



RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

10:00 A.M. – Monday, May 9, 2022

Fire Station #14, 1900 Lind Ave SW, Renton, WA 98057

Zoom Webinar: <https://us02web.zoom.us/j/84836968318>

Dial-in: (253) 215-8782 | Webinar ID: 848 3696 8318

View Live via Facebook: <http://www.Facebook.com/RentonRFA>

- Call Meeting to Order
- Roll Call
- Agenda Modifications
- Announcements, Proclamations, and Presentations
 - Award Ceremony
 - Officer of the Year – Lt. Brandon Myking
 - EMT of the Year – Eng. Bryan Estibal
 - Firefighter of the Year – Eng. Brett Bigger
 - Citizen of the Year – Admin Supervisor Christine Noddings
 - Promotional Ceremony
 - Dominick Shannon – FF to Lieutenant
 - Evyn Villa – Admin Specialist to Finance Assistant
- Public Comment

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person pursuant to the rules established under Section 8 of the bylaws.
- Consent Agenda
 - Approval of [Minutes from April 11, 2022](#) Regular Meeting
 - Approval of [Vouchers](#): AP Check Register 3/16/2022 – 4/15/2022
Payroll Checklist 3/1/2022 – 3/31/2022
- Signing of Vouchers
- Board Committee Reports
 - Budget & Finance Committee
 - Operations and Capital Committee
- [Chief's Report](#)
- Division Reports
 - Administration (CAO Babich)
 - [Q1 2022 Financial Report](#)

GOVERNANCE BOARD REGULAR MEETING AGENDA

May 9, 2022

Page 2 of 3

- EMS/Health Safety (Deputy Chief DeSmith)
 - [EMS E314 FF Stork Pins](#)
 - University of Pittsburgh Fire Department CPR Study
 - De-Escalation Training is live!
 - Public CPR class in Spanish was a hit [\(photo\)](#)
 - FF CPR Instructor Hector Luevano stated: *"Thank you so much for the opportunity to teach this class. It was the most enjoyable class I have taught and everyone had fun and were eager learners. The students were fantastic and all were so grateful that a Spanish CPR class was offered! Many commented that it is near impossible to find a CPR class in Spanish and when they do exist they can be prohibitively expensive. The students also mentioned that they had many friends, family, and colleagues who showed interest in participating in a Spanish option."*
- Office of the Fire Marshal (Fire Marshal Barton)
 - [OFM Division Report](#)
- Support Services (Deputy Chief Seaver)
 - Vehicle Updates ([Aid Unit Photo](#)) (see separate PDF for New Engine photos)
 - Station Updates (11, 14, 13, 17)
- Response Operations (Deputy Chief Aho)
 - Significant Incident Report
 - None of note
 - Training
 - Recruit Ride-Along
 - Fire Fighter Fundamentals Training for all crews – focused training on mayday procedures, attacking basement fires, and incident command
 - Wildland Annual Refresher and Pack Test
 - De-escalation Training
 - Rescue Swimmer Annual Pool Training and IDARS Swim Test
 - Blue Card Initial Class – Carpenter, Eychner, and Ayers attended
 - JATC Prep Training – E311, E313, E317
 - Public Outreach
 - Revitalizing Downtown Meeting – B311 and L311 attended
 - Station 13 Tour
 - Easter Party E315 attended
 - Dia del Nino at Highlands Elementary, E312 attended
 - Renton Multicultural Festival
 - [Total Call Volume by Station Area](#) / [Total Record Volume by Incident Type](#)
- Correspondence
 - [King County Public Health Letter of Appreciation](#)
 - [CPR Class Feedback](#)
 - [Station Sketches](#)
 - [Thank You Card to E315 / A Shift](#)

GOVERNANCE BOARD REGULAR MEETING AGENDA

May 9, 2022

Page 3 of 3

- Unfinished Business
- New Business
 - [Regional Coordination Framework Agreement](#)
 - [Appointment of Governance Board Secretary](#)
 - [Approval for Station 16 Property Purchase and Sale Agreement](#) (Content for Discussion in Executive Session Only)
- Good of the Order
- Executive Session

Executive Session pursuant to RCW 42.30.110(1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.
- Future Meetings:
 - Monday, May 23, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
 - Monday, May 23, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
 - Monday, June 13, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Adjournment



Renton Regional Fire Authority

18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
Fax: (425) 276-9592

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, April 11, 2022

Fire Station #13 – 18002 108th Ave SE, Renton and Video Conference

CALL TO ORDER

Governance Board Chair Morrell called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)
Marcus Morrell, Chair (Fire District 25)
Myron Meikle (Fire District 25)
Valerie O'Halloran (City of Renton)
Ruth Pérez, (City of Renton)
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Ryan McIrvine, Vice Chair (City of Renton)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Facilities Manager Scott Murphy, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Administrative Specialist Evyn Villa, and RFA Attorney Brian Snure.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Pérez to excuse the absent Board Member from this meeting. **MOTION CARRIED (5-0)**

Board Member McIrvine joined the meeting at 10:02 a.m.

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, and presentations.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

A **MOTION** was made by Board Member O'Halloran and **SECONDED** by Board Member McIrvine to approve the consent agenda for April 11, 2022. **MOTION CARRIED (6-0)**

GOVERNANCE BOARD REGULAR MEETING MINUTES

April 11, 2022

Page 2 of 5

SIGNING OF VOUCHERS

The Governance Board members signed the Voucher Approvals for April 11, 2022.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman's report included the following:

- **Welcome to Our New Members**

Please join me in welcoming our new members, including Deputy Fire Marshal Robert Riches, Accreditation Program Manager Lisa Sjoden, and IT Technician Javier Esparza to the RFA.

- **Firefighter Stork Lapel Pins**

Emergency childbirth is a skill EMTs learn and practice, and these calls become some of the most memorable experiences for our members. Renton RFA presents each crew member who delivers a baby with a stork pin to honor their service.

- **2021 – A313 (Travis Retherford and Pat Boltz)** were called to an imminent birth at an apartment complex. The baby was on her way and the crew opened up the kit to start preparing. Pat and Travis noticed the baby's umbilical cord was wrapped around their neck, and they did just what they were trained to do by slipping the cord over the baby's head to relieve the pressure. A few minutes later, a healthy baby girl arrived! Both mother and baby are healthy and doing well.
- **March 2022 – A312 (Adam Bloom and Sean Pageau)** were also called to an imminent birth at an apartment complex. This was child number 7 for the parents, so the baby girl was arriving fast! She was delivered with no complications before the medics arrived and both baby and Mom are doing well. This was a first delivery for Adam and Sean and they hope to see the family again.
- **April 2022 – E314 (Nathan Risen, Mark Bailey and Andrew Harm)** were called to an imminent birth in a parking lot. This was child number 5 for the parents, and the mother was in active delivery in the front passenger seat of a vehicle upon the crew's arrival. A baby girl was delivered with no complications. Mom and baby were transported to Valley by medics and are both doing well.

- **Retirements/Promotions**

Lieutenant Mark Price has informed us that he will be retiring on May 1st. Mark has served 33 years with Renton Fire, and we wish him the best in his retirement. To fill his vacancy, we conducted "Rule of Three" interviews and will be promoting Dominic Shannon to Lieutenant effective May 1st.

- **Center for Public Safety Excellence (CPSE) Conference**

I attended the CPSE conference with CAO Samantha Babich, DC Mark Seaver, Lt. Rick Laycock and Business Intelligence Analyst Kelvin Li the week of March 21st. The focus was on accreditation, and the biggest takeaway is that this process will involve members of the entire organization in one form or another. We came away from the conference better educated on how the process will be conducted and excited about how this will improve the organization through the ongoing credentialing process.

- **King County Diversity & Recruitment Workshop**

On Saturday, April 9th, the King County Fire Chiefs Association hosted a Diversity & Inclusion (DEI) workshop at the Seattle Joint Training Facility. The workshop is designed to help

GOVERNANCE BOARD REGULAR MEETING MINUTES

April 11, 2022

Page 3 of 5

potential applicants navigate the hiring process and participate in discussions pertaining to medical and psychological exams, preparing for written exams and oral boards, and the importance of physical and mental wellness. Renton RFA will be hosting.

- **2022 Leukemia & Lymphoma Society Firefighter Stair Climb**

This year marked the 31st annual LLS Firefighter Stair Climb campaign where 12 of our members climbed 69 flights of stairs in full firefighter gear and SCBA equipment (60 lbs). Lt. Jamie Durkan was the team leader and Lt. Marc Donnell helped support and motivate. Our team's goal was to raise \$10,000 and ended up raising \$21,950! All Renton RFA participants completed the climb in under 33 minutes, the first member completing it in just over 14 minutes! Out of the 135 participating fire departments, our team came in 8th place. Please join me in congratulating those who trained hard to make this possible:

- | | |
|-------------------------------|----------------------------|
| ○ Brett Newell (14:26.2) | ○ Logan Wasem (22:09.3) |
| ○ David Braun (15:40.9) | ○ Patrick Boltz (22:34.3) |
| ○ Ben Thomas (16:03.3) | ○ Daniel Beggin (22:58.8) |
| ○ Lt. Robert Hyslop (18:18.3) | ○ Claire O'Brien (26:43.9) |
| ○ Lt. Jamie Durkan (20:50.0) | ○ Marc Donnell (32:34.4) |
| ○ Brandon Caldwell (21:27.6) | ○ Lexi McGinnis (32:43.8) |

- **Governance Board Notifications**

Per our procurement process and policy, I am notifying the Board of the following purchase: Archbright ReClaim Agreement (HR Consulting Services) - \$45,000.00

DIVISION REPORTS

Office of the Fire Marshal

- Fire Marshal Anjela Barton provided the OFM Monthly Report. Full staffing is positively reflecting inspection numbers.
- Vehicle fires have increased; partnership with RPD continues on investigations.
- Construction continues to increase along with plan reviews. A highlight construction project is Premier Meat Pies at the long vacant 916 S 3rd St building.
- Public Outreach efforts included preschool, elementary, HOA communities, as well as Senior safety education.

Support Services

- Deputy Chief Seaver updated the Board on the new arrival of the Aid Units – both of which will have radios and branding installed and plan to be in service at the end of April. The brush rigs should arrive in mid-May. Final acceptance of the new Engine is scheduled for June.
- Drywall and painting have wrapped up at Station 11. Construction crews are working on tiling and ceiling grid followed by case work and flooring. Completion is scheduled for the first week of May.

Response Operations

- Deputy Chief DeSmith delivered the division report on behalf of Deputy Chief Aho. Significant incidents for the month of March included the Condo Fire at the Shadow Hawk Condos.
- Training for the month included the All-Officer's Meeting. There were 35 officers in attendance. A consultant presented on crew development which included conversation, documentation, coaching, counseling, and call response management. Wildland training will start in April in preparation for brush season.

Professionalism • Integrity • Leadership • Accountability • Respect

[Back to Top](#)

GOVERNANCE BOARD REGULAR MEETING MINUTES

April 11, 2022

Page 4 of 5

CORRESPONDENCE

Fire Chief Heitman presented a Thank You “Paper Quill Bouquet” to ST13 crews. Resident Diane wished to express her appreciation for the exceptional care that continues to be delivered to her 92-year-old mother at the Vantage Glen Community.

In addition, Fire Chief Heitman shared letters of appreciation provided by Medical Program Director Dr. Tom Rea in recognition of various RRFA crews delivering lifesaving services.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

DOE Grant Approval

Deputy Chief Seaver recommended that the Board approve the acceptance of a no matching grant of \$95,350.00 from the Department of Ecology. The grant would be used to purchase air metering equipment for Zone 3 Hazmat Teams.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Meikle to accept the Department of Ecology Grant for \$95,350.00. **MOTION CARRIED (6-0)**

Contractor Approval for OFM

Deputy Chief Seaver presented the Bid List for the ST14 OFM Remodel. The lowest bid was from CFC Construction at \$165,457.00. The total budget for the project is \$300,000.00. DC Seaver proposed that the Board award the project to CFC Construction.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member McIrvine to award the Fire Station #14 OFM Remodel Project to CFC Construction. **MOTION CARRIED (6-0)**

Station 13 Office Remodel

Deputy Chief Seaver recommended that the Board approve the start of the bid process to remodel the upstairs storage area of Station 13 into a work area for IT, Planning, and Facilities. The total budget for this project is \$480,000.00. A mock bid for the project came to \$306,368.00.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Meikle to start the bid process for the Station 13 Storage Area to Office Remodel. **MOTION CARRIED (6-0)**

GOOD OF THE ORDER

There was no good of the order.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session pursuant to RCW 42.30.110(1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

GOVERNANCE BOARD REGULAR MEETING MINUTES

April 11, 2022

Page 5 of 5

Executive Session pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel, in a forum that maintains the attorney client privilege, legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.

Executive Session was called at 10:40 a.m. for 20 minutes. The meeting reconvened at 11:00 a.m.

FUTURE MEETINGS

- Monday, April 25, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, April 25, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, May 9, 2022, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

The meeting was adjourned at 11:03 a.m.

Marcus Morrell, Board Chair

Evyn Villa, Board Secretary

VOUCHER APPROVAL FOR MAY 09TH, 2022 MEETING

AUDITING OFFICER CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Renton Regional Fire Authority, and that I am authorized to authenticate and certify said claim.

Auditing Officer: _____

Steven C. Heitman, Fire Chief

AUDIT COMMITTEE

The vouchers below have been reviewed and certified by individual departments and the RFA's Auditing Officer as required by RCW's 42.24.080 & 090, and a list of vouchers has been provided for review by the Finance Committee.

The undersigned members of the Finance Committee of the Renton Regional Fire Authority do hereby approve for payment accounts payable vouchers totaling \$2,814,200.96, payroll vouchers and direct deposits totaling \$1,282,594.68.

A/P VOUCHERS	Payment Date	Numbers	Amount
Virtual Pay	03/16/2022 - 04/15/2022	APA000544-APA000749	\$1,231,566.45
Checks	03/16/2022 - 04/15/2022	11844-13666	\$601,224.94
EFTs	03/16/2022 - 04/15/2022		\$307,912.70
Bank Drafts	03/16/2022 - 04/15/2022		\$673,496.87
AR Refund Checks	03/16/2022 - 04/15/2022	-	\$0.00
TOTAL A/P			\$2,814,200.96
		No. of Vouchers	Amount
PAYROLL VOUCHERS			
Direct Deposits	3/25/2022	168	\$644,431.66
Payroll Checks	3/25/2022	0	\$0.00
Direct Deposits	4/8/2022	169	\$638,163.02
Payroll Checks	4/8/2022	1	\$0.00
TOTAL PAYROLL		338	\$1,282,594.68
TOTAL CLAIMS			\$4,096,795.64

Renton Regional Fire Authority Governance Board:

Marcus Morrell, Board Chair

Ryan McIrvin, Board Vice Chair

Myron Meikle, Board Member

Kerry Abercrombie, Board Member

Valerie O'Halloran, Board Member

Ruth Pérez, Board Member



RENTON REGIONAL FIRE AUTHORITY

M E M O R A N D U M

DATE: May 9, 2022

TO: Kerry Abercrombie (Fire District 25)
Ryan McIrvin (City of Renton)
Myron Meikle (Fire District 25)
Marcus Morrell (Fire District 25)
Valerie O'Halloran (City of Renton)
Ruth Pérez (City of Renton)
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

FROM: Steve Heitman, Fire Chief

SUBJECT: Renton Regional Fire Authority Chief's Report

1. Recognition Awards

Please join me in congratulating the following members for Member of the Year and Top Company awards:

Officer of the Year: Lt. Brandon Myking

EMT of the Year: Eng. Bryan Estibal

Firefighter of the Year: Eng. Brett Bigger

Civilian of the Year: Admin Supervisor Christine Noddings

Top Engine Company:

(Station 12, C Shift)

Lt. Dan Powell

Eng. David Nelson

FF Kayla Eychner

Top Ladder Company:

(Station 11, D Shift)

Lt. Dylan Gyll

Eng. David Laha

FF Hector Luevano

Top Aid Unit:

(Station 13, B Shift)

FF Dan Beggin

FF Cody Olson

2. Promotions

Congratulations to the following members on their promotions effective May 1st:

- Evyn Villa was promoted from Administrative Specialist to Finance Assistant.
- Dominick Shannon was promoted from Firefighter to Lieutenant.

3. Welcome to New Member

My name is Kevin Carolan, and I am excited and grateful to have been selected for the new position of Assistant Fire Marshal with Renton Regional Fire Authority. I grew up in New York and a few months after receiving a bachelor's degree in Economics from SUNY Albany class of '90, I started my Fire Service career with the FDNY. I spent about 12 years working at Hook & Ladder Co 5 before retiring with a line of duty injury. I moved to Washington in 2003 and spent a lot of my time restoring an old craftsman farmhouse in the tulip fields of Mount Vernon before working in Land Surveying. I soon decided to follow my passion and get back into the Fire Service and I was hired by Bellevue Fire Prevention in 2008. I was promoted to Assistant Fire Marshal in 2015 and oversaw the Inspections and Fire investigation teams. In December 2020, I took a position with Woodinville Fire which soon turned into a position with Eastside Fire & Rescue. My wife Isabel and I reside in Woodinville with our daughters Paloma (11), Elena (9). I am an avid bicyclist (Road, MTB, Gravel) and skier and enjoy those and many other outdoor activities with my wife and kids.



4. Recruit Academy #13 Graduation

I would like to congratulate the Firefighter Training Academy Recruit Class #13 for their hard work and dedication. Please join us on Thursday, May 19th at 6:00 PM as we celebrate the event via live stream on the South King County Fire Training Consortium Facebook Page. The graduation will be held at the River of Life Fellowship, 10615 SE 216th St, Kent, WA 98031 if you would like to attend in person.

5. Seattle Region Securing the Cities Program

Renton RFA has been asked to participate in the Seattle Region Securing the Cities Program that is in partnership with 12 agencies: Seattle Police (lead agency), Seattle Fire, Bellevue Police, King County Sherriff, Pierce County Sherriff, Snohomish County Sherriff, Tacoma Police, WA State Patrol, WA Department of Health, FBI, Pierce County Emergency Management, and Port of Seattle Police. This program is intended to establish radiological and nuclear detection, develop a regional cadre of instructors and implement training classes, and increase the radiological and nuclear detection capability with provided equipment. This partnership benefits Renton by continuing our involvement in regional groups and being on the forefront of developing training and best practices to better protect our communities.

6. Station Security

RRFA has been engaged in analyzing the replacement of our antiquated locks for station entrances. Considering the recent incident involving station 17 and gunfire, we are now looking to include security cameras for the stations on the exterior of the buildings. DC Seaver is working with the facilities team to identify potential systems that will meet our needs to ensure the safety of our members.

7. Governance Board Notifications

Per our procurement process and policy, I am notifying the Board of the following purchase:

Geotechnical Engineering Services – \$43,800.00



2022 Q1 Financial Report

Renton Regional Fire Authority

For Period ending on March 31st, 2022

Table of Contents

1. Operating Fund Performance.....	1
Highlights	1
Year over Year Revenue by High Level Category	2
Year over Year Expense by High Level Category.....	3
Fund Balance	4
2. Fleet Fund Performance	5
Current Year – 2022 YTD	5
Historical Performance & Fund Balance.....	5
3. Facilities Improvement Fund Performance	6
Current Year – 2022 YTD	6
Highlights	6
Historical Performance & Fund Balance.....	6
4. Equipment Fund Performance	7
Current Year – 2022 YTD	7
Highlights	7
Historical Performance & Fund Balance	7
5. IT Fund Performance	8
Current Year – 2022 YTD	8
Historical Performance & Fund Balance	8
6. Contingency Fund Performance	9
Current Year – 2022 YTD	9
Historical Performance & Fund Balance	9
7. Operating Reserve Fund Performance.....	10
Current Year – 2022 YTD	10
Historical Performance & Fund Balance	10

1. Operating Fund Performance

Category	Actual	Budget	Variance (Favorable)	YTD % vs Budget
Revenue	(2,370,572)	(45,870,788)	43,500,216	5.2%
10-Property Tax	(883,808)	(18,234,244)	17,350,436	4.8%
11-Fire Benefit Charge	(744,953)	(17,476,059)	16,731,106	4.3%
13-EMS Levy	-	(2,266,067)	2,266,067	0.0%
20-FD 40 Contract	-	(5,955,337)	5,955,337	0.0%
30-Permits & Fees	(31,768)	(290,000)	258,232	11.0%
40-Investment Income	(17,734)	(200,000)	182,266	8.9%
50-EMS Services	(134,236)	(512,600)	378,364	26.2%
60-Other Revenues	(558,073)	(936,481)	378,408	59.6%
Expense	10,425,419	45,870,788	(35,445,369)	22.7%
10-Salaries and Wages*	6,433,029	27,350,260	(20,917,231)	23.5%
20-Payroll Tax and Benefits **	1,907,357	8,299,184	(6,391,827)	23.0%
30-Supplies	246,475	1,769,614	(1,523,139)	13.9%
40-Services	836,754	4,444,517	(3,607,763)	18.8%
81-Transfers Out	1,001,803	4,007,213	(3,005,410)	25.0%
Revenue in Excess of Expenditure	8,054,847	-	8,054,847	0.0%

Beginning Fund Balance:	17,795,851	17,795,851
Increase / (Decrease)	(8,054,847)	-
Decrease by Fund Balance Transfer ***		
Ending Fund Balance:	9,741,005	17,795,851

Highlights

Revenues:

- ✓ First half of Property Tax/FBC collections will be in April.
- ✓ Other Revenue includes:
 - Contract OT reimbursement - \$370K
 - COR Reimbursement for Station 15 water damage - \$62K
 - Personnel Reimbursement for Mobilization - \$44K

Expenditures:

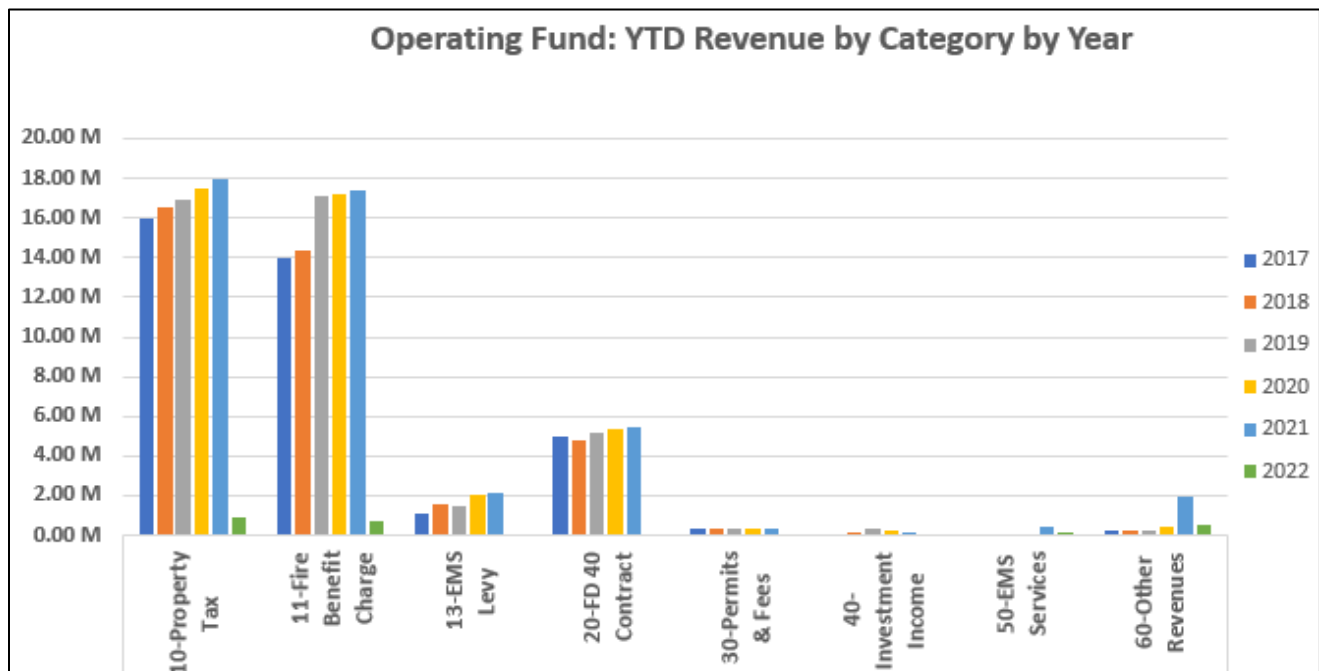
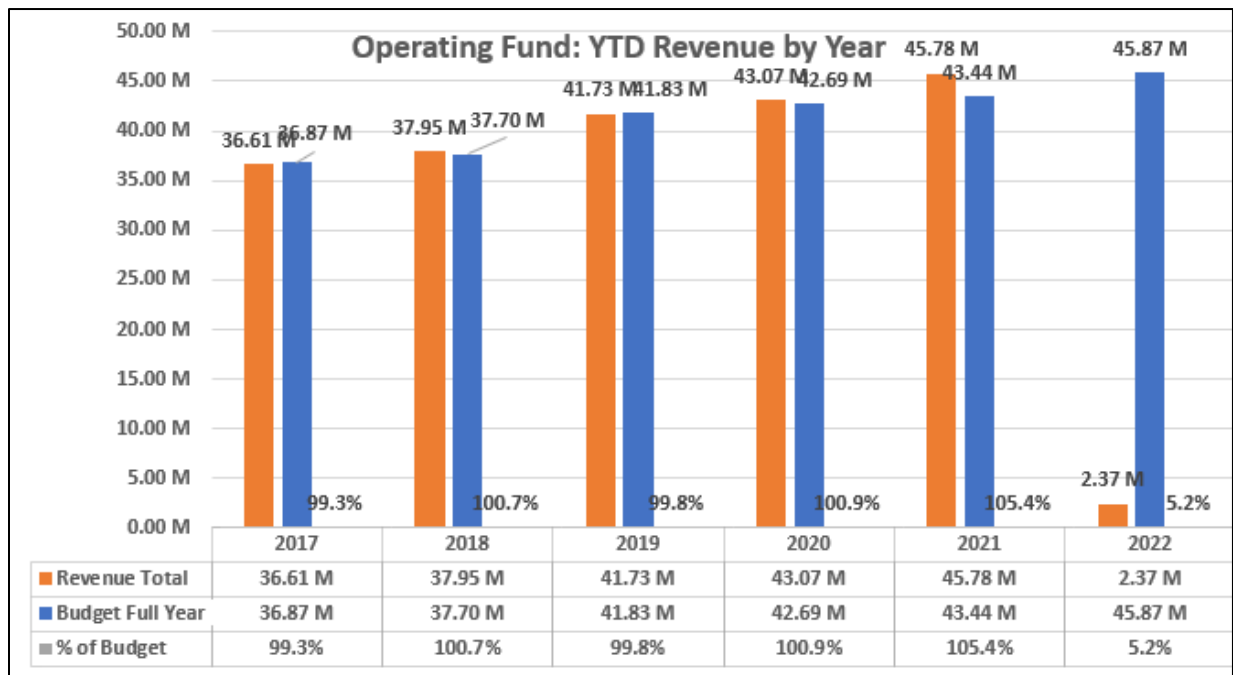
- ✓ Salaries and Wages is 23.5% of full year budget due to the Holiday payout in February, and contract overtime.

Fund Balance:

- ✓ Fund balance was decreased by \$8.0M

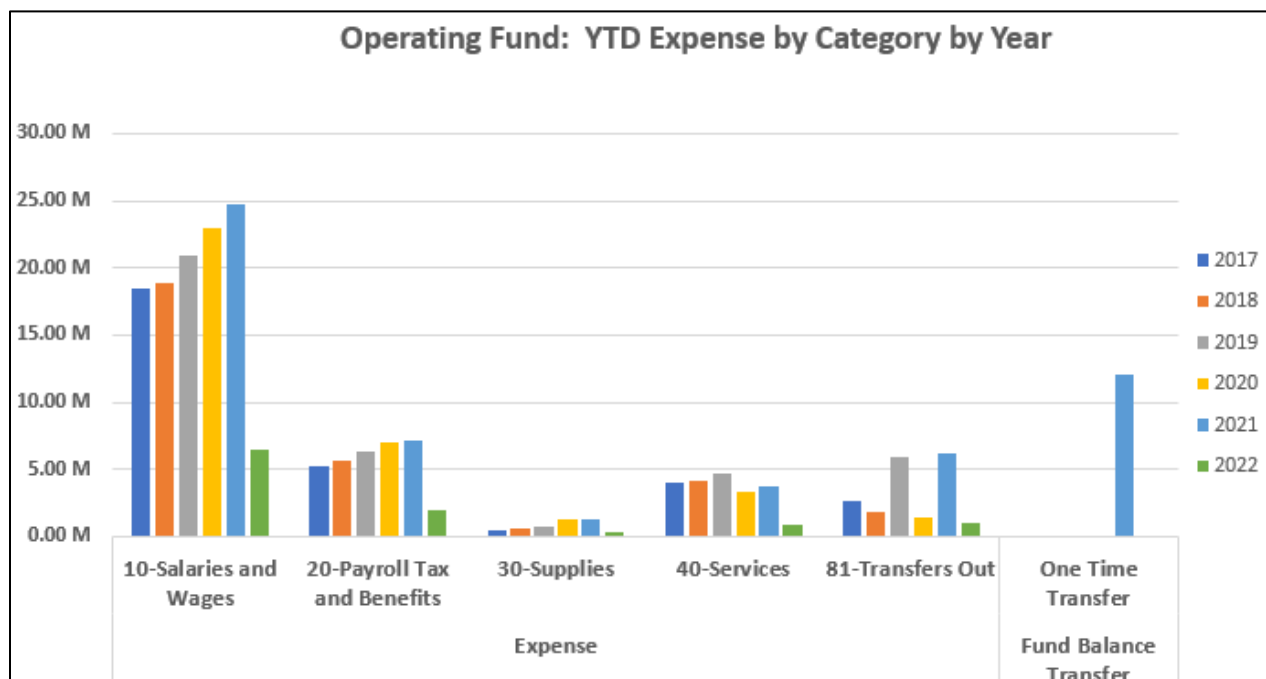
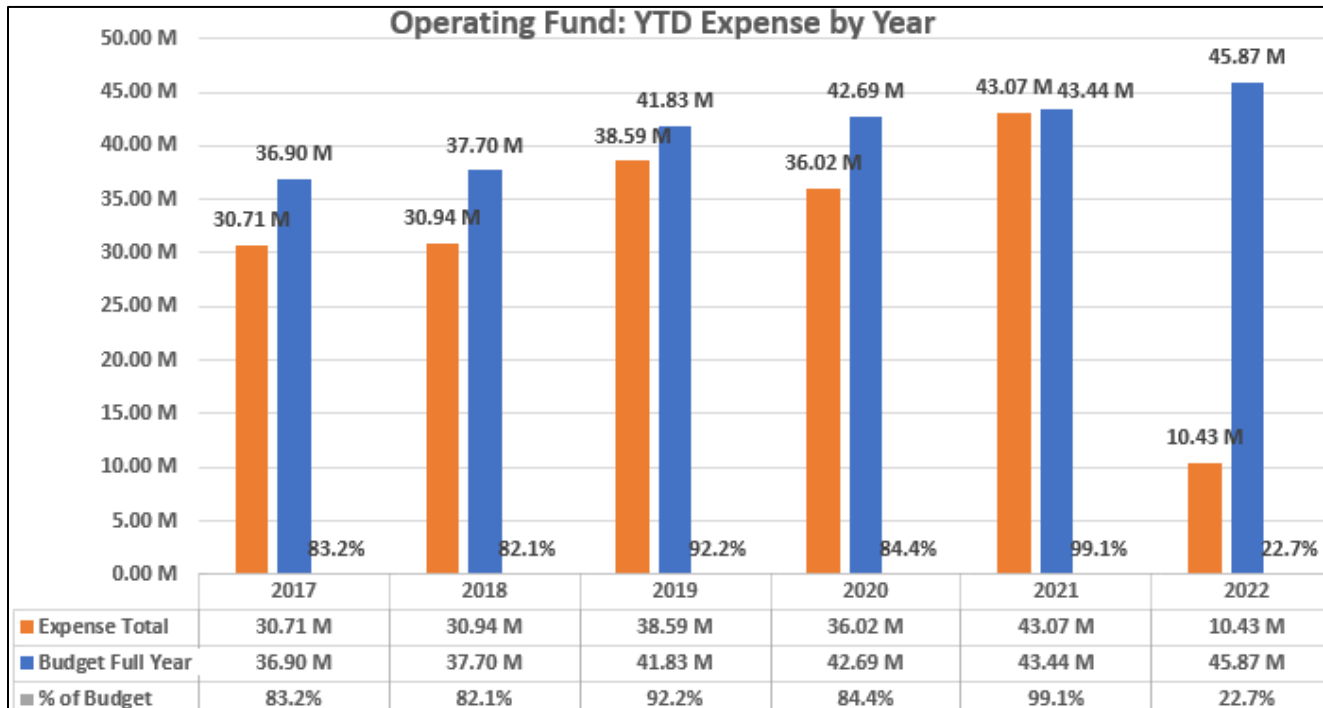
Year over Year Revenue by High Level Category

	High Level Category	2017	2018	2019	2020	2021	2022
Revenue	10-Property Tax	15,983,668	16,573,797	16,901,220	17,446,980	18,002,404	883,808
	11-Fire Benefit Charge	13,955,838	14,357,859	17,108,508	17,152,390	17,346,646	744,953
	13-EMS Levy	1,075,269	1,538,064	1,521,902	2,074,254	2,104,821	-
	20-FD 40 Contract	4,946,723	4,757,087	5,190,769	5,326,632	5,421,129	-
	30-Permits & Fees	378,607	345,446	379,996	357,525	334,585	31,768
	40-Investment Income	45,445	179,449	386,006	289,507	170,919	17,734
	50-EMS Services					452,897	134,236
	60-Other Revenues	225,758	200,596	243,851	425,191	1,946,911	558,073
Revenue Total		36,611,308	37,952,298	41,732,252	43,072,479	45,780,311	2,370,572



Year over Year Expense by High Level Category

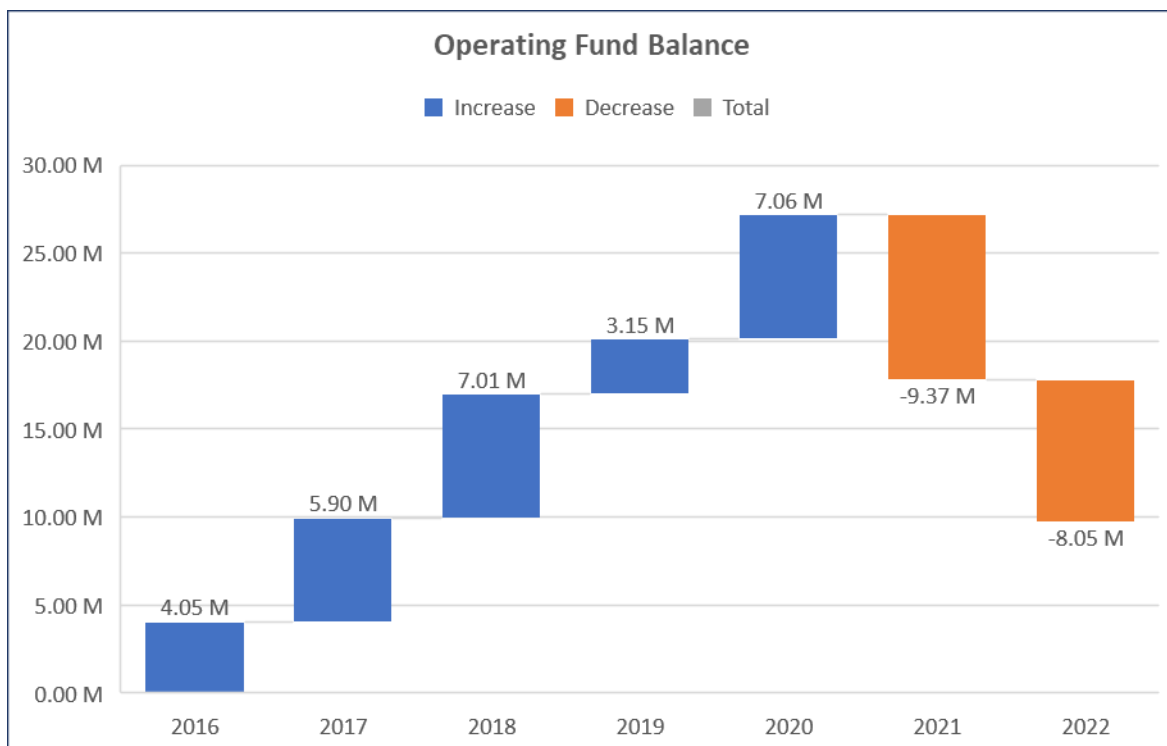
	High Level Category	2017	2018	2019	2020	2021	2022
Expense	10-Salaries and Wages	18,456,320	18,891,660	20,917,569	22,962,444	24,754,112	6,433,029
	20-Payroll Tax and Benefits	5,234,099	5,567,872	6,330,152	7,036,751	7,184,965	1,907,357
	30-Supplies	391,508	557,359	776,024	1,316,317	1,224,492	246,475
	40-Services	4,026,162	4,158,827	4,666,383	3,270,948	3,785,581	836,754
	81-Transfers Out	2,600,000	1,768,000	5,895,045	1,429,180	6,118,626	1,001,803
Expense Total		30,708,089	30,943,718	38,585,172	36,015,640	43,067,777	10,425,419
Fund Balance Transfer	One Time Transfer					12,085,662	
Fund Balance Transfer Total						12,085,662	
Grand Total		30,708,089	30,943,718	38,585,172	36,015,640	55,153,439	10,425,419



Fund Balance

	2017	2018	2019	2020	2021	2022
Revenue	(36,611,308)	(37,952,298)	(41,732,252)	(43,072,479)	(45,780,311)	(2,370,572)
10-Property Tax	(15,983,668)	(16,573,797)	(16,901,220)	(17,446,980)	(18,002,404)	(883,808)
11-Fire Benefit Charge	(13,955,838)	(14,357,859)	(17,108,508)	(17,152,390)	(17,346,646)	(744,953)
13-EMS Levy	(1,075,269)	(1,538,064)	(1,521,902)	(2,074,254)	(2,104,821)	-
20-FD 40 Contract	(4,946,723)	(4,757,087)	(5,190,769)	(5,326,632)	(5,421,129)	-
30-Permits & Fees	(378,607)	(345,446)	(379,996)	(357,525)	(334,585)	(31,768)
40-Investment Income	(45,445)	(179,449)	(386,006)	(289,507)	(170,919)	(17,734)
50-EMS Services					(452,897)	(134,236)
60-Other Revenues	(225,758)	(200,596)	(243,851)	(425,191)	(1,946,911)	(558,073)
Expense	30,708,089	30,943,718	38,585,172	36,015,640	43,067,777	10,425,419
10-Salaries and Wages	18,456,320	18,891,660	20,917,569	22,962,444	24,754,112	6,433,029
20-Payroll Tax and Benefits	5,234,099	5,567,872	6,330,152	7,036,751	7,184,965	1,907,357
30-Supplies	391,508	557,359	776,024	1,316,317	1,224,492	246,475
40-Services	4,026,162	4,158,827	4,666,383	3,270,948	3,785,581	836,754
81-Transfers Out	2,600,000	1,768,000	5,895,045	1,429,180	6,118,626	1,001,803
Revenue in Excess of Expenditure	(5,903,219)	(7,008,581)	(3,147,080)	(7,056,839.03)	(2,712,534)	8,054,847

Beginning Fund Balance:	4,053,261	9,956,480	16,965,060	20,112,140	27,168,979	17,795,851
Increase / (Decrease)	5,903,219	7,008,581	3,147,080	7,056,839	2,712,534	(8,054,847)
Decrease by Fund Balance Transfer					(12,085,662)	
Ending Fund Balance:	9,956,480	16,965,060	20,112,140	27,168,979	17,795,851	9,741,005



2. Fleet Fund Performance

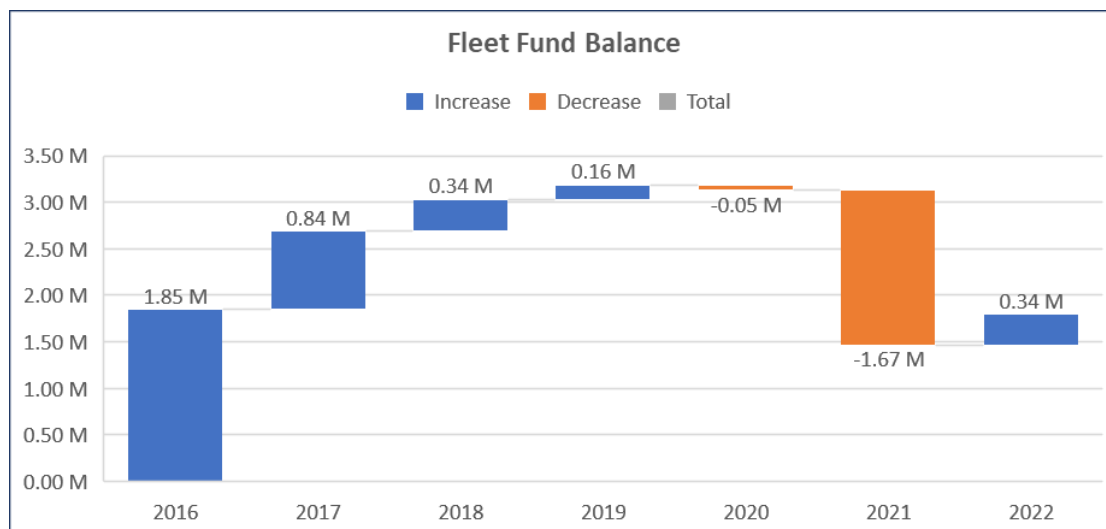
Current Year – 2022 YTD

Category	Actual	Budget	Variance (Favorable)	YTD % vs Budget
Revenue	(338,562)	(1,217,000)	878,438	27.8%
40-Investment Income	(2,079)	(17,000)	14,921	12.2%
60-Transfer In	(300,000)	(1,200,000)	900,000	25.0%
60-Other Revenues	(36,483)	-		
Expense	110	913,530	(36,483)	0.0%
60-Capital Outlay	110	913,530	(913,420)	0.0%
Revenue in Excess of Expenditure	(338,452)	(303,470)	(913,420)	0.0%

Beginning Fund Balance:	1,459,754	1,459,754
Increase / (Decrease)	338,452	303,470
Ending Fund Balance:	1,798,206	1,763,224

Historical Performance & Fund Balance

Category	2017	2018	2019	2020	2021	2022
Revenue	(2,172,227)	(673,826)	(2,321,649)	(583,871)	(46,765)	(338,562)
40-Investment Income	(22,227)	(44,905)	(85,445)	(48,285)	(12,277)	(2,079)
60-Transfer In	(2,150,000)	(600,000)	(2,200,000)	(250,000)		(300,000)
60-Other Revenues		(28,921)	(36,204)	(285,586)	(34,488)	(36,483)
Expense	1,327,596	337,905	2,164,351	637,322	1,718,039	110
30-Supplies			0	220		
40-Services				109		
60-Capital Outlay	1,327,596	337,905	2,164,351	636,993	1,718,039	110
Revenue in Excess of Expenditure	(844,631)	(335,921)	(157,298)	53,451	1,671,274	(338,452)
Beginning Fund Balance:	1,846,629	2,691,260	3,027,181	3,184,479	3,131,028	1,459,754
Increase / (Decrease)	844,631	335,921	157,298	(53,451)	(1,671,274)	338,452
Ending Fund Balance:	2,691,260	3,027,181	3,184,479	3,131,028	1,459,754	1,798,206



3. Facilities Improvement Fund Performance

Current Year – 2022 YTD

Category	Actual	Budget	Variance (Favorable)	YTD % vs Budget
Revenue	(522,801)	(2,094,813)	1,572,012	25.0%
40-Investment Income	(3,498)	(17,600)	14,102	19.9%
60-Transfer In	(519,303)	(2,077,213)	1,557,910	25.0%
Expense	321,198	1,862,500	(1,541,302)	17.2%
30-Supplies	9,891	9,000	891	109.9%
40-Services	32,679	-	32,679	0.0%
60-Capital Outlay	278,628	1,853,500		
Revenue in Excess of Expenditure	(201,603)	(232,313)	(1,574,872)	15.0%

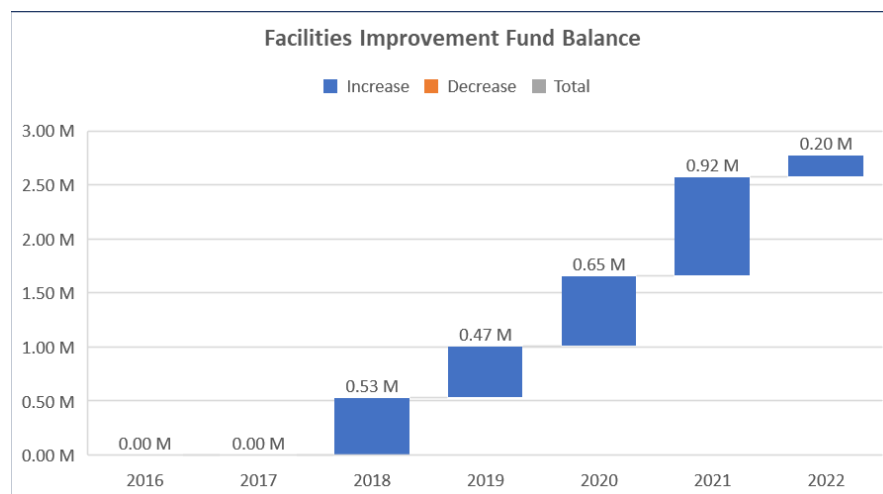
Beginning Fund Balance:	2,579,404	2,579,404
Increase / (Decrease)	201,603	232,313
Ending Fund Balance:	2,781,007	2,811,717

Highlights

- ✓ \$270K of capital purchase was for Station 11 remodel

Historical Performance & Fund Balance

Category	2017	2018	2019	2020	2021	2022
Revenue	-	(578,056)	(1,012,065)	(1,184,861)	(1,512,808)	(522,801)
40-Investment Income		(6,056)	(20,734)	(18,982)	(12,808)	(3,498)
60-Transfer In	-	(572,000)	(969,711)	(500,000)	(1,500,000)	(519,303)
60-Other Revenues			(21,620)	(665,879)		
Expense		43,992	537,735	531,598	595,060	321,198
30-Supplies			52,513	16,633		9,891
40-Services					33,950	32,679
60-Capital Outlay		43,992	485,223	514,965	561,110	278,628
Revenue in Excess of Expenditure	-	(534,064)	(474,330)	(653,263)	(917,747)	(201,603)
Beginning Fund Balance:	-	-	534,064	1,008,393	1,661,656	2,579,404
Increase / (Decrease)	-	534,064	474,330	653,263	917,747	201,603
Ending Fund Balance:	-	534,064	1,008,393	1,661,656	2,579,404	2,781,007



4. Equipment Fund Performance

Current Year – 2022 YTD

Category	Actual	Budget	Variance (Favorable)	YTD % vs Budget
Revenue	(100,553)	(405,400)	304,847	24.8%
40-Investment Income	(553)	(5,400)	4,847	10.2%
60-Transfer In	(100,000)	(400,000)	300,000	25.0%
Expense	28,869	100,897	(72,027)	28.6%
60-Capital Outlay	28,869	100,897	(72,027)	28.6%
Revenue in Excess of Expenditure	(71,684)	(304,503)	232,819	

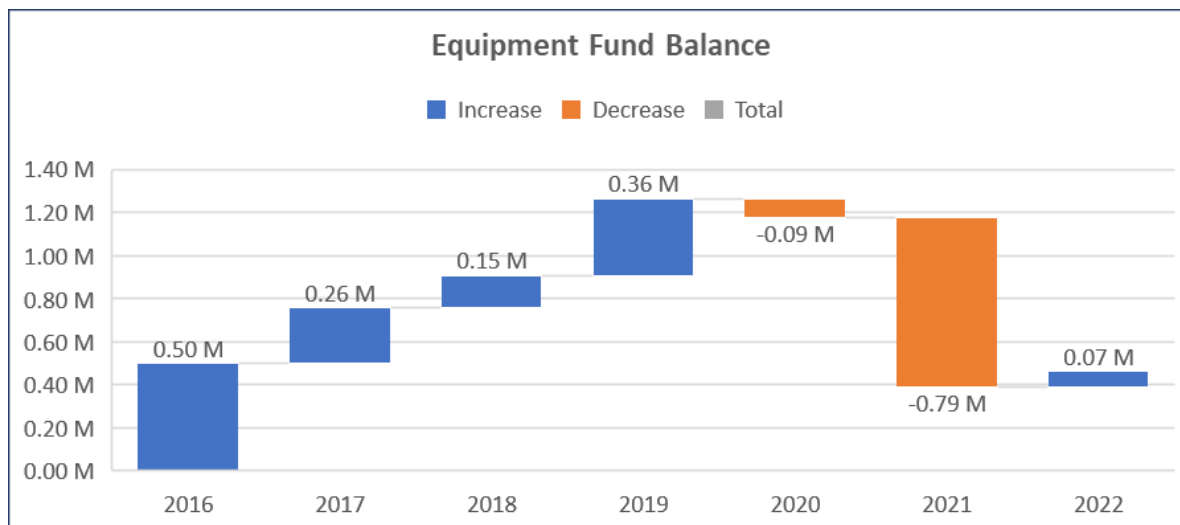
Beginning Fund Balance:	388,788	388,788
Increase / (Decrease)	71,684	304,503
Ending Fund Balance:	460,472	693,292

Highlights

- ✓ \$28K of capital purchase was for a Holmatro

Historical Performance & Fund Balance

Category	2017	2018	2019	2020	2021	2022
Revenue	(256,246)	(319,176)	(401,830)	(113,192)	(308,586)	(100,553)
40-Investment Income	(6,246)	(13,176)	(24,096)	(19,899)	(8,586)	(553)
60-Transfer In	(250,000)	(306,000)	(377,734)	(93,293)	(300,000)	(100,000)
Expense		170,512	41,822	203,463	1,094,446	28,869
60-Capital Outlay		170,512	41,822	203,463	1,094,446	28,869
Revenue in Excess of Expenditure	(256,246)	(148,664)	(360,008)	90,270	785,860	(71,684)
Beginning Fund Balance:	500,000	756,246	904,910	1,264,918	1,174,648	388,788
Increase / (Decrease)	256,246	148,664	360,008	(90,270)	(785,860)	71,684
Ending Fund Balance:	756,246	904,910	1,264,918	1,174,648	388,788	460,472



5. IT Fund Performance

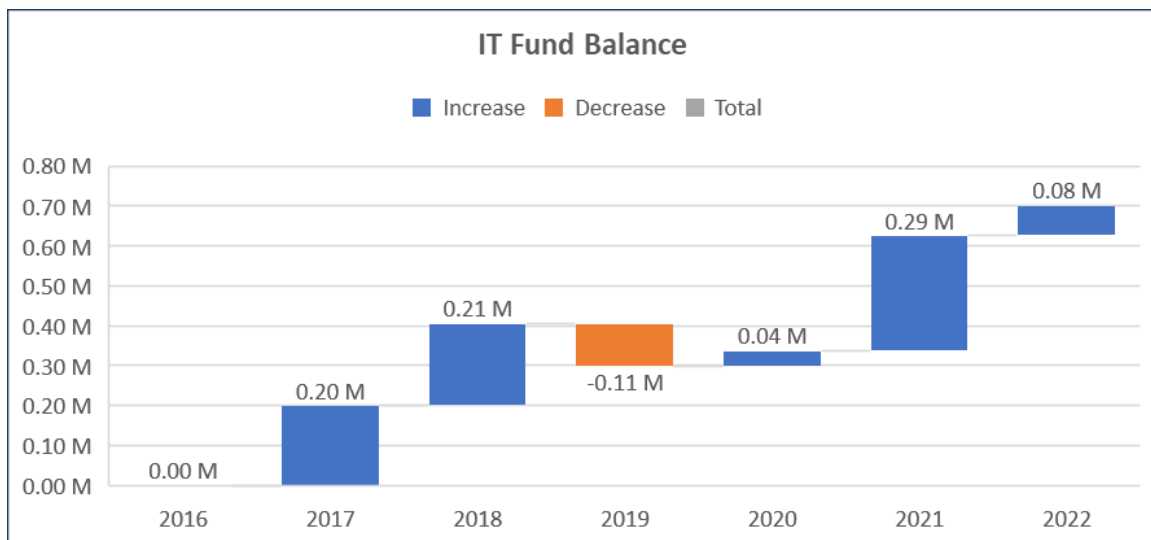
Current Year – 2022 YTD

Category	Actual	Budget	Variance (Favorable)	YTD % vs Budget
Revenue	(75,855)	(308,000)	232,145	24.6%
40-Investment Income	(855)	(8,000)	7,145	10.7%
60-Transfer In	(75,000)	(300,000)	225,000	25.0%
Revenue in Excess of Expenditure	(75,855)	(308,000)	232,145	24.6%

Beginning Fund Balance:	626,477	626,477
Increase / (Decrease)	75,855	308,000
Ending Fund Balance:	702,332	934,477

Historical Performance & Fund Balance

Category	2017	2018	2019	2020	2021	2022
Revenue	(201,667)	(205,367)	(608,999)	(155,066)	(302,983)	(75,855)
40-Investment Income	(1,667)	(5,367)	(8,999)	(5,066)	(2,983)	(855)
60-Transfer In	(200,000)	(200,000)	(600,000)	(150,000)	(300,000)	(75,000)
Expense			718,227	114,830	14,548	
30-Supplies			111,251	(170)		
40-Services			500			
60-Capital Outlay			606,476	115,000	14,548	
Revenue in Excess of Expenditure	(201,667)	(205,367)	109,227	(40,236)	(288,435)	(75,855)
Beginning Fund Balance:	-	201,667	407,034	297,807	338,043	626,478
Increase / (Decrease)	201,667	205,367	(109,227)	40,236	288,435	75,855
Ending Fund Balance:	201,667	407,034	297,807	338,043	626,478	702,333



6. Contingency Fund Performance

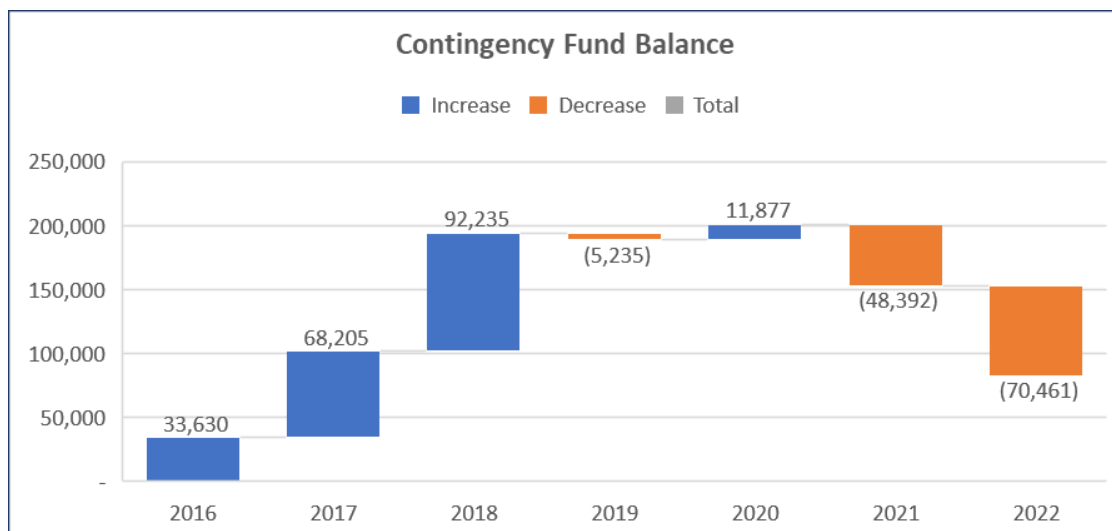
Current Year – 2022 YTD

Category	Actual	Budget	Variance (Favorable)	YTD % vs Budget
Revenue	(7,665)	(32,200)	24,535	23.8%
40-Investment Income	(165)	(2,200)	2,035	7.5%
60-Transfer In	(7,500)	(30,000)	22,500	25.0%
Expense	78,127	-	78,127	0.0%
40-Services	78,127	-	78,127	0.0%
Revenue in Excess of Expenditure	70,461	(32,200)	102,661	-218.8%

Beginning Fund Balance:	152,321	152,321
Increase / (Decrease)	(70,461)	32,200
Ending Fund Balance:	81,860	184,521

Historical Performance & Fund Balance

Category	2017	2018	2019	2020	2021	2022
Revenue	(68,205)	(92,235)	(4,365)	(24,021)	(16,366)	(7,665)
40-Investment Income		(2,235)	(4,365)	(3,047)	(1,366)	(165)
60-Transfer In	(68,205)	(90,000)		(6,250)	(15,000)	(7,500)
60-Other Revenues				(14,724)		
Expense			9,600	12,144	64,757	78,127
30-Supplies				2,283		
40-Services			9,600	9,861	64,757	78,127
Revenue in Excess of Expenditure	(68,205)	(92,235)	5,235	(11,877)	48,392	70,461
Beginning Fund Balance:	33,630	101,835	194,070	188,836	200,713	152,321
Increase / (Decrease)	68,205	92,235	(5,235)	11,877	(48,392)	(70,461)
Ending Fund Balance:	101,835	194,070	188,836	200,713	152,321	81,860



7. Operating Reserve Fund Performance

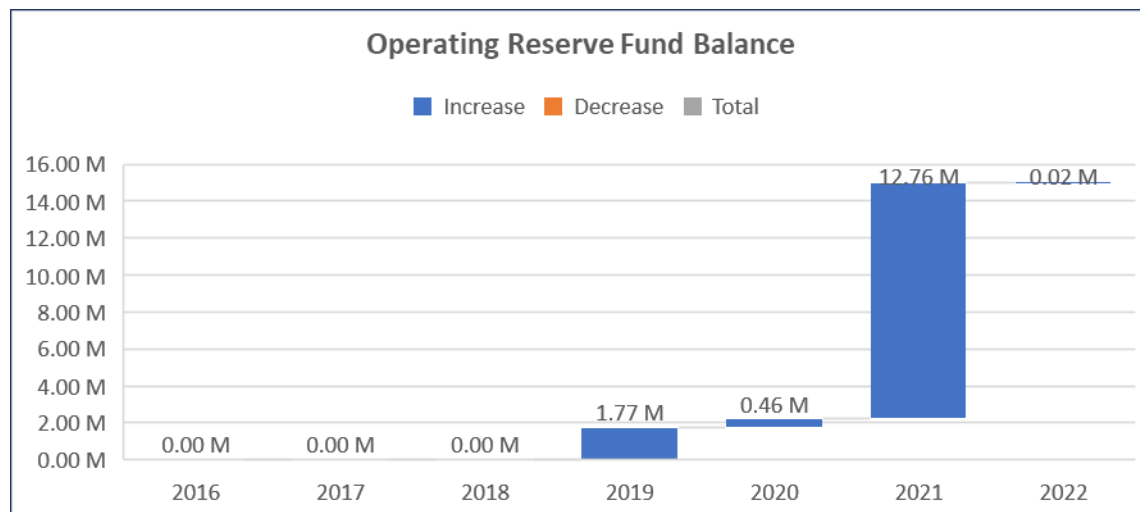
Current Year – 2022 YTD

Category	Actual	Budget	Variance (Favorable)	YTD % vs Budget
Revenue	(19,671)	(150,000)	130,329	13.1%
40-Investment Income	(19,671)	(150,000)	130,329	13.1%
Revenue in Excess of Expenditure	(19,671)	(150,000)	130,329	13.1%

Beginning Fund Balance:	14,986,324	14,986,324
Increase / (Decrease)	19,671	150,000
Ending Fund Balance:	15,005,995	15,136,324

Historical Performance & Fund Balance

Category	2017	2018	2019	2020	2021	2022
Revenue	-	-	(1,766,056)	(462,513)	(12,757,755)	(19,671)
40-Investment Income			(18,456)	(32,876)	(34,129)	(19,671)
60-Transfer In	-	-	(1,747,600)	(429,637)	(12,723,626)	
Revenue in Excess of Expenditure	-	-	(1,766,056)	(462,513)	(12,757,755)	(19,671)
Beginning Fund Balance:	-	-	-	1,766,056	2,228,569	14,986,324
Increase / (Decrease)	-	-	1,766,056	462,513	12,757,755	19,671
Ending Fund Balance:	-	-	1,766,056	2,228,569	14,986,324	15,005,995



April 18th – E314 (Jamie Durkan, Andrew Harm and Brett Bigger) were called to an imminent delivery in the Renton Walmart parking lot. The baby was delivered right after the patient was transferred to TriMed's bed. Both baby and mom were stabilized, and TriMed transported them to Valley Medical Center.

The crew would like to give a big thanks to TriMed EMTs Cezanne L. and Hannah K. They both went above and beyond during the delivery, providing hands-on assistance the entire time with a great attitude. They had an extended out of service time due to cleaning their rig and swapping out their bed at 2 am, and it didn't faze their good attitudes. Harm and Bigger both mentioned that they were lucky to have them there.





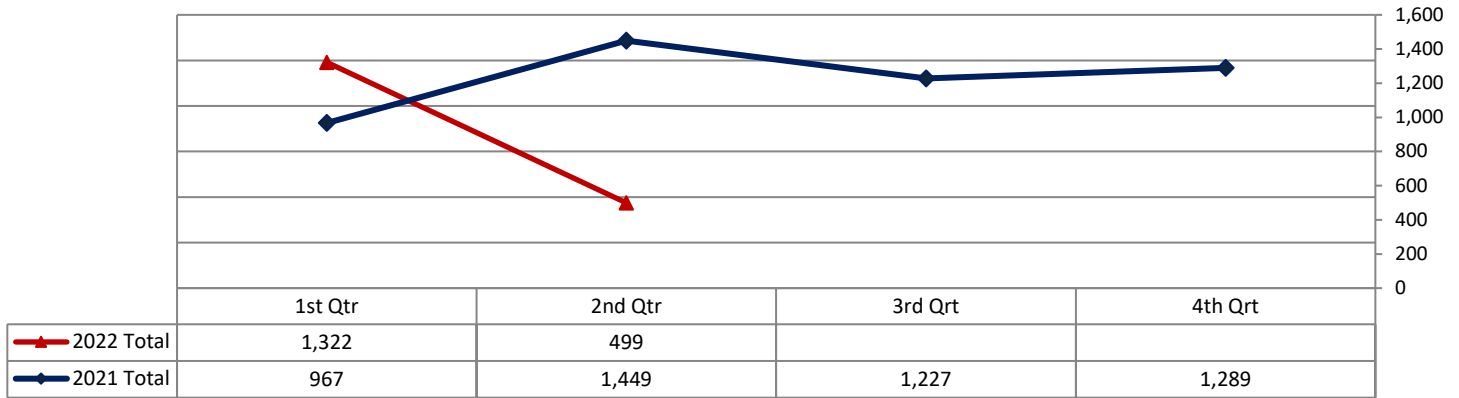
Office of the Fire Marshal 2022 Quarterly Report

May 2022

Inspections

Staff completed 499 inspections (business, multi-family, IFC permit, special, complaint & re-inspections) in April.

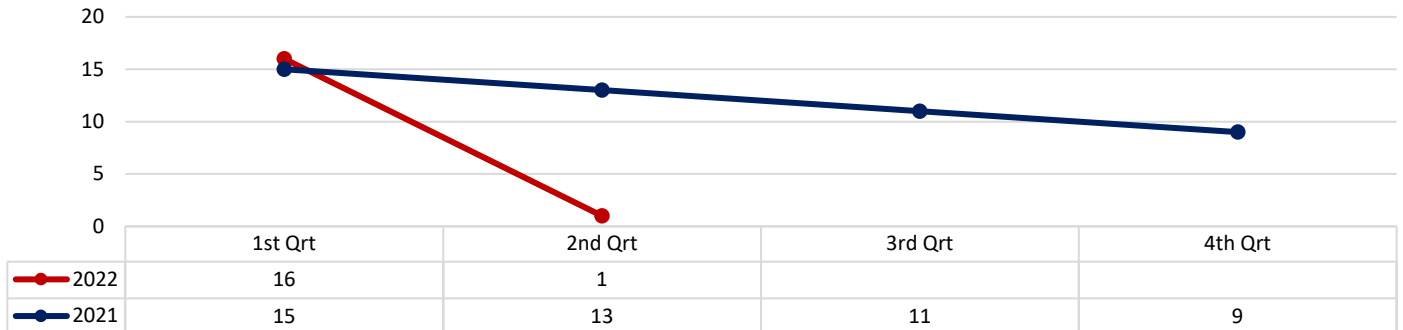
Inspections Completed by Quarter - Comparative to 2021



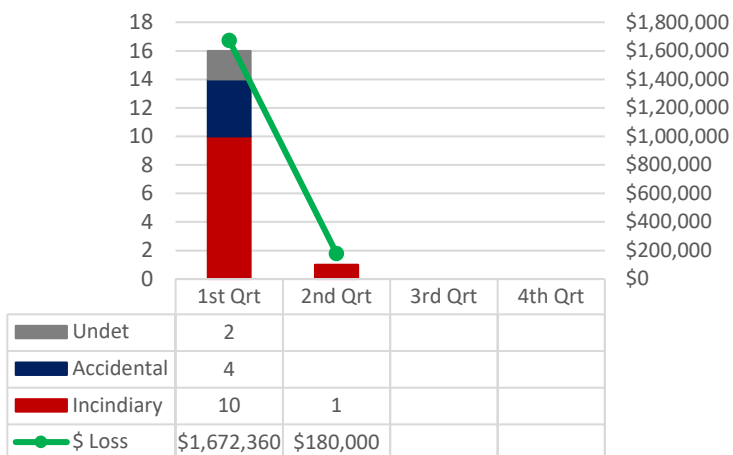
Fire Investigations

Staff investigated 1 fire in April. Total cumulative dollar loss is estimated at \$1.8 million.

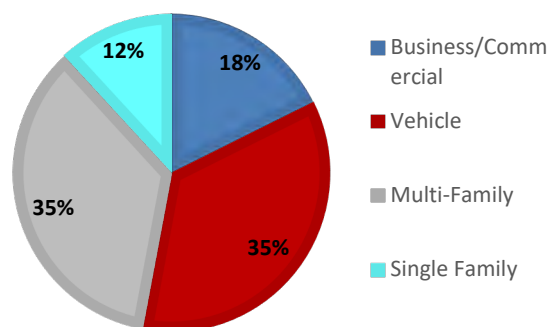
Fire Investigations by Quarter - Comparative to 2021



FIRE CAUSE AND LOSS ESTIMATE



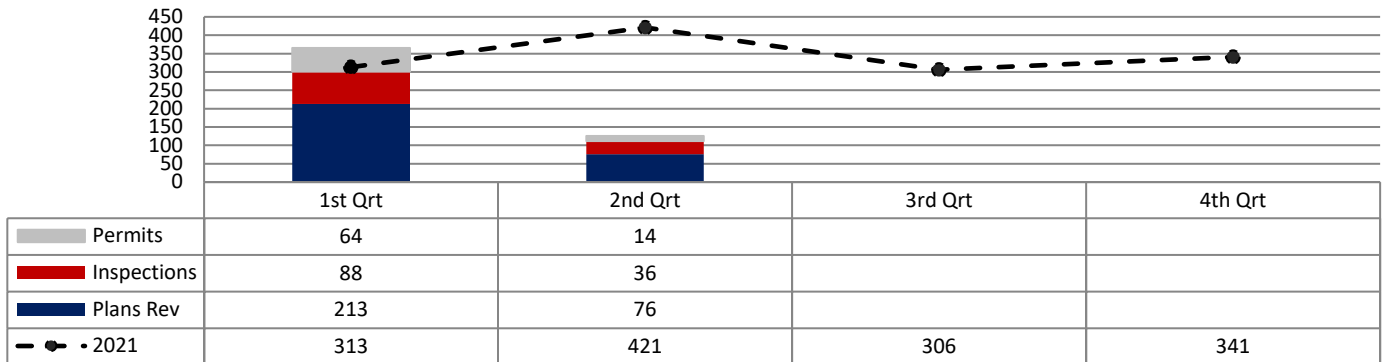
PROPERTY TYPE OF INVESTIGATED FIRES



Plans Review, Construction Inspections & Permits

Staff completed 83 plans reviews, 32 construction inspections, and issued 20 fire systems and/or fire construction permits in March.

Plans Review, Construction Inspections & Permits by Quarter - Comparative to 2021



Reviews completed for the Wildtype Seafoods production facility, a lab grown cultured cellular seafood product, located at an existing building at 801 SW 16th St.

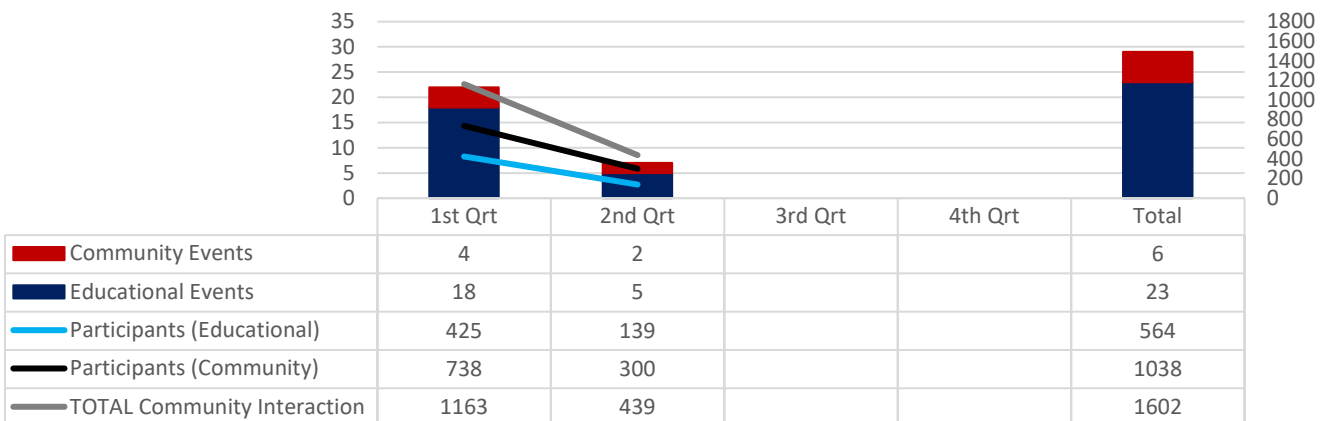
Preliminary plans have been reviewed for the Bufflehead Energy Storage Systems Site for Puget Sound Energy which is a proposed battery energy storage system consisting of thousands of lithium-ion batteries connected together inside shipping container type units for megawatt sized backup energy storage systems, located at 2900 Maple Valley Highway.



Public Education / Community Outreach Highlights

- Expanded our monthly “Home Safety Tips” distribution list to include 30 homeowners associations, 39 apartment complexes and 33 churches.
- E315 participated in the Kenndale neighborhood community celebration.
- E 312 attended the Dia del Nino event, celebrating children – over 300 children participated and had an opportunity to meet our firefighters and learn about fire safety.

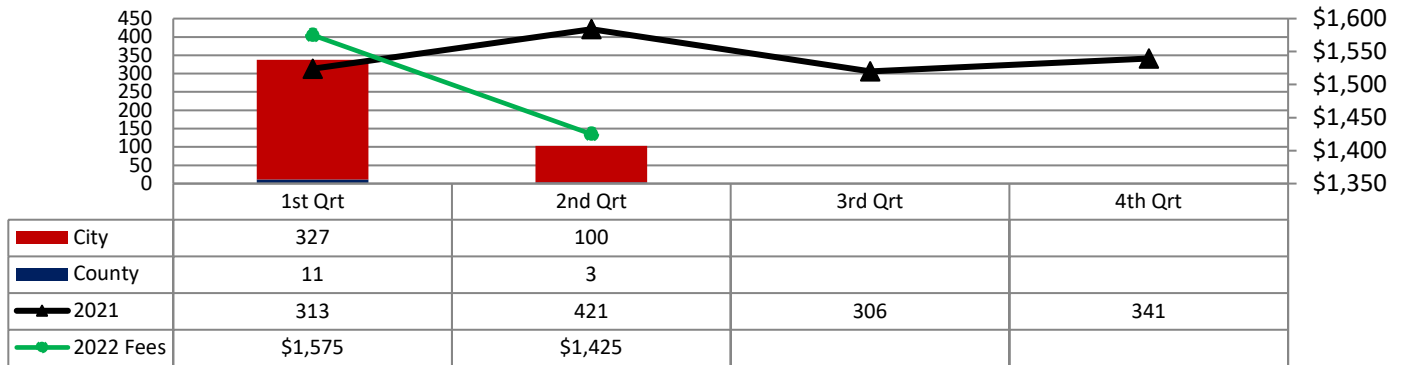
PUBLIC EDUCATION & COMMUNITY OUTREACH



False Alarms

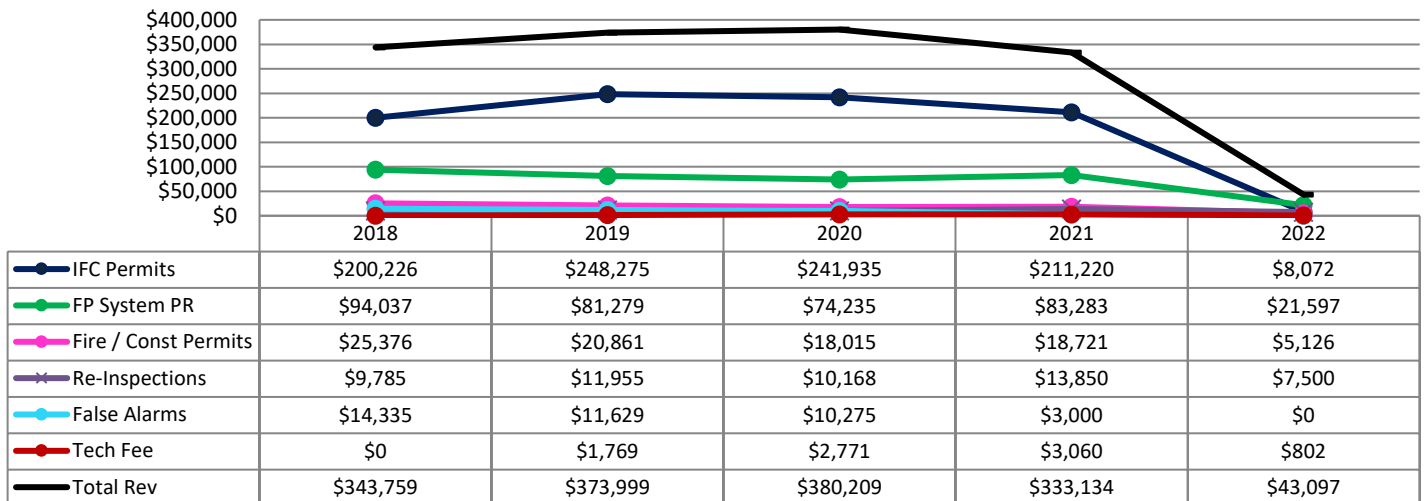
The Department has responded to 431 false alarms to date, with \$3,000 in fees issued to property owners/tenants for preventable alarms. (False alarm fees were waived in 2020 and 2021).

2022 False Alarms by Month, Location & Fees - Comparative to 2021



Revenue \$43,097 in Fire Marshal revenues have been collected in 2022.

OFM Revenue by Year (2018-Present)





Custom ▾ Jan 1, 2022 - Apr 30, 2022 ▾

22%

FIRE
Percentage of Total Incidents

78%

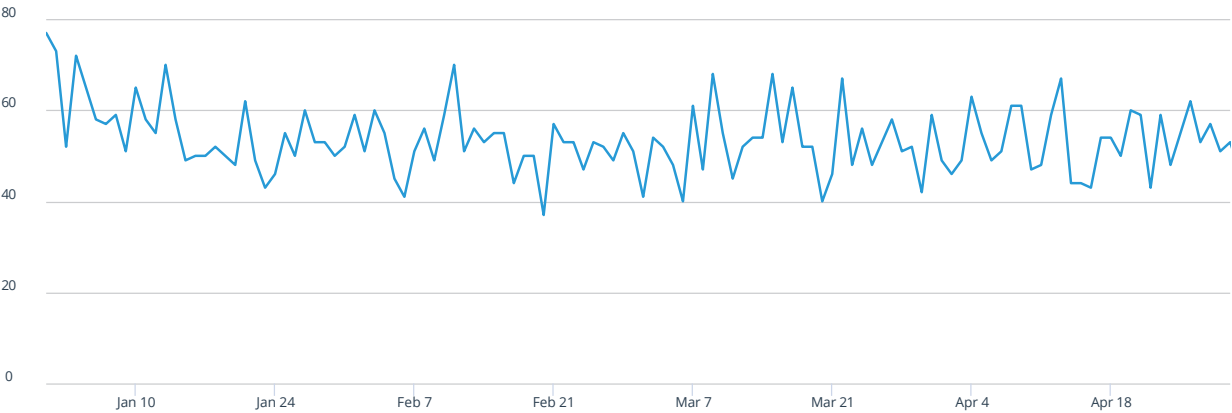
EMS
Percentage of Total Incidents

6,434

INCIDENTS
In Selected Time Slice

120

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Jan '23	Total
Out of Jurisdiction	113	100	83	89										385
Station 11	364	293	337	334										1,328
Station 12	285	210	283	244										1,022
Station 13	361	319	340	356										1,376
Station 14	173	151	151	168										643
Station 15	105	101	91	110										407
Station 16	124	102	135	126										487
Station 17	217	190	212	167										786
Total	1,742	1,466	1,632	1,594										6,434

Jan 1, 2022 - Apr 30, 2022 ▾

DAYS
In Selected Time Slice



% All

[illegible]

[Back to Top](#)

	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Jan '23	Total
(36) Water or ice-related rescue	2	1		1										4
(40) Flammable gas or liquid condition, other	3	1	1	1										6
(41) Combustible/f.. spills & leaks	12	7	13	8										40
(42) Chemical release, reaction, or toxic condition	4	2		6										12
(44) Electrical wiring/equipm.. problem	7	3	9	8										27
(46) Accident, potential accident			1	1										2
(48) Attempted burning, illegal action	2	3	4	1										10
(50) Service call, other	5	5	9	9										28
(51) Person in distress	6		3	1										10
(52) Water problem	18	10	2	5										35
(53) Smoke, odor problem	5	3	2	5										15
(55) Public service assistance	17	17	16	31										81
(56) Unauthorized burning	4	1	2	1										8
(60) Good intent call, other	3	1	5	1										10
(61) Dispatched and canceled en route	105	99	94	114										412
(62) Wrong location, no emergency found	5	10	5	3										23
(63) Controlled burning		1	1											2
(65) Steam, other gas mistaken for smoke	9	10	10	7										36
(67) HazMat release investigation w/no HazMat	7	3	3	3										16
(70) False alarm and false call, other	17	14	9	10										50
(71) Malicious, mischievous false alarm	11	6	8	12										37
(73) System or detector malfunction	45	17	32	23										117
(74) Unintentional system/detect... operation (no fire)	61	52	71	60										244
(90) Special type of incident, other	9	10	4	6										29
UNK	1	1		1										3
UNK			1											1
Total	1,745	1,467	1,632	1,597										6,441

[Back to Top](#)

Emergency Medical Services Division

401 Fifth Avenue, Suite 1200
Seattle, WA 98104-1818

206-296-4693 Fax 206-296-4866

TTY Relay: 711

www.kingcounty.gov/health



April 29, 2022

Steve Heitman, Chief
Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055

RE: Letter of Appreciation

Dear Chief Heitman,

Last weekend, I had the opportunity of a lifetime when I participated in the **Future Women in EMS and Fire Workshop** in Kirkland. Thanks to your support of the event, and the amazing people who showed up ready to inspire us, 25 young women (and 1 older one) will talk about this empowering and special experience for years to come.

Firefighters Kelly Carpenter and Kayla Eychner represented Renton Regional Fire Authority in the very best of ways, showing enviable leadership skills and building an atmosphere of camaraderie in the short span of a two-day weekend. We greatly appreciate what they brought to the workshop and hope you can share our gratitude with them.

Our next workshop is scheduled for October 22 -23, 2022, and will be hosted by South King Fire & Rescue. We hope you will continue to participate and send Renton RFA volunteers to this regional recruitment and mentoring event – you all contributed significantly to the success of this past workshop and were great advocates for Renton’s fire program.

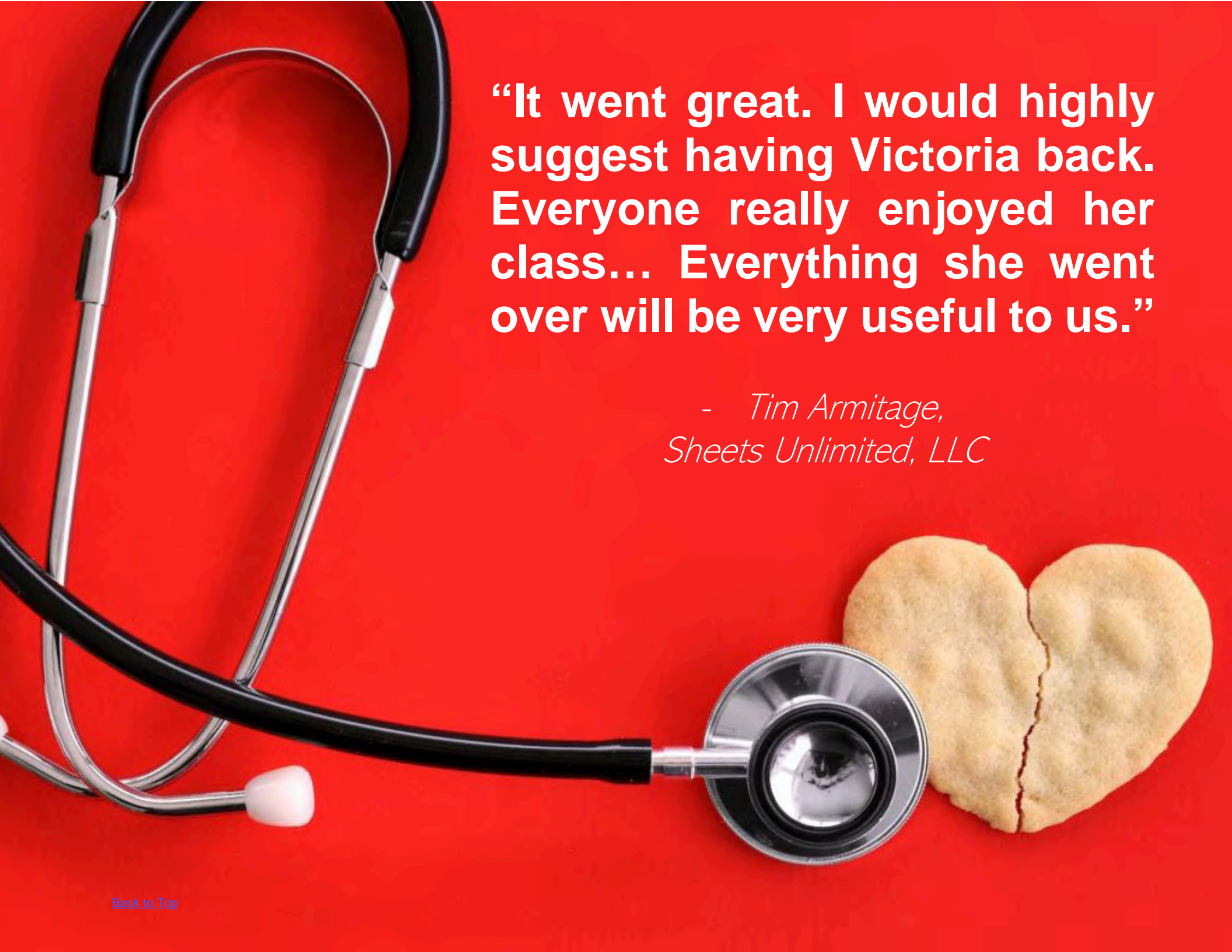
Again, thank you for your ongoing support and leadership as we pave the way for exceptional women to play a greater role in the EMS/Fire system in our region.

Sincerely,

A handwritten signature in black ink, appearing to read "Helen Chatalas".

Helen Chatalas, Assistant Director
Emergency Medical Services Division
Public Health – Seattle & King County

cc: Jenny Shin, EMS Division

A stethoscope with a black tube and silver metal parts is positioned on the left side of the image. To its right, there is a heart-shaped cookie that is cracked down the middle. The entire scene is set against a solid red background.

“It went great. I would highly suggest having Victoria back. Everyone really enjoyed her class... Everything she went over will be very useful to us.”

*- Tim Armitage,
Sheets Unlimited, LLC*

M. Katherine Buike
Renton, WA
mkbuike@comcast.net
206-919-1067

1 May 2022

Dear Fire Chief,

From time to time I cull my sketchbooks. I'm a member of Urban Sketchers . When COVID kept me close to home and sketching alone, I embarked on a series of sketches of the Renton Fire Stations.

As I was preparing these to give to the Department, I noticed I was mission No. 15 so that is the final sketch, done today.

Yours,

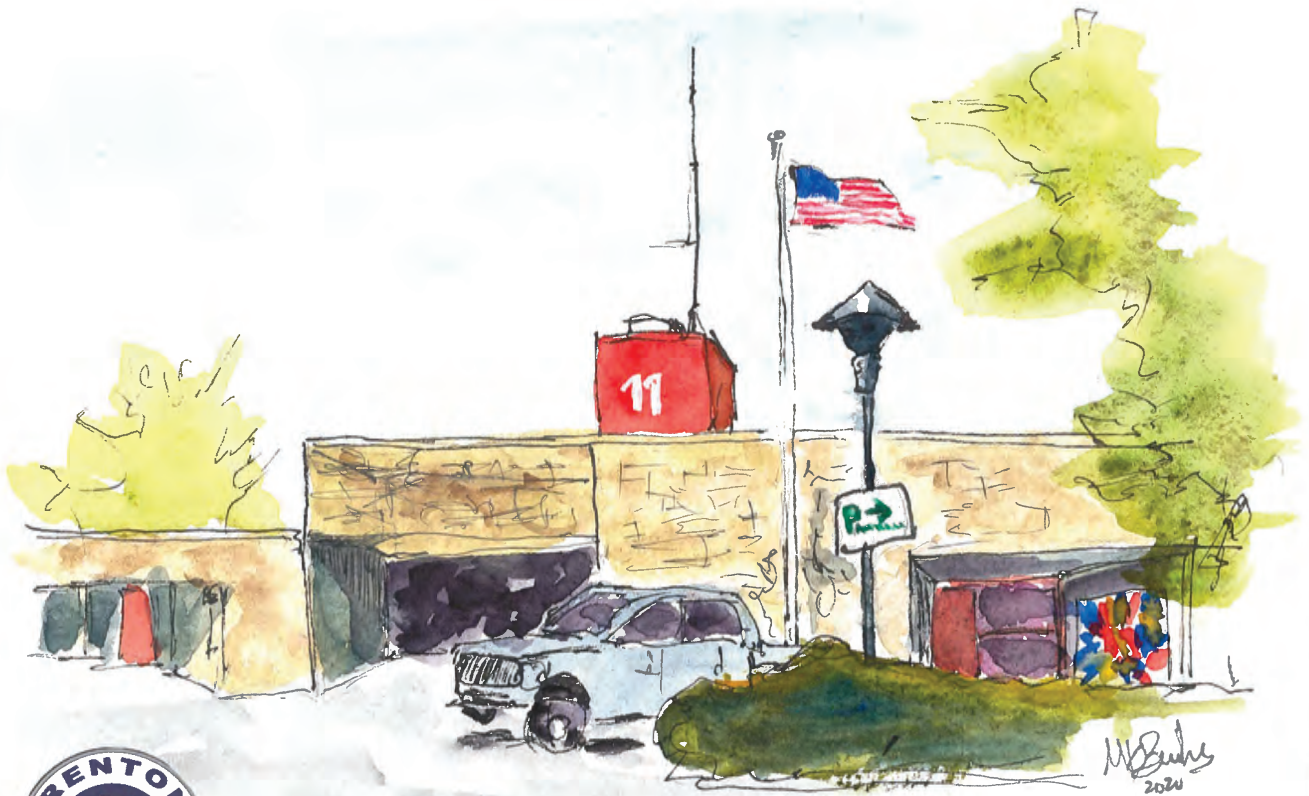


Kate Buike



Kate Buike

mkbuike@gmail.com
redharparts.wordpress.com/



20
20
04
30



Fire Station, Mill Ave. S., Renton, WA



[Back to Top](#)

Renton Fire Station #12

2020
07
14



2020
09
05

Fire Station #13
Renton, WA



Renton Fire Station No. 14



2020
07
15



Renton Fire Station #15

McBride
2012



2022
5
01



W. B. B. B.
2020

Fire Station #16
Renton, WA

2020
07
16

[Back to Top](#)



pp Gule
2020

Renton Fire Station
#17

King County Fire Dept. #40

17
KCFD 40



2020
07
08

[Back to Top](#)

Thank you so much
for saving our daughter,
Lori Revely, on April 2nd
when you administered
CPR. Your skills,
quick actions, kindness
and caring were
evident while respond-
ing to her needs. She
is doing ok now thanks
to you and all the
wonderful care at
Valley Medical.

We have been
blessed with gift from
all of you!

...and so thankful, too!

You are all very
appreciated for the
job you do.

Lori's Mom,
Lynise Johnson

Thanks for taking care of
me, too!





Governing Board Agenda Item

SUBJECT/TITLE: Regional Coordination Framework Agreement

STAFF CONTACT: Chief Heitman

SUMMARY STATEMENT:

KCFD #25 had signed a Regional Coordination Framework Agreement with King County prior to the RFA being formed. The agreement facilitates the sharing of resources between cities, fire districts, non-profits, and King County government in case of an emergency. KCFD #25 no longer has independent authority to request/respond to requests under the agreement, so the RFA requires Board approval to become the new signatory for this agreement.

FISCAL IMPACT:

Expenditure N/A Revenue _____

Currently in the Budget Yes ☐ No ☐

SUMMARY OF ACTION:

In order for the RFA to become the new signatory for this agreement, the RFA asks that the Board approve the agreement.

Reviewed by Legal Yes ☒ No ☐

EXHIBITS:

1) Regional Coordination Framework Agreement

RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move that the Board approve the Regional Coordination Framework Agreement as presented and authorize the Fire Chief to sign.



AGREEMENT

Regional Coordination Framework for Disasters and Planned Events

**for Public and Private Organizations
in King County, Washington**

February 2014

Updating Process of former “Omnibus Legal and Financial Agreement”

As the development of the ‘Regional Disaster Plan’ began in 1999, there was also a need to create a ‘mechanism to share resources.’ The Plan focused on establishing a cooperative and voluntary platform linking private businesses, nonprofit organizations, government agencies, and special purpose districts. A legal document was needed to address emergency assistance covering the legal and financial obligations of partners sharing personnel, equipment materials and/or support during a disaster.

Back in 1999 to 2001, legal advisors from King County Prosecuting Attorney’s Office and several other public and private entities worked together to frame the appropriate legal and liability language forming the ‘Omnibus Legal and Financial Agreement.’ The Agreement withstood the legal review and approval of many public, private and nonprofit organizations that thereafter signed onto the Plan and Omnibus.

As the Plan transitioned and evolved into the ‘Framework,’ the time was also appropriate to revisit the Omnibus. Over the twelve year tenure of the Omnibus, mutual aid methodology and practices had evolved at the regional, State and Federal levels; as well as alterations in the Federal Emergency Management Agency (FEMA) public assistance arena.

In 2012 a subcommittee of the Regional Disaster Planning Work Group began the process to revisit the Omnibus language. The subcommittee existed of legal advisors from King County, City of Auburn and City of Seattle and emergency managers from King County, Seattle, Bellevue, Zone 1, Zone 3 and Washington State. Through several meetings leveraging the guidance and expertise of the legal and mutual aid subject matter experts involved, the subcommittee finalized the current draft of the ‘*AGREEMENT for Organizations Participating in the Regional Coordination Framework for Disasters and Planned Event for Public and Private Organizations in King County, Washington.*’ A large percentage of the original language has stayed the same with a few language and terminology updates. The key areas of adjustment include:

New Changes
Document re-titled to ‘Agreement’ – simpler title; Replaced ‘Omnibus Legal and Financial Agreement’
Replaced ‘Plan’ wording throughout document with ‘Framework’
Replaced ‘Omnibus’ wording throughout document with ‘Agreement’
Terminology changes made by replacing ‘borrower’ and ‘lender’ with ‘requester’ and ‘responder’
Adjusted language in ‘Article I – Applicability’ to say “...located in King County.”; Replaced “...in and bordering geographic King County.”
Updated verbiage in ‘Article II – Definitions’ on ‘Basic Plan’ and ‘Package’ since it is now a ‘Framework’
Cleaned-up language in ‘Article II – Definitions’ on ‘Emergency’

Regional Coordination Framework AGREEMENT

Cleaned-up language in ‘Article II – Definitions’ on ‘Emergency Contact Points’
Updated respective sections with correct King County Office of Emergency Management address; Former ‘7300 Perimeter Road’ address
Updated verbiage in ‘Article IV – Role of Emergency Contact Point for Signatory Partners
Renaming to and cleaned-up language in ‘Article VI – Payment and Billing’; Formerly titled ‘Article VI – Payment for Services and Assistance’
Cleaned-up language in ‘Article VIII – Requests for Emergency Assistance’
Removed section ‘IX – General Nature of Emergency Assistance’; Repetitive of existing language
Renaming to ‘Article IX – Provision of Equipment’; Formerly ‘Article X – Loans of Equipment’
Renaming to ‘Article X – Provision of Materials and Supplies’; Formerly ‘Article XI – Exchange of Materials and Supplies’
Renaming to ‘Article XI – Provision of Personnel’; Formerly ‘Article XII – Loans of Personnel’
Renaming to and cleaned-up language ‘Article XII – Record Keeping’; Formerly ‘Article XIII – Record keeping’
Renaming to and cleaned-up language ‘Article XIII – Indemnification, Limitation of Liability, and Dispute Resolution’; Formerly ‘Article XIV – Indemnification and Limitation of Liability’
Articles following have been renumbered and renamed appropriately

AGREEMENT

*for organizations participating in the
Regional Coordination Framework for Disasters and Planned Events
for Public and Private Organizations in King County, Washington*

This AGREEMENT (“Agreement”) is entered into by the public and private organizations who become signatories hereto (“Signatory Partners”) to facilitate the provision of Emergency Assistance to each other during times of emergency.

WHEREAS, the Signatory Partners have expressed a mutual interest in the establishment of an Agreement to facilitate and encourage Emergency Assistance among participants; and

WHEREAS, the Signatory Partners do not intend for this Agreement to replace or infringe on the authority granted by any federal, state, or local governments, statutes, ordinances, or regulations; and

WHEREAS, in the event of an emergency, a Signatory Partner may need Emergency Assistance in the form of supplemental personnel, equipment, materials or other support; and

WHEREAS, each Signatory Partner may own and maintain equipment, stocks materials, and employs trained personnel for a variety of services and is willing, under certain conditions, to provide its supplies, equipment and services to other Signatory Partners in the event of an emergency; and

WHEREAS, the proximity of the Signatory Partners to each other enables them to provide Emergency Assistance to each other in emergency situations.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, each Signatory Partner agrees as follows:

Article I - APPLICABILITY.

A private or public organization located in King County, Washington, may become a Signatory Partner by signing this Agreement and becoming bound thereby. This Agreement may be executed in multiple counterparts.

Article II - DEFINITIONS.

- A. 'Assistance Costs' means any direct material costs, equipment costs, equipment rental fees, fuel, and the labor costs that are incurred by the Responder in providing any asset, service, or assistance requested.
- B. 'Emergency' means an event or set of circumstances that qualifies as an emergency under any applicable statute, ordinance, or regulation.
- C. 'Emergency Assistance' means employees, services, equipment, materials, or supplies provided by a Responder in response to a request from a Requester.
- D. 'Emergency Contact Points' means persons designated by each Signatory Partner who will have (or can quickly get) the authority to commit available equipment, services, and personnel for their organization.
- E. 'King County Emergency Management Advisory Committee ("EMAC")' is the Committee established in King County Code 2.36.055.
- F. 'Regional Coordination Framework for Disasters and Planned Events for Public and Private Organizations in King County' ("Framework") means an all hazards architecture for collaboration and coordination among jurisdictional, organizational, and business entities during emergencies in King County.
- G. 'Requester' means a Signatory Partner that has made a request for Emergency Assistance.
- H. 'Responder' means a Signatory Partner providing or intending to provide Emergency Assistance to a Requester.
- I. 'Signatory Partner' means any public or private organization in King County, WA, that enters into this Agreement by signature of a person authorized to sign.
- J. 'Termination Date' is the date upon which this agreement terminates pursuant to Article V.

Article III - PARTICIPATION.

Participation in this Agreement, and the provision of personnel or resources, is purely voluntary and at the sole discretion of the requested Responder. Signatory Partners that execute the Agreement are expected to:

- A. Identify and furnish to all other Signatory Partners a list of the Organization's current Emergency Contact Points together with all contact information; and .
- B. Participate in scheduled meetings to coordinate operational and implementation issues to the maximum extent possible.

Article IV - ROLE OF EMERGENCY CONTACT POINT FOR SIGNATORY PARTNERS.

Signatory Partners agree that their Emergency Contact Points or their designees can serve as representatives of the Signatory Partner in any meeting to work out the language or implementation issues of this Agreement.

The Emergency Contact Points of a Signatory Partner shall:

- A. Act as a single point of contact for information about the availability of resources when other Signatory Partners seek assistance.
- B. Maintain a manual containing the Framework, including a master copy of this Agreement (as amended), and a list of Signatory Partners who have executed this Agreement.
- C. Each Signatory Partner will submit its Emergency Contact Information Form to the King County Office of Emergency Management ("KCOEM"). KCOEM will maintain a list showing the succession in all the Signatory Partners. This list will include names, addresses, and 24-hour phone numbers of the Emergency contact points (2-3 deep) of each Signatory Partner. Note: the phone number of a dispatch office staffed 24 hours a day that is capable of contacting the Emergency contact point(s) is acceptable.

Article V - TERM AND TERMINATION.

- A. This Agreement is effective upon execution by a Signatory Partner.

- B. A Signatory Partner may terminate its participation in this Agreement by providing written termination notification to the EMAC, care of the KCOEM, 3211 NE 2nd Street, Renton WA 98056, or by Fax at 206-205-4056. Notice of termination becomes effective upon receipt by EMAC which shall, in turn, notify all Signatory Partners. Any terminating Signatory Partner shall remain liable for all obligations incurred during its period of participation, until the obligation is satisfied.

Article VI - PAYMENT AND BILLING.

- a. Requester shall pay to Responder all valid and invoiced Assistance Costs within 60 days of receipt of Responder's invoice, for the Emergency Assistance services provided by Responder. Invoices shall include, as applicable, specific details regarding labor costs, including but not limited to the base rate, fringe benefits rate, overhead, and the basis for each element; equipment usage detail and, material cost breakdown.
- b. In the event Responder provides supplies or parts, Responder shall have the option to accept payment of cash or in-kind for the supplies or parts provided.
- c. Reimbursement for use of equipment requested under the terms of this Agreement, such as construction equipment, road barricades, vehicles, and tools, shall be at the rate mutually agreed between Requester and Responder. The rate may reflect the rate approved and adopted by the Responder, a rate set forth in an industry standard publication, or other rate.

Article VII - INDEPENDENT CONTRACTOR.

Responder shall be and operate as an independent contractor of Requester in the performance of any Emergency Assistance. Employees of Responder shall at all times while performing Emergency Assistance continue to be employees of Responder and shall not be deemed employees of Requester for any purpose. Wages, hours, and other terms and conditions of employment of Responder shall remain applicable to all of its employees who perform Emergency Assistance. Responder shall be solely responsible for payment of its employees' wages, any required payroll taxes and any benefits or other compensation. Requester shall not be responsible for paying any wages, benefits, taxes, or other compensation directly to the Responder's employees. The costs associated with requested personnel are subject to the reimbursement process outlined in Article XI. In no event shall Responder or its officers, employees, agents, or representatives be authorized (or

represent that they are authorized) to make any representation, enter into any agreement, waive any right or incur any obligation in the name of, on behalf of or as agent for Requester under or by virtue of this Agreement.

Article VIII - REQUESTS FOR EMERGENCY ASSISTANCE.

Requests for Emergency Assistance shall be made by a person authorized by the Requester to make such requests and approved by a person authorized by Responder to approve such requests. If this request is verbal, it must be confirmed in writing within thirty days after the date of the request.

Article IX - PROVISION OF EQUIPMENT.

Provision of equipment and tools loans is subject to the following conditions:

1. At the option of Responder, equipment may be provided with an operator. See Article XI for terms and conditions applicable to use of personnel.
2. Provided equipment shall be returned to Responder upon release by Requester, or immediately upon Requester's receipt of an oral or written notice from Responder for the return of the equipment. When notified to return equipment to Responder, Requester shall make every effort to return the equipment to Responder's possession within 24 hours following notification. Equipment shall be returned in the same condition as when it was provided to Requester.
3. During the time the equipment has been provided, Requester shall, at its own expense, supply all fuel, lubrication and maintenance for Responder's equipment. Requester shall take proper precaution in its operation, storage and maintenance of Responder's equipment. Equipment shall be used only by properly trained and supervised operators. Responder shall endeavor to provide equipment in good working order. All equipment is provided "as is", with no representations or warranties as to its condition, fitness for a particular purpose, or merchantability.
4. Responder's cost related to the transportation, handling, and loading/unloading of equipment shall be chargeable to Requester. Responder shall submit copies of invoices from outside sources that perform such services and shall provide accounting of time and hourly costs for Responder's employees who perform such services.

5. Without prejudice to Responder's right to indemnification under Article XIII herein, in the event equipment is lost, stolen or damaged from the point the Requestor has the beneficial use of the equipment, or while in the custody and use of Requester, or until the Requestor no longer has the beneficial use of the equipment, Requester shall reimburse Responder for the reasonable cost of repairing or replacing said damaged equipment. If the equipment cannot be repaired within a time period required by Responder, then Requester shall reimburse Responder for the cost of replacing such equipment with equipment which is of equal condition and capability. Any determinations of what constitutes "equal condition and capability" shall be at the discretion of Responder. If Responder must lease or rent a piece of equipment while Responder's equipment is being repaired or replaced, Requester shall reimburse Responder for such costs. Requester shall have the right of subrogation for all claims against persons other than parties to this Agreement that may be responsible in whole or in part for damage to the equipment. Requester shall not be liable for damage caused by the sole negligence of Responder's operator(s).

Article X - PROVISION OF MATERIALS AND SUPPLIES.

Requester shall reimburse Responder in kind or at Responder's actual replacement cost, plus handling charges, for use of partially consumed, fully consumed, or non-returnable materials and supplies, as mutually agreed between Requester and Responder. Other reusable materials and supplies which are returned to Responder in clean, damage-free condition shall not be charged to the Requester and no rental fee will be charged. Responder shall determine whether returned materials and supplies are "clean and damage-free" and shall treat material and supplies as "partially consumed" or "non-returnable" if found to be damaged.

Article XI - PROVISION OF PERSONNEL.

Responder may, at its option, make such employees as are willing to participate available to Requester at Requester's expense equal to Responder's full cost, including employee's salary or hourly wages, call back or overtime costs, benefits and overhead, and consistent with Responder's personnel union contracts, if any, or other conditions of employment. Costs to feed and house Responder's personnel, if necessary, shall be chargeable to and paid by Requester. Requester is responsible for assuring such arrangements as may be necessary for the safety, housing, meals, and transportation to and from job sites/housing sites (if necessary) for Responder's personnel. Responder shall bill all costs to Requester, who is responsible for paying

all billed costs. Responder may require that its personnel providing Emergency Assistance shall be under the control of their regular leaders, but the organizational units will come under the operational control of the command structure of Requester. Responder's employees may decline to perform any assigned tasks if said employees judge such task to be unsafe. A request for Responder's personnel to direct the activities of others during a particular response operation does not relieve Requester of any responsibility or create any liability on the part of Responder for decisions and/or consequences of the response operation. Responder's personnel may refuse to direct the activities of others. Responder's personnel holding a license, certificate, or other permit evidencing qualification in a professional, mechanical, or other skill, issued by the state of Washington or a political subdivision thereof, is deemed to be licensed, certified, or permitted in any Signatory Partner's jurisdiction for the duration of the emergency, subject to any limitations and conditions the chief executive officer and/or elected and appointed officials of the applicable Signatory Partners jurisdiction may prescribe in writing. When notified to return personnel to Responder, Requester shall make every effort to return the personnel to Responder promptly after notification.

Article XII - RECORD KEEPING.

Time sheets and/or daily logs showing hours worked and equipment and materials used or provided by Responder will be recorded on a shift-by-shift basis by the Responder and will be submitted to Requester as needed. If no personnel are provided, Responder will submit shipping records for materials and equipment, and Requester is responsible for any required documentation of use of material and equipment for state or federal reimbursement. Under all circumstances, Requester remains responsible for ensuring that the amount and quality of all documentation is adequate to enable reimbursement.

Article XIII – INDEMNIFICATION, LIMITATION OF LIABILITY, AND DISPUTE RESOLUTION.

A. INDEMNIFICATION. Except as provided in section B., to the fullest extent permitted by applicable law, Requester releases and shall indemnify, hold harmless and defend each Responder, its officers, employees and agents from and against any and all costs, including costs of defense, claims, judgments or awards of damages asserted or arising directly or indirectly from, on account of, or in connection with providing, or declining to provide, or not being asked to provide, Emergency Assistance to Requester, whether arising before, during, or after performance of the Emergency Assistance and whether suffered by any of the Signatory Partners or any other person or entity.

Requester agrees that its obligation under this section extends to any claim, demand and/or cause of action brought by or on behalf of any of its employees, or agents. For this purpose, Requester, by mutual negotiation, hereby waives, as respects any indemnitee only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW of the State of Washington and similar laws of other states.

B. ACTIVITIES IN BAD FAITH OR BEYOND SCOPE. Any Signatory Partner shall not be required under this Agreement to indemnify, hold harmless and defend any other Signatory Partner from any claim, loss, harm, liability, damage, cost or expense caused by or resulting from the activities of any Signatory Partners' officers, employees, or agents acting in bad faith or performing activities beyond the scope of their duties.

C. LIABILITY FOR PARTICIPATION. In the event of any liability, claim, demand, action or proceeding, of whatever kind or nature arising out of rendering of Emergency Assistance through this Agreement, Requester agrees to indemnify, hold harmless, and defend, to the fullest extent of the law, each Signatory Partner, whose only involvement in the transaction or occurrence which is the subject of such claim, action, demand, or other proceeding, is the execution and approval of this Agreement.

D. DELAY/FAILURE TO RESPOND. No Signatory Partner shall be liable to another Signatory Partner for, or be considered to be in breach of or default under, this Agreement on account of any delay in or failure to perform any obligation under this Agreement, except to make payment as specified in this Agreement.

E. MEDIATION AND ARBITRATION. If a dispute arises under the terms of this Agreement, the Signatory Partners involved in the dispute shall first attempt to resolve the matter by direct negotiation. If the dispute cannot be settled through direct discussions, the parties agree to first endeavor to settle the dispute in an amicable manner by mediation. Thereafter, any unresolved controversy or claim arising out of or relating to this Contract, or breach thereof, may be settled by arbitration, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

F. SIGNATORY PARTNERS LITIGATION PROCEDURES. Each Signatory Partner seeking to be released, indemnified, held harmless or defended under this Article with respect to any claim shall promptly notify Requester of such claim and shall not settle such claim without the prior consent of Requester. Such Signatory Partners shall have the right to

participate in the defense of said claim to the extent of its own interest. Signatory Partners' personnel shall cooperate and participate in legal proceedings if so requested by Requester, and/or required by a court of competent jurisdiction.

Article XIV - SUBROGATION.

A. REQUESTER'S WAIVER. Requester expressly waives any rights of subrogation against Responder, which it may have on account of, or in connection with, Responder providing Emergency Assistance to Requester under this Agreement.

B. RESPONDER'S RESERVATION AND WAIVER. Responder expressly reserves its right to subrogation against Requester to the extent Responder incurs any self-insured, self-insured retention or deductible loss. Responder expressly waives its rights to subrogation for all insured losses only to the extent Responder's insurance policies, then in force, permit such waiver.

Article XV - WORKER'S COMPENSATION AND EMPLOYEE CLAIMS.

Responder's employees, officers or agents, made available to Requester, shall remain the general employees of Responder while engaged in carrying out duties, functions or activities pursuant to this Agreement, and each Signatory Partner shall remain fully responsible as employer for all taxes, assessments, fees, premiums, wages, withholdings, workers' compensation, and other direct and indirect compensation, benefits, and related obligations with respect to its own employees. Likewise, each Signatory Partner shall provide worker's compensation in compliance with statutory requirements of the state of residency.

Article XVI - MODIFICATIONS.

Modifications to this Agreement must be in writing and will become effective upon approval by a two-thirds affirmative vote of the Signatory Partners. Modifications must be signed by an authorized representative of each Signatory Partner. EMAC will be the coordinating body for facilitating modifications of this Agreement.

Article XVII- NON-EXCLUSIVENESS AND PRIOR AGREEMENTS.

This Agreement shall not supersede any existing mutual aid agreement or agreements between two or more governmental agencies, and as to assistance requested by a party to such mutual aid agreement within the scope of the mutual aid agreement, such assistance shall be governed by the terms of the mutual aid agreement and not by this Agreement. This Agreement shall, however, apply to all requests for assistance beyond the scope of any mutual aid agreement or agreements in place prior to the event.

Article XVIII - GOVERNMENTAL AUTHORITY.

This Agreement is subject to laws, rules, regulations, orders, and other requirements, now or hereafter in effect, of all governmental authorities having jurisdiction over the emergencies covered by this Agreement or the Signatory Partner. Provided that a governmental authority may alter its obligations under this Agreement only as to future obligations, not obligations already incurred.

Article XIX - NO DEDICATION OF FACILITIES.

No undertaking by one Signatory Partner to the other Signatory Partners under any provision of this Agreement shall constitute a dedication of the facilities or assets of such Signatory Partners, or any portion thereof, to the public or to the other Signatory Partners. Nothing in this Agreement shall be construed to give a Signatory Partner any right of ownership, possession, use or control of the facilities or assets of the other Signatory Partners.

Article XX - NO PARTNERSHIP.

This Agreement shall not be interpreted or construed to create an association, joint venture or partnership among the Signatory Partners or to impose any partnership obligation or liability upon any Signatory Partner. Further, no Signatory Partner shall have any undertaking for or on behalf of, or to act as or be an agent or representative of, or to otherwise bind any other Signatory Partner.

Article XXI - NO THIRD PARTY BENEFICIARY.

Nothing in this Agreement shall be construed to create any rights in or duties to any third party, nor any liability to or standard of care with reference to any third party. This Agreement shall not confer any right, or remedy upon any person other than the Signatory Partners. This Agreement shall not release or discharge any obligation or liability of any third party to any Signatory Partners.

Article XXII - ENTIRE AGREEMENT.

This Agreement constitutes the entire agreement and supersedes any and all prior agreements of the Parties, with respect to the subject matters hereof.

Article XXIII - SUCCESSORS AND ASSIGNS.

This Agreement is not transferable or assignable, in whole or in part, and any Signatory Partner may terminate its participation in this Agreement subject to Article V.

Article XXIV - GOVERNING LAW.

This Agreement shall be interpreted, construed, and enforced in accordance with the laws of Washington State.

Article XXV - VENUE.

Any action which may arise out of this Agreement shall be brought in Washington State and King County. Provided, that any action against a participating County may be brought in accordance with RCW 36.01.050.

Article XXVI - TORT CLAIMS.

It is not the intention of this Agreement to remove from any of the Signatory Partners any protection provided by any applicable Tort Claims Act. However, between Requester and Responder, Requester retains full liability to Responder for any claims brought against Responder as described in other provisions of this agreement.

Article XXVII - WAIVER OF RIGHTS.

Any waiver at any time by any Signatory Partner of its rights with respect to a default under this Agreement, or with respect to any other matter arising in connection with this Agreement, shall not constitute or be deemed a waiver with respect to any subsequent default or other matter arising in connection with this Agreement. Any delay short of the statutory period of limitations, in asserting or enforcing any right, shall not constitute or be deemed a waiver.

Article XXVIII - INVALID PROVISION.

The invalidity or unenforceability of any provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

Article XXIX - NOTICES.

Any notice, demand, information, report, or item otherwise required, authorized, or provided for in this Agreement shall be conveyed and facilitated by EMAC, care of the KCOEM, 3511 NE 2nd Street, Renton WA 98056, Phone: 206-296-3830, Fax: 206-205-4056. Such notices, given in writing, and shall be deemed properly given if (i) delivered personally, (ii) transmitted and received by telephone facsimile device and confirmed by telephone, (iii) transmitted by electronic mail, or (iv) sent by United States Mail, postage prepaid, to the EMAC.

Signatory Documentation Sheet

The Regional Coordination Framework for Disasters and Planned Events for Public and Private Organizations in King County, Washington is intended to be adopted as the framework for participating organizations, within King County, to assist each other in disaster situations when their response capabilities have been overloaded. Components, as of January 2014, are the following:

- Regional Coordination Framework for Disasters and Planned Events for Public and Private Organizations in King County
- Agreement (legal and financial)

IN WITNESS WHEREOF, the Signatory Partner hereto has caused this Regional Coordination Framework for Disasters and Planned Events to be executed by duly authorized representatives as of the date of their signature:

ORGANIZATION:

Renton Regional Fire Authority

ADDRESS:

18002 108th Avenue SE

Renton, WA 98055

AUTHORIZED SIGNATURE:

DATE:_____

Please submit this form to the King County Office of Emergency Management
3511 NE 2nd Street
Renton, WA 98056



Governing Board Agenda Item

SUBJECT/TITLE: Appointment of Governance Board Secretary

STAFF CONTACT: CAO Babich

SUMMARY STATEMENT:

Section 5.4 of the RRFA Governance Board bylaws require that the Board appoint a Board Secretary to perform the duties in the bylaws by motion.

FISCAL IMPACT:

Expenditure N/A Revenue _____

Currently in the Budget Yes ☐ No ☐

SUMMARY OF ACTION:

The RRFA Governance Board bylaws establish the position of Board Secretary. The bylaws provide that the Board Secretary is responsible for preparing agendas, minutes, meeting notices, and other duties specified therein.

Reviewed by Legal Yes ☐ No ☐

EXHIBITS:

RRFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to appoint Samantha "Sammee" Vergara as the Board Secretary to serve at the pleasure of the Board until such time as the Board appoints a successor.



Governing Board Agenda Item

SUBJECT/TITLE: Sta. 16 Real Estate Approval

STAFF CONTACT: DC Seaver

SUMMARY STATEMENT:

Content will be discussed during Executive Session.

FISCAL IMPACT:

Expenditure _____ Revenue _____

Currently in the Budget Yes ☐ No ☐

SUMMARY OF ACTION:

Reviewed by Legal Yes ☐ No ☐

EXHIBITS:

Executive Summary of Purchase and Sale Agreement
Purchase and Sale Agreement

RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to approve the Real Estate Purchase and Sale Agreement between 2001 Strohschein Family, L.L.C, as Seller, and Renton Regional Fire Authority, as Buyer for the Property located at 15815 SE 128th Street, Renton, WA under threat of eminent domain for the price of \$2,400,000.00 as presented by legal counsel; and authorizing Chief Steve Heitman to execute the Real Estate Purchase and Sale Agreement and other related agreements in furtherance of closing the sale.