



# Renton Regional Fire Authority

## Electronic Monitoring Installation

**\*\* All requested items must be provided in order to process this application. \*\***

Building Permit #(s): \_\_\_\_\_ Number of Tenants/Buildings: \_\_\_\_\_

Property Address  
(include Bldg #/Suite/Column/etc.): \_\_\_\_\_

Description of Work  
to be Performed: \_\_\_\_\_

Value of Construction: \$ \_\_\_\_\_ Boeing Job # (if applicable): \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

State Contractor's License #: \_\_\_\_\_ Renton Business License #: \_\_\_\_\_

Tenant Name: \_\_\_\_\_ Suite/Room: \_\_\_\_\_

**CONTRACTOR INFORMATION:**

An Electrical Permit is required to be obtained through the Building Department prior to the issuance of the Electronic Monitoring Permit.

Electrical Permit # \_\_\_\_\_

I certify that the information furnished by me on this application is true and correct and that the applicable requirements of the City of Renton will be met. I understand that this application is valid for six months from the application date. If a permit is not issued during this time period, this application will become void. This application does not constitute a permit to work. Work is not to commence until the permit is posted on premises where work is to be performed. Certification is hereby rendered that no work will be done except as described, and that all work will conform to the applicable codes.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Guidelines for Electronic Monitoring for Hazardous Materials Systems

Separate plans and permits are required for installation of electronic monitoring systems for hazardous materials systems as required by the International Fire Code and City of Renton ordinance.

**All required documents must be scanned and saved in PDF format. Contact the City of Renton Permit Center at [permittech@rentonwa.gov](mailto:permittech@rentonwa.gov) for instructions regarding how to electronically submit the required documents.**

**General Requirements:** No hard copy paper documents will be accepted. The completed application and all information related to the installation shall be included with the plan review package; incomplete packages will not be accepted. A plan review fee is to be paid at the time the plans are submitted, based on the value of the work to be performed. All contractors doing work in the city of Renton are required to have a Renton Business License. All information and evidence of required licenses are to be provided with the application for permit. If the installation is in conjunction with a building permit, the Building Permit number shall be provided at the time of submittal. The street address assigned by the City of Renton must be included on the application.

The following information must be included as part of the electronic plan review package submitted:

1. A brief, well-written project narrative describing the full extent of the proposed systems' capabilities.
2. Manufacturers' specification sheets on all proposed equipment and listing on equipment, to include low level alarms, high level alarms, leak detection alarms, local beacons, audible and/or remote monitoring.
3. The plans must include location of visual local beacons, decibel level of audible and any description of proposed association to a 24-hour monitoring service.
4. A test procedure document that clearly defines the methods, materials and procedures necessary to perform a confidence test.
5. A data sheet that certifies the system meets or exceeds the required design minimum when the system is tested.
6. The occupant will be responsible for annual confidence testing. The minimum design standards are to incorporate the occupant's annual confidence testing requirements, with the system designed and built so it can be tested annually.

All field tests and/or inspections must be scheduled by calling 425-276-9580 a **minimum of 24 hours** prior to inspection. Inspection appointments will be subject to the availability of personnel. The contractor must be present at the time of all field tests.

**Questions regarding these Guidelines should be directed to:**

**Renton Regional Fire Authority  
425-276-9580**