



Renton Regional Fire Authority

Aboveground or Underground Residential Heating Oil Tank Installation

**** All requested items must be provided in order to process this application. ****

Building Permit # (if applicable): _____

Property Address: _____

Description of Work to be Performed: _____

Value of Construction: \$ _____ Type of Installation: Aboveground ___ Underground ___

Property Owner: _____ Phone: _____

Mailing Address: _____ City/State: _____ Zip: _____

Contractor: _____ Contact Person: _____

Phone: _____ Fax: _____ Email: _____

Mailing Address: _____ City/State: _____ Zip: _____

State Contractor's License #: _____ Renton Business License #: _____

Tenant Name (if applicable): _____

CONTRACTOR INFORMATION:

- SEPA approval is necessary prior to the issuance of this permit. Electronic copy attached? Yes No
- Underground tank service provider's license # (if applicable): _____
- Electronic copy of manufacturer's specification sheets (cut sheets) for all proposed hardware is required at the time of application.

I certify that the information furnished by me on this application is true and correct and that the applicable requirements of the City of Renton will be met. I understand that this application is valid for six months from the application date. If a permit is not issued during this time period, this application will become void. This application does not constitute a permit to work. Work is not to commence until the permit is posted on premises where work is to be performed. Certification is hereby rendered that no work will be done except as described, and that all work will conform to the applicable codes.

Applicant Signature: _____ Date: _____



Renton Regional Fire Authority

Guidelines for Aboveground or Underground Residential Heating Oil Tank Installation

Separate plans and permits are required for installation of residential heating oil tanks as required by the International Fire Code and City of Renton Ordinance.

All required documents must be scanned and saved in PDF format. Contact the City of Renton Permit Center at permittech@rentonwa.gov for instructions regarding how to electronically submit the required documents.

General Requirements: No hard copy paper documents will be accepted. The completed application and all information related to the installation shall be included with the plan review package; incomplete packages will not be accepted. A plan review fee is to be paid at the time the plans are submitted, based on the value of the work to be performed. All contractors doing work in the city of Renton are required to have a Renton Business License. All information and evidence of required licenses are to be provided with the application for permit. If the installation is in conjunction with a building permit, the Building Permit number shall be provided at the time of submittal. The street address assigned by the City of Renton must be included on the application.

All submittals are subject to the following requirements and conditions:

1. Must include a brief, well-written project narrative that describes the entire scope of the project in complete detail.
2. Plans must show proposed location of the tank on the property, including distance and setback from property lines, permanent or temporary structure(s) and other tanks.
3. Specifications of the tank shall include the make, model, capacity, vents, method of mounting, listing on tank, vehicle protection and MSDS of the material to be contained or dispensed.
4. Plans shall also include spill control, drainage control, secondary containment and diking.
5. Pump, dispensing hose, nozzles, emergency shut-off switches and all required safety devices shall be identified on the specification sheets and site plan.
6. Must include confirmation that the applicant and/or proposal has cleared the necessary environmental and land use reviews prescribed by SEPA.
7. Plans will be reviewed and will be either approved, approved with conditions or denied in accordance with the standard plan review procedures.
8. A permit fee will be assessed at the time of permit issuance.
9. Product shall not be loaded into tank until the tank installation has been approved and permit is signed by the inspector.
10. Electronic monitoring equipment and cut sheets, to include high level alarm, low level alarm, leak detection, local beacons, audible and/or remote monitoring are all subject to separate plans and permits.
11. Removal of aboveground tanks or a change in use are subject to a separate plan review and permit process.

All field tests and/or inspections must be scheduled by calling 425-276-9580 a **minimum of 24 hours** prior to inspection. Inspection appointments will be subject to the availability of personnel. The contractor must be present at the time of all field tests.

**Questions regarding these Guidelines should be directed to:
Renton Regional Fire Authority
425-276-9580**