



Renton Regional Fire Authority

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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, November 08, 2021

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Pérez called the regular meeting to order at 10:00 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)
Ruth Pérez, Chair (City of Renton)
Marcus Morrell, Vice Chair (Fire District 25)
Ryan McIrvin (City of Renton)
Myron Meikle (Fire District 25)
Randy Corman (City of Renton)

Governance Board Members Not Present:

Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Steve Heitman, Chief Administration Officer Samantha Babich, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief William Aho, Battalion Chief Craig Soucy, Facilities Manager Scott Murphy, Communications Manager Katie Lewis, IT Technician Wyatt Humphreys, Administrative Specialist Evyn Villa, and RFA Attorney Brian Snure.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Corman to excuse the absent Board Member from this meeting. **MOTION CARRIED (6-0)**

Board Member Sartnurak called-in at 10:02 a.m. and joined via Video Conference at 10:10 a.m.

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, and presentations.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

A **MOTION** was made by Board Member Corman and **SECONDED** by Board Member Abercrombie to approve the consent agenda for November 08, 2021. **MOTION CARRIED (6-0)**

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SIGNING OF VOUCHERS

The members of the Board signed the Voucher Approvals for November 08, 2021.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman's report included the following:

- **Congratulations are in Order**

I'd like to also congratulate the following members for completing their JATC Step 1A in October!

- FF Claire O'Brien
- FF Michaela Wallace
- FF Mickey Bergsma
- FF Alexis McGinnis
- FF Jessica Clearman
- FF Jason Munden
- FF Joseph Mack
- FF Emilie Poffenroth
- FF Ryan Northrup

- **Retirements and Promotions**

Engineer Christian Moore retired on October 19th after 28 years, and Lieutenant Tom Sowards retired on November 2nd after 30 years. Please join me in congratulating the following members on their promotions:

- FF Robert Elliott and FF Ben Thomas – promoted to Engineer effective October 16th
- FF Todd Fisher – promoted to Engineer effective November 16th
- FF Kelly Rose – promoted to Lieutenant effective November 16th

- **HOA Presentation Wrap-Up**

Between Deputy Chief Will Aho and I, Renton RFA presented information about the fire benefit charge and Proposition 1 to a total of 15 community and HOA groups, including the Renton PTA Council whose members later took a vote and unanimously agreed to give us their endorsement of 20 parent/teacher associations. IAFF Local 864 posted a thank you to our community members on their Facebook page.

- **Proposition 1 Update**

We are elated at the overwhelming support the Renton community gave for Proposition 1. It is hard to articulate how grateful we are, but the energy in the stations is simply electric. Our organization is purpose-built to serve the Renton community, and the votes of confidence in what we have delivered to-date, and the potential in our future, feels amazing. I want to give a big thank you to the community for making it possible for us to do what we do. We're excited to continue providing exemplary fire and life safety services to the Renton community today, and long into the future. Our own members put forth time and energy to ensure the information for Proposition 1 reached our citizens. A list of these efforts is attached to this Chief's report. If you have not done so already, please take the time to read this information. The amount of teamwork and effort that went into this proposition is quite impressive and I personally want to say thank you and congratulations to our entire team.

- **Station Open Houses**

We had a high turnout at each of the station open houses in October. We welcomed

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members of the community, cub scout packs, several future firefighters, and had the opportunity to answer questions from our voters while giving a glimpse into the day-in-the-life of our firefighters. The response from the Renton community was overwhelming with positive feedback. We appreciate all who attended.

- **Firefighter Interviews**

We interviewed 15 candidates on November 3rd and 4th from the eligibility list that was certified in June 2021. We have made six conditional job offers for the January 2022 academy.

- **Fire Training Consortium Board**

This month, I was elected as the incoming Chair for the Fire Training Consortium. I look forward to helping advance the mission of the consortium in preparing our newest firefighters to reach their full potential.

- **Honoring Our Veterans Golf Tournament 2021**

On Monday, November 1st, members of RRFA participated in a Veterans Golf Tournament that the Renton Chamber of Commerce hosted at Maplewood Golf Course in which they sponsored four of our firefighters. Following the tournament, I attended an awards ceremony to network, where they gave out raffle prizes and recognized our Veterans. It was a great event and an amazing opportunity to further develop community relations.

- **Governance Board Notifications**

Per our procurement process and policy, I am notifying the Board of the following purchase(s): Station 15 Water Damage Remediation – \$20,108.17

DIVISION REPORTS

Administration

- CAO Babich provided a high-level overview of the 3rd Quarter 2021 Financial Report.

Office of the Fire Marshal

- Fire Marshal Barton provided a quarterly report on YTD inspections, fire investigations, and permitting. New construction highlights include the Solera Apt Project in the Highlands. Community outreach events included visits to school classrooms, Truck Drive-Through, Trunk or Treat, and participation in the Washington Poison Center live discussion.

Support Services

- Deputy Chief Mark Seaver updated the Board on efforts to purchase a new brush rig through Cascade Fire. The tenant improvement project for Station 11 will be starting within 30 days and scheduled for completion within 90 days. There is continued discussion with King County regarding the land swap for Station 16.

Response Operations

- Deputy Chief Will Aho presented last month's significant incident report which included: 10/12 and 10/19 Residential Fires, 10/22 Shooting at Met Banquet Hall, 10/29 Shooting at NE 4th St Safeway, 10/20 2-alarm Fire at Honey Creek Apts.

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- Training: Dive Team/Parallel Search, Hazmat Team – Natural Gas Emergencies, Tech Rescue, Quarterly EMS Training, Extrication Training, IFSAC Fire Office/Instructor 1 Certification, Rescue Drive Certification, Swiftwater Tech Certification, Hazmat Tech Certification & IQ.
- Public Outreach: Open Houses ST11, 12, 13, 15; Renton Stadium Aid Car Standby, Drive-Thru Truck or Treat, Amazon Fulfillment Ctr Walk-Thru.
- Operations: Lt Assessment Ctr

CORRESPONDENCE

Chief Heitman shared a thank you letter directed to FF Claire O'Brien in response to her 1st grade classroom visit. In addition, Chief Heitman shared positive feedback from the public via social media posts in response to October's Station Open Houses.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Resolution 2021-06: Property Tax Levy 2022

CAO Babich proposed to the Board adoption of Resolution 2021-06, which would increase the regular property tax levy by 1.9% from the previous year; a dollar amount of \$337,974.

A **MOTION** was made by Board Member Corman and **SECONDED** by Board Member Meikle to adopt Resolution 2021-06 Property Tax Levy 2022. **MOTION CARRIED (6-0)**

Resolution 2021-07: Certifying Property Tax Levy & Adopting Operating Budget 2022

CAO Babich proposed to the Board adoption of Resolution 2021-07, which establishes the 2022 budget amount of \$45,870,788 and the 2022 property tax levy amount of \$18,409,165.

A **MOTION** was made by Corman and **SECONDED** by Board Member Abercrombie to adopt Resolution 2021-07 Property Tax Levy and Operating Budget 2022. **MOTION CARRIED (6-0)**

Resolution 2021-08: Benefit Charge 2022

CAO Babich proposed to the Board adoption of Resolution 2021-08, which establishes the 2022 Benefit Charge amount of \$17,607,534.

A **MOTION** was made by Board Member Corman and **SECONDED** by Board Member McIrvine to adopt Resolution 2021-08 Benefit Charge 2022. **MOTION CARRIED (6-0)**

GOOD OF THE ORDER

Board Member Meikle and Sartnurak requested that the Board be sent incident reports for community updates. Board Member Abercrombie asked for an update on the accreditation process.

EXECUTIVE SESSION

There was no executive session.

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FUTURE MEETINGS

- Monday, November 22, 2021, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, November 22, 2021, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, December 13, 2021, 10:00 a.m., Governance Board Regular Meeting, Fire Station #14 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

The meeting was adjourned at 10:55 a.m.



Ruth Pérez, Board Chair



Evyn Villa, Board Secretary