



# RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

10:00 A.M. – Monday, December 12, 2022

Fire Station #13, 18002 108<sup>th</sup> Ave SE, Renton, WA 98055

Zoom Webinar: <https://us02web.zoom.us/j/84836968318>

Dial-in: (253) 215-8782 | Webinar ID: 848 3696 8318

View Live via Facebook: <http://www.Facebook.com/RentonRFA>

- Call Meeting to Order
- Roll Call
- Agenda Modifications
- Announcements, Proclamations, and Presentations
  - [Board Member Meikle](#) Board Member McIrvine
- Public Comment

*Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person pursuant to the rules established under Section 8 of the bylaws.*
- Consent Agenda
  - Approval of [Minutes from November 14, 2022](#) Regular Meeting
  - Approval of Vouchers: AP Check Register 10/16/2022 – 11/15/2022  
Payroll Checklist 10/1/2022 – 10/31/2022
- Signing of Vouchers
- Board Committee Reports
  - Budget & Finance Committee
  - Operations and Capital Committee
- [Chief's Report](#)
- Division Reports
  - Administration (CAO Babich)
  - EMS/Health & Safety (Deputy Chief DeSmith)
    - CARES On-boarding with Renton Police
    - 2023 CPR Class in Spanish
    - [2022 CPR First Aid Totals](#)
  - Office of the Fire Marshal (Fire Marshal Barton)
    - [OFM Quarterly Report](#)

## GOVERNANCE BOARD REGULAR MEETING AGENDA

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- Support Services (Deputy Chief Seaver)
- Response Operations (Deputy Chief Seaver)
  - Significant Events
    - 11/26 Residential Fire at Maple Ave SW
  - Training
    - Current Academy Recruits completed Live Fire; Moved to EMT
    - 4<sup>th</sup> Quarter Rope Drill
    - Annual Battalion Chief Training
    - Multi-Company Night Drills
    - Vehicle Extrication
    - Peer Support Member Training
  - Public Outreach
    - Engine Visits  
Renton Sikh Temple  
Rainier Christian Schools  
Joyful Hearts Pre-School  
Boeing Family Day  
Sta. 17 Station Tour
  - [November Response Reports](#)
- Correspondence
  - [Thank You Letter to A313](#)
- Unfinished Business
- New Business
  - [Resolution 2022-06 Amendment to Bond Proceed Reimbursement](#)
  - [New Aid Car Purchases](#)
  - [Station 13 Remodel](#)
  - [Station 16 Property Acquisition and Relocation Proposal](#)
  - 2023 Governance Board Meeting Dates Discussion
- Good of the Order
- Executive Session

*Executive Session pursuant to RCW 42.30.110(1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.*

## GOVERNANCE BOARD REGULAR MEETING AGENDA

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- Future Meetings:
  - ~~Cancelled: Monday, December 26, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference~~
  - ~~Cancelled: Monday, December 26, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference~~
  - Monday, January 9, 2023, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference
- Adjournment

# Letter of Resignation

To: The Renton Regional Fire Authority Board of Governors and the RRFA Fire Chief

From: Commissioner Myron Meikle

Effective 11/17/2022 I am announcing my official resignation from the Renton Regional Fire Authority Governance Board and King County Fire District Position 3 Commissioner.

It has been a great honor to serve with all the member of this great fire department. This agency is truly one of the finest organizations I have ever served. The level of professionalism from the Executive team, the Commissioners and the Renton City Council members both past and present as well as the admin staff is something the citizens of our community don't often see, but I'm sure they are proud and thankful to have such great men and women serving them every day.

I would like to thank the Board and the Staff for allowing me to serve alongside you. I would also like to thank the men and women of our Fire Marshall's office and our Response Operation. They are the face of this organization and put themselves in harm's way every day to ensure that our community is safe.

It is with a sad and heavy heart that I step down from this board. I wish you all the best and will miss you all.

Myron Meikle



## **Renton Regional Fire Authority**

18002 108<sup>th</sup> Ave SE  
Renton, WA 98055  
Office: (425) 276-9500  
Fax: (425) 276-9592

### **MINUTES**

#### **RFA Governance Board Regular Meeting**

**10:00 A.M. – Monday, November 14, 2022**

**Fire Station #14 – 1900 Line Ave SW, Renton**

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### **CALL TO ORDER**

Governance Board Chair Morrell called the regular meeting to order at 10:00 a.m.

### **ROLL CALL**

#### **Governance Board Members Present:**

Kerry Abercrombie (Fire District 25)  
Marcus Morrell, Chair (Fire District 25)  
Ryan McIrvine, Vice Chair (City of Renton)  
Myron Meikle (Fire District 25)  
Valerie O'Halloran (City of Renton)  
Ruth Pérez, (City of Renton)  
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

#### **Administrative Staff Present:**

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Deputy Chief Mark Seaver, Fire Marshal Anjela Barton, Assistant Fire Marshal Kevin Carolan, Battalion Chief Steve White, Battalion Chief Dan Alexander, Cpt. Mark Dos Remedios, Cpt. Luke Alvarado, Lt. Nathan Risen, Lt. Jacob Smith, Chaplain Loretta Green, Facilities Manager Scott Murphy, Communications Manager Katie Lewis, Site Reliability Engineer Wyatt Humphreys, Administrative Supervisor Christine Noddings, Administrative Specialist Samantha Vergara, and RFA Attorney Brian Snure.

#### **Public Present (in-person):**

Councilmember James Alberson, Susan Dunham, Michele Risen, Chris Risen, Henrik Risen, Abby Risen, Marie Risen, Linda Ausen, Sandi Casson, Amber Alvarado, Luna Alvarado, Anthony Alvarado, Lorraine Alvarado, Natalie Vollandt, Morgan Vollandt

#### **Public Present (virtual):**

Brian Harris

### **AGENDA MODIFICATIONS**

There were no agenda modifications.

### **ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

Promotional Ceremony – Chief Heitman and Deputy Chief Seaver presented

- Luke Alvarado – Lieutenant to Captain
- Nathan Risen – Firefighter to Lieutenant

### **PUBLIC COMMENT**

There was no public comment.

## GOVERNANCE BOARD REGULAR MEETING MINUTES

November 14, 2022

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### CONSENT AGENDA

Approval of minutes from the Oct. 10, 2022, Regular Meeting, the Oct. 24, 2022, Special Meeting and the approval of vouchers.

A **MOTION** was made by Board Member McIrvn and **SECONDED** by Board Member O'Halloran to approve the consent agenda for November 14, 2022. **MOTION CARRIED (6-0)**

### SIGNING OF VOUCHERS

The Governance Board Members signed the Voucher Approvals for November 14, 2022.

### BOARD COMMITTEE REPORTS

There were no Board Committee reports.

### CHIEF'S REPORT

Chief Heitman's presented his report.

### DIVISION REPORTS

#### EMS/Health & Safety

Deputy Chief DeSmith presented an overview of his report.

#### Office of the Fire Marshal

Fire Marshal Barton provided an overview of the OFM Quarterly report.

#### Support Services

Deputy Chief Seaver presented an overview of this report.

#### Response Operations

Deputy Chief Seaver presented an overview of his report.

### CORRESPONDENCE

Chief Heitman shared a thank you letter for Cory Cappelletti with the Office of the Fire Marshal from a local business for the inspection process.

### UNFINISHED BUSINESS

Address attendance of Board Members during the Oct. 24, 2022, Special meeting.

Board Member McIrvn noted that Board Member O'Halloran was in attendance, joining with him virtually.

A **MOTION** was made by Board Member McIrvn and **SECONDED** by Board Member Meikle to amend the meeting minutes to reflect Board Member O'Halloran in attendance. **MOTION CARRIED (6-0)**

A **MOTION** was made by Board Member McIrvn and **SECONDED** by Board Member O'Halloran to excuse the absent Board Members from this meeting. **MOTION CARRIED (6-0)**

## GOVERNANCE BOARD REGULAR MEETING MINUTES

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### NEW BUSINESS

#### Resolution 2022-03 Property Tax Levy

With the adoption of Resolution 2022-03, the Governing Board of the Renton Regional Fire Authority establishes that an increase in the regular property tax levy is required. This resolution authorizes a levy increase of \$252,108, which is a 1.38% increase from the previous year.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member McIrvine to adopt Resolution 2022-03, authorizing an increase in the regular property tax levy for 2023 in the amount of \$252,108, which is a 1.38% increase from the previous year. **MOTION CARRIED (6-0)**

#### Resolution 2022-04 Certifying Property Tax Levy Adopting Operating Budget 2023

With the adoption of Resolution 2022-04, the Governing Board of the Renton Regional Fire Authority adopts the preliminary 2023 budget of \$50,841,205 and establishes the 2023 tax levy based upon the estimated assessed valuation of property within the boundaries of the Renton Regional Fire Authority based upon information from the King County Assessor's Office.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Meikle to adopt Resolution 2022-04, adopting preliminary 2023 budget in the amount of \$50,841,205 and establish the 2023 property tax levy in the amount of \$18,708,522 for the Renton Regional Fire Authority and to direct staff to provide certified copies of this resolution to the appropriate King County agencies. **MOTION CARRIED (6-0)**

#### Resolution 2022-05 Benefit Charge 2023

With the adoption of Resolution 2022-05, the Governing Board of the Renton Regional Fire Authority establishes the 2023 Benefit Charge in the total amount of \$18,038,195 to be apportioned in accordance with the "2023 Schedule of Benefit Charges."

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member McIrvine to adopt Resolution 2022-05, establishing the 2023 Benefit Charge in the total amount of \$18,038,195 to be apportioned in accordance with the "2023 Schedule for Benefit Charges." **MOTION CARRIED (6-0)**

#### Regional FDCARES Pilot Project Interlocal Agreement

The FDCARES partnership has grown to include Renton PD, Kent PD, Enumclaw Fire and Tukwila Fire (now part of Puget Sound RFA). A regional interlocal agreement will ensure program consistency while the service evolves to serve our communities.

A **MOTION** was made by Board Member O'Halloran and **SECONDED** by Board Member McIrvine to authorize the Fire Chief to sign the presented Regional FDCARES Pilot Project ILA. **MOTION CARRIED (6-0)**

### GOOD OF THE ORDER

Board Member Abercrombie welcomed newly appointed Governance Board Member James Alberson, who's term takes effect January 1, 2023. Board Member McIrvine, whose term expires the end of this year, also welcomed Councilmember Alberson.

## GOVERNANCE BOARD REGULAR MEETING MINUTES

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### **EXECUTIVE SESSION**

*Executive Session pursuant to RCW 42.30.110(1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.*

Executive session was called at 10:40 a.m. for 15 minutes and was extended another 10 minutes. The meeting reconvened at 11:07 a.m.

### **FUTURE MEETINGS**

- Monday, November 28, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, November 28, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, December 12, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference

### **ADJOURNMENT**

The meeting was adjourned at 11:09 a.m.

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Marcus Morrell, Board Chair

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Samantha Vergara, Board Secretary





## RENTON REGIONAL FIRE AUTHORITY

# M E M O R A N D U M

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**DATE:** December 12, 2022

**TO:** Kerry Abercrombie (Fire District 25)  
Ryan McIrvin (City of Renton)  
Marcus Morrell (Fire District 25)  
Valerie O'Halloran (City of Renton)  
Ruth Pérez (City of Renton)  
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

**FROM:** Steve Heitman, Fire Chief

**SUBJECT:** Renton Regional Fire Authority Chief's Report

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### 1. Congratulations are in Order

Please join me in congratulating FF Jace Reyes and FF James Hopf for completing the JATC program and earning journey-firefighter status. This is no small feat, and we look forward to seeing more great things from these members in the years to come.

### 2. Promotions/Retirements

We've completed the interview process, and BC Dan Alexander was promoted into the Deputy Chief of Support Services position. To fill his vacancy, we will be conducting "Rule of Three" interviews and will be promoting one Captain to Battalion Chief and one Lieutenant to Captain.

### 3. 2022 Firefighter Holiday Adopt-A-Family

Our members from Administration and OFM, in partnership with the Renton Firefighters Benevolent Association, Local 864 Firefighters Union and Communities in Schools of Renton, adopted eight families this year in the annual holiday adopt-a-family program. The Union Pumper is scheduled to visit families and deliver gifts (with Santa!) on Friday, December 23<sup>rd</sup>, with staff and firefighter volunteers to help make the day as memorable as possible.

Please join me in thanking Firefighter Kayla Eychner for coordinating this event each year, and our members and the Renton Firefighters Union for making this holiday season a little brighter for these families in our community.

#### **4. KCFCA DEI Workshop**

Renton RFA hosted the third, semi-annual King County Fire Chiefs Association Diversity and Recruitment Workshop on Saturday, December 10th, at Renton Technical College (RTC). This event included participation from 14 different agency partners across the region, dedicating over 50 agency personnel.

Participants included BIPOC community members, women, LGBTQIA+ community members, and anyone with little-to-no connection to the fire service, and the event centered around helping them better understand how to successfully traverse the hiring process. It included a full day of classes on the topics of the written firefighter exam; how to be successful in oral board interviews, wellness and fitness preparation, med, psych, and background check preparation, and a day in the life of a firefighter.

The event culminated in nearly 200 registered attendees, which is the largest registration group for this event thus far. Renton RFA supported both the local RTC Culinary Arts program through this event, hiring their students to cater the breakfast, as well as a local, minority-owned catering company to host the lunch. Catering for the event was generously sponsored by King County EMS.

The success of this event was made possible by a collaborative effort of the agencies participating in the KCFCA DEI Committee, and we were honored to be able to host it and support our local community in the process. I'd personally like to thank our Communications Manager, Katie Lewis, and staff for all of the work that went into this event.

#### **5. Lexipol Update**

A committee comprised of the E-Team, C. Noddings, and L. Sjoden continues to meet twice per week to review and adopt draft operational policies with the assistance of Lexipol. This is the first step in ensuring all of our policies remain in compliance with local, state, and federal laws. Once we have completed the initial review, we will expand the workgroup to include members of our labor groups.

#### **6. Zone 3 Fire Chiefs Meeting**

During the last Zone 3 Fire Chiefs meeting, Chief Morris announced his retirement that will be effective May 2023. His announcement included naming Assistant Fire Chief Brian Carson as his replacement.

#### **7. 1:1 Meetings with Staff**

I am in the process of meeting one-on-one with each of our Administration staff and Executive team members this past month and through year-end. This is a great opportunity for me to discover challenges and areas where we can improve to ensure we are fully supporting our entire staff and meeting our mission requirements.

## 2022 CPR/First Aid Monthly Classes

Date	Instructor	Shadow/Co-Teach/2nd Instructor	CPR Registrations (9:00 - 12:30 p.m.)	CPR Attended	First Aid Registrations (1:30 - 5:00 p.m.)	First Aid Attended
3/5/2022	Victoria Berg	Andrew Plumlee (Co-Teaching CPR & First Aid)	11	9	5	4
4/23/2022	Hector Luevano	(Spanish Speaking Classes)	12	11	9	8
5/7/2022	Robert Elliott	-	13	11	5	4
6/1/2022	Victoria Berg	Andrew Plumlee (Free CPR class, 6pm-8pm; 2 instructors)	15	7	-	-
6/4/2022	Victoria Berg	Daniel Yun (Co-Teach), Jessica Clearman (Shadowing)	9	9	7	7
8/6/2022	Victoria Berg	-	14	13	9	9
9/3/2022	Daniel Yun	-	10	8	4	3
9/10/2022	(PSRFA/Nathan Strobel)	Jessica Clearman Co-Teach PSRFA's class with Nathan Strobel.	(PSRFA)	(PSRFA)	(PSRFA)	(PSRFA)
10/1/2022	Jessica Clearman	(filling in for Robert Elliott)	10	9	3	3
11/5/2022	Andrew Plumlee	Jessica Clearman	17	15	12	11
12/3/2022	Hector Luevano	-	8	8	12	12
		<b>TOTALS:</b>	<b>119</b>	<b>100</b>	<b>66</b>	<b>61</b>

## 2022 Private Classes

Date	Instructor	Company	CPR Registrations	CPR Attended	First Aid Registrations	First Aid Attended
4/14/2022	Victoria Berg	Allied Packaging	9	8	9	8
4/16/2022	Victoria Berg	Allied Packaging	10	10	10	10
4/23/2022	Victoria Berg	Allied Packaging	11	9	11	9
6/29/2022	Nathan Blakeslee	Explorer Students	25	21	0	0
9/20/2022	Victoria Berg	UW Clinical Virology Lab, AM Session	13	13	13	13

9/20/2022	Victoria Berg	UW Clinical Virology Lab, PM Session	12	12	12	12
11/7/2022	Nathan Blakeslee	Puget Sound Skill Center 2 classes: 0815-1015 AM Class & 1130-1315 PM Class	17	17	0	0
11/7/2022	Nathan Blakeslee	Puget Sound Skill Center 2 classes:	16	16	0	0
11/10/2022	Daniel Yun	Harmony Chinese Bilingual Preschool	11	11	11	11
11/14/2022	Nathan Blakeslee	GoldenWest Packaging Group	10	10	10	10
11/28/2022	Nathan Blakeslee	Puget Sound Skill Center 2 classes: 0815-1015 AM Class & 1130-1315 PM Class	17	17	0	0
		<b>TOTALS:</b>	<b>151</b>	<b>144</b>	<b>76</b>	<b>73</b>
		<b>GRAND TOTALS:</b>	<b>270</b>	<b>244</b>	<b>142</b>	<b>134</b>

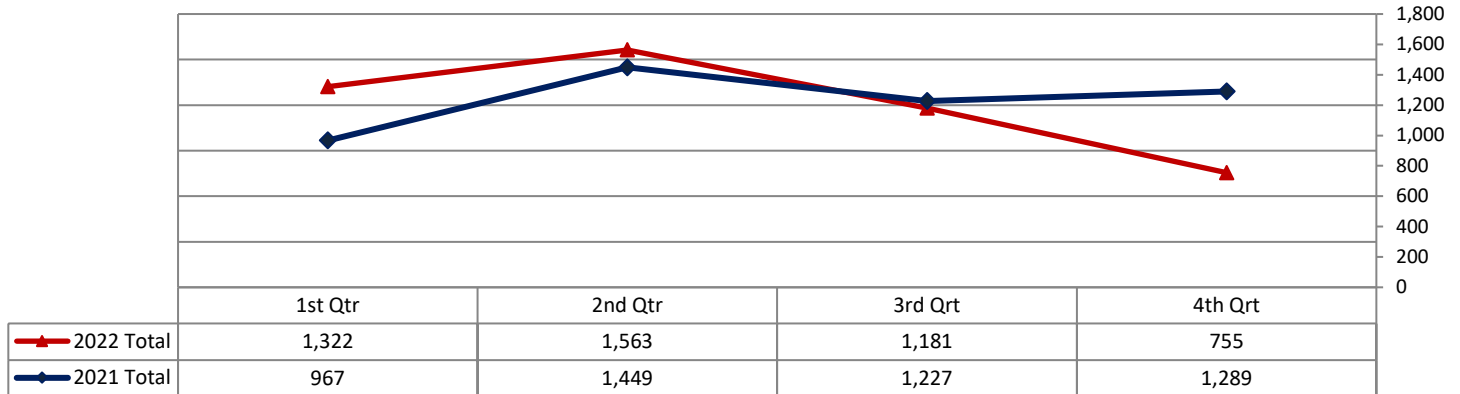
# Office of the Fire Marshal 2022 Quarterly Report

## December 2022

### Inspections

Staff have completed 4,821 inspections (business, multi-family, IFC permit, special, complaint & re-inspections) year to date.

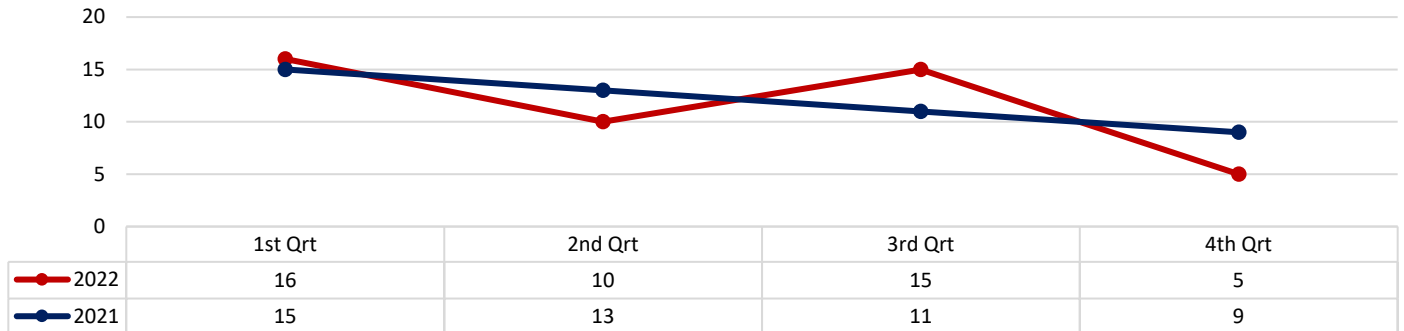
Inspections Completed by Quarter - Comparative to 2021



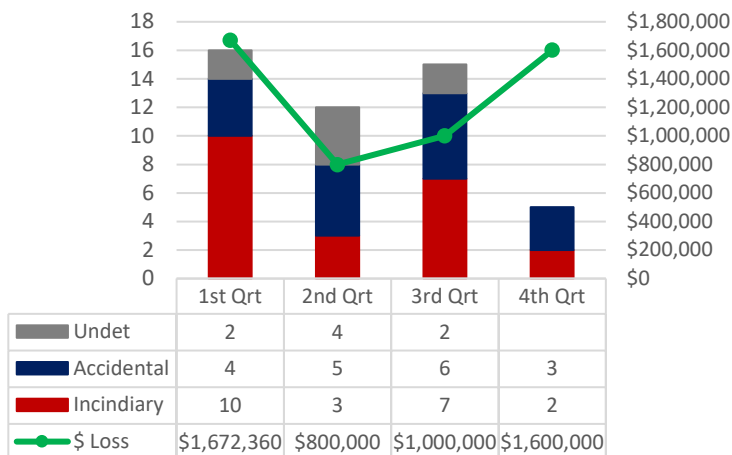
### Fire Investigations

Staff investigated 2 fires in November. Total dollar loss for the year is estimated at \$5.5 million.

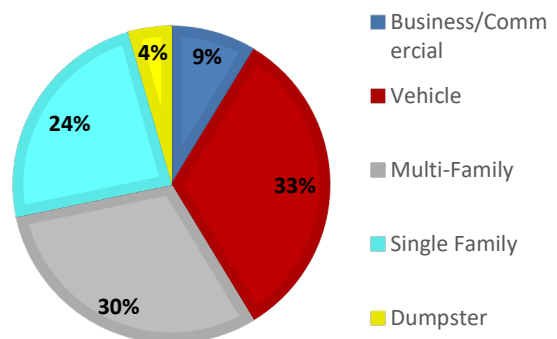
Fire Investigations by Quarter - Comparative to 2021



FIRE CAUSE AND LOSS ESTIMATE



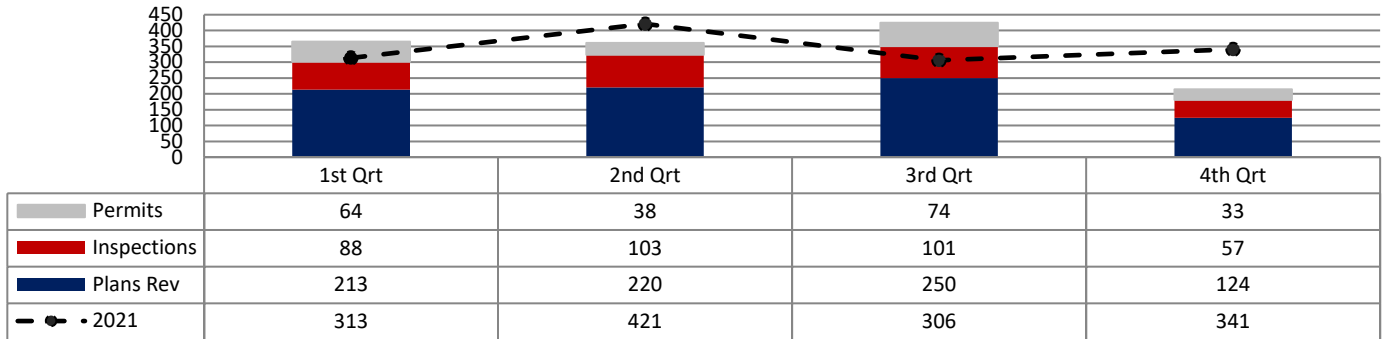
PROPERTY TYPE OF INVESTIGATED FIRES



## Plans Review, Construction Inspections & Permits

Staff completed 45 plans reviews, 31 construction inspections, and issued 10 fire systems and/or fire construction permits in November.

**Plans Review, Construction Inspections & Permits by Quarter - Comparative to 2021**



Significant Projects: Utility and grading permits have been reviewed for the Seattle Sounders practice facility fields and storage facilities, located at 1901 Oakesdale Ave SW.

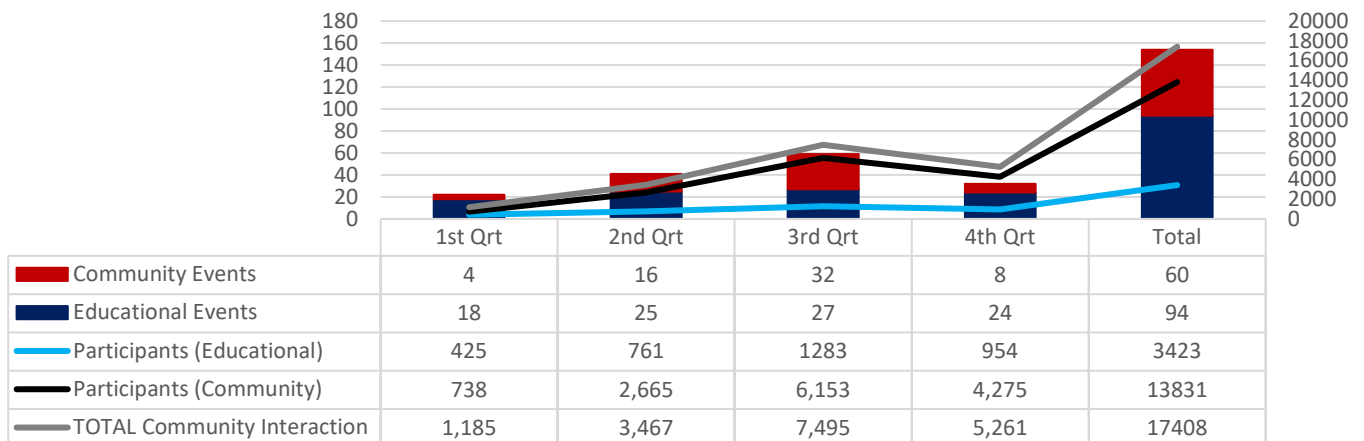
Preliminary plans have been reviewed for the conversion of an existing vacant (formerly Boeing) 7-story office building of approximately 250,000 sq ft, to be changed to an apartment building, located at 535 Garden Ave N.

## Public Education / Community Outreach Highlights



- E317 and our Public Educator provided a visit to the Rainier Christian School and Fairwood Chrisitan School with over 100 pre-schoolers participating, and in the educational activities.
- Our public educator provided Kindergarten Fire Safety to 9 classes at Campbell Hill, Lakeridge and Bryn Mawr elementary schools with 195 students participating. The school district has also inquired on expending this program to include a program in 2<sup>nd</sup>, 3<sup>rd</sup> or 4<sup>th</sup> grade classes.
- The Department partnered with King County Health to assist with reaching over 2,000 people during the Sikh Temple Gudawara Health Event. Highlights included vaccines and boosters, dental/wellness check-ups, senior information including Medicare and Pulse Point.

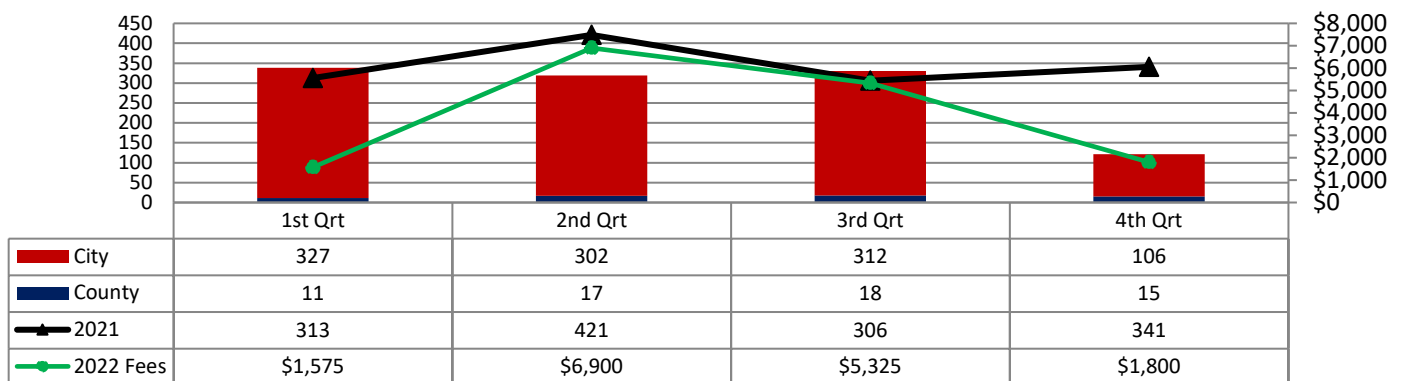
**PUBLIC EDUCATION & COMMUNITY OUTREACH**



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## False Alarms

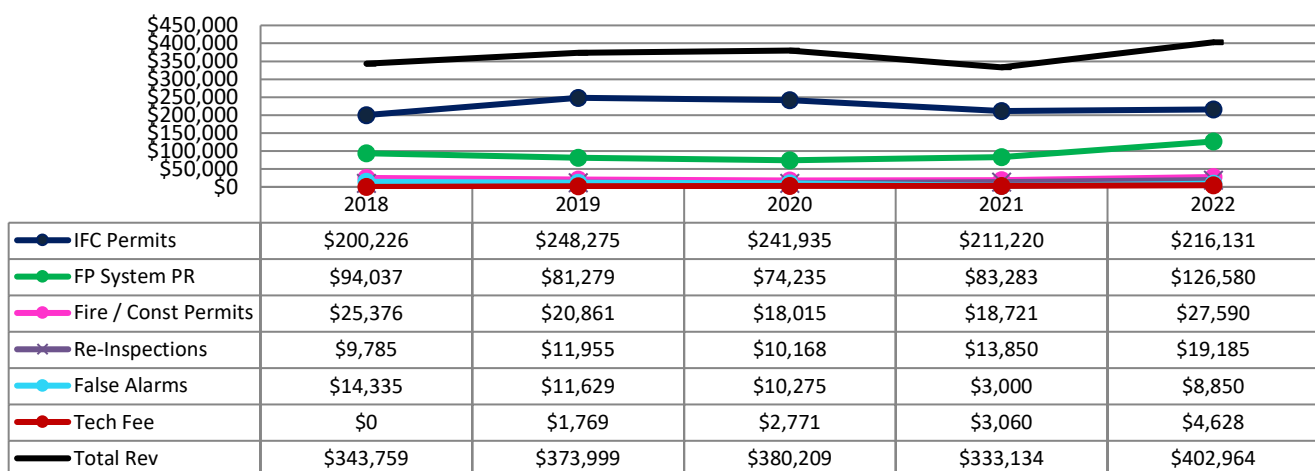
2022 False Alarms by Month, Location & Fees - Comparative to 2021



The Department has responded to 121 false alarms in October, with \$1,800 in fees issued to property owners/tenants for preventable alarms. (False alarm fees were waived in 2020 and 2021).

**Revenue** \$402,960 in Fire Marshal revenues have been collected in 2022.

OFM Revenue by Year (2018-Present)



## Monthly Overview

### Station Reliability

(Not include **Out of Jurisdiction Incidents**)

RRFA Station Area	First Due Incident Counts	Incidents in RRFA Area	Station Reliability
11	351	412	85.19%
12	221	271	81.55%
13	340	410	82.93%
14	95	110	86.36%
15	107	123	86.99%
16	134	156	85.90%
17	184	204	90.20%
<b>Total</b>	<b>1432</b>	<b>1686</b>	<b>84.93%</b>

### Incident Breakdown by Station Responses (Including Out of Jurisdiction Incidents)

Incident Type Group	11	12	13	14	15	16	17	Total
100 - Fire	27	4	6	6	6	2	1	37
200 - Rupture/Explosion	1		1					1
300 - Rescue & EMS	324	212	341	162	100	111	194	1372
400 - Hazardous Condition	11	6	3	10		8	4	25
500 - Service Call	11	9	9	9	8	8	5	54
600 - Good Intent Call	54	16	30	19	14	15	11	132
700 - False Alarm	24	18	33	21	13	11	9	121
900 - Special Incident	1							1
<b>Total</b>	<b>453</b>	<b>265</b>	<b>423</b>	<b>227</b>	<b>141</b>	<b>155</b>	<b>224</b>	<b>1743</b>

### Response Breakdown by Station's Units (Including Out of Jurisdiction Responses)

Unit/Station	Response Counts
11	590
B311	48
E311	358
L311	184
12	302
A312	186
DIV312	2
E312	114
13	515
A313	285
B313	38
E313	192
14	236
CAR314	66
E314	154
HM314	16
15	149
E315	149
16	166
E316	166
17	260
A317	172
E317	88
<b>Total</b>	<b>2218</b>

1 **Incident** can have multiple **responses**.

- Ex. A car crash (1 incident) might requires 3 Fire Units responding (3 responses)

**Out of Jurisdiction incidents** = Incidents that didn't happen in RRFA Jurisdiction

### Station Reliability:

Availability of our closest Station's Units when the incidents were reported

\*The incident total from *Station Reliability Table* is different compare to *Incident Counts by Incident Type* and they are both correct.

- Total Under *Station Reliability Table* shows the number of incidents which have occurred within RRFA jurisdiction
- Total under *Incident Counts by Incident Type* shows the total incidents that RRFA Units have responded to

**Good Intent** Calls include Cancelled enroute, Wrong Location, Controlled Burning, Steam



## Year-to-date RRFA Incidents Overview

Incident Counts by RRFA Station Areas  
(Not including Out of Jurisdiction Incidents)

Station Areas	January	February	March	April	May	June	July	August	September	October	November	December	Total
11	368	274	330	318	297	299	446	382	385	376	412	93	<b>3980</b>
12	291	218	274	240	271	235	298	254	242	316	271	56	<b>2966</b>
13	352	319	324	358	396	402	392	374	364	399	410	92	<b>4182</b>
14	156	139	141	150	149	150	92	79	85	77	110	28	<b>1356</b>
15	89	102	96	108	121	90	104	115	117	113	123	18	<b>1196</b>
16	122	102	142	133	128	149	149	146	142	138	156	39	<b>1546</b>
17	213	184	203	158	196	195	189	188	177	166	204	49	<b>2122</b>
<b>Total</b>	<b>1591</b>	<b>1338</b>	<b>1510</b>	<b>1465</b>	<b>1558</b>	<b>1520</b>	<b>1670</b>	<b>1538</b>	<b>1512</b>	<b>1585</b>	<b>1686</b>	<b>375</b>	<b>17348</b>

Incident Counts by NFIRS Incident Type  
(Including Out of Jurisdiction Incidents)

Incident Type Group	January	February	March	April	May	June	July	August	September	October	November	December	Total
100 - Fire	24	33	34	25	40	52	100	65	59	37	37	1	<b>507</b>
200 - Rupture/Explosion	1	1	3	1		1	1	1		1	1		<b>11</b>
300 - Rescue & EMS	1362	1156	1290	1251	1337	1313	1396	1280	1282	1357	1399	274	<b>14697</b>
400 - Hazardous Condition	28	16	28	25	17	11	33	29	26	14	25	7	<b>259</b>
500 - Service Call	48	35	32	49	56	62	59	63	64	44	54	8	<b>574</b>
600 - Good Intent Call	128	124	118	131	121	118	141	159	108	145	133	18	<b>1444</b>
700 - False Alarm	134	89	120	106	106	121	97	106	124	126	121	23	<b>1273</b>
800 - Natural Disaster	1	1	1	1	5								<b>9</b>
900 - Special Incident	9	10	4	6	16	13	17	8	7	4	6	2	<b>102</b>
<b>Total</b>	<b>1735</b>	<b>1465</b>	<b>1630</b>	<b>1595</b>	<b>1698</b>	<b>1691</b>	<b>1844</b>	<b>1711</b>	<b>1670</b>	<b>1728</b>	<b>1776</b>	<b>333</b>	<b>18876</b>

## Responses Breakdown by Apparatus

Apparatus Station	January	February	March	April	May	June	July	August	September	October	November	December	Total
▢ 11	515	432	480	481	461	481	612	592	534	557	590	119	5854
B311	61	51	41	43	39	57	64	52	50	46	48	12	564
E311	329	270	323	304	304	309	369	369	335	333	358	68	3671
L311	125	111	116	134	118	115	179	171	149	178	184	39	1619
▢ 12	353	249	331	310	307	276	362	323	313	360	302	63	3549
A312	228	163	210	199	187	159	206	184	182	206	186	31	2141
DIV312	1	1		1	3	14	7	11	3	2	2		45
E312	124	84	121	110	117	103	148	128	128	152	114	32	1361
E412		1					1						2
▢ 13	444	412	439	457	476	503	542	509	451	483	515	131	5362
A313	268	232	254	255	276	284	299	272	238	291	285	70	3024
A413								10					10
B313	23	36	34	29	27	43	48	33	33	32	38	7	383
E313	153	144	151	173	173	176	193	194	180	160	192	54	1943
E413							2						2
▢ 14	294	260	252	275	269	304	220	191	228	226	236	58	2813
CAR314	106	105	86	86	84	95	63	49	101	83	66	16	940
E314	166	146	151	170	176	205	144	122	116	131	154	37	1718
HM314	22	9	15	19	9	4	13	20	11	12	16	5	155
▢ 15	132	117	109	121	135	112	143	137	141	136	149	18	1450
E315	132	117	109	121	135	112	143	137	141	136	149	18	1450
▢ 16	136	109	138	134	138	151	164	145	146	136	166	36	1599
E316	136	109	138	134	138	151	159	145	146	136	166	36	1594
E416							5						5
▢ 17	252	228	225	201	244	253	242	234	229	220	260	63	2651
A317	156	148	160	136	162	166	154	149	144	154	172	40	1741
BR317					1		3	4	9	2			19
E317	96	80	65	65	81	87	85	81	76	64	88	23	891
<b>Total</b>	<b>2126</b>	<b>1807</b>	<b>1974</b>	<b>1979</b>	<b>2030</b>	<b>2080</b>	<b>2285</b>	<b>2131</b>	<b>2042</b>	<b>2118</b>	<b>2218</b>	<b>488</b>	<b>23278</b>

Dear Fire Fighters of Station 13 ~

Most times people are quick to complain, but I feel it's more important to spotlight when others do things exceptionally well. Both Mickey Bugma & Brandon Caldwell were dispatched to my home to assist my 83 yr. old mother.

Both Fire Fighters felt that "they are just doing their job", however, I would like them to know how much we appreciated their professionalism and genuine compassion. The manner in which they performed the job comforted my mother and family.

Gentlemen, Please continue to make a positive difference with each call you're dispatched to.

With Gratitude ~

Jane Cagampang Haber &  
Family

P.S. We couldn't decide which type of basket, so ... we did all three. Enjoy!



## Governing Board Agenda Item

SUBJECT/TITLE: Resolution 2022-06 Amendment to Bond Proceed Reimbursement

STAFF CONTACT: Samantha Babich

### SUMMARY STATEMENT:

In April of 2021 the Governance Board adopted resolution 2021-02 which allowed the RFA to be reimbursed for eligible capital expenditures, for the replacement of Station 16, from future bond proceeds. Since that time the RFA has determined the costs associated with the replacement of Station 16 may exceed the maximum amount cited in resolution 2021-02. Upon advice from our Bond Counsel we are submitting an updated resolution increasing the maximum reimbursement.

### FISCAL IMPACT:

Expenditure \_\_\_\_\_ Revenue \_\_\_\_\_

Currently in the Budget Yes ☐ No ☐

### SUMMARY OF ACTION:

Resolution 2022-06 amends resolution 2021-02 and increases the maximum principle amount of debt obligations to be issued from \$15,000,000 to \$25,000,000.

Reviewed by Legal Yes ☒ No ☐

### EXHIBITS:

Resolution 2022-06 Amendment to Bond Proceed Reimbursement

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to adopt Resolution 2022-06 to designate certain expenditures for reimbursement from the proceeds of bonds to be issued in the future.

RENTON REGIONAL FIRE AUTHORITY

RESOLUTION NO. 2022-06

RESOLUTION OF THE GOVERNING BOARD OF THE RENTON REGIONAL FIRE AUTHORITY, KING COUNTY, WASHINGTON APPROVING AND DECLARING ITS INTENT TO DESIGNATE CERTAIN EXPENDITURES FOR REIMBURSEMENT FROM THE PROCEEDS OF BONDS TO BE ISSUED IN THE FUTURE.

**WHEREAS**, the Renton Regional Fire Authority, King County, Washington (the “Authority”) has determined to construct a new fire house to replace its existing Fire Station #16 (the “Project”); and

**WHEREAS**, the Authority has begun the preliminary architectural and planning process for the Project, and has made and expects to continue to make expenditures in support of the Project; and

**WHEREAS**, the Authority may issue tax-exempt obligations (including *e.g.*, bonds and leases) for the purpose of financing its governmental activities, including the Project; and

**WHEREAS**, the Authority has determined to issue its bonds in the future for the purpose of construction of the Project; and

**WHEREAS**, the United States Department of the Treasury has promulgated Regulations limiting the ability of the Authority to use the proceeds of tax-exempt obligations for reimbursement of prior expenditures; and

**WHEREAS**, the Regulations permit the Authority declare its official intent to reimburse eligible capital expenditures made for the Project prior to issuance of the Authority’s bonds; and

**WHEREAS**, the Board has previously adopted such a resolution of intent in Resolution No. 2021-02, passed on April 13, 2021; and

**WHEREAS**, the Board has determined to expand the scope and change plans for land purchases due to updated information received.

**NOW, THEREFORE, BE IT HEREBY RESOLVED, BY THE GOVERNING BOARD OF THE RENTON REGIONAL FIRE AUTHORITY, KING COUNTY, WASHINGTON** as follows:

**Section 1.** Pursuant to U.S. Treasury Regulation Section 1.150-2(e)(1), the Authority reasonably expects to reimburse the expenditures described herein with the proceeds of debt to be incurred by the Authority (the “Reimbursement Bonds”).

**Section 2.** The expenditures with respect to which the Authority reasonably expects to be reimbursed from the proceeds of Reimbursement Bonds are for financing of (i) the detailed

engineering, design, construction (including permitting), and equipping of a new fire station; (ii) the acquisition of real property rights, (iii) the demolition of the fire station or other structures being replaced and remediation of environmental issues, and (iv) the payment of costs of issuance of the Reimbursement Bonds.

**Section 3.** The maximum principal amount of debt obligations as described in Resolution No. 2021-02 was \$15,000,000; and the Board hereby amends that amount. The amended maximum principal amount of debt obligations expected to be issued for the project described in Section 2 is \$25,000,000.

**Section 4.** This resolution ratifies and continues the Authority's official statement of intent in compliance with Treasury Regulation Section 1.150-2, as originally adopted in Resolution No. 2021-02, adopted on April 13, 2021.

**Section 5.** The adoption of this resolution shall not obligate the Authority to issue the Reimbursement Bonds. The issuance of the Reimbursement Bonds shall require separate and additional official approval by the Governing Board.

**Section 6.** The Board hereby ratified, approves, and confirms all actions and expenditures undertaken with respect to Resolution No. 2021-02, and confirms that such resolution is still in force, as amended by this resolution.

**ADOPTED** by the Governing Board of Renton Regional Fire Authority, King County, Washington at an open public meeting of such Board on the 12th day of December 2022 the following Board Members being present and voting:

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member

## CERTIFICATE

I, the undersigned, Secretary of the Governing Board of Renton Regional Fire Authority,  
King County, Washington (the "Authority"), DO HEREBY CERTIFY:

1. That the attached Resolution No. 2022-06 (herein called the "Resolution") is a true and correct copy of a resolution of the Authority as finally adopted at a meeting of the Governing Board held on the 12th day of December 2022 and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a quorum of the Governing Board was present throughout the meeting and a legally sufficient number of members of the Governing Board voted in the proper manner for the passage of the Resolution; that all other requirements and proceedings incident to the proper passage of the Resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 12<sup>th</sup> day of December 2022.

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Board Secretary





## Governing Board Agenda Item

SUBJECT/TITLE: Purchase of New Aid Units for 2025

STAFF CONTACT: DC Seaver

### SUMMARY STATEMENT:

As part of our Capital Fleet Replacement Plan, we're due to replace two of our aid units in 2025. Due to supply chain issues and rising costs, this purchase needs to be made now for a 2025 delivery. These will be the same Horton units that we have recently purchased and received in the last year.

### FISCAL IMPACT:

Expenditure \$853,835

Revenue \_\_\_\_\_

Currently in the Budget Yes ☒ No ☐

### SUMMARY OF ACTION:

These are replacement vehicles, so equipment such as computers, monitors, modems, and mounting brackets will be reused. We will not be invoiced until production and delivery.

Reviewed by Legal Yes ☒ No ☐

### EXHIBITS:

HGAC Quote  
Fleet Replacement Schedule

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move that the Board approve the purchase of two new aid units in 2022 for delivery in 2025 and authorize the Fire Chief to sign.



# **PSS / PROFESSIONAL SALES & SERVICE, L.C.**

October 26,2022

Renton Regional Fire Authority  
18006 108<sup>th</sup> Ave SE  
Renton, WA 98055  
DC Mark Seaver

Good Day:

Professional Sales and Service, LC respectfully provides the Renton Regional Fire Authority the following quote for a new ambulance vehicle. We appreciate the opportunity to work with you.

The following proposal reflects new Type 1 4x4 ambulances equipped with options and features, configured the specifications provided by the Renton Regional Fire Authority.

## **Two (2) 2023 Horton 457 Type 1 4WD Custom Ambulances**

The module body will be 157" long, 96" wide, and have an interior height of 72" inches. It will be mounted on 2023 Ford F450 4x4's, dual rear wheel cab chassis with a GVWR of 16,500 lbs. and gasoline engines. This proposal includes Horton's Intelliplex i4G electrical system - The most advanced electrical system available which incorporates solid-state electronics with Multiplexing technology. It also includes weight saving all-aluminum module body, NO-wood construction, aluminum cabinetry, electrical system diagnostic testing, digital computer consoles, LED lighting package, Horton's exclusive HOPS safety systems, and much more.

<u>Ambulance Price Per Unit*</u> .....	<u>\$389,700.77</u>
<u>Shipping</u> .....	<u>Included</u>
<u>Multiple Unit Discount, per unit</u> .....	<u>(\$3,000.00)</u>
<u>Final Price</u> .....	<u>\$386,700.77</u>
<u>Washington State Sales Tax Location code 1725 10.4%</u> .....	<u>\$40,216.88</u>
<u>Total Delivered Price**per unit</u> .....	<u>\$426,917.65</u>
<u>Grand Total for (2) two units</u> .....	<u>\$853.835.30</u>

\* Includes final inspection cost.

\*\* Pricing based on HGAC contract number AM10-20; fee included.

2023 F450 4x4 gas engine chassis is included; however, price is estimated.

## **PROPOSAL CONDITIONS**

- F.O.B. POINT:** Renton, Washington
- DELIVERY:** Vehicle will be delivered approximately 240 days after receipt of chassis, barring any delays due to strikes, availability of component parts (including chassis), or Acts of God. **\*(Chassis lead times are uncertain at this point)**
- SERVICE:** Professional Sales & Service has been selling and servicing ambulances since 1975. We have factory trained technicians and a large inventory of parts so you know that in the unlikely event of a problem we are only a phone call away. Professional Sales & Service understands that local service and repair availability is of the utmost importance to the Department. Please be reassured that nearly every possible repair can be accomplished locally. This allows PSS to get your ambulances back in to service as quickly as possible.
- WARRANTY:** Horton Emergency Vehicles feature one of the most progressive, no-nonsense warranties around. Horton does not pro rate their warranties so there are no surprises should ever need it. Warranty documents are available per your request.
- PAYMENT TERMS:** Payment due upon delivery and acceptance of vehicle by the Renton Regional Fire Authority.

Please let us know if you have any questions regarding this proposal. We are happy to assist you in any way that we can.

Respectfully Submitted,

Professional Sales & Service, LC  
Bob Lemieux

Please let us know if you have any questions regarding this Proposal. We are happy to assist you in any way that we can.

Renton Regional Fire Authority is in agreement with the above terms.

Authorized signature \_\_\_\_\_ Date \_\_\_\_\_

## Fleet Replacement Schedule

								Budget 2022	Forecast 2023	Forecast 2024	Forecast 2025
<b>Beginning Balance</b>								1,459,754	1,835,568	2,872,394	3,603,609
Contribution FR Operating								1,200,000	1,200,000	1,200,000	1,200,000
Investment Income								14,580	18,356	28,724	36,036
Contribution Fr Impat Fee											
Other Contribution											
Capital Spending								838,765	181,530	497,509	4,530,170
Carry Over Fr Prior Year/ADJ											
<b>Ending Balance</b>								1,835,568	2,872,394	3,603,609	309,474
<b>Cost Appreciation</b>								3.0%	3.0%	3.0%	3.0%
EQUIP #	Type	Division	YEAR IN Servi	Service LIF	Est. Replacem	End of Life	Year to Repla	Replace in 2022	Replace in 2023	Replace in 2024	Replace in 2025
F072	Aid Unit	Response Operations	2000	12	337,182	2012	2039	-	-	-	-
F110	Aid Unit	Response Operations	2014	12	337,182	2026	2025	-	-	-	447,032
F111	Aid Unit	Response Operations	2014	12	337,182	2026	2025	-	-	-	447,032
F138	Aid Unit	Response Operations	2020	12	337,182	2032	2032	-	-	-	-

Cost increase explanation from our rep: "We've had at least 4 substantial increases since you ordered the first round. There was 1 at 9%, 2 at 7%, and 1 at 5%. By the time those get compounded, and we add in the chassis increases that appears to be the number."



## Governing Board Agenda Item

SUBJECT/TITLE: Station 13 Storage Area to Office Remodel Contractor Acceptance

STAFF CONTACT: DC Seaver

### SUMMARY STATEMENT:

Finishing of the storage space on the 2nd floor of the area to the south of the truck bay. This project provides room to house the IT, Planning, and Facilities Divisions.

### FISCAL IMPACT:

Expenditure \$625,000 max Revenue \_\_\_\_\_

Currently in the Budget Yes ☒ No ☐

### SUMMARY OF ACTION:

We advertised and received 4 bids. The low bid after review was Mike Werlech Construction at \$420,211. Projected total costs, including contingencies, soft costs, and tax are \$592,025. This falls under the \$625,000 approved at the September meeting.

Reviewed by Legal Yes ☐ No ☒

### EXHIBITS:

Construction bid from Mike Werlech  
Budget Worksheet

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move that the Board award the Station 13 remodel to Mike Werlech Construction and authorize Chief Heitman to sign the contract.

**BID BOND**

KNOW ALL BY THESE PRESENTS, That we, Mike Werle Construction, Inc.

of PO Box 48349, Burien, WA 98148 (hereinafter called the Principal),

as Principal, and Travelers Casualty and Surety Company of America

(hereinafter called the Surety), as Surety are held and firmly bound unto Renton Regional Fire Authority

(hereinafter called the Obligee) in the penal sum of Five Percent (5%) of Total Amount Bid

Dollars (\$ 5% )  
for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, That WHEREAS, the Principal has submitted or is about to submit a proposal to the Obligee on a contract for Station 13 IT/Admin Office Tenant Improvement

NOW, THEREFORE, If the said Contract be timely awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing, and give bond, if bond is required, with surety acceptable to the Obligee for the faithful performance of the said Contract, then this obligation shall be void; otherwise to remain in full force and effect.

Signed and sealed this 17th day of November, 2022.

Dave Tompa  
Witness

Jim Skini  
Witness

Mike Werle Construction, Inc. (Seal)  
[Signature] Principal  
President Title

Travelers Casualty and Surety Company of America  
By E. C. Doleshel  
Emma C. Doleshel Attorney-in-Fact





**Travelers Casualty and Surety Company of America**  
**Travelers Casualty and Surety Company**  
**St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Heather L. Allen, Sarah H. Behrens, Emma C. Doleshel, Jim W. Doyle, Natalie C. Chau, Chad M. Epple, Jim S. Kuich, Theresa A. Lamb, Maxwell Martin, Michael A. Murphy, Andy D. Prill, S. M. Scott, and Steve Wagner of Bothell, Washington**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

By: \_\_\_\_\_

Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026



Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 17th day of November, 2022.



Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

BIDDER'S NAME Mike Werlech Construction, Inc.

RENTON REGIONAL FIRE AUTHORITY

RENTON, WASHINGTON

SPECIAL PROVISIONS

FOR

STATION 13 IT / ADMIN OFFICE TENANT IMPROVEMENT

BIDS MUST BE RECEIVED

BY 11:00 A.M. On November 17th, 2022

BIDS MUST BE MAILED OR HAND DELIVERED TO:

RENTON REGIONAL FIRE AUTHORITY  
18002 108<sup>th</sup> Avenue SE  
RENTON, WASHINGTON 98055  
ATTENTION: MARK SEAVER  
PROJECT COORDINATOR  
RENTON REGIONAL FIRE AUTHORITY

## EXHIBIT C - BID PROPOSAL FORM

NOTE TO BIDDER: Use preferably BLACK ink for completing this Proposal form.

### PROPOSAL:

To: Renton Regional Fire Authority

Address: 18002 108<sup>th</sup> Avenue SE  
Renton, Washington 98055

Project Title: Station 13 IT / Admin Office Tenant Improvement

Station 13  
18002 108<sup>th</sup> Avenue SE  
Renton, Washington 98055

Bidder's person to contact for additional information on this Proposal:

Company: Mike Werlech Construction, Inc.

Contact Person: Mike Werlech

Telephone: 206-937-2208 Fax: 206-938-0227

### BIDDER'S DECLARATION AND UNDERSTANDING:

The undersigned, hereinafter called the Bidder, declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official or representative of the OWNER, and that the Proposal is made without any connection or collusion with any person submitting another Proposal on this Contract.

The Bidder further agrees that it has exercised its own judgment regarding the interpretation of subsurface information and has utilized all data which it believes pertinent from the CONSULTANT, OWNER, and other sources in arriving at its conclusion.

The Bidder further declares that it has carefully examined Contract Documents for construction of the project, that it has inspected the site, that it has satisfied itself as to quantities involved, including materials and equipment, and conditions of work involved, including the fact that the description of quantities of work and materials as included in this Form of Proposal is brief and is intended only to indicate the general nature of the work and to correlate said quantities with detailed requirements in the Contract Documents, and that this Proposal is made according to provisions and under terms of the Contract Documents, which Documents are hereby made a part of this Proposal.



#### CONTRACT EXECUTION, BONDS & INSURANCE:

The Bidder agrees that its Proposal shall not be withdrawn for a period of 90 days after bid opening. The Bidder further agrees that if this Proposal is accepted, it will, within 10 calendar days after receipt of Notice of Award, sign the Contract and deliver to the OWNER the required Performance and Payment Bonds and Certificates of Insurance, and will, to the extent of its Proposal, furnish all machinery, tools, apparatus, and other means of construction and do the work and furnish all the materials necessary to complete all Work as specified or indicated in the Contract Documents.

#### CONTRACT TIME:

The Bidder agrees to Substantially Complete the Interior Work within 120 calendar days after the Date of Notice to Proceed, including an onsite construction period of 90 consecutive calendar days maximum, and to Finally Complete the work within 7 calendar days after Substantial Completion.

#### SALES AND USE TAXES:

Prices quoted in the Proposal shall NOT include local and state sales taxes applied to the Owner's payments. The OWNER will pay the local and state sales taxes directly to the CONTRACTOR based on the monthly progress pay estimate. All other taxes as required by the laws and statutes of the State and its political subdivision shall be paid by the CONTRACTOR.

#### ADDENDA:

The Bidder hereby acknowledges that Bidder has received Addenda No's. 1, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, (Bidder shall insert No. of each Addendum received) and agrees that all addenda issued are hereby made part of the Contract Documents, and further agrees that Bidder's Proposal(s) includes all impacts resulting from said Addenda.

#### TOTAL LUMP SUM BASE BID:

Base bid includes but is not limited to (refer to the Drawings and Specifications for the complete Scope of Work).

The bidder agrees to accept as full payment for the Work, as specified in the Contract Documents and shown on the Drawings, and based upon the undersigned's own estimate of quantities and costs, the following lump sum:

DOLLARS (\$ 420,211.00 ), *Ferran H. [Signature]*

*\$* 420,211.00

**PROJECT MANAGEMENT AND SUPERVISION:**

The Bidder proposes the following designated Project Manager and Superintendent, whose experience and qualifications shall be as described in Instructions to Bidders, and whose resumes indicating relevant experience are enclosed with this Proposal.

Mike Werlech  
Project Manager

Mike Werlech  
Superintendent

**BIDDER:**

The name of the BIDDER submitting this Proposal is Mike Werlech Construction, Inc.

doing business at PO Box 48349, Burien, WA, 98148  
(Street) (City) (State) (Zip)

which is the address to which all communications concerned with this Proposal and with the Contract shall be sent.

The names of the principal officers of the corporation submitting this Proposal, or of the partners comprising the partnership, or of all persons interested in this Proposal as principals are as follows:

Mike Werlech, President and Mary Jo Werlech, Secretary

Federal Tax Identification No: 91-1723289

Contractor's Washington Registration No: MIKEWCI044LL

Dept. of Labor and Industries Reg. No: 915,639-00

Washington State Department of Revenue No: 601 713 640

**Bid Signature.** The Bid shall be signed by the Bidder, as follows:

Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" in the Official Capacity line.

Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" in the Official Capacity line.

Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. If the Bid is signed by officials other than the president and secretary of the company, or the

president / secretary / treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Bid.

Joint Venture: Each party of the joint venture shall sign in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

Name of Firm <u>Mike Werlech Construction, Inc.</u>		
Signed by <u></u>	Official Capacity <u>President</u>	
Print Name <u>Mike Werlech</u>		
Signed by _____, Official Capacity _____		
Print Name _____		
Signed by _____, Official Capacity _____		
Print Name _____		
Address <u>1701 SW 112th St.</u>		
City <u>Burien</u>	State <u>WA</u>	Zip Code <u>98146</u>
Date <u>11/17, 2022</u>	Telephone <u>206-937-2208</u>	FAX <u>206-938-0227</u>
State of Washington Contractor's License No. <u>MIKEWCI044LL</u> UBI No. <u>601 713 640</u>		
Federal Tax ID # <u>91-1723289</u>	e-mail address: <u>mikew@mikewerlechconstruction.com</u>	

END OF SECTION

## Mike Werlech – Resume

### Project Manager

Michael Werlech's 25+ years in the construction industry includes experience from framing of residential to renovation and new construction of schools, condominiums, apartments and various commercial buildings both in the private and public sectors. The positions he has held are project manager, superintendent, foreman, carpenter and framer.

Throughout his construction experience he has held progressively responsible positions as carpenter, foreman, superintendent, and project manager. Mike has always been committed to quality work, on time completion, fairness and customer satisfaction.

Workload and scheduling are planned and implemented to ensure that the jobs are properly attended in order to meet individual construction deadlines. Mike's construction insight, problem solving ability and network are proven assets in meeting the Company's commitments.

#### Experience:

- Founder and President, Mike Werlech Construction, Inc.
- Foreman and carpenter, 4 years; school renovation and new school construction, Cope Construction.
- Carpenter and carpenter superintendent, 6 years; light commercial remodel and new commercial construction, Braseth Construction.
- Framer, 3 years; new housing, Purser Construction.
- Foreman, 4 years; rental lot and shop, Croft Rentals.

#### References:

Rich Hennings  
City of Seattle  
700 Fifth Ave – Suite 5200  
Seattle, WA 98124  
206-733-9055

Larry Ahern  
City of Seattle  
700 Fifth Ave – Suite 5200  
Seattle, WA 98124  
206-733-9135

Pat Pawlak, Chief  
Kent Fire Department Regional Fire Authority  
24611 – 116<sup>th</sup> Ave SW  
Kent, WA 98030  
253-856-4300


Brandy Fox, CPM  
Mercer Island School District  
4160 – 86<sup>th</sup> Ave SE  
Mercer Island, WA 98040  
206-232-1661

Kevin Broderick  
Broderick Architects  
55 S. Atlantic St. – Suite 301  
Seattle, WA 98134  
206-682-7525



## EXHIBIT B - STATEMENT OF CONTRACTOR'S QUALIFICATIONS

Each Contractor submitting a Bid for this Project shall submit, as part of its Bid, the following information:

1. Project Name: Station 13 IT/Admin Office Tenant Improvements Project Number: N/A
2. Contractor's Business Name: Mike Werlech Construction, Inc.
3. Business address: 1701 SW 112th St., Burien, WA 98146
4. Business phone: 206-937-2208 Fax: 206-938-0227
5. Contractor Registration-
  - Washington State License Number MIKEWCI044LL Status: Active Yes: ☒ No: ☐
6. How many years have you been engaged in the contracting business under the present firm name? 25 yrs
7. Describe the general character of work performed by your company: GC, Project Management,  
rough carpentry, concrete, site work
8. List major contracts completed by your company, including contracting agency, type of work and approximate costs: (Provide at least three contract references with phone numbers- Provide additional pages if needed)
  - a) See Attached
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_
9. Bank references: Chase, Burien, 206-461-7045
10. State of Washington Excise Tax Registration No.: 601 713 640
11. Industrial Insurance Account No.: 915,639-00 Account Current: Yes ☒ No ☐
12. Current UBI Number: 601 713 640 Account: Open ☒ Closed ☐
13. Employment Security Department (ESD)
  - Number: 049,596 00
  - Documentation available from ESD: Yes ☒ No ☐
14. Is your company or any company with which the bidder is affiliated, listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries? Yes ☐ No ☒
15. I certify that other contracts now in progress or hereafter obtained will not interfere with timely performance of this project should I be awarded the contract  
Company: Mike Werlech Construction, Inc.  
Authorized Signature:   
Print Name and Title: Mike Werlech, President

## REFERENCES

<b>Project Name</b>	<b>Fire Station 11 Facilities Office TI</b>	<b>Project / Contract No.</b>	220-20
<b>Owner</b>	Renton Regional Fire Authority	<b>% Complete:</b>	100%
	18002 – 108 <sup>th</sup> Ave SE, Renton, WA 98055	<b>Owner Phone No.</b>	425-276-9503
<b>Architect</b>	Broderick Architects		
	55 S. Atlantic St. #301, Seattle, WA 98134	<b>Architect Phone No.:</b>	206-682-7525
		<b>Final Contract Amt:</b>	\$203,909
<b>Project Manager</b>	Mike Werlech	<b>Superintendent:</b>	Mike Werlech
<b>Project Description:</b> This project involves the interior 1,207 square foot tenant improvement to provide new laundry room, break room, conference room and office space on the ground floor at Station 11.			

<b>Project Name</b>	<b>Senate Bill 6080 Classroom Addition Project – Site Work at North Hill &amp; White Center Heights</b>	<b>Project / Contract No.</b>	PO P191561
<b>Owner</b>	Highline School District No. 401	<b>% Complete:</b>	100%
	Facilities Svcs Dept., 17810 8 <sup>th</sup> Ave S., Burien, WA 98148	<b>Owner Phone No.</b>	206-631-7516
<b>Architect Contact</b>	Greene Gasaway Architects / Calvin Gasaway		
	PO Box 4158, Federal Way, WA 98063	<b>Architect Phone No.:</b>	253-941-4937
		<b>Final Contract Amt:</b>	\$1,540,759
<b>Project Manager</b>	Mike Werlech	<b>Superintendent:</b>	Mike Werlech
<b>Project Description:</b> Finish and install of an access controls security system at the sites. Cabling, electronic door hardware, card readers, power supplies, controllers, cutting and patching, permits, and training. Selective demolition, site clearing, erosion, control, utility relocation, earthwork, grading and utilities below and adjacent to modular classroom buildings at two locations.			

<b>Project Name</b>	<b>Fife High School Bldg 4 TI</b>	<b>Project / Contract No.</b>	PO 2002100072
<b>Owner</b>	Fife School District # 417	<b>% Complete:</b>	100%
	5802 – 20 <sup>th</sup> St E., Tacoma, WA 98424	<b>Owner Phone No.</b>	253-517-1000
<b>Architect Contact</b>	Erickson McGovern Architects		
	101 E. 26 <sup>th</sup> St., Suite 300, Tacoma, WA 98421	<b>Architect Phone No.:</b>	253-531-0206
		<b>Final Contract Amt:</b>	\$111,356
<b>Project Manager</b>	Mike Werlech	<b>Superintendent:</b>	Mike Werlech
<b>Project Description:</b> Convert an existing communications room into a MDF room located in Building 4 of the Fife High School Campus			

EXHIBIT D

COMBINED AFFIDAVIT & CERTIFICATION FORM:  
NON-COLLUSION, MINIMUM WAGE (NON-FEDERAL AID)

NON-COLLUSION AFFIDAVIT

Being first duly sworn, deposes and says, that he/she is the identical person who submitted the foregoing Bid, and that such Bid is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and further, that the deponent has not directly induced or solicited any other individual or entity to put in a sham bid, or to refrain from submitting a bid, and that deponent has not in any manner sought by collusion to secure to himself/herself or to any other person any advantage over other bidder or bidders.

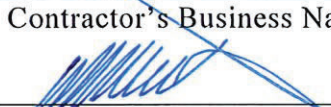
AND

MINIMUM WAGE AFFIDAVIT FORM

I, the undersigned, having duly sworn, depose, say and certify that in connection with the performance of the work of this project, I will pay each classification of laborer, workman, or mechanic employed in the performance of such work not less than the prevailing rate of wage or not less than the minimum rate of wage as specified in the principal contract; that I have read the above and foregoing statement and certificate, know the contents thereof and the substance as set forth therein is true to my knowledge and belief.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Mike Werlech Construction, Inc  
Contractor's Business Name

  
Signature of Authorized Official\*

Mike Werlech  
Printed Name

President  
Title

11/17/22  
Date

Burien  
City

WA  
State

Check One:

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☒

State of Incorporation, or if not a corporation, State where business entity was formed:

Washington

If a co-partnership, give firm name under which business is transacted:

*\* If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*



## EXHIBIT E


### Certification of Compliance with Wage Payment Statutes

The contractor hereby certifies that, within the three-year period immediately preceding the date of this contract, the contractor is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Mike Werlech Construction, Inc.

Contractor's Business Name



Signature of Authorized Official\*

Mike Werlech

Printed Name

President

Title

11/17/22

Date

Burien

City

WA

State

Check One:

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☒

State of Incorporation, or if not a corporation, State where business entity was formed:

Washington

If a co-partnership, give firm name under which business is transacted:

*\* If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

## EXHIBIT H

### Certification of Compliance with Public Works Contractor Training Requirements

The bidder hereby certifies that the bidder is in compliance with the Washington State Department of Labor and Industries Contractor Training Requirement established by RCW 34.04.350 or is exempt from such requirements.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Mike Werlech Construction, Inc.  
Bidder's Business Name

  
Signature of Authorized Official\*

Mike Werlech  
Printed Name

President  
Title

11/17/22                      Burien                      WA  
Date                              City                              State

Check One:

Sole Proprietorship ☐    Partnership ☐    Joint Venture ☐    Corporation ☒

State of Incorporation, or if not a corporation, State where business entity was formed:

Washington

If a co-partnership, give firm name under which business is transacted:

*\* If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

## NEW CONSTRUCTION/MAJOR RENOVATION BUDGET WORKSHEET

<b>Date:</b>	<b>December 8, 2022</b>	<b>Project Phase</b>	<b>Construction</b>
Agency:	<b>Renton Regional Fire Authority</b>	City:	<b>Renton, WA</b>
Building Project Description:	<b>Fire Station 13</b>	IT/Admin Office Tenant Improvement Project	
Representative:	<b>Mark Seaver / Scott Murphy</b>	Phone:	<b>425.276.9503</b>
Architect:	<b>Broderick Architects</b>	Contractor:	<b>Mike Werlech Construction</b>
Start Date:	<b>January-23</b>	Finish Date:	<b>March-23</b>

### **I. CONSTRUCTION (HARD) COSTS** (Two-Thirds of Total Project Cost)

	<u>ESTIMATED SF</u>	<u>UNIT COST / SF</u>	<u>TOTAL</u>
A. IT/Admin TI: Werlech Construction Bid Dated 11/17	1,126		\$ 420,211.00
B.			
C.			
D.			\$ -
E.			\$ -
F.			\$ -
G.			\$ -
H.			\$ -
I.			\$ -
J. Contingency: (10%)			\$ 42,021.10
K. WSST @ 10.1%			\$ 46,685.44
L.			
M. <b>Total Construction (Hard) Costs</b>			<b>\$ 508,917.54</b>

### **II. CONSTRUCTION (SOFT) COSTS** (One Third of Total Project Cost)

	<u>TOTAL</u>
A. Architectural and Project Management	\$ 40,000.00
B. Permits/Fees:	\$ 3,500.00
C. Reimbursable Expenses: Plotting and Printing	\$ 500.00
D. Renton Stormwater Fee	\$ 21,000.00
E.	
F.	
G.	
H.	
I.	
J.	
K. Soft Cost Contingency: (10%)	\$ 6,500.00
<b>Total Construction (Soft) Costs</b>	<b>\$ 71,500.00</b>
<b>Total Project Costs (Hard + Soft Costs)</b>	<b>\$ 580,417.54</b>
<b>Inflation Escalation (4% per year x 1/2 year)</b>	<b>\$ 11,608.35</b>
<b>TOTAL PROJECT COST</b>	<b>\$ 592,025.89</b>



## Governing Board Agenda Item

SUBJECT/TITLE: Station 16 Adjacent Property Acquisition & Relocation Proposal

STAFF CONTACT: DC Seaver

### SUMMARY STATEMENT:

The main piece of property for the new Station 16 Fire Station construction has been secured. Adding the adjacent property on the NE side would complete the land needs to build a single story station with a detached fire garage.

### FISCAL IMPACT:

Expenditure \$37,191 Revenue

Currently in the Budget Yes ☒ No ☐

### SUMMARY OF ACTION:

Commonstreet Consulting will negotiate the purchase of the property, communicate with the occupants, establish a relocation plan, prepare documents, and compute residual costs for the acquisition of the property. Once completed, the final plan will be presented to the Governance Board for approval.

Reviewed by Legal Yes ☒ No ☐

### EXHIBITS:

Property Acquisition and Relocation Proposal

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to accept the proposal from Commonstreet Consulting and approve Chief Heitman to sign the contract.



## **Renton Regional Fire Authority**

### **Property Acquisition and Relocation Proposal 15817 SE 128<sup>th</sup> St, Renton Property November 18, 2022**

#### **A. Approach**

Commonstreet Consulting representatives will complete property acquisition and residential relocation of current residential occupants at the 15817 SE 128<sup>th</sup> Street site in the City of Renton, Washington.

Individual tasks are as follows:

##### **Real Estate Representative Support**

Representatives will provide acquisition and relocation services in connection with the above described property.

##### **Reporting**

Commonstreet Consulting will provide the RRFA with regular detailed progress reports.

#### **B. Assumptions**

- Commonstreet Consulting representatives will work directly with the RRFA and/or their counsel
- The project necessitates a full parcel acquisition and residential relocation of multiple occupants currently located at the site
- Acquisition and relocation activities will be executed in accordance with all federal and state requirements including the Uniform Relocation Assistance and Real Property Acquisition Policies Act

#### **C. Responsibilities**

- Negotiate purchase of subject property
- Complete relocation plan
- Conduct interview with displacees/occupants
- Prepare General Notice letter
- Determine eligible move entitlements and costs
- Prepare recommendation of move cost
- Prepare Notice of Eligibility and 90-day assurance
- Coordinate move of personal property, if necessary



- Compute appropriate Replacement Housing entitlements
- Coordinate payment(s) to displacee
- Prepare other relocation documentation as necessary
- Provide on-going advisory services to displacee
- Provide complete file to client
- Perform other duties as necessary

#### **D. Schedule**

- Assumes duration of 14 weeks (includes time to compute/determine relocation entitlements and costs, provide advisory services and provide adequate time to facilitate 90-day assurance provisions, to be extended as needed.

#### **E. Staffing**

- Sr. Project Manager (1)
- Project Manager (1)
- Relocation/Acquisition Agent (1)
- Project Control Specialist (1)

#### **F. RRFA Requirements**

- Provide ongoing direction to Commonstreet Consulting representatives.

#### **G. Commonstreet Consulting's Compensations for Services**

Commonstreet Consulting's compensation for the service in this task order will be on a time and materials basis for a not to exceed amount of \$37,191.00.



Sincerely,  
Casey Hodges, Project Manager  
Commonstreet Consulting

