



Renton Regional Fire Authority

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Renton, WA 98055
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, August 8, 2022

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Morrell called the regular meeting to order at 10:02 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)
Marcus Morrell, Chair (Fire District 25)
Myron Meikle (Fire District 25)
Valerie O’Halloran (City of Renton)
Ruth Pérez, (City of Renton)
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Ryan McIrvine, Vice Chair (City of Renton)

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member O’Halloran to excuse the absent Board Member from this meeting. **MOTION CARRIED (5-0)**

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief William Aho, Facilities Manager Scott Murphy, Lt. Rick Laycock, Communications Manager Katie Lewis, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Administrative Supervisor Christine Noddings, Administrative Specialist Samantha Vergara and RFA Attorney Brian Snure.

Public Present (in-person):

Mark Borys (junior), Nicole Borys, Nicholas Wall (and family)

Public Present (virtual):

Mark Borys (senior)

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Good Citizen Recognition – Chief Heitman presented the Minutes Matter Award

PUBLIC COMMENT

There was no public comment.

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CONSENT AGENDA

A **MOTION** was made by Board Member O'Halloran and **SECONDED** by Board Member Meikle to approve the consent agenda for July 11, 2022. **MOTION CARRIED (5-0)**

Board Member Abercrombie requested clarification for the line item for yoga class.

Duty Chief DeSmith explained the contract with Local 864 for a fitness incentive to teach flexibility for injury prevention, breathing techniques. Crews avail of this course as part of their health and wellness. Board Member O'Halloran recommends adding a description on the voucher stating Firefighter Fitness Benefit. Board Member Sartnurak promotes this verbiage in the documentation.

SIGNING OF VOUCHERS

The Governance Board Members signed the Voucher Approvals for August 8, 2022.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman's provided an overview of the Chief's report.

Board Member Abercrombie inquired about the Renton Fire History Collection that the previous Station 16 Admin member organized and wanted to recognize July Bray for her efforts.

DIVISION REPORTS

Administration (CAO Babich)

Fire Chief Heitman delivered a brief overview of the financial report for CAO Babich.

- Q2 2022 Financial Report

EMS/Health Safety (Deputy Chief DeSmith)

Deputy Chief DeSmith provided an overview of his report.

- Exploring future CARES support with the Renton School District

Office of the Fire Marshal (Fire Marshal Barton)

Fire Marshal Barton provided an overview of the July OFM Division report.

- Permit Fee Schedule

Support Services (Deputy Chief Seaver)

Deputy Chief Seaver provided an overview of his report.

- Facilities Update
- Apparatus Update

Response Operations (Deputy Chief Aho)

Deputy Chief Aho provided an overview of his report.

- Significant Incidents

The Spencer Court (Senior Living facility in downtown Renton) – while elevated to a 2-alarm fire, it was minimized due to effectiveness of sprinkler system. The Fairwood residential fire was a 3-alarm fire since it is a non-sprinkler building. This incident is still under investigation by the King County Fire Marshal's Office.

Recognition to Renton Police in their joint response to the mass shooting incident

- Training

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- Public Outreach
 - Recognition to Skyway Fire District for assisting with the HealthPoint event
- Total Call Volume by Station Area Report and Total Record Volume by Incident Type

Board Member Perez noted appreciation to Chief Heitman for sending out a detailed report of the downtown shooting incident to all Board Members, providing them with important information.

Board Member Abercrombie recognized RRFA's efforts in public outreach during the month.

Board Member Sartnurak expressed gratitude to RRFA in their response to the fire incident at the Fairwood Landing, citing the seamless coordination of all responders.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

RRFA/KCFD #43 Response Adjustment MOU

King County Fire District #43 has reviewed their response area to ensure the closest most appropriate fire agency unit can be dispatched. Their review found that four addresses on 180th PI SE (14707, 14723, 14739, and 14747) are located in closer proximity to RRFA Station 16 and KCFD #43 has requested a MOU with RRFA adjusting the response area 1st due to Station 16.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member O'Halloran to authorize the Fire Chief to sign the King County Fire District 43 response adjustment MOU. **MOTION CARRIED (5-0)**

Proposed 2023 OFM Fee Schedule

Office of the Fire Marshal fees are adopted by the Renton City Council and included in the City of Renton Fee Schedule. Proposed changes to our fee schedule are typically due to the City of Renton for inclusion in the city fee schedule by the end of August each year.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Meikle to approve the proposed OFM Fee Schedule for submission to the City of Renton for inclusion in the City of Renton 2023 fee schedule. **MOTION CARRIED (5-0)**

Recruit Bunker Gear Purchase

We need to purchase 20 sets of bunker gear for our new recruits starting the Academy.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member O'Halloran to purchase the 20 sets of bunker gear for the RFA's new recruits. **MOTION CARRIED (5-0)**

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September Board Meeting Discussion

Fire Chief Heitman informed the Board that for the next Governance Board meeting set for Sept. 12th, he, Deputy Chief Aho and Deputy Chief De-Smith will not be in attendance as they will be participating with the City of Renton at EMI training in Maryland. Chief asked the Board if any discussion was needed about their absence or if the Board would elect to cancel next month's meeting.

Board Chair Morrell opts to continue with the September meeting with the remaining RRFA Executive Team members.

GOOD OF THE ORDER

Board Member Meikle gave notice that he will be stepping down from his position as Board Member for Renton Regional Fire Authority at the appropriate time. He will remain a member until pending matters are resolved and will work with Chief Heitman to ensure a smooth transition for the Board.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive session was called at 10:50 a.m. for 10 minutes. The meeting reconvened at 11:00 a.m.

FUTURE MEETINGS

- Monday, August 22, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton)/ Video Conference
- Monday, August 22, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, September 12, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

The meeting was adjourned at 11:03 a.m.

Marcus Morrell

Marcus Morrell (Aug 16, 2022 11:42 PDT)

Marcus Morrell, Board Chair

Samantha Vergara

Samantha Vergara (Aug 16, 2022 11:34 PDT)

Samantha Vergara, Board Secretary