



Renton Regional Fire Authority

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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, January 10, 2022

Video Conference

CALL TO ORDER

Governance Board Chair Morrell called the regular meeting to order at 10:01 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)
Marcus Morrell, Chair (Fire District 25)
Ryan McIrvin, Vice Chair (City of Renton)
Myron Meikle (Fire District 25)
Valerie O'Halloran (City of Renton)
Ruth Pérez, (City of Renton)
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief William Aho, Captain Dos Remedios, Lieutenant Laycock, Facilities Manager Scott Murphy, Fleet Manager Brice Callaway, IT Technician Wyatt Humphreys, Administrative Specialist Eryn Villa, and RFA Attorney Brian Snure.

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, and presentations.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

A **MOTION** was made by Board Member McIrvin and **SECONDED** by Board Member Pérez to approve the consent agenda for January 13, 2021. **MOTION CARRIED (5-0)**

Board Member O'Halloran abstained from voting due to not being present at the previous meeting.

SIGNING OF VOUCHERS

The members of the Board signed the Voucher Approvals for January 10, 2022 electronically via Adobe Sign.

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BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman's report included the following:

- **Congratulations are in Order**

Please join me in congratulating FF Sean Leahy for completing his 3B JATC test! He will earn Journey Firefighter status on his 3-year anniversary on June 28th. Please join me in also congratulating the following members for completing their 1B JATC test!

- FF Claire O'Brien
- FF Lexi McGinnis
- FF Ryan Northrup
- FF Joe Munden
- FF Emilie Garza
- FF Jessica Clearman
- FF Mickey Bergsma
- FF Michaela Wallace
- FF Joe Mack

- **Recruit Academy #12 Graduation**

I would like to congratulate the Firefighter Training Academy Recruit Class #12. Please join us on Thursday, January 20th at 6:00 PM as we celebrate their success at the River of Life Fellowship or live stream on the South King County Fire Training Consortium Facebook page.

- **New Recruits**

Our six new recruits started with us on December 16th and will be working with their mentors and on-duty crews over the next month. They started Academy on January 3rd and will graduate in May.

- **Adopt-A-Family Delivery Day**

In the spirit of giving, the Local 864 Renton Firefighters, Renton Firefighters Benevolent Association and our Admin/OFM team went above and beyond this year to support a total of 8 local families. On December 22nd, Santa and his elves delivered the gifts all across town, handing out a few extra gifts to some of the neighbor kids as they went. Each and every family was incredibly thankful for what our crews stepped up to do for them. Special thanks to Kayla Eychner (coordinator), Facilities Technician Don Highley (Santa), Lt. Luke Alvarado and Firefighters Brady Ver Steeg, Danial Yun, Emilie Garza, and Lexi McGinnis for their time helping deliver gifts and good cheer.

- **2021 Salvation Army Bell Ringers**

RFA members rang the bell on Saturday, December 18th for Salvation Army to raise funds that help support families in need throughout the community. Renton RFA raised a total of \$1,217 in one day! I'd like to thank BC Dan Alexander, Lt. Chris Krystofiak, Deputy Fire Marshal Sara Ferguson (organizer), FF Lexi McGinnis, FF Emilie Garza, FF Joe Munden, and Chaplain Loretta Green for dedicating their personal time to represent the RFA in such a positive way.

- **Governance Board Notifications**

Per our procurement process and policy, I am notifying the Board of the following purchases:

- New Recruit Bunker Gear (Academy #13 2022) - \$31,223.37
- Stryker Cot - \$25,161.93

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DIVISION REPORTS

Administration

CAO Samantha Babich informed the Board that the RFA has started its 2020 Financial & Accountability audit and has received its engagement letter from the State auditor. The audit report is expected to be completed next month in February.

EMS/Health Safety

Deputy Chief Chuck DeSmith informed the Board that in January all SCKTFC members will be receiving Mental Resilience and De-escalation pilot training. Also shared was the 2021 CARES end of year report. Lastly, firefighter staffing has been stable despite COVID, and crew recovery has been quicker with new isolation length for positives being shortened.

Office of the Fire Marshal

Fire Marshal Anjela Barton included the 2021 annual Fire Marshal Report. There were 4,932 inspections, 48 fire investigations (\$6.6 million dollar loss), 733 plan reviews, 402 construction inspections, and 184 fire systems/construction permits completed. Public efforts included holiday safety messaging, fire safety classes, and participation in a number of community events.

Support Services

Deputy Chief Mark Seaver followed up on the Level-B suit ensemble for the HazMat Team. The Station 11 remodel continues to be on-schedule. The Facilities team was able to efficiently support the crews despite the recent inclement snow and completed 297 work orders for 2021.

Response Operations

Deputy Chief Will Aho shared the recent significant incident report: 12/17 Heritage Hills Apt Fire, 12/18 2-alarm Commercial Fire in Albertsons, 12/26 Residential Fire in Victoria Hills, 12/27 2-alarm Apt Fire, S 7th St and Moses Ln. Training continues to happen with crews which included JATC testing and NSCC Ride-Alongs. Public outreach efforts include HOA meetings in the Station 17 area as well as participation in community parades.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

2021 Annual Public Records Request Report

CAO Samantha Babich provided the Board with the 2021 Annual Public Records Request Report which included 9 open requests in Jan. 2021, 473 new requests received, 475 closed requests, and staff spent 270 hours and 40 minutes in record request responses.

Benefit Charge Hearing Process Dates

In accordance with RCW 52.26.250, Chief Heitman recommended that the Board approve the following dates and times for the Benefit Charge Petition Process:

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- Public Notices to be published on February 4th and 11th
- Deadline for Petitions: February 1, 2022 at 4:30 p.m.
- Petition Hearing Begins: February 14, 2022 at 10:00 a.m.
- Petition Hearing: February 28, 2022 at 4:00 p.m.
- Final Ruling: March 14, 2022 at 10:00 a.m.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member McIrvin to adopt the 2022 RRFA Petitions Schedule as presented. **MOTION CARRIED (6-0)**

GOOD OF THE ORDER

Board Chair Morrell welcomed City of Renton Councilmember O'Halloran to the RFA Governance Board.

EXECUTIVE SESSION


There was no executive session.

FUTURE MEETINGS

- Monday, January 24, 2022, 9:00 a.m., Budget/Finance Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton)/ Video Conference
- Monday, January 24, 2022, 10:30 a.m., Operations/Capital Committee Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Monday, February 14, 2022, 4:00 p.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

The meeting was adjourned at 10:58 a.m.



[Marcus Morrell \(Feb 14, 2022 16:51 PST\)](#)

Marcus Morrell, Board Chair



Eryn Villa, Board Secretary








2022-01-10 Meeting Minutes

Final Audit Report

2022-02-15

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