member O'Halloran and **SECONDED** by Board Member Pérez to approve the purchase of two new aid units in 2022 for delivery in 2025 and authorize the Fire Chief to sign. **MOTION CARRIED (5-0)**

Station 13 Storage Area to Office Remodel Contractor Acceptance

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pérez to award the Station 13 remodel to Mike Werlech Construction and authorize Chief Heitman to sign the contract. **MOTION CARRIED (5-0)**

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Station 16 Adjacent Property Acquisition and Relocation Proposal

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member O’Halloran to accept the proposal from Commonstreet Consulting and approve Chief Heitman to sign the contract. **MOTION CARRIED (5-0)**

2023 Governance Board Meeting Dates Discussion

Adjusting the Budget/Finance Committee meeting start time to 10:00 a.m. (instead of 09:00 a.m.). Resolution will be drafted for January 9, 2023, meeting. All members agreed to this time change.

GOOD OF THE ORDER

Board Member O’Halloran commented on the documentary “The Call We Carry” and fully supports programs to benefit the health & wellness of first responders.

Board Chair Morrell welcomed Sean Cook to the meeting, introducing him to the Board as the newly appointed Fire District 25 Commissioner until the November General Election, filling the vacancy.

Board Member O’Halloran notified the Board she will attend the January meeting remotely.

Board Member McIrvn shared his final thoughts for serving on the RRFA Governance Board.

Board Member Abercrombie noted the election of Board member officials will occur during the January meeting.

FUTURE MEETINGS

- **Cancelled:** ~~Monday, December 26, 2022, 9:00 a.m.~~, Budget/Finance Committee Meeting, Video Conference
- **Cancelled:** ~~Monday, December 26, 2022, 10:30 a.m.~~, Operations/Capital Committee Meeting, Video Conference
- Monday, January 9, 2023, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

Board Chair Morrell adjourned the meeting at 11:14 a.m.



Marcus Morrell, Board Chair

 1/9/2023

Samantha Vergara, Board Secretary

