



King County Fire Protection District #25

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MINUTES

KCFD 25 Board of Commissioners Special Meeting

9:30 A.M. – Thursday, September 2, 2021

Video Conference

CALL TO ORDER

Board Chair Morrell called the meeting to order at 9:32 a.m.

ROLL CALL

Commissioners Present:

Kerry Abercrombie
Myron Meikle
Marcus Morrell, Chair

Administrative Staff Present:

Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Will Aho, Fire Marshal Anjela Barton, Deputy Chief Chuck DeSmith, Deputy Chief Mark Seaver, Administrative Supervisor Christine Noddings, and Administrative Specialist Evyn Villa.

CORRESPONDENCE

There was no correspondence.

UNFINISHED/OLD BUSINESS

There was no unfinished business.

CONSENT AGENDA

A **MOTION** was made by Commissioner Abercrombie and **SECONDED** by Commissioner Meikle to approve the minutes of May 11, 2021. **MOTION CARRIED (3-0)**

NEW BUSINESS

Resolution 403-21 – Establishing Regular Meeting Schedule

The District 25 meetings are currently held on the second Tuesday of each month at 3:45 p.m. The RRFA Governance Board meets on the second Monday of each month at 10:00 a.m. To align with Governance Board Meetings – Board Chair Morrell recommended moving future Regular District 25 Meetings to the second Monday of each month at 9:30 a.m.

A **MOTION** was made by Commissioner Meikle and **SECONDED** by Commissioner Abercrombie to move KCFD 25 Regular Meetings to the second Monday of every month from 9:30 – 9:45 a.m. **MOTION CARRIED (3-0)**

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Appointment of New Board Secretary

Evyn Villa, who is a new Administrative Specialist, will now serve in the position of Board Secretary.

A **MOTION** was made by Commissioner Abercrombie and **SECONDED** by Commissioner Meikle to appoint Evyn Villa as the new Board Secretary. **MOTION CARRIED (3-0)**

PUBLIC COMMENT

There were no public comments.

SEMINARS/MEETINGS/CONFERENCES

There were no seminars, meetings, or conferences.

DISTRICT REPORTS

There were no district reports.

GOOD OF THE ORDER

Chief Administration Officer Samantha Babich mentioned that RFA will be hosting Open House for the public on the following dates: 10/16/21 (Stations 11 and 12), 10/23/21 (Stations 13 and 15), 10/30/21 (Stations 16 and 17). Communications Manager Katie Lewis and Public Information Officer Sara Ferguson will have available at the Open Houses information packets on the Fire Benefit Charge and Fire Safety.

CFA Babich also added that Lt Rick Laycock and PIO Sara Ferguson worked together to write a Fire Prevention and Safety Grant and received that award to assist in educating the public on home and kitchen safety.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

The meeting was adjourned at 9:43 a.m.



Marcus Morrell (Dec 13, 2021 15:53 PST)

Marcus Morrell, Board Chair



Evyn Villa (Dec 13, 2021 15:39 PST)

Evyn Villa, Board Secretary








2021-09-02 Meeting Minutes

Final Audit Report

2021-12-13

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