



Renton Regional Fire Authority

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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, June 13, 2022

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Morrell called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)
Marcus Morrell, Chair (Fire District 25)
Ryan McIrvin, Vice Chair (City of Renton)
Valerie O’Halloran (City of Renton)
Ruth Pérez, (City of Renton) – joined at 10:01 a.m.
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Myron Meikle (Fire District 25)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief William Aho, Facilities Manager Scott Murphy, Site Reliability Engineer Wyatt Humphreys, Administrative Supervisor Christine Noddings, Administrative Specialist Samantha Vergara, and RFA Attorney Brian Snure.

Public Present:

Norm Golden, David Cline, Nathan Emory

A **MOTION** was made by Board Member McIrvin and **SECONDED** by Board Member Abercrombie to excuse the absent Board Members from this meeting. **MOTION CARRIED (4-0)**

AGENDA MODIFICATIONS

Chief Heitman requested that the Ready Rebound Recover Agreement under New Business be postponed until next month’s meeting.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Chief Heitman read a summary of the events that took place during an incident on May 24, 2022 that had occurred at the Office of King County Emergency Management, then presented the Minutes Matter award accepted by KC Emergency Management team member Nathan Emory.

PUBLIC COMMENT

There was no public comment.

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CONSENT AGENDA

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Abercrombie to approve the consent agenda for June 13, 2022. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The Governance Board Members signed the Voucher Approvals for June 13, 2022.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman's report included the following:

- Recruit Graduation of Class #13
On Thursday, May 19th, family and friends gathered at the River of Life Church to celebrate the graduation of three recruits who are now officially Renton Firefighters. This was the thirteenth academy graduation from the Training Consortium, and we continue to be extremely pleased with the training our recruits are receiving
- Muscular Dystrophy Association Boot Drive
IAFF Locals across the nation geared up for another boot collection day in honor of the Muscular Dystrophy Association (MDA). Local 864 firefighters stood at the intersection of Petrovitsky & 108th Ave SE on May 23rd and raised a total of \$5,000 to donate to the MDA this year. The union has supported the MDA since 1955, and we're proud to participate each year and continue the tradition.
- Firefighter Interviews
We pulled names from Public Safety and are in the process of conducting 196 interviews. The week of May 31 – June 3rd, the Chiefs conducted 55 interviews and intend to make ten job offers for the August academy.
- Seattle Fire Department (SFD) Executive Leadership Academy
On Saturday, May 14th, I attended a commencement ceremony at the City of Seattle Joint Training Facility to celebrate the accomplishments of CAO Samantha Babich, and DC William Aho and BC Erik Hammes as part of the 2021-2022 Class of the SFD Executive Leadership Academy (Cohort 3). The ELA plays an important role in focusing on the leadership development of the most senior leaders in King County Fire Services, and we are very proud of our members for representing Renton RFA with the highest level of professionalism.
- 2022 Washington Fire Chiefs Annual Conference
The WFC Annual Conference was held May 23rd-27th this year in Wenatchee, and I attended with DC DeSmith. The conference offered several classes that were very valuable to us both for our work in the RFA.
- Federal Reserve Inspection with OFM
On Tuesday, May 17th, I was able to participate in an annual fire inspection at the Federal Reserve in Renton with Deputy Fire Marshal Christian Moore. The inspection was very informative and gave me a greater appreciation of the variety of protected facilities we have in Renton.
- Meeting with St. Vincent de Paul
DC DeSmith and I met with Camila Lagow and Roberto Perez with St. Vincent de Paul to explore opportunities about a partnership that involves teaching Spanish-speaking CPR

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classes and educational/career programs in Renton schools. This effort is still in the developmental stages.

- Tukwila Contract for Fire Services Update

The community committee from the task force that the City of Tukwila formed to examine the possibility of contracting fire services recommended to the Tukwila City Council that they pursue a contract with Puget Sound RFA.

- Governance Board Notifications

Per our procurement process and policy, I am notifying the Board of the following purchase. Battalion Chief Command Vehicle (F156) – \$47,912.80.

DIVISION REPORTS

EMS/Health Safety

- Deputy Chief Will Aho delivered the division report on behalf of DC DeSmith. PulsePoint is now live. Application on phones for public to utilize which provides automatic external defibrillator information and notification for CPR in close proximity to a location. This is also a tool for communicating with the community. With PulsePoint, the public can see what calls we are responding to (with only generic information provided).
- June 19th – 25th is the IAFF Safety Stand Down Week. Focus this year is on “Situational Awareness”. One aspect in relation to House Bill 1310 for scenes of violence and another part addresses awareness during wildland season.

Office of the Fire Marshal

- Fire Marshall Anjela Barton provided the OFM monthly report. Staff completed 493 inspections in May.
- OFM is on target with the inspection workload. The good news is a decrease in fire investigations, down to 3 in May. This is in correlation to investments made in the inspection program. With fire cause and loss estimates, most fires are incendiary cause fires, mostly vehicle fires.
- Staff completed 55 plans reviews, 32 construction inspections and issued 14 fire systems and/or construction permits in May.
- Construction highlights: reviewed the Black River Elementary School (40k sq ft, private school) and new business in Renton, Big Chicken, a national chain restaurant located at the Landing
- Public Education/ Public Outreach – May is a busy month. Provided 5 preschool fire safety visits and wrapped up the Kindergarten Fire Safety Program. RRFA had a few engines participate in the Renton Multi-Cultural Festival, where members provided blood pressure and blood sugar checks and shared home fire safety information. We participated in the Valley Medical Center Nurses Appreciation Parade as well as the Touch-a-Truck event at Meadow Crest Early Learning Center.
- False Alarms – RRFA responded to 107 false alarms with \$1,950 in fees for preventable alarms.
- Follow up to Red Lion inspection - as of last week RRFA is waiting for the City of Renton to schedule an inspection.

Support Services

- Deputy Chief Seaver updated the Board on the final inspection for new Pierce Pumpers, where 6 members visited Wisconsin to inspect the 3 vehicles. Estimate delivery is between 4-6 weeks with an additional 2 weeks in the factory before arriving at the fire garage. Aiming for putting the vehicles into service by the end of the summer.

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- New brush rig arrived on May 26th and is currently being outfitted and the FD40 Aid Unit will be placed into service today, June 13th.
- Sta. 11 Remodel is almost complete.
- OFM Office Remodel – the space has been gutted and walls are being put up currently

Response Operations

- Deputy Chief Aho reported no significant incidents to report for May. Expressed appreciation for our partnership with the Renton Police Department as they continue to keep our members safe with the increased violence in the downtown area.
- Training for the month included Spring Pump Academy - Luevano, Braun, Leahy, Lucas, Matteson attended; Swiftwater Raft Handling; 2nd Qtr Rope Drill for L311; 2nd Qtr Swiftwater Drill for Dive312; Confined Space Rescue Semi-annual Drill for L311; JATC Step Test Prep, E313 and A313, E312 and A312, E317 and A317; Wildland Initial Training - Keith, Berg, Myking, Le attended; Hazmat Training at BNSF Railyard for HM314.
- Public Outreach included NSCC Ride Along on E311, A313, A312; Valley Medical Center Nurse Week Parade, E313 and A313 attended; Fire Station Tour for 13 and 16; Touch-a-Truck Event; Little Seedlings Preschool Visit; Fairwood Greens HOA Meeting; E&E Hazmat Walk-thru for HM314 and King County LEPC; Bike Safety Rodeo with City of Renton
- Operations - Engineer Promotional Test with all five members successfully passing the exam. This will go to Civil Service to certify the list on the 21st, then 3 promotions will be available, and members will be promoted July 1st. RRFA has been working with the City of Renton in preparation for 4th of July holiday. Our contribution is through staffing; we will staff an Aid Unit for 15 hours at Gene Coulon Park and dispatch our Dive Team to set up the buoy line and provide other emergency support. In support of the King County fire works ban, RRFA will staff 2 full engine companies for 12 hours, beginning at 8:00 pm and going through 8:00 am. Fire Chief Heitman added we are working closely with Renton PD and RRFA will not participate in the enforcement of the fire ban, we will provide storage for confiscated fireworks. Fire Marshal Barton noted she is also in communication with Renton PD on the details on items that will be confiscated and stored as well as with the Port of Seattle on the proper destruction of the fireworks.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ready Rebound Recover Agreement

As requested by Fire Chief Heitman during the agenda modification section, this item will be discussed at next month's meeting.

Re-Appointment of Civil Service Commissioner

CAO Samantha Babich proposed the re-appointment of Jim Matthews to serve an additional 6-year term as a Civil Service Commissioner, effective July 1, 2022 through June 30, 2028.

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A **MOTION** was made by Board Member O'Halloran and **SECONDED** by Board Member Abercrombie to reappoint Jim Matthews as the RRFA Civil Service Commissioner. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

Board Member O'Halloran expressed appreciation to all involved with assisting to donate an extrication tool to Renton's sister city, Guatla in Jalisco, Mexico.

EXECUTIVE SESSION

The executive session was held between 10:25 a.m. and 10:50 a.m.

Executive Session pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

FUTURE MEETINGS

- Monday, June 27, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton)/ Video Conference
- Monday, June 27, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, July 11, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

The meeting was adjourned at 10:53 a.m.



Marcus Morrell (Jul 11, 2022 12:37 PDT)

Marcus Morrell, Board Chair



Samantha Vergara (Jul 11, 2022 12:35 PDT)

Samantha Vergara, Board Secretary