



Renton Regional Fire Authority

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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, May 9, 2022

Fire Station #14 – 1900 Lind Ave SW, Renton/ Video Conference

CALL TO ORDER

Governance Board Chair Morrell called the regular meeting to order at 10:01 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)
Marcus Morrell, Chair (Fire District 25)
Ryan McIrvin, Vice Chair (City of Renton)
Myron Meikle (Fire District 25)
Valerie O'Halloran (City of Renton)
Ruth Pérez, (City of Renton)
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief William Aho, Battalion Chiefs Dan Alexander and Rick Myking, Lieutenants Hyslop and Alvarado, Assistant Fire Marshal Kevin Carolan, Deputy Fire Marshal Robert Wittenberg, Facilities Manager Scott Murphy, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Administrative Supervisor Christine Noddings, Administrative Specialists Evyn Villa and Samantha Vergara, and RFA Attorney Brian Snure.

Public Present:

Kinnon Williams, Chelsea Glynn

AGENDA MODIFICATIONS

There was one modification; that the executive session be held immediately following the award ceremony.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Award Ceremony

- Officer of the Year – Lt. Brandon Myking
- EMT of the Year – Eng. Bryan Estibal
- Firefighter of the Year – Eng. Brett Bigger
- Citizen of the Year – Admin Supervisor Christine Noddings

Promotional Ceremony

- Dominick Shannon – FF to Lieutenant
- Evyn Villa – Admin Specialist to Finance Assistant

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PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

The executive session was held between 10:17am – 10:32am

Executive Session pursuant to RCW 42.30.110(1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

CONSENT AGENDA

A **MOTION** was made by Board Member McIrvn and **SECONDED** by Board Member Abercrombie to approve the consent agenda for May 9, 2022. **MOTION CARRIED (6-0)**

SIGNING OF VOUCHERS

The Governance Board Members signed the Voucher Approvals for May 9, 2022.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman's report included the following:

- **Recognition and Awards** – awards presented during the awards ceremony
Additional recognition shared for the top 3 units who were voted in by their peers:

<u>Top Engine Company:</u>	<u>Top Ladder Company:</u>	<u>Top Aid Unit:</u>
(Station 12, C Shift)	(Station 11, D Shift)	(Station 13, B Shift)
Lt. Dan Powell	Lt. Dylan Guyll	FF Dan Beggin
Eng. David Nelson	Eng. David Laha	FF Cody Olson
FF Kayla Eychner	FF Hector Luevano	
- **Welcome to New RRFA Member**
Please join me in welcoming our newest Assistant Fire Marshall, Kevin Carolan. His addition to the team brings us to full staffing at the Fire Marshal's Office. Kevin's first 12 years were spent at FDNY and he has a number of years as a Fire Marshal with Eastside Fire and Rescue.
- **Recruit Academy #13 Graduation**
I would like to congratulate the Firefighter Training Academy Recruit Class #13 for their hard work and dedication. Please join us on Thursday, May 19th at 6:00 PM as we celebrate the event via live stream on the South King County Fire Training Consortium Facebook Page. The graduation will be held at the River of Life Fellowship, 10615 SE 216th St, Kent, WA 98031 if you would like to attend in person.
- **Seattle Region Securing the Cities Program**
Renton RFA has been asked to participate in the Seattle Region Securing the Cities Program that is in partnership with 12 agencies: Seattle Police (lead agency), Seattle Fire, Bellevue Police, King County Sherriff, Pierce County Sherriff, Snohomish County Sherriff, Tacoma Police, WA State Patrol, WA Department of Health, FBI, Pierce County Emergency Management, and Port of Seattle Police. This program is intended to establish radiological and nuclear detection, develop a regional

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cadre of instructors and implement training classes, and increase the radiological and nuclear detection capability with provided equipment. This partnership benefits Renton by continuing our involvement in regional groups and being on the forefront of developing training and best practices to better protect our communities.

- **Station Security**

RRFA has been engaged in analyzing the replacement of our antiquated locks for station entrances and looking into key card access. Considering the recent incident involving station 17 and gunfire, we are now looking to include security cameras for the stations on the exterior of the buildings. DC Seaver is working with the facilities team to identify potential systems that will meet our needs to ensure the safety of our members. After researching our options, we will come back to the Board with our recommendation.

- **Governance Board Notifications**

Per our procurement process and policy, I am notifying the Board of the following purchase: Geotechnical Engineering Services – \$43,800.00

DIVISION REPORTS

Administration (CAO Babich)

- Q1 2022 Financial Report
- Quarter over quarter report requested by Board Member O’Halloran will be implemented during the Q2 report.

EMS/Health Safety (Deputy Chief DeSmith)

- EMS E314 FF Stork Pins
- University of Pittsburgh Fire Department CPR Study; selection of RRFA in a nationwide search for our high save rates
- De-Escalation Training is live! Classes have started after several months of preparation.
- Public CPR class in Spanish was a hit (photo) of FF CPR Instructor Hector Luevano stated: “Thank you so much for the opportunity to teach this class. It was the most enjoyable class I have taught, and everyone had fun and were eager learners. The students were fantastic, and all were so grateful that a Spanish CPR class was offered! Many commented that it is near impossible to find a CPR class in Spanish and when they do exist, they can be prohibitively expensive. The students also mentioned that they had many friends, family, and colleagues who showed interest in participating in a Spanish option.”

Office of the Fire Marshal (Fire Marshal Barton)

- OFM Division Report
- King County reached out to RRFA regarding a full fire inspection for the Red Lion after June 5th with the county and the building owners.

Support Services (Deputy Chief Seaver)

- Vehicle Updates w/ photos of Aid Car and New Engine
- Station Updates (11, 13, 14, 17)

Response Operations (Deputy Chief Aho)

- Significant Incident Report - None of note

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- Training for the month included recruit ride-alongs; Fire Fighter Fundamentals Training for all crews – focused training on mayday procedures, attacking basement fires, and incident command; Wildland Annual Refresher and Pack Test; De-escalation Training; Rescue Swimmer Annual Pool Training and IDARS Swim Test; Blue Card Initial Class – Carpenter, Eychner, and Ayers attended; JATC Prep Training – E311, E313, E317
- Public Outreach efforts included the Revitalizing Downtown Meeting – B311 and L311 attended; Station 13 Tour Easter Party – E315 attended; Dia del Nino at Highlands Elementary – E312 attended; Renton Multicultural Festival

CORRESPONDENCE

- King County Public Health Letter of Appreciation
- CPR Class Feedback
- Station Sketches – original artwork by a local artist of all 7 stations
- Thank You Card to E315 / A Shift

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Regional Coordination Framework Agreement

Renewal of emergency response agreement between cities and fire districts, originally signed by Fire District 25. Now that District 25 has joined with the RFA, we propose to sign this agreement under the RFA authority.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member McIrvine to adopt this agreement as presented. **MOTION CARRIED (6-0)**

Appointment of Governance Board Secretary

Requesting the Board to appoint Samantha Vergara as new Governance Board Secretary as Evyn Villa has been promoted to Finance.

A **MOTION** was made by Board Member O'Halloran and **SECONDED** by Board Member McIrvine to appoint a new Board Secretary as presented. **MOTION CARRIED (6-0)**

Approval for Station 16 Property Purchase and Sale Agreement

Request to approve the real estate purchase and sale agreement for the property located at 15815 SE 128th under threat of eminent domain for the price of \$2.4 million as presented by legal counsel and authorizing Chief Heitman to execute the real estate purchase and sale agreement and other related agreements in furtherance of closing this sale.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Meikle to execute the real estate purchase as presented. **MOTION CARRIED (6-0)**

GOOD OF THE ORDER

Board Member O'Halloran requesting a donation of the jaws-of-life apparatus for Renton's sister city in Jalisco, Mexico. With a recent completion of a federal highway that runs through a town in the

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Sierra mountains they are continuously asked to respond to major accidents. Board Chair Morrell recommended further discussion in one of our next subcommittee meetings.

FUTURE MEETINGS

- Monday, May 23, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton)/ Video Conference
- Monday, May 23, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, June 13, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

The meeting was adjourned at 11:09 a.m.


[Marcus Morrell \(Jun 13, 2022 18:22 PDT\)](#)

Marcus Morrell, Board Chair


[Samantha Vergara \(Jun 13, 2022 12:06 PDT\)](#)

Samantha Vergara, Board Secretary