



# RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

10:00 A.M. – Monday, November 14, 2022

Fire Station #14, 1900 Lind Ave SW, Renton, WA 98057

Zoom Webinar: <https://us02web.zoom.us/j/84836968318>

Dial-in: (253) 215-8782 | Webinar ID: 848 3696 8318

View Live via Facebook: <http://www.Facebook.com/RentonRFA>

- Call Meeting to Order
- Roll Call
- Agenda Modifications
- Announcements, Proclamations, and Presentations
  - Promotional Ceremony
    - Luke Alvarado – Lieutenant to Captain
    - Nathan Risen – Firefighter to Lieutenant
- Public Comment

*Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person pursuant to the rules established under Section 8 of the bylaws.*
- Consent Agenda
  - Approval of [Minutes from October 10, 2022](#) Regular Meeting
  - Approval of [Minutes from October 24, 2022](#) Special Meeting
  - Approval of [Vouchers](#): AP Check Register 9/16/2022 – 10/15/2022  
Payroll Checklist 9/1/2022 – 9/30/2022
- Signing of Vouchers
- Board Committee Reports
  - Budget & Finance Committee
  - Operations and Capital Committee
- [Chief's Report](#)
- Division Reports
  - EMS/Health & Safety (Deputy Chief DeSmith)
    - New CARES service model begins January 2023 (RN & SW)
    - [Off-Duty Firefighter Sleep Management](#)
    - [Sikh Gudawara Health Event](#)

## GOVERNANCE BOARD REGULAR MEETING AGENDA

November 14, 2022

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- Office of the Fire Marshal (Fire Marshal Barton)
  - [OFM Quarterly Report](#)
- Support Services (Deputy Chief Seaver)
  - Station 13 bid closing
  - New pumper in service
  - Station update
- Response Operations (Deputy Chief Seaver)
  - Significant Events
    - 10/09 Residential Fire at 321 Wells Ave N
    - 10/12 Residential Fire at 410 Lind Ave NW
    - 10/17 Brush Fire at 140th Way & 142nd Pl SE
    - 10/25 Trench Rescue at 7706 S Sunnycrest Rd (O/J, Skyway)
  - Training
    - Hazmat, County wide training at Seattle's JTF
    - Blue Card Incident Command simulations
    - Wildland Chainsaw Class
    - New Pumper Training
    - Extrication
  - Public Outreach
    - Renton Stadium Aid Unit coverage for football games
    - Preschool visit, Family Circle Learning Center
    - Trick or Treat Engine Visit, Renton Community Center
    - Halloween Engine Visit, Aspenwoods
  - [October Response Reports](#)
- Correspondence
  - [Thank You Letter](#)
- Unfinished Business
  - Attendance during the special meeting held on Oct. 24, 2022, for Board Members unable to attend.
- New Business
  - [Resolution 2022-03 Property Tax Levy](#)
  - [Resolution 2022-04 Certifying Property Tax Levy & Adopting Operating Budget 2023](#)
  - [Resolution 2022-05 Fire Benefit Charge](#)
  - [Regional FDCARES Pilot Project ILA](#)
- Good of the Order

## GOVERNANCE BOARD REGULAR MEETING AGENDA

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- Executive Session

*Executive Session pursuant to RCW 42.30.110(1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.*

- Future Meetings:

- Monday, November 28, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, November 28, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, December 12, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference

- Adjournment



**Renton Regional Fire Authority**

18002 108<sup>th</sup> Ave SE  
Renton, WA 98055  
Office: (425) 276-9500  
Fax: (425) 276-9592

**MINUTES**

**RFA Governance Board Regular Meeting**

**10:00 A.M. – Monday, October 10, 2022**

**Fire Station #13 – 18002 108<sup>th</sup> Ave SE, Renton**

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**CALL TO ORDER**

Governance Board Chair Morrell called the regular meeting to order at 10:00 a.m.

**ROLL CALL**

*Governance Board Members Present:*

Kerry Abercrombie (Fire District 25)  
Marcus Morrell, Chair (Fire District 25)  
Myron Meikle (Fire District 25)  
Valerie O'Halloran (City of Renton)  
Ruth Pérez, (City of Renton)  
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

*Governance Board Members Not Present:*

Ryan McIrvine, Vice Chair (City of Renton) – Joined virtually at 10:17 a.m.

*Administrative Staff Present:*

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Mark Seaver, Fire Marshal Anjela Barton, Facilities Manager Scott Murphy, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Administrative Supervisor Christine Noddings, Administrative Specialist Samantha Vergara, Senior Finance Analyst LaQuanza Flowers, Planning Lt. Rick Laycock and RFA Attorney Brian Snure.

*Public Present (virtual):*

Pete Brummel, Brett Black

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member O'Halloran to excuse the absent Board Members from this meeting. **MOTION CARRIED (5-0)**

**AGENDA MODIFICATIONS**

Chief Heitman requested to move the Executive Session before the Presentation of the 2023 Preliminary Budget.

**EXECUTIVE SESSION**

*Executive Session pursuant to RCW 42.30.140. relating to collective bargaining issues and negotiations.*

Executive Session called at 10:04 a.m. for 26 minutes. The meeting reconvened at 10:30 a.m.

## GOVERNANCE BOARD REGULAR MEETING MINUTES

October 10, 2022

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### **ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

Presentation of 2023 Preliminary Budget - CAO Babich presented.  
Discussion regarding the budget followed.

### **PUBLIC COMMENT**

There was no public comment.

### **CONSENT AGENDA**

Approval of minutes from the Sept. 12, 2022, Regular Meeting, the Sept. 26, 2022, Special Meeting, and the approval of vouchers.

A **MOTION** was made by Board Member O'Halloran and **SECONDED** by Board Member Pérez to approve the consent agenda for October 10, 2022. **MOTION CARRIED (6-0)**

### **SIGNING OF VOUCHERS**

The Governance Board Members signed the Voucher Approval letter for October 10, 2022.

### **BOARD COMMITTEE REPORTS**

There were no Board Committee reports.

### **CHIEF'S REPORT**

Chief Heitman presented his report.

### **DIVISION REPORTS**

#### EMS/Health Safety

Deputy Chief Seaver presented an overview of Deputy Chief DeSmith's report.

#### Office of the Fire Marshal

Fire Marshal Barton provided an overview of the OFM Quarterly report.

#### Support Services

Deputy Chief Seaver presented an overview of his report.

#### Response Operations

Deputy Chief Seaver presented an overview of this report.

### **CORRESPONDENCE**

There was no correspondence.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

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Professionalism • Integrity • Leadership • Loyalty • Accountability • Respect

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## GOVERNANCE BOARD REGULAR MEETING MINUTES

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### Station Access and Video Security Bid Acceptance

At the July Governance Board meeting, \$350,000 was approved to accept bids for a cloud-based system for card access to all doors, as well as strategically place video cameras for security purposes at Stations 11, 12, 13, 14 & 15.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Pérez to accept the bid from FarWest Technologies and approve Chief Heitman to sign the contract. **MOTION CARRIED (6-0)**

### GOOD OF THE ORDER

Board Member O'Halloran shared an update regarding the extraction tool for Renton's sister city, Cuautla, Mexico. They are working on logistics with a truck company that makes a quarterly run to their area.

CAO Babich has confirmation from the admin team that the public hearing will take place at 11:30 a.m. on October 24, 2022.

### FUTURE MEETINGS

- Monday, October 24, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton)/ Video Conference
- Monday, October 24, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference
- Monday, October 24, 2022, 11:30 a.m., Governance Board Special Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference
- Monday November 14, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave SE, Renton) / Video Conference

### ADJOURNMENT

The meeting was adjourned at 11:17 a.m.

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Marcus Morrell, Board Chair

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Samantha Vergara, Board Secretary



## Renton Regional Fire Authority

18002 108<sup>th</sup> Ave SE  
Renton, WA 98055  
Office: (425) 276-9500  
Fax: (425) 276-9592

### MINUTES

#### RFA Governance Board Special Meeting

11:30 A.M. – Monday, October 24, 2022

Fire Station #13 – 18002 108<sup>th</sup> Ave SE, Renton

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### CALL TO ORDER

Governance Board Chair Morrell called the special meeting to order at 11:31 a.m.

### ROLL CALL

#### Governance Board Members Present:

Kerry Abercrombie (Fire District 25)

Marcus Morrell, Chair (Fire District 25)

Ryan McIrvine, Vice Chair (City of Renton) - Joined meeting at 11:37 a.m.

Ruth Pérez, (City of Renton)

#### Governance Board Members Not Present:

Myron Meikle (Fire District 25)

Valerie O'Halloran (City of Renton)

Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

#### Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Administrative Supervisor Christine Noddings, Administrative Specialist Samantha Vergara, Planning Lieutenant Richard Laycock and RFA Attorney Brian Snure.

#### Public Present:

Patrick Gilroy

A **MOTION** to excuse the absent Board Members from this meeting will be entertained during the next regular Governance Board meeting.

### PUBLIC HEARING

Board Chair Morrell opened the Public Hearing at 11:33 a.m.

- Board Chair Morrell explained the purpose of the public hearing per RCW 84.55.120 and RCW 52.26.230 meeting requirements.
- Chief Heitman presented an overview on the Anticipated Level of Service for 2023.
- CAO Babich presented an explanation for how the RFA will fund the level of service described by Chief Heitman through the 2023 Budget and Revenue.
  - Preliminary 2023 budget is \$50,841,205 – which anticipates economic impacts due to inflation.
  - Proposed property tax revenue is \$18,727,639 and a 2023 tax levy rate of 0.607.
- Lt. Laycock presented an overview of the 2023 Fire Benefit Charge (FBC).

## GOVERNANCE BOARD SPECIAL MEETING MINUTES

October 24, 2022

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- Preliminary FBC is 35.2%; cannot exceed 60% of operating budget.
- FBC exemptions include church/religious education buildings, vacant land, buildings less than 400 sq. ft., and tax-exempt housing added by House Bill 1467.
- Board Chair Morrell opened the meeting for public comment.
- Board Secretary Vergara announced guidelines for public comment.

### **PUBLIC COMMENT**

Patrick Gilroy, a local business owner of 2829 NE 3<sup>rd</sup> Street, asked what sets the fire flow factor that affects the FBC. Lt. Laycock stated he will forward information to Mr. Gilroy.

Board Chair Morrell closed the public hearing at 11:49 a.m.

### **FUTURE MEETINGS**

- Monday, November 14, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #14 (1900 Lind Ave SW, Renton) / Video Conference
- Monday, November 28, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, November 28, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference

### **ADJOURNMENT**

The meeting was adjourned at 11:50 a.m.

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Marcus Morrell, Board Chair

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Samantha Vergara, Board Secretary



## VOUCHER APPROVAL FOR NOVEMBER 14<sup>TH</sup>, 2022 MEETING

### AUDITING OFFICER CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Renton Regional Fire Authority, and that I am authorized to authenticate and certify said claim.

Auditing Officer: \_\_\_\_\_  
Steven C. Heitman, Fire Chief

### AUDIT COMMITTEE

The vouchers below have been reviewed and certified by individual departments and the RFA's Auditing Officer as required by RCW's 42.24.080 & 090, and a list of vouchers has been provided for review by the Finance Committee.

The undersigned members of the Finance Committee of the Renton Regional Fire Authority do hereby approve for payment accounts payable vouchers totaling \$2,709,736.08, payroll vouchers and direct deposits totaling \$1,374,064.57.

<b>A/P VOUCHERS</b>	<b>Payment Date</b>	<b>Numbers</b>	<b>Amount</b>
Virtual Pay	09/16/2022 - 10/15/2022	APA001192-APA001279	\$1,523,137.22
Checks	09/16/2022 - 10/15/2022	13683-13685	\$5,945.28
EFTs	09/16/2022 - 10/15/2022		\$263,240.14
Bank Drafts	09/16/2022 - 10/15/2022		\$917,413.44
AR Refund Checks	09/16/2022 - 10/15/2022	-	
<b>TOTAL A/P</b>			<b>\$2,709,736.08</b>
		<b>No. of Vouchers</b>	<b>Amount</b>
<b>PAYROLL VOUCHERS</b>			
Direct Deposits	9/23/2022	174	\$644,844.28
Payroll Checks	9/23/2022	2	\$7,000.77
Direct Deposits	10/7/2022	182	\$718,116.92
Payroll Checks	10/7/2022	3	\$4,102.60
<b>TOTAL PAYROLL</b>		<b>361</b>	<b>\$1,374,064.57</b>
<b>TOTAL CLAIMS</b>			<b>\$4,083,800.65</b>

Renton Regional Fire Authority Governance Board:

\_\_\_\_\_  
Marcus Morrell, Board Chair

\_\_\_\_\_  
Ryan McIrvine, Board Vice Chair

\_\_\_\_\_  
Myron Meikle, Board Member

\_\_\_\_\_  
Kerry Abercrombie, Board Member

\_\_\_\_\_  
Valerie O'Halloran, Board Member

\_\_\_\_\_  
Ruth Pérez, Board Member



## RENTON REGIONAL FIRE AUTHORITY

# M E M O R A N D U M

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DATE: November 14, 2022

TO: Kerry Abercrombie (Fire District 25)  
Ryan McIrvin (City of Renton)  
Myron Meikle (Fire District 25)  
Marcus Morrell (Fire District 25)  
Valerie O'Halloran (City of Renton)  
Ruth Pérez (City of Renton)  
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

FROM: Steve Heitman, Fire Chief

SUBJECT: **Renton Regional Fire Authority Chief's Report**

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### 1. Members of the Third Quarter

Nominations were held for third quarter recognition. The following members were chosen for this great honor:

- Officer of the Quarter – Luke Alvarado
- Firefighter of the Quarter – Justin Olney
- Civilian of the Quarter – Sammee Vergara

### 2. Promotions/Retirements

Captain Larry Welch retired on October 18<sup>th</sup>, 2022. Captain Welch served with Renton for 34 years and took with him a wealth of knowledge in the fire industry. He will be greatly missed. To fill his vacancy, we conducted "Rule of Three" interviews and promoted Lt. Luke Alvarado, which created a lieutenant opening which was filled by FF Nate Risen. Both promotions became effective November 1<sup>st</sup>.

### 3. ICMA Local Government 101 Certification

Please join me in congratulating our Sr. Finance Analyst, LaQuanza Flowers, for completing the ICMA Local Government 101 certification. This certification is the first of two in the *Fundamentals with Equity & Inclusion Specialization* educational track designed for early- to mid-career professionals. The program imparts real-life experience, best practices, and sound advice in the areas most important to a manager's day-to-day role.

**4. Congratulations are in Order**

Please join me in congratulating FF Brandon Ross on earning Journeyman status! He completed JATC and reached his 3-year anniversary back in August, and we wanted to make sure we didn't let this one go without the pat on the back that it deserves.

**5. 2022 Annual WFCFA Conference**

I attended this year's annual Washington Fire Commissioners Association conference with CAO Samantha Babich the last week of October. This conference was very educational with updates on current laws impacting the fire service, information on the bond process, and district funding with levy lid lifts and the fire benefit charge.

**6. Firefighter Chief Interviews**

Conditional offers have been sent out to nine new hires. We are in the process of conducting the physical, psychological, and background checks necessary to complete the process for them to start on January 23<sup>rd</sup> in time for the February 6<sup>th</sup> Academy.

On October 26<sup>th</sup>, DC Seaver and I reviewed documented issues with one of our recruits. After meeting with the training officers and meeting with the recruit, I made the decision to separate the recruit from the RFA.

**7. Fire Chief Videos**

The King County Fire Chiefs Association is working to promote a unified blueprint for deploying Diversity, Equity, and Inclusion programs at fire agencies throughout the region. On November 3<sup>rd</sup>, I met with our Communications Manager, Katie Lewis, to record a video that will highlight the importance of DEI overall, and more specifically about the importance of equity planning for fire service organizations. The video is tentatively scheduled to be completed by November 11<sup>th</sup>.

Video has become the desired method for how our community members prefer to receive information across web-based platforms. Beginning this month, Katie and I will be creating monthly Chief's videos to highlight relevant topics of discussion that will be shared on the Renton RFA social media platforms in an effort to deliver this information to more members of our community.

**8. Coffee with Dr. Pattenau**

KCFD 20 Fire Chief Hicks, Deputy Chief DeSmith and I met with Dr. Pattenau with the Renton School District to discuss potential partnerships and involvement between us and the school district.

#### **9. FDCARES Fund Agreement**

The Renton Regional Community Foundation Board approved our proposed fund that will help bolster and support the FDCARES program in providing medical and social services to community members in need.

#### **10. Station Open Houses**

This year, Administration and Support Services worked together to optimize and construct new signage for the event that was customized for every station to maximize visibility, in addition to our traditional communication methods. We experienced larger crowds than last year at almost every station. The Office of the Fire Marshal dedicated two personnel at every event to provide fire safety education and swag. We had unprecedented attendance at Station 17 (an estimated 350-400 visitors) thanks to the mutual promotional efforts of Fire District 40.

This is the first year we partnered with the Zone 3 Fire Cadets to provide safe crossing at Petrovitsky for the Station 17 open house, and it proved to be incredibly necessary. We have already created a list of improvements for 2023 and will have even more Zone 3 Fire Cadets reserved for the event next year.

The events resulted in 76 new e-newsletter subscribers, nearly 1,000 photos for use in our communication efforts in the coming year, and six community members inquired about the Cadet program.

#### **11. Local 864 Contract Negotiation Update**

We reached a tentative agreement with Local 864 on November 1<sup>st</sup>. Members of Local 864 will be voting on the contract November 8<sup>th</sup> and 9<sup>th</sup>.

#### **12. Governance Board Notifications**

Per our procurement process and policy, I am notifying the Board of the following purchases.

SCBA 5500 Cylinders – \$32,111.55

4-Year Stryker Contract Renewal – \$34,219.08 (\$8,554.77 annually)

Behavioral Health Consultant - \$40,000.00

# SLEEP & WAKEFULNESS MANAGEMENT

A 90-minute in-station conversation on skills and resources for improved sleep management



## IDENTIFY HOW TO INCREASE RESTFUL SLEEP

- Provide foundations for building mental resilience through improved sleep
- Identify personal barriers to restful sleep

## PROVIDE RESOURCES

- Opportunities to learn about in-county and external resources to increase sleep quality
- Hands-on practice available through this training

## ENGAGED LEARNING

- Individualized learning environments
- Multimedia, interactive
- Further resources and training available upon request

**COMING TO YOUR FIREHOUSE SOON!**

**INFORMATION AVAILABLE IN VECTOR SOLUTIONS**



*This training is made possible by the Medic One Foundation through a generous grant provided by the Aldarra Foundation.*

This year, Renton RFA was able to partner with King County Health and VPSI partners to assist with reaching over 1500 people during the Health Fair held by the Gurmat Khalsa School (Sikh Gudawara). Some of the many activities included COVID-19 vaccines and boosters, dental/wellness check-ups, information for senior citizen including Medicare, and a CPR booth with information regarding stroke, Pulse Point, what to say when calling 9-1-1, and demonstrations of CPR on both Adult and Infant manikins. Local fire engine (E313) and aid car (A313) were also present through out the day for questions and answers.

A great deal of work and communication was done by the event coordinator: Mr. Gurpreet Singh

Event: Health Fair  
Event Date: November 6<sup>th</sup>, 2022  
Location: Gurmat Khalsa School (Sikh Gudawara)  
5200 Talbot Rd S, Renton WA 98055

Time: 10-3pm

Request for: CPR sign-up booth and Engine/Aid Car Visit  
Request by: Gurpreet Singh (425) 208-6792

Group size: 1500-2000 people.

Partnership: Renton RFA, Public Health-Seattle & King County (Laura), and VPSI partners

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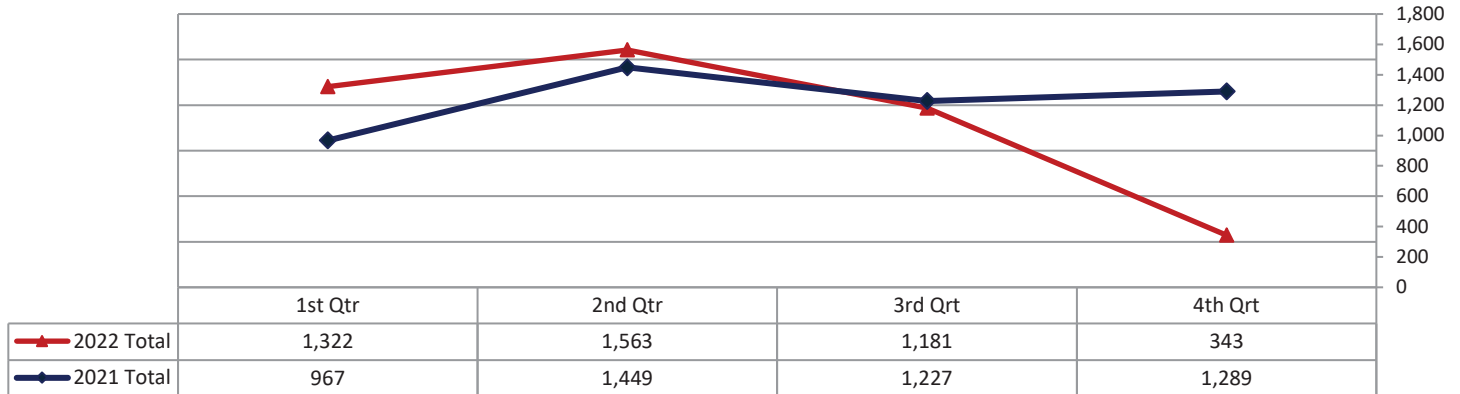
# Office of the Fire Marshal 2022 Quarterly Report

November 2022

## Inspections

Staff have completed 4,409 inspections (business, multi-family, IFC permit, special, complaint & re-inspections) year to date.

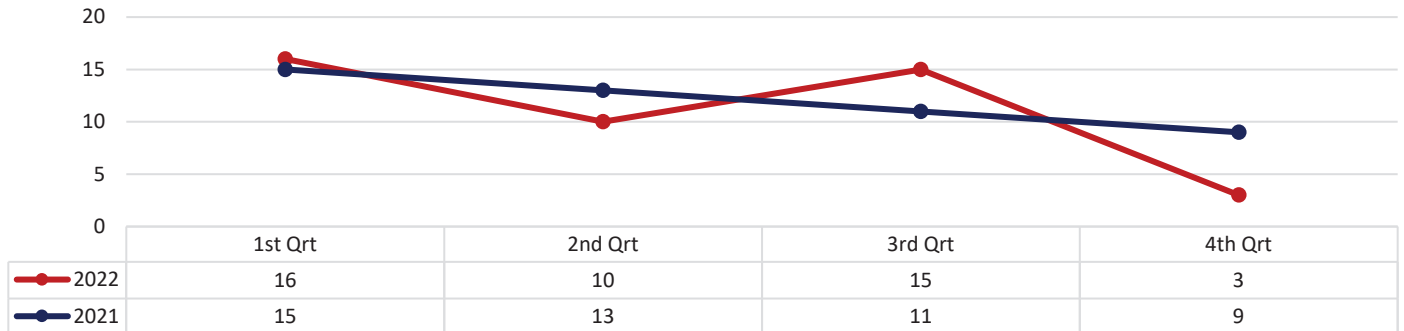
Inspections Completed by Quarter - Comparative to 2021



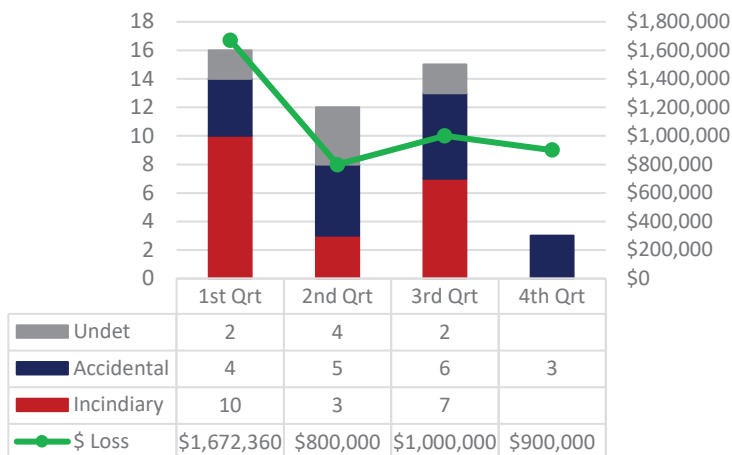
## Fire Investigations

Staff investigated 3 fires in October. Total dollar loss for the year is estimated at \$4.7 million.

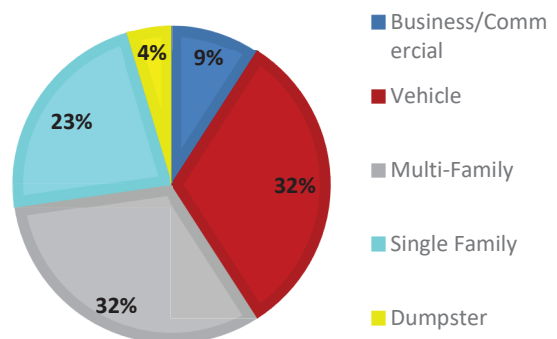
Fire Investigations by Quarter - Comparative to 2021



FIRE CAUSE AND LOSS ESTIMATE



PROPERTY TYPE OF INVESTIGATED FIRES

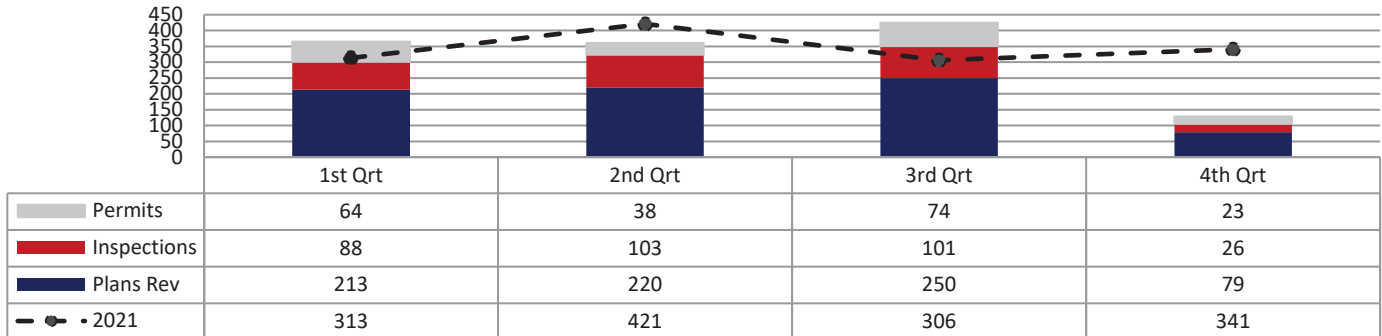




## Plans Review, Construction Inspections & Permits

Staff completed 79 plans reviews, 26 construction inspections, and issued 23 fire systems and/or fire construction permits in September.

**Plans Review, Construction Inspections & Permits by Quarter - Comparative to 2021**

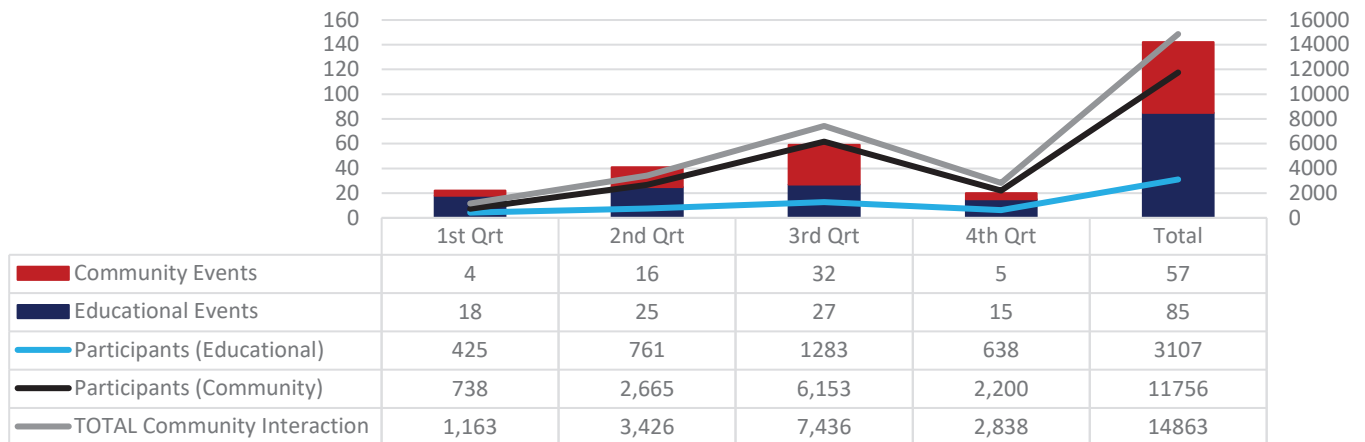


## Public Education / Community Outreach Highlights



- A317 and our Public Educator provided a visit to the Family Circle Learning Center with over 40 pre-schoolers participating in the educational activities and aid car viewing.
- Our public educator provided Kindergarten Fire Safety two 20 classes at Benson Hill, Kennydale, Sartori, Renton Park, Cascade, and Tiffany Park elementary schools with 500 students participating.
- We provided a 30-minute presentation on home fire safety for over 60 city of Renton employees during their Renton 101 Academy.
- Our firefighters participated in 4 engine visits during October, meeting over 800 community members. Events included the city of Renton Community Center Trick or Treat event, Olde Fashioned Halloween event, Historic Renton Hill Neighborhood Association and Skyfire Homeowners Association.

**PUBLIC EDUCATION & COMMUNITY OUTREACH**

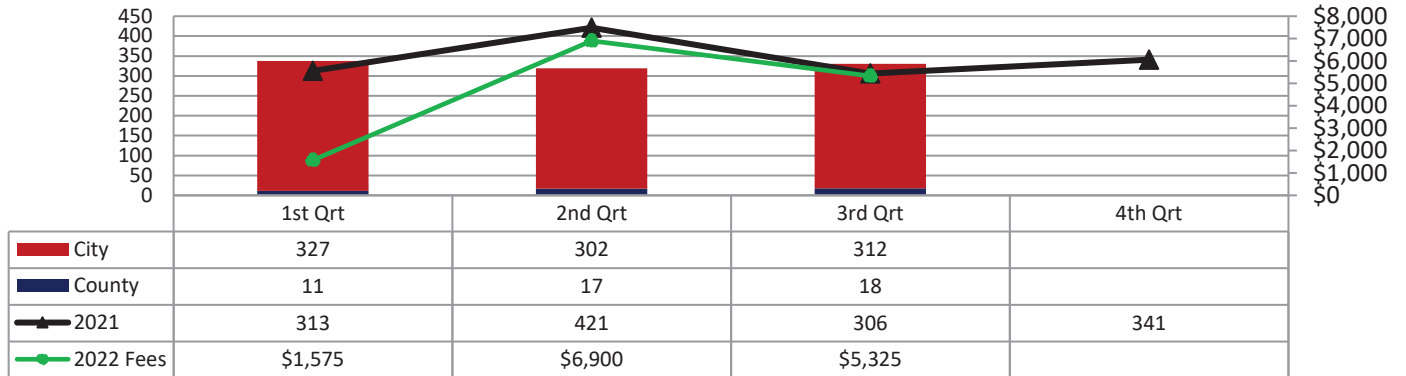




## False Alarms

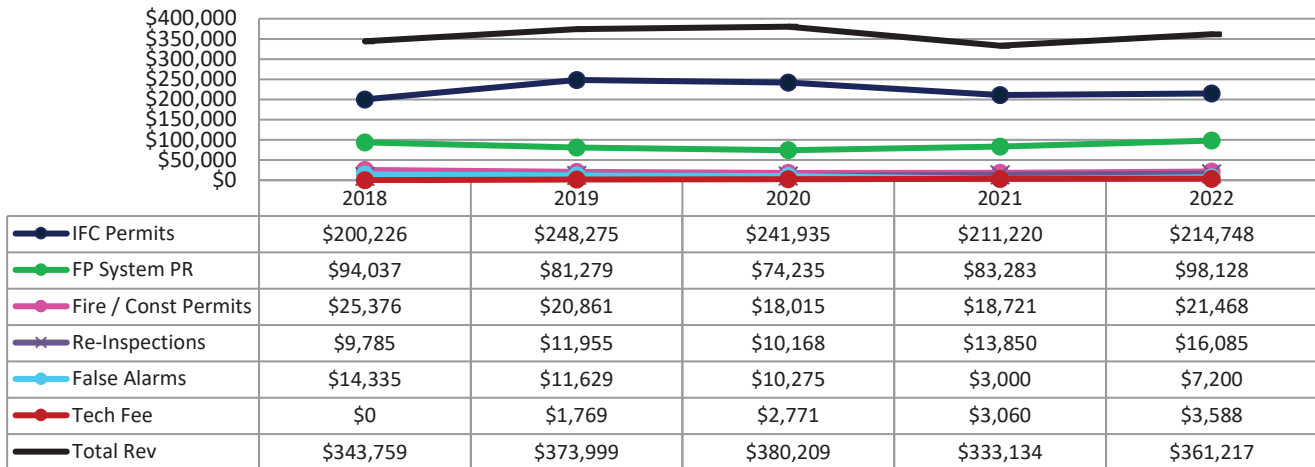
The Department has responded to 115 false alarms in September, with \$1,950 in fees issued to property owners/tenants for preventable alarms. (False alarm fees were waived in 2020 and 2021).

**2022 False Alarms by Month, Location & Fees - Comparative to 2021**



Revenue \$361,217 in Fire Marshal revenues have been collected in 2022.

**OFM Revenue by Year (2018-Present)**



## Monthly Overview

### Station Reliability

(Not include **Out of Jurisdiction Incidents**)

RRFA Station Area	First Due Incident Counts	Incidents in RRFA Area	Station Reliability
11	327	376	86.97%
12	266	316	84.18%
13	341	399	85.46%
14	63	77	81.82%
15	99	113	87.61%
16	112	138	81.16%
17	154	166	92.77%
<b>Total</b>	<b>1362</b>	<b>1585</b>	<b>85.93%</b>

### Incident Breakdown by Station Responses

(Including Out of Jurisdiction Incidents)

Incident Type Group	11	12	13	14	15	16	17	Total
100 - Fire	18	6	10	5	11	2	6	<b>37</b>
200 - Rupture/Explosion			1					<b>1</b>
300 - EMS	300	258	334	143	103	111	163	<b>1333</b>
400 - HAZMAT	4	4	2	5			1	<b>14</b>
500 - Service Call	16	6	8	7	4	6	6	<b>44</b>
600 - Good Intent	43	16	35	36	5	6	11	<b>139</b>
700 - False Alarm	34	24	21	21	11	11	12	<b>126</b>
<b>Total</b>	<b>415</b>	<b>314</b>	<b>411</b>	<b>217</b>	<b>134</b>	<b>136</b>	<b>199</b>	<b>1694</b>

### Response Breakdown by Station's Units (Including Out of Jurisdiction Responses)

Unit/Station	Response Counts
11	<b>557</b>
B311	46
E311	333
L311	178
12	<b>360</b>
A312	206
DIV312	2
E312	152
13	<b>483</b>
A313	291
B313	32
E313	160
14	<b>226</b>
CAR314	83
E314	131
HM314	12
15	<b>136</b>
E315	136
16	<b>136</b>
E316	136
17	<b>220</b>
A317	154
BR317	2
E317	64
<b>Total</b>	<b>2118</b>

1 **Incident** can have multiple **responses**.

- Ex. A car crash (1 incident) might requires 3 Fire Units responding (3 responses)

**Out of Jurisdiction incidents** = Incidents that didn't happen in RRFA Jurisdiction

#### Station Reliability:

Availability of our closest Station's Units when the incidents were reported

\*The incident total from *Station Reliability Table* is different compare to *Incident Counts by Incident Type* and they are both correct.

- Total Under *Station Reliability Table* shows the number of incidents which have occurred within RRFA jurisdiction
- Total under *Incident Counts by Incident Type* shows the total incidents that RRFA Units have responded to

**Good Intent** Calls include Cancelled enroute, Wrong Location, Controlled Burning, Steam

## Year-to-date RRFA Incidents Overview

Incident Counts by RRFA Station Areas  
(Not including Out of Jurisdiction Incidents)

Station Areas	January	February	March	April	May	June	July	August	September	October	November	Total
11	368	274	330	318	297	299	446	382	385	376	71	<b>3546</b>
12	291	218	274	240	271	235	298	254	242	316	54	<b>2693</b>
13	352	319	324	358	396	402	392	374	364	399	108	<b>3788</b>
14	156	139	141	150	149	150	92	79	85	77	16	<b>1234</b>
15	89	102	96	108	121	90	104	115	117	113	33	<b>1088</b>
16	122	102	142	133	128	149	149	146	142	138	29	<b>1380</b>
17	213	184	203	158	196	195	189	188	177	166	34	<b>1903</b>
<b>Total</b>	<b>1591</b>	<b>1338</b>	<b>1510</b>	<b>1465</b>	<b>1558</b>	<b>1520</b>	<b>1670</b>	<b>1538</b>	<b>1512</b>	<b>1585</b>	<b>345</b>	<b>15632</b>

Incident Counts by NFIRS Incident Type  
(Including Out of Jurisdiction Incidents)

Incident Type Group	January	February	March	April	May	June	July	August	September	October	November	Total
100 - Fire	24	33	34	25	40	52	100	65	59	37	7	<b>476</b>
200 - Rupture/Explosion	1	1	3	1		1	1	1		1	1	<b>11</b>
300 - EMS	1362	1156	1290	1251	1337	1313	1396	1280	1282	1356	284	<b>13307</b>
400 - HAZMAT	28	16	28	25	17	11	33	29	26	14	7	<b>234</b>
500 - Service Call	48	35	32	49	56	62	59	63	64	44	11	<b>523</b>
600 - Good Intent	128	124	118	131	121	118	141	159	108	143	18	<b>1309</b>
700 - False Alarm	134	89	120	106	106	121	97	106	124	126	29	<b>1158</b>
800 - Natural Disaster	1	1	1	1	5							<b>9</b>
900 - Special Incident	9	10	4	6	16	13	17	8	7	4		<b>94</b>
<b>Total</b>	<b>1735</b>	<b>1465</b>	<b>1630</b>	<b>1595</b>	<b>1698</b>	<b>1691</b>	<b>1844</b>	<b>1711</b>	<b>1670</b>	<b>1725</b>	<b>357</b>	<b>17121</b>

## Responses Breakdown by Apparatus

Apparatus Station	January	February	March	April	May	June	July	August	September	October	November	Total
▣ <b>11</b>	<b>515</b>	<b>432</b>	<b>480</b>	<b>481</b>	<b>461</b>	<b>481</b>	<b>612</b>	<b>592</b>	<b>534</b>	<b>557</b>	<b>115</b>	<b>5260</b>
B311	61	51	41	43	39	57	64	52	50	46	9	<b>513</b>
E311	329	270	323	304	304	309	369	369	335	333	75	<b>3320</b>
L311	125	111	116	134	118	115	179	171	149	178	31	<b>1427</b>
▣ <b>12</b>	<b>353</b>	<b>249</b>	<b>331</b>	<b>310</b>	<b>307</b>	<b>276</b>	<b>362</b>	<b>323</b>	<b>313</b>	<b>360</b>	<b>60</b>	<b>3244</b>
A312	228	163	210	199	187	159	206	184	182	206	39	<b>1963</b>
DIV312	1	1		1	3	14	7	11	3	2		<b>43</b>
E312	124	84	121	110	117	103	148	128	128	152	21	<b>1236</b>
E412		1					1					<b>2</b>
▣ <b>13</b>	<b>444</b>	<b>412</b>	<b>439</b>	<b>457</b>	<b>476</b>	<b>503</b>	<b>542</b>	<b>509</b>	<b>451</b>	<b>483</b>	<b>125</b>	<b>4841</b>
A313	268	232	254	255	276	284	299	272	238	291	72	<b>2741</b>
A413								10				<b>10</b>
B313	23	36	34	29	27	43	48	33	33	32	10	<b>348</b>
E313	153	144	151	173	173	176	193	194	180	160	43	<b>1740</b>
E413							2					<b>2</b>
▣ <b>14</b>	<b>294</b>	<b>260</b>	<b>252</b>	<b>275</b>	<b>269</b>	<b>304</b>	<b>220</b>	<b>191</b>	<b>228</b>	<b>226</b>	<b>35</b>	<b>2554</b>
CAR314	106	105	86	86	84	95	63	49	101	83	7	<b>865</b>
E314	166	146	151	170	176	205	144	122	116	131	22	<b>1549</b>
HM314	22	9	15	19	9	4	13	20	11	12	6	<b>140</b>
▣ <b>15</b>	<b>132</b>	<b>117</b>	<b>109</b>	<b>121</b>	<b>135</b>	<b>112</b>	<b>143</b>	<b>137</b>	<b>141</b>	<b>136</b>	<b>36</b>	<b>1319</b>
E315	132	117	109	121	135	112	143	137	141	136	36	<b>1319</b>
▣ <b>16</b>	<b>136</b>	<b>109</b>	<b>138</b>	<b>134</b>	<b>138</b>	<b>151</b>	<b>164</b>	<b>145</b>	<b>146</b>	<b>136</b>	<b>34</b>	<b>1431</b>
E316	136	109	138	134	138	151	159	145	146	136	34	<b>1426</b>
E416							5					<b>5</b>
▣ <b>17</b>	<b>252</b>	<b>228</b>	<b>225</b>	<b>201</b>	<b>244</b>	<b>253</b>	<b>242</b>	<b>234</b>	<b>229</b>	<b>220</b>	<b>47</b>	<b>2375</b>
A317	156	148	160	136	162	166	154	149	144	154	29	<b>1558</b>
BR317					1		3	4	9	2		<b>19</b>
E317	96	80	65	65	81	87	85	81	76	64	18	<b>798</b>
<b>Total</b>	<b>2126</b>	<b>1807</b>	<b>1974</b>	<b>1979</b>	<b>2030</b>	<b>2080</b>	<b>2285</b>	<b>2131</b>	<b>2042</b>	<b>2118</b>	<b>452</b>	<b>21024</b>

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**From:** Mark Aurdahl  
**Sent:** Thursday, October 20, 2022 12:01 PM  
**To:** Anjela Barton  
**Subject:** Thank You Renton Fire Authority

Anjela: I would like to thank the Renton Fire authority and Cory Cappelletti for the inspection process at the Partners Group Project here at Southport building 3 Level 4. I have to say it's been the best inspection process I have experienced in my career so far and should be a model for other districts to follow; this goes for the Building department as well. I want to thank Cory on many levels, he is very knowledgeable, available, a great person to talk to, and took his time with me to go over potential issues. Because of this, he played a big part in us being able to get Occupancy on time with no delays, and Swinerton and the Partners group should have peace of mind of a project that has been very well and professionally inspected.

Again, Thank You and I hope to work with you all again in the future.

**Mark G. Aurdahl**

Superintendent

**SWINERTON**

14432 SE Eastgate Way,  
Suite 230, Bellevue, WA 98007

**M** 425.890.5897

[swinerton.com](http://swinerton.com)



## Governing Board Agenda Item

SUBJECT/TITLE: Resolution 2022-03 Property Tax Levy 2023

STAFF CONTACT: CAO Samantha Babich

### SUMMARY STATEMENT:

With the adoption of Resolution 2022-03, the Governing Board of the Renton Regional Fire Authority establishes that an increase in the regular property tax levy is required. This resolution authorizes a levy increase of \$252,108, which is a 1.38% increase from the previous year.

### FISCAL IMPACT:

Expenditure N/A Revenue \_\_\_\_\_

Currently in the Budget Yes ☐ No ☐

### SUMMARY OF ACTION:

Reviewed by Legal Yes ☒ No ☐

### EXHIBITS:

Resolution 2022-03 Property Tax Levy 2023

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to adopt Resolution 2022-03, authorizing an increase in the regular property tax levy for 2023 in the amount of \$252,108, which is a 1.38% increase from the previous year.

RENTON REGIONAL FIRE AUTHORITY

RESOLUTION NO. 2022-03  
PROPERTY TAX LEVY 2023

**WHEREAS**, the Governing Board of the Renton Regional Fire Authority has properly given notice of the public hearing held on October 24, 2022 to consider the organization's current expense budget for the 2023 calendar year, pursuant to RCW 84.55.120; and

**WHEREAS**, the Governing Board of the Renton Regional Fire Authority, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the Renton Regional Fire Authority requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the organization and in its best interest.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the Governing Board of the Renton Regional Fire Authority that an increase in the regular property tax levy, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred, and refunds made is hereby authorized for the 2023 levy in the amount of \$252,108 which is a percentage increase of 1.38% from the previous year.

**ADOPTED** by the Governing Board of Renton Regional Fire Authority, at an open public meeting of such Board on the 14<sup>th</sup> day of November 2022, the following Board Members being present and voting:

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member



## Governing Board Agenda Item

SUBJECT/TITLE: Resolution 2022-04 Certifying Property Tax Levy & Adopting Operating Budget 2023

STAFF CONTACT: CAO Samantha Babich

### SUMMARY STATEMENT:

With the adoption of Resolution 2022-04, the Governing Board of the Renton Regional Fire Authority adopts the preliminary 2023 budget of \$50,841,205 and establishes the 2023 tax levy based upon the estimated assessed valuation of property within the boundaries of the Renton Regional Fire Authority based upon information from the King County Assessor's Office.

### FISCAL IMPACT:

Expenditure N/A Revenue \_\_\_\_\_

Currently in the Budget Yes ☐ No ☐

### SUMMARY OF ACTION:

Renton Regional Fire Authority has drafted a preliminary budget that establishes a benchmark for necessary revenues. The 2023 preliminary budget indicates needed revenues of \$50,841,205 for projected expenses of \$50,841,205 in order to maintain the level of service set by the Board. The budget is subject to change.

The attached resolution adopts the 2023 preliminary budget and certifies the property tax levy in the amount of \$18,708,522.

Reviewed by Legal Yes ☒ No ☐

### EXHIBITS:

Resolution 2022-04 Certifying Property Tax Levy & Adopting Operating Budget 2023

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to adopt Resolution 2022-04, adopting preliminary 2023 budget in the amount of \$50,841,205 and establish the 2023 property tax levy in the amount of \$18,708,522 for the Renton Regional Fire Authority AND to direct staff to provide certified copies of this resolution to the appropriate King County agencies.



RENTON REGIONAL FIRE AUTHORITY

RESOLUTION NO. 2022-04

CERTIFYING PROPERTY TAX LEVY AND ADOPTING AN OPERATING BUDGET FOR THE FISCAL  
YEAR BEGINNING JANUARY 1, 2023

**WHEREAS**, the King County Assessor has notified the Governing Board of the Renton Regional Fire Authority that the assessed valuation of real properties lying within its boundaries for the assessment year of 2022 and tax year 2023 is estimated to be \$30,927,790,971.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the Governing Board of the Renton Regional Fire Authority as follows:

1. The preliminary 2023 operating budget, in the amount of \$50,841,205, is hereby adopted.
2. That the Honorable King County Council, be and is hereby requested to make a regular property tax levy for 2022, to be collected in 2023 for the Renton Regional Fire Authority in the amount of \$18,708,522 which includes the RFA's regular levy of \$18,572,588, new construction of \$135,934, the 2022 re-levy of \$58,823 plus increases due to the increase of state assessed value.
3. Pursuant to RCW 84.52.125, the RFA hereby protects the RFA's tax levy from pro rationing under RCW 84.52.010(2) by imposing up to a total of twenty-five cents per thousand dollars of assessed value of the tax levies authorized under RCW 52.26.140(1)(b) outside of the five dollars and ninety cents per thousand dollars of assessed valuation limitation established under RCW 84.52.043(2), if those taxes otherwise would be prorated under RCW 84.52.010.
4. That the Treasurer of King County, Washington be and is hereby authorized and directed to deposit and sequester the monies received from the collection of the tax levy specified in Section 2 above into the Expense Fund of the Renton Regional Fire Authority.
5. That certified copies of this resolution, together with exhibits, be delivered to:

Clerk's Office  
Metropolitan King County Council  
516 Third Avenue Room W-1200  
Seattle, WA 98104  
206-477-1020  
Clerk.council@kingcounty.gov

Linda Wilder – Accounting Division  
KC Department of Assessments  
500 Fourth Avenue – Room 709  
Seattle, WA 98104  
206-263-2330  
Linda.Wilder@kingcounty.gov

**ADOPTED** by the Governing Board of Renton Regional Fire Authority, at an open public meeting of such Board on the 14<sup>th</sup> day of November 2022, the following Board Members being present and voting:

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member



## Governing Board Agenda Item

SUBJECT/TITLE: Resolution 2022-05 Benefit Charge 2023

STAFF CONTACT: CAO Samantha Babich

### SUMMARY STATEMENT:

With the adoption of Resolution 2022-05, the Governing Board of the Renton Regional Fire Authority establishes the 2023 Benefit Charge in the total amount of \$18,038,195 to be apportioned in accordance with the "2023 Schedule of Benefit Charges."

### FISCAL IMPACT:

Expenditure \_\_\_\_\_ Revenue \_\_\_\_\_

Currently in the Budget Yes ☒ No ☐

### SUMMARY OF ACTION:

Reviewed by Legal Yes ☒ No ☐

### EXHIBITS:

Resolution 2022-05 Benefit Charge 2023

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to adopt Resolution 2022-05, establishing the 2023 Benefit Charge in the total amount of \$18,038,195 to be apportioned in accordance with the "2023 Schedule for Benefit Charges."

RENTON REGIONAL FIRE AUTHORITY

RESOLUTION NO. 2022-05  
BENEFIT CHARGE 2023  
(RCW 52.26)

**WHEREAS**, on April 26, 2016 the citizens of the City of Renton and King County Fire Protection District No. 25 approved a ballot measure creating the Renton Regional Fire Authority effective July 1, 2016; and

**WHEREAS**, the ballot measure passed by the citizens on April 26, 2016 also authorized the Renton Regional Fire Authority, as part of its funding method, to fix and impose a benefit charge for a six-year period on personal property and improvements to real property, which are located within the regional fire authority on the date specified, and which have or will receive benefits provided by the regional fire authority, to be paid by the owners of the property under RCW 52.26.180; and

**WHEREAS**, in 2021 the voters approved a ten-year extension of the benefit charge with the first year of collections occurring in 2023; and

**WHEREAS**, RCW 52.26.180 and Section 6.B.2 of the Renton Regional Fire Authority Plan require that the funding formula used to apportion the benefit charge be adjusted on an as needed basis to ensure that the formula reasonably apportions the charge to the measurable benefits to the properties served by the Renton Regional Fire Authority; and

**WHEREAS**, pursuant to RCW 52.26.230(2) a public hearing was held on October 24, 2022 to review revenue sources, and review and establish the benefit charge to be imposed for calendar year 2023; and

**WHEREAS**, based on the information presented at the public hearing, the Governing Board has determined that the measurable benefits resulting from the services afforded by the Regional Fire Authority exceed \$18,038,195 as further established in the Report on Process for Setting Annual Benefit Charge memorandum dated October 24, 2022; and

**WHEREAS**, the Board determined that the methodology used and set forth in the report of the public hearing reasonably takes into consideration the facts and circumstances of each property for which a benefit charge is imposed, and further that each individual benefit charge is reasonably proportioned to the measurable benefits to the property resulting from the services afforded by the RFA;

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the Governing Board of the Renton Regional Fire Authority as follows:

1. Amount. The benefit charge to be collected in 2023 is hereby established in the total amount of \$18,038,195.

2. Specification of benefit charge. The apportioned benefit charge to be applied to specific commercial, residential, and personal property within the Renton Regional Fire Authority shall be in accordance with the "2023 Schedule for Benefit Charges" attached to this resolution.

**BE IT FURTHER RESOLVED**, by the Governing Board of the Renton Regional Fire Authority that the "Schedule for Fire Benefit Charges – Renton Regional Fire Authority" be reviewed and adjusted as necessary on an annual basis to ensure that it is reasonably proportioned to the measurable benefits to property within the Fire Authority.

**ADOPTED** by the Governing Board of Renton Regional Fire Authority, at an open public meeting of such Board on the 14<sup>th</sup> day of November 2022, the following Board Members being present and voting:

_____ Board Member	_____ Board Member
_____ Board Member	_____ Board Member
_____ Board Member	_____ Board Member

## 2023 Schedule for Benefit Charge

2023 Renton Regional Fire Authority Benefit Charge Formula:																					
Square root of total square footage X 18 X Category Factor X Fire Flow Factor X Response Factor X Risk Factor X Applicable Discount = FBC																					
	Total square footage of structure(s)																				
	400 - 1,799	1,800 - 2,699	2,700 - 3,599	3,600 - 3,999	4,000 - 4,999	5,000 - 7,999	8,000 - 9,999	10,000 - 14,999	15,000 - 19,999	20,000 - 29,999	30,000 - 49,999	50,000 - 99,999	100,000 - 139,999	140,000 - 199,999	200,000 - 299,999	300,000 - 399,999	400,000 - 499,000	500,000 - 599,999	600,000 - 699,000	700,000 - 999,999	1,000,000 - and >
Category Factors:																					
Residential	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75												
Mobile Home	0.20	0.20	0.20	0.20	0.20	0.20															
Apartment****(Muli-Family)	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	3.25	3.25	3.25	6.70	6.70	8.60	11.10	14.25	14.25	14.25	14.25	14.25	14.25
Commercial	1.10	1.10	1.10	1.10	1.30	1.30	1.30	1.40	1.40	1.40	1.50	1.50	2.05	2.05	3.05	3.35	3.50	3.75	4.00	4.15	5.15
Fire Flow Factor:	0.4198694 PRELIMINARY																				
Response Factor:**																					
Residential	1.05	Variable to Firefighters Needed to Deliver Needed Water**																			
Manufactured Homes	1.00	1.00	1.00	1.00	1.00	1.00	1.00														
Apartment****(Muli-Family)	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60
Commercial	1.18	1.18	1.18	1.18	1.18	1.18	1.75	1.75	1.75	2.65	4.20	4.20	4.20	4.20	4.30	4.30	4.40	4.50	4.50	4.50	4.50
Risk Factor:***																					
Light Hazard/Regional	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Ordinary Hazard/Regional - 1	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15
Ordinary Hazard/Regional - 2	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20
Extra Hazard/Regional - 1	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30
Extra Hazard/Regional -2	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40
Discounts:																					
Automatic Fire Sprinklers	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900
Manual Local Alarm	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980
Manual Central Alarm	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950
Automatic Local Alarm	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970
Automatic Central Alarm	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925
Agricultural	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250
**Response factor is based upon the number of firefighters needed to deliver the required fireflow. A base residential response force is 16 firefighters on scene. When a residential property needs more than 16 firefighters to deliver the calculated fire flow, that number is auto calculated using the adopted formula and 50 gallons per minute fire flow delivery per firefighter on scene up to 3,599 square feet and 48 gallons per minute for homes greater than 3,599 square feet																					
FORMULA: 400-3599(SQ.RT X 18)/50 = FIREFLOW/16 = RESPONSE FACTOR.....>3599(SQ.RT X 18)/48 = FIREFLOW/16 = RESPONSE FACTOR																					
*** Risk factors apply to commercial property and are defined by the National Fire Protection Association and deal with fire hazards and hazardous materials. Hazrd Factors based on NFPA-13																					
**** Apartment: 3 or more dwelling units connected to a common building. These structures are configured in a manner that generally have a higher life hazard, requiring. additional and specialized resources such as Condos and Townhomes																					



## Governing Board Agenda Item

SUBJECT/TITLE: Regional FDCARES Pilot Project Interlocal Agreement

STAFF CONTACT: DC Chuck DeSmith

### SUMMARY STATEMENT:

The FDCARES partnership has grown to include Renton PD, Kent PD, Enumclaw Fire and Tukwila Fire (now part of Puget Sound RFA). A regional interlocal agreement will ensure program consistency while the service evolves to serve our communities.

### FISCAL IMPACT:

Expenditure N/A Revenue \_\_\_\_\_

Currently in the Budget Yes ☐ No ☐

### SUMMARY OF ACTION:

Reviewed by Legal Yes ☒ No ☐

### EXHIBITS:

Regional FDCARES Pilot Project ILA

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to authorize the Fire Chief to sign the presented Regional FDCARES Pilot Project ILA.

## **INTERLOCAL AGREEMENT FOR REGIONAL FDCARES PILOT PROJECT**

THIS AGREEMENT is entered into between **PUGET SOUND REGIONAL FIRE AUTHORITY**, a Washington Municipal Corporation ("Provider"), and the undersigned Washington Municipal Corporation(s) (the "User"). Provider and User(s) are referred to herein together as the "Parties" and individually a "Party."

### **RECITALS**

1. The purpose and objective of the REGIONAL FDCARES PILOT PROJECT INTERLOCAL AGREEMENT ("Agreement") is to set forth the understanding, rights and responsibilities of the Parties with respect to the provision of non-emergency community assistance referral and education services pursuant to RCW 35.21.930 together with additional services as identified by the Parties in an effort to develop a regionally consistent and efficient method of providing services throughout the jurisdictions of the Provider and Users.
2. The Provider currently has the equipment and personnel to provide a FDCARES Services on a regional basis and is willing to extend this service to the User.
3. User has a need for such services and wishes to support the Regional FDCARES Pilot Project described above.
4. This Agreement is made and entered into pursuant to the provisions of RCW Chapter 39.34, the Interlocal Cooperation Act.

### **AGREEMENT**

To carry out the purpose of this agreement and in consideration of the benefits to be received by each Party, it is agreed as follows:

1. **FDCARES Services.** Subject to the terms of this Agreement, Provider shall provide User the FDCARES Services set forth in Exhibit A. ("Services") The chief executive or designee of the User and the Fire Chief or designee of Provider may negotiate changes, amendments, and modifications to Exhibit A if mutually agreed to in writing.
2. **Payment for Services.** In consideration of the FDCARES Services provided, User shall pay Provider **\$885,719.00** for calendar year 2023. Payments shall be made on a quarterly basis each March 1, June 1, September 1 and December 1. Provider shall notify User of the annual cost of service for future years on or before August 1 of the preceding year.
3. **Reporting.** Provider shall provide User with Bi-Annual reports documenting the Services provided.
4. **Term.** The effective date of this Agreement shall be January 1, 2023. This Agreement shall automatically renew for additional one-year terms each January 1 unless terminated by a Party in writing prior to the preceding September 1. In addition, any party may terminate with six months advance written notice at any time. Payment obligations for such terminations shall be prorated based on the effective date of termination.



5. **Indemnification.** Each Party shall indemnify and hold the other Party and the other Party's agents, employees, and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the other Party arising out of, in connection with the Party's performance or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of both Parties, and/or their agents, employees, and/or officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of each Party; and provided further, that nothing herein shall require one Party to hold harmless or defend the other Party, its agents, employees and/or officers from any claims arising from the sole negligence of the other Party, its agents, employees, and/or officers. No liability shall attach to either Party by reason of entering into this Agreement except as expressly provided herein. Provider agrees that the foregoing indemnity specifically covers actions brought by its own employees, and thus Provider expressly waives its immunity under industrial insurance, Title 51, as necessary to effectuate this indemnity.
6. **Insurance.** The Provider shall provide insurance coverage for all Provider equipment and personnel. The insurance coverage shall include all risk property insurance and general liability insurance, including errors and omissions coverage. The Provider shall, upon request from the User, furnish to User appropriate documentation showing that such coverage is in effect. The User recognizes that the Provider is a member of a governmental insurance pool.
7. **Dispute Resolution.**
- 7.1. Prior to any other action, the Parties shall meet and attempt to negotiate a resolution to such dispute.
- 7.2. If the Parties are unable to resolve a dispute regarding this Agreement through negotiation, either Party may demand mediation through a process to be mutually agreed to in good faith between the Parties within 30 days. The Parties shall share equally the costs of mediation and each Party shall be responsible for their own costs in preparation and participation in the mediation, including expert witness fees and reasonable attorney's fees.
- 7.3. If a mediation process cannot be agreed upon or if the mediation fails to resolve the dispute, then, within 30 calendar days, either Party may submit the dispute to arbitration according to the procedures of the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the King County Superior Court, King County, Washington, as amended, unless the Parties agree in writing to an alternative dispute resolution process. The arbitration shall be before a disinterested arbitrator selected pursuant to the Mandatory Arbitration Rules with both Parties sharing equally in the cost of the arbitrator. The location of the arbitration shall be mutually agreed or established by the assigned Arbitrator, and the laws of Washington will govern its proceedings. Each Party shall be responsible for its own costs in preparing for and participating in the arbitration, including expert witness fees and reasonable attorney's fees.
- 7.4. Following the arbitrator's issuance of a ruling/award, either Party shall have 30 calendar days from the date of the ruling/award to file and serve a demand for a bench trial de novo in the King County Superior Court. The court shall determine all questions of law and fact without empaneling a jury for any purpose. If the Party demanding the trial de novo does not improve

its position from the arbitrator's ruling/award following a final judgment, that Party shall pay all costs, expenses, and attorney fees to the other Party, including all costs, attorney fees and expenses associated with any appeals.

- 7.5. Unless otherwise agreed in writing, this dispute resolution process shall be the sole, exclusive and final remedy to or for either Party for any dispute regarding this Agreement, and its interpretation, application, or breach, regardless of whether the dispute is based in contract, tort, any violation of federal law, state statute or local ordinance or for any breach of administrative rule or regulation and regardless of the amount or type of relief demanded.

## 8. Miscellaneous:

- 8.1. **Independent Governments.** The Parties recognize and agree that the Provider and the Users are independent governments. The Users are establishing a contractual relationship solely with the Provider and are not establishing a contractual relationship with other Users. Except for the specific terms of this Agreement, nothing herein shall be construed to limit the discretion of the governing bodies of the Parties. This Agreement shall not be construed as creating an association, joint venture, or partnership between the Parties, nor to impose any partnership obligations or liabilities on either Party.
- 8.2. **Administration.** This Agreement shall be administered by each Party's chief executive officer or designee.
- 8.3. **Property Ownership.** This Agreement does not provide for jointly owned property unless specific provision is made for joint ownership in a Collaborative Activities Exhibit. All property presently owned or hereafter acquired by a Party to enable it to perform the services required under this Agreement, shall remain the property of the acquiring Party in the event of the termination of this agreement.
- 8.4. **Service Limitation.** The FDCARES Services provided under this Agreement represent an extension and expansion of services the Provider owes to the public in general. Neither Party intends to create a special relationship or duty to the other Party or to the public served by either Party.
- 8.5. **Notices.** All notices, requests, demands and other communications required by this agreement shall be in writing and, except as expressly provided elsewhere in this agreement, shall be deemed to have been given at the time of delivery if personally delivered or at the time of mailing if mailed by first class, postage pre-paid and addressed to the Party at its address as stated in this agreement or at such address as any Party may designate at any time in writing.
- 8.6. **Severability.** If any provision of this agreement or its application is held invalid, the remainder of the agreement or the application of the remainder of the agreement shall not be affected.
- 8.7. **Modification.** This agreement represents the entire agreement between the Parties. No change, termination, or attempted waiver of any of the provisions of this agreement shall be binding on either of the Parties unless executed in writing by authorized representatives of

each of the Parties. The agreement shall not be modified, supplemented, or otherwise affected by the course of dealing between the Parties.

8.8. **Benefits.** This agreement is entered into for the benefit of the Parties to this agreement only and shall confer no benefits, direct or implied, on any third persons.

8.9. **Non-Exclusive Agreement.** The Parties to this agreement shall not be precluded from entering into similar agreements with other municipal corporations.

8.10. **Filing/Web Site. Filing/Web Site.** This Agreement shall either be filed with the County Auditor or by listing on either of the Party's websites in accordance with RCW 39.34.040.

9. **DUPLICATE ORIGINALS.** This agreement may be executed in duplicate originals.

PROVIDER

PUGET SOUND REGIONAL FIRE AUTHORITY

By: \_\_\_\_\_  
Matthew Morris, Fire Chief

Date: \_\_\_\_\_

USER

RENTON REGIONAL FIRE AUTHORITY

By: \_\_\_\_\_  
Steve Heitman, Fire Chief

Date: \_\_\_\_\_

KING COUNTY FIRE DISTRICT NO. 20

By: \_\_\_\_\_  
Eric Hicks, Fire Chief

Date: \_\_\_\_\_

KING COUNTY FIRE DISTRICT NO. 28

By: \_\_\_\_\_  
Randy Fehr, Fire Chief

Date: \_\_\_\_\_

CITY OF KENT

By: \_\_\_\_\_  
Rafael Padilla, Police Chief

Date: \_\_\_\_\_

CITY OF RENTON

By: \_\_\_\_\_  
Jon Schuldt, Police Chief

Date: \_\_\_\_\_

**EXHIBIT A**  
**FD CARES SERVICES**

**1. Services.** Puget Sound Fire shall provide the User with the following services.

**1.1.** Day to day support for the Users organization, Including aiding with the development of an FD CARES plan specific for the Users organization

- 2.** Provide access and use of all FD CARES related written materials to include all legal forms for use as the Users organization and their legal deem appropriate.
- 3.** Assist appointed User employee in educating the organizations associated members on what FD CARES is and why a fire organization should implement the program.
- 4.** Assist appointed User employee in understanding the necessary data collection for responders at all EMS related incidents.
- 5.** Assist appointed User employee(s) with addressing repetitive medical responses.
- 6.** Work with appointed User employee(s) on developing possible funding partnerships that may include but may not be limited to:

**6.1.1.** King County Emergency Medical Services

**6.1.2.** King County Mental Health

**6.1.3.** King County area Hospitals

**6.1.4.** Local area medical payer groups such as Medicaid, Medicare, Premera, Molina, etc.

**7. User Obligations.**

- 7.1.** Appointed User employee will work with Puget Sound Fire and other assigned staff and partners to assist with further building and improving the FD CARES program for all organizations adopting or interested in adopting the program.