



Renton Regional Fire Authority

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Renton, WA 98055

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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, April 11, 2022

Fire Station #13 – 18002 108th Ave SE, Renton and Video Conference

CALL TO ORDER

Governance Board Chair Morrell called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)

Marcus Morrell, Chair (Fire District 25)

Myron Meikle (Fire District 25)

Valerie O'Halloran (City of Renton)

Ruth Pérez, (City of Renton)

Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Ryan McIrvine, Vice Chair (City of Renton)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Facilities Manager Scott Murphy, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Administrative Specialist Eryn Villa, and RFA Attorney Brian Snure.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Pérez to excuse the absent Board Member from this meeting. **MOTION CARRIED (5-0)**

Board Member McIrvine joined the meeting at 10:02 a.m.

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, and presentations.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

A **MOTION** was made by Board Member O'Halloran and **SECONDED** by Board Member McIrvine to approve the consent agenda for April 11, 2022. **MOTION CARRIED (6-0)**

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SIGNING OF VOUCHERS

The Governance Board members signed the Voucher Approvals for April 11, 2022.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman's report included the following:

- **Welcome to Our New Members**

Please join me in welcoming our new members, including Deputy Fire Marshal Robert Riches, Accreditation Program Manager Lisa Sjoden, and IT Technician Javier Esparza to the RFA.

- **Firefighter Stork Lapel Pins**

Emergency childbirth is a skill EMTs learn and practice, and these calls become some of the most memorable experiences for our members. Renton RFA presents each crew member who delivers a baby with a stork pin to honor their service.

- **2021 – A313 (Travis Retherford and Pat Boltz)** were called to an imminent birth at an apartment complex. The baby was on her way and the crew opened up the kit to start preparing. Pat and Travis noticed the baby's umbilical cord was wrapped around their neck, and they did just what they were trained to do by slipping the cord over the baby's head to relieve the pressure. A few minutes later, a healthy baby girl arrived! Both mother and baby are healthy and doing well.
- **March 2022 – A312 (Adam Bloom and Sean Pageau)** were also called to an imminent birth at an apartment complex. This was child number 7 for the parents, so the baby girl was arriving fast! She was delivered with no complications before the medics arrived and both baby and Mom are doing well. This was a first delivery for Adam and Sean and they hope to see the family again.
- **April 2022 – E314 (Nathan Risen, Mark Bailey and Andrew Harm)** were called to an imminent birth in a parking lot. This was child number 5 for the parents, and the mother was in active delivery in the front passenger seat of a vehicle upon the crew's arrival. A baby girl was delivered with no complications. Mom and baby were transported to Valley by medics and are both doing well.

- **Retirements/Promotions**

Lieutenant Mark Price has informed us that he will be retiring on May 1st. Mark has served 33 years with Renton Fire, and we wish him the best in his retirement. To fill his vacancy, we conducted "Rule of Three" interviews and will be promoting Dominic Shannon to Lieutenant effective May 1st.

- **Center for Public Safety Excellence (CPSE) Conference**

I attended the CPSE conference with CAO Samantha Babich, DC Mark Seaver, Lt. Rick Laycock and Business Intelligence Analyst Kelvin Li the week of March 21st. The focus was on accreditation, and the biggest takeaway is that this process will involve members of the entire organization in one form or another. We came away from the conference better educated on how the process will be conducted and excited about how this will improve the organization through the ongoing credentialing process.

- **King County Diversity & Recruitment Workshop**

On Saturday, April 9th, the King County Fire Chiefs Association hosted a Diversity & Inclusion (DEI) workshop at the Seattle Joint Training Facility. The workshop is designed to help

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potential applicants navigate the hiring process and participate in discussions pertaining to medical and psychological exams, preparing for written exams and oral boards, and the importance of physical and mental wellness. Renton RFA will be hosting.

- **2022 Leukemia & Lymphoma Society Firefighter Stair Climb**

This year marked the 31st annual LLS Firefighter Stair Climb campaign where 12 of our members climbed 69 flights of stairs in full firefighter gear and SCBA equipment (60 lbs). Lt. Jamie Durkan was the team leader and Lt. Marc Donnell helped support and motivate. Our team's goal was to raise \$10,000 and ended up raising \$21,950! All Renton RFA participants completed the climb in under 33 minutes, the first member completing it in just over 14 minutes! Out of the 135 participating fire departments, our team came in 8th place. Please join me in congratulating those who trained hard to make this possible:

- Brett Newell (14:26.2)
- David Braun (15:40.9)
- Ben Thomas (16:03.3)
- Lt. Robert Hyslop (18:18.3)
- Lt. Jamie Durkan (20:50.0)
- Brandon Caldwell (21:27.6)
- Logan Wasem (22:09.3)
- Patrick Boltz (22:34.3)
- Daniel Beggin (22:58.8)
- Claire O'Brien (26:43.9)
- Marc Donnell (32:34.4)
- Lexi McGinnis (32:43.8)

- **Governance Board Notifications**

Per our procurement process and policy, I am notifying the Board of the following purchase: Archbright ReClaim Agreement (HR Consulting Services) - \$45,000.00

DIVISION REPORTS

Office of the Fire Marshal

- Fire Marshal Anjela Barton provided the OFM Monthly Report. Full staffing is positively reflecting inspection numbers.
- Vehicle fires have increased; partnership with RPD continues on investigations.
- Construction continues to increase along with plan reviews. A highlight construction project is Premier Meat Pies at the long vacant 916 S 3rd St building.
- Public Outreach efforts included preschool, elementary, HOA communities, as well as Senior safety education.

Support Services

- Deputy Chief Seaver updated the Board on the new arrival of the Aid Units – both of which will have radios and branding installed and plan to be in service at the end of April. The brush rigs should arrive in mid-May. Final acceptance of the new Engine is scheduled for June.
- Drywall and painting have wrapped up at Station 11. Construction crews are working on tiling and ceiling grid followed by case work and flooring. Completion is scheduled for the first week of May.

Response Operations

- Deputy Chief DeSmith delivered the division report on behalf of Deputy Chief Aho. Significant incidents for the month of March included the Condo Fire at the Shadow Hawk Condos.
- Training for the month included the All-Officer's Meeting. There were 35 officers in attendance. A consultant presented on crew development which included conversation, documentation, coaching, counseling, and call response management. Wildland training will start in April in preparation for brush season.

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CORRESPONDENCE

Fire Chief Heitman presented a Thank You "Paper Quill Bouquet" to ST13 crews. Resident Diane wished to express her appreciation for the exceptional care that continues to be delivered to her 92-year-old mother at the Vantage Glen Community.

In addition, Fire Chief Heitman shared letters of appreciation provided by Medical Program Director Dr. Tom Rea in recognition of various RRFA crews delivering lifesaving services.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

DOE Grant Approval

Deputy Chief Seaver recommended that the Board approve the acceptance of a no matching grant of \$95,350.00 from the Department of Ecology. The grant would be used to purchase air metering equipment for Zone 3 Hazmat Teams.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Meikle to accept the Department of Ecology Grant for \$95,350.00. **MOTION CARRIED (6-0)**

Contractor Approval for OFM

Deputy Chief Seaver presented the Bid List for the ST14 OFM Remodel. The lowest bid was from CFC Construction at \$165,457.00. The total budget for the project is \$300,000.00. DC Seaver proposed that the Board award the project to CFC Construction.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member McIrvine to award the Fire Station #14 OFM Remodel Project to CFC Construction. **MOTION CARRIED (6-0)**

Station 13 Office Remodel

Deputy Chief Seaver recommended that the Board approve the start of the bid process to remodel the upstairs storage area of Station 13 into a work area for IT, Planning, and Facilities. The total budget for this project is \$480,000.00. A mock bid for the project came to \$306,368.00.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Meikle to start the bid process for the Station 13 Storage Area to Office Remodel. **MOTION CARRIED (6-0)**

GOOD OF THE ORDER

There was no good of the order.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session pursuant to RCW 42.30.110(1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

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Executive Session pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel, in a forum that maintains the attorney client privilege, legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.

Executive Session was called at 10:40 a.m. for 20 minutes. The meeting reconvened at 11:00 a.m.

FUTURE MEETINGS

- Monday, April 25, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, April 25, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, May 9, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

The meeting was adjourned at 11:03 a.m.


Marcus Morrell (May 12, 2022 12:47 CDT)

Marcus Morrell, Board Chair


Evyn Villa
Evyn Villa, Board Secretary

