



RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

10:00 A.M. – Monday, October 11, 2021

Fire Station #13, 18002 108th Ave SE, Renton, WA 98055

Zoom Webinar: <https://us02web.zoom.us/j/84836968318>

Dial-in: (253) 215-8782 | Webinar ID: 848 3696 8318

View Live via Facebook: <http://www.Facebook.com/RentonRFA>

- Call Meeting to Order
- Flag Salute
- Roll Call
- Agenda Modifications
- Announcements, Proclamations, and Presentations
 - [Don Persson Day Proclamation](#)
 - [Presentation of 2022 Preliminary Budget](#)
- Public Hearing for Proposition No. 1 - Reauthorization of Fire Benefit Charge (Presentation)
- Public Comment

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person pursuant to the rules established under Section 8 of the Bylaws.
- Consent Agenda
 - Approval of [Minutes from September 13, 2021](#) Regular Meeting
 - Approval of [Vouchers](#): AP Check Register 8/16/2021 – 9/15/2021
Payroll Check List 8/1/2021 – 8/31/2021
- Signing of Vouchers
- Board Committee Reports
 - Budget and Finance Committee
 - Operations and Capital Committee
- [Chief's Report](#)
- Division Reports
 - EMS/Health & Safety
 - Treat and Refer Update & Addendum to SDW Contract
 - HB1310 Update & Supporting the CoR PD Alternate Response Unit

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- Office of the Fire Marshal
 - [OFM Quarterly Report](#)
- Response Operations
 - Significant Incidents
 - 9/4 Residential Fire on NE 4th Ct
 - 10/3 Shooting at Plum Tree Condos
 - Training
 - Annual Live Fire for E311, E312, E313, E314, E316, E317, L311, B313
 - Sent 1 member to two weeks of Pump Operator training and provided an instructor
 - Sent 2 members to 40 hrs for initial Rope Tech training
 - Sent 4 members to 16 hrs for initial Boat Operator training
 - Sent 2 members to two days of Open Water Diver training
 - E317 did JATC prep for O'Brien
 - E313 did JATC prep for Clearman, McGinnis, and Wallace
 - Saturday Hazmat focused on Hazmat IQ
 - Night dive with VRFA at Angle Lake
 - 4th quarter rope tech for Consortium, hosted at Station 15
 - E313 conducted extraction training
 - Public Outreach
 - 5 days of aid car coverage for Renton area football at Renton Stadium
 - Supported Ironman event at Lake Wilderness with two Rescue Swimmers
 - Senior Center Lunch Distribution, Renton Senior Center
 - HOA Meetings for Fairwood Crest, Fairwood West, Wooddale, Candlewood, Fairwood Greens
 - Operations
 - 1st recruit academy evaluations, our members are doing excellent and, in some areas, exceeding expectations
 - Completed annual hose testing
 - Lt written exam – four members passed
 - E312, A312, B311, L311 completed a walk-thru of Sunset Oaks off NE 10th St
- Support Services
 - Station 15 Flood Incident
 - Station 16 Meeting with King County
- Correspondence
- Unfinished Business
- New Business
 - [Station 11 Remodel Bid Acceptance](#)

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- Good of the Order
- Executive Session
- Future Meetings:
 - Monday, October 25, 2021, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
 - Monday, October 25, 2021, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
 - Monday, October 25, 2021, 11:30 a.m., Governance Board Special Meeting (Public Hearing) Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
 - Monday, November 8, 2021, 10:00am., Governance Board Regular Meeting Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference
- Adjournment



Renton Regional Fire Authority Proclamation

WHEREAS, Don Persson served as a Governance Board member for Renton Regional Fire Authority from 2016 to 2019 and retired from the Renton City Council after 20 years of service; and

WHEREAS, he previously retired from the Renton Police Department after 33 years of service; and

WHEREAS, his support and passion for the fire and life safety of the Renton community was exemplified in his dedication to and advocacy of the formation of the regional fire authority; and

WHEREAS, having grown up in the Renton Community, Don's commitment to Renton was a hallmark of his character; and

WHEREAS, Don's particular interest and acumen was in and around Renton RFA's finances, and his skills in police interrogation ensured that Renton RFA staff, including the Fire Chief, had an in-depth knowledge of where every dollar was spent and why; and

WHEREAS, throughout his career on the City Council and as a Renton RFA Governance Board member, Don demonstrated the unique ability to find solutions acceptable to his colleagues, while not compromising his own principles; and

WHEREAS, one key to his success was his ability to bring humor into the room; and

WHEREAS, Don's laugh was unmistakable and infectious, and it will be missed by everyone at Renton RFA; and

WHEREAS, a truly dedicated, honorable, and beloved public official who devoted his entire career caring for and serving Renton residents; and

WHEREAS, the Renton community will forever be a better place because of Don's service to it.

NOW, THEREFORE, the members of the Renton Regional Fire Authority Governance Board do hereby proclaim October 11, 2021 to be:

Don Persson Day

In witness whereof, we have caused the seal of the Renton Regional Fire Authority to be affixed this 11th day of October 2021.

Ruth Pérez, Board Member

Kerry Abercrombie, Board Member

Myron Meikle, Board Member

Ryan McIrvine, Board Member

Marcus Morrell, Board Member

Randy Corman, Board Member





2022 Preliminary Budget

Renton Regional Fire Authority

Proposed October of 2021

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OPERATING FUND BUDGET

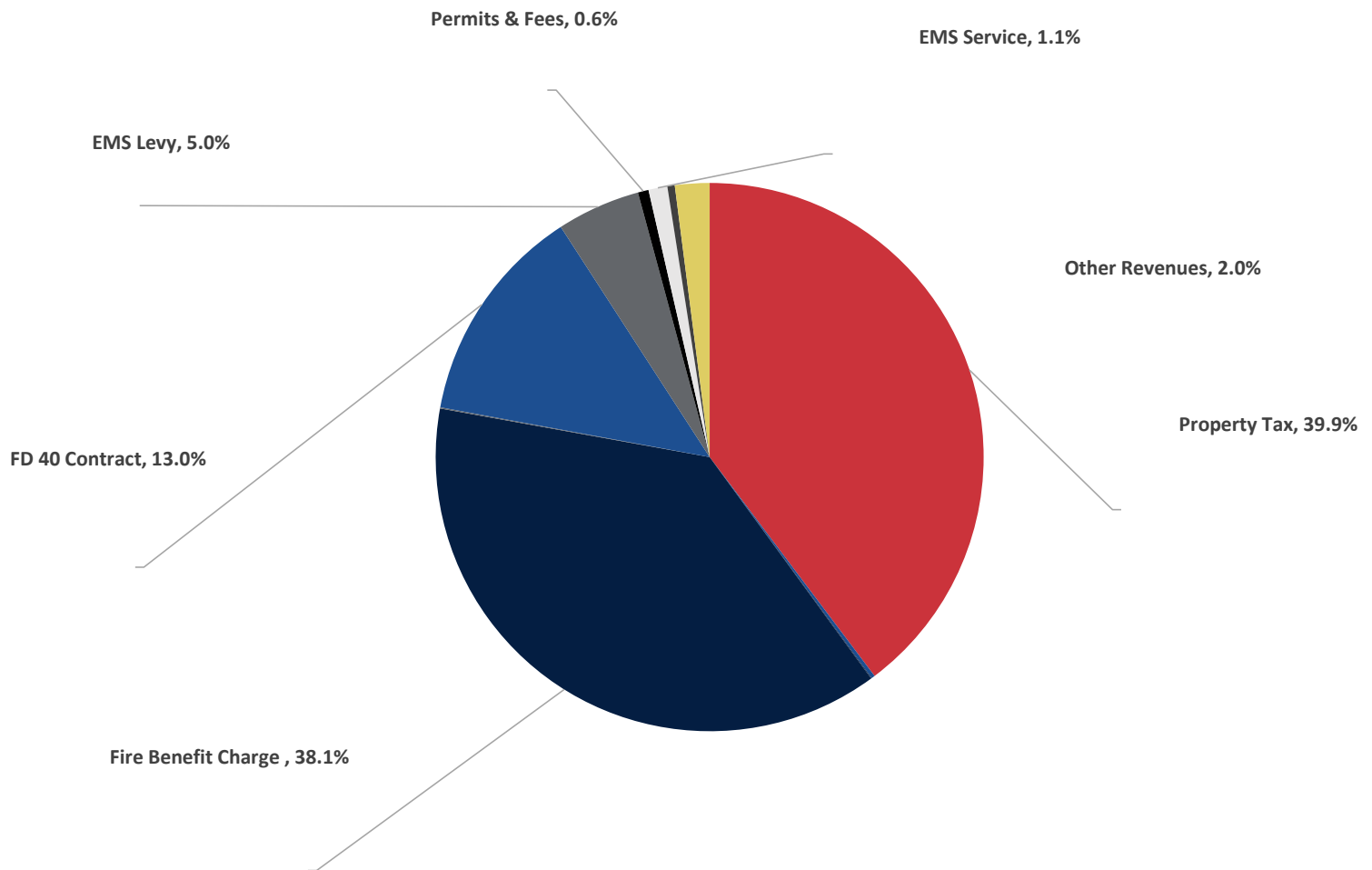
- Budget Summary**

| | | |
|-----------------------------------|-----------|-------------------|
| TOTAL REVENUE | \$ | 45,740,937 |
| Property Tax* | \$ | 18,192,583 |
| Fire Benefit Charge* | \$ | 17,387,869 |
| EMS Levy | \$ | 2,266,067 |
| FD 40 Contract | \$ | 5,955,337 |
| Permits & Fees | \$ | 290,000 |
| Investment Income | \$ | 200,000 |
| EMS Services | \$ | 512,600 |
| Other Revenues | \$ | 936,481 |
| TOTAL EXPENDITURE | \$ | 45,740,937 |
| Salaries and Wages | \$ | 27,350,260 |
| Payroll Tax and Benefits | \$ | 8,299,184 |
| Supplies | \$ | 1,769,614 |
| Services | \$ | 4,444,517 |
| Transfers Out | \$ | 3,877,362 |
| VARIANCE | \$ | - |
| | | |
| Revenues Over Expenditures | \$ | 0 |

*Total reflects projected revenues and delinquencies.

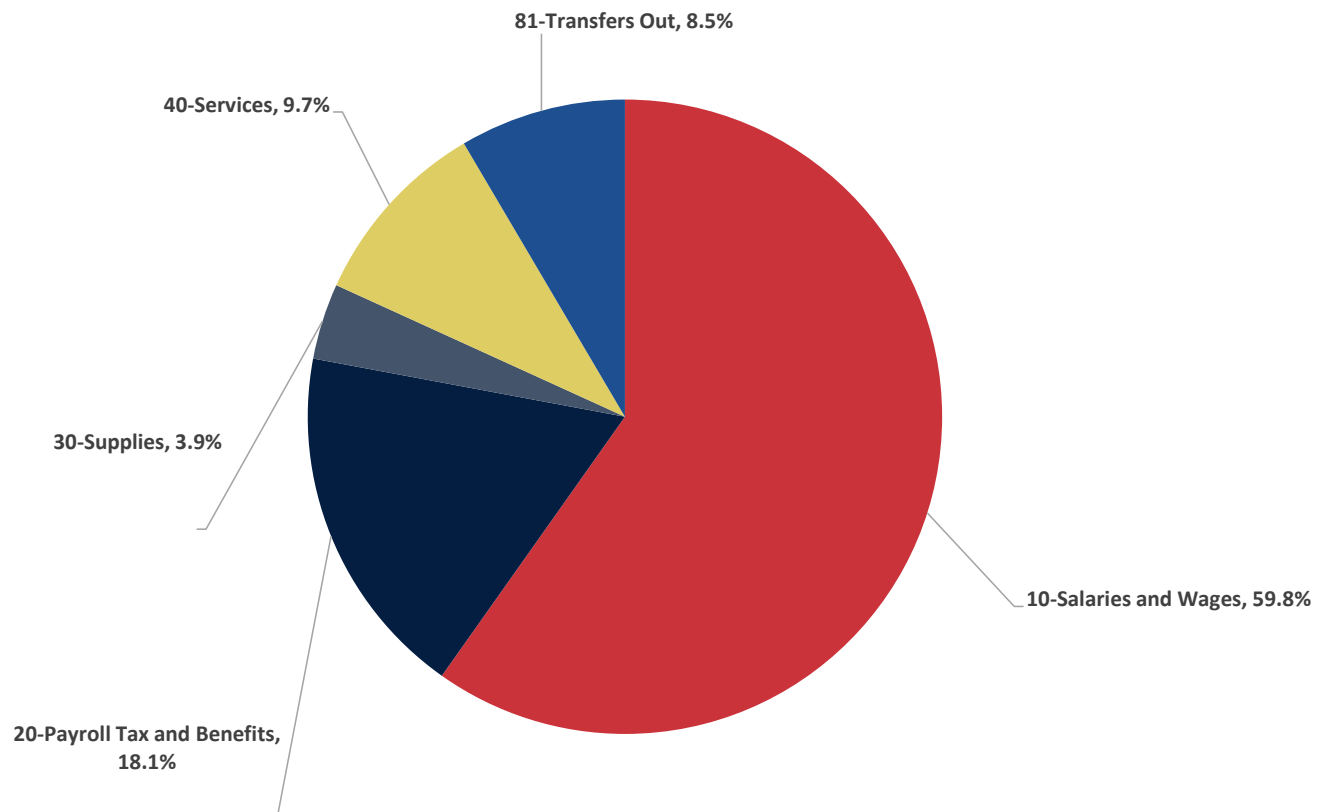
- Revenue Overview by Category**

| | | | |
|----------------------------------|-----------|-------------------|---------------|
| TOTAL REVENUES | \$ | 45,740,937 | 100.0% |
| Property Tax | \$ | 18,267,504 | 39.9% |
| Property Tax - Delinquent | \$ | (94,921) | -0.2% |
| Leasehold Excise Taxes | \$ | 20,000 | 0.0% |
| Fire Benefit Charge | \$ | 17,419,344 | 38.1% |
| Fire Benefit Charge - Delinquent | \$ | (31,475) | -0.1% |
| FD 40 Contract | \$ | 5,955,337 | 13.0% |
| EMS Levy | \$ | 2,266,067 | 5.0% |
| Permits & Fees | \$ | 290,000 | 0.6% |
| EMS Service | \$ | 512,600 | 1.1% |
| Investment Income | \$ | 200,000 | 0.4% |
| Other Revenues | \$ | 936,481 | 2.0% |



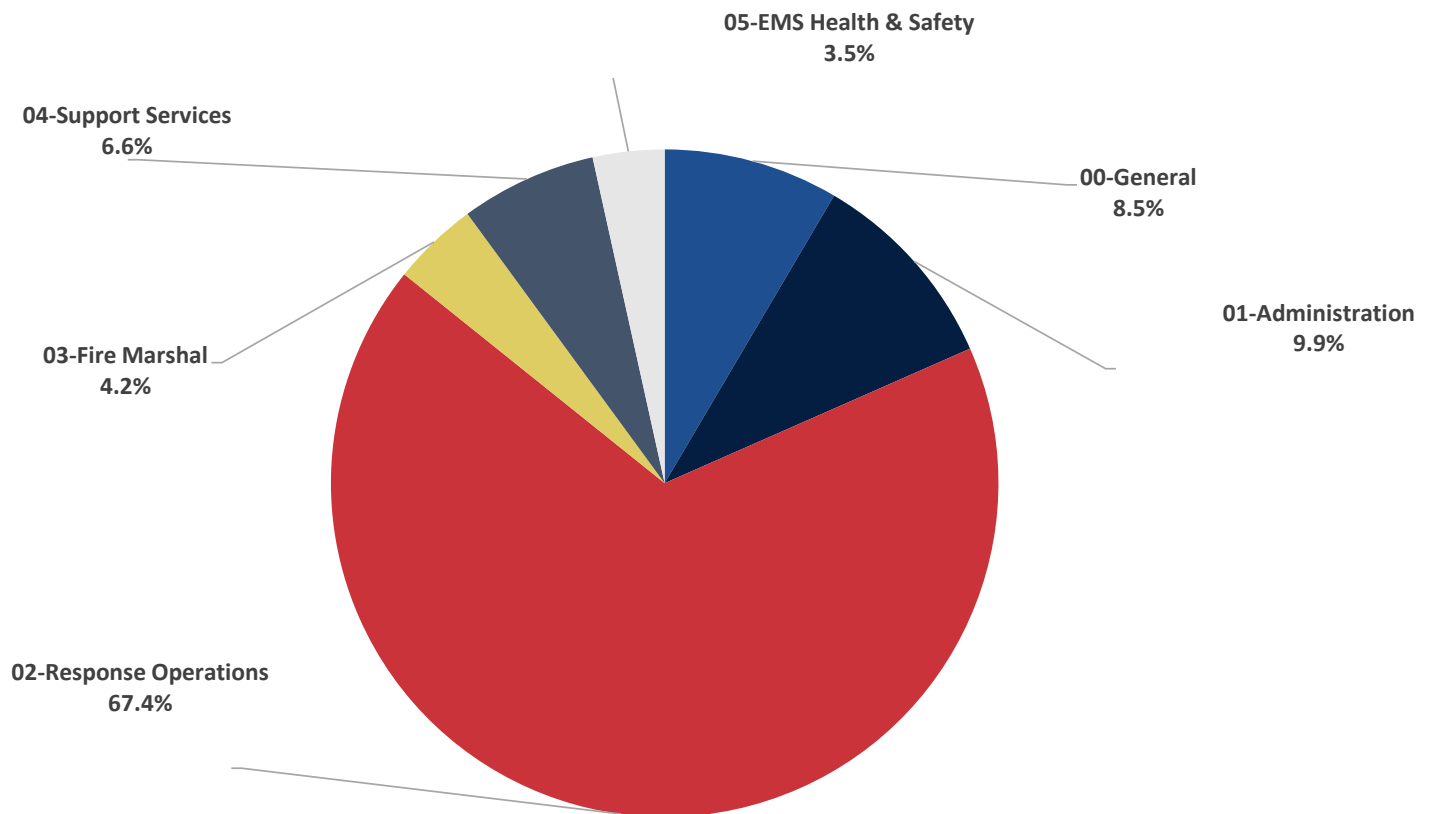
- Expenditures Overview by Category

| TOTAL EXPENDITURES | \$ | 45,740,937 | 100.0% |
|-----------------------------|----|------------|--------|
| 10-Salaries and Wages | \$ | 27,350,260 | 59.8% |
| 20-Payroll Tax and Benefits | \$ | 8,299,184 | 18.1% |
| 30-Supplies | \$ | 1,769,614 | 3.9% |
| 40-Services | \$ | 4,444,517 | 9.7% |
| 81-Transfers Out | \$ | 3,877,362 | 8.5% |



- Expenditures Overview by Division**

| DIVISION/SECTION | 2022 BUDGET | % OF TOTAL EXPENDITURES |
|------------------------|-------------------|-------------------------|
| 00-General | \$ 3,877,362 | 8.5% |
| 01-Administration | \$ 4,537,773 | 9.9% |
| 02-Response Operations | \$ 30,811,871 | 67.4% |
| 03-Fire Marshal | \$ 1,911,976 | 4.2% |
| 04-Support Services | \$ 3,016,272 | 6.6% |
| 05-EMS Health & Safety | \$ 1,585,682 | 3.5% |
| GRAND TOTAL | 45,740,937 | 100.0% |



- Expenditure Details by Category**

| | BUDGET | % OF TOTAL BUDGET |
|--|----------------------|-------------------|
| 10 - SALARIES & WAGES | \$ 27,350,260 | 59.79% |
| 100-Salaries | \$ 22,157,505 | 48.44% |
| 101-Separation Pay | \$ 520,964 | 1.14% |
| 102-Admin-Recognition Pay | \$ 15,000 | 0.03% |
| 110-Overtime | \$ 3,487,440 | 7.62% |
| 111-Acting Pay Overtime | \$ 87,000 | 0.19% |
| 112-Promotions/On-boarding Overtime | \$ 84,606 | 0.18% |
| 113-Explorer Program Overtime | \$ 8,905 | 0.02% |
| 114-Meeting Overtime | \$ 111,956 | 0.24% |
| 115-Physicals Overtime | \$ 53,068 | 0.12% |
| 116-Community Outreach Overtime | \$ 57,303 | 0.13% |
| 117-Union Business Overtime | \$ 11,241 | 0.02% |
| 118-FDCARES Overtime | \$ 0 | 0.00% |
| 119-Contracted Overtime | \$ 755,272 | 1.65% |
| 20 - PAYROLL TAX & BENEFITS | \$ 8,299,184 | 18.14% |
| 200-FICA | \$ 615,091 | 1.34% |
| 201-Workers Comp | \$ 1,194,750 | 2.61% |
| 202-Paid Medical/Family Leave | \$ 32,853 | 0.07% |
| 210-Pension Retirement | \$ 1,601,878 | 3.50% |
| 220-Group Life Insurance | \$ 53,741 | 0.12% |
| 221-Longterm Disability | \$ 32,063 | 0.07% |
| 230-Medical Insurance | \$ 3,697,777 | 8.08% |
| 231-Medical Insurance - LEOFF | \$ 64,500 | 0.14% |
| 232-VEBA | \$ 672,274 | 1.47% |
| 233-MERP | \$ 135,900 | 0.30% |
| 240-Uniform Allowance | \$ 180,717 | 0.40% |
| 241-Health & Wellness | \$ 17,640 | 0.04% |
| 30 - SUPPLIES | \$ 1,769,614 | 3.87% |
| 300-Office Supplies | \$ 19,830 | 0.04% |
| 301-Recognition Supplies | \$ 1,875 | 0.00% |
| 302-Manuals/Books | \$ 10,147 | 0.02% |
| 303-Uniforms | \$ 24,686 | 0.05% |
| 304-Food | \$ 8,300 | 0.02% |
| 305-Branding Supplies | \$ 4,000 | 0.01% |
| 306-Misc Supplies | \$ 14,207 | 0.03% |
| 310-Unleaded Fuel | \$ 22,500 | 0.05% |
| 311-Diesel | \$ 88,000 | 0.19% |
| 312-Lube Oil | \$ 1,400 | 0.00% |
| 320-Small Tools | \$ 457,771 | 1.00% |
| 321-Computer/Electronics | \$ 47,400 | 0.10% |
| 322-Software | \$ 382,223 | 0.84% |
| 323-PPE/Safety Gear | \$ 297,545 | 0.65% |
| 330-Operating Supplies | \$ 169,343 | 0.37% |
| 331-Repair Parts | \$ 210,387 | 0.46% |
| 340-Furnishings | \$ 0 | 0.00% |
| 350-Appliances | \$ 10,000 | 0.02% |

- Expenditure Details by Category (*continued*)**

| | BUDGET | % OF TOTAL BUDGET |
|--|---------------------|-------------------|
| 40 - SERVICES | \$ 4,444,517 | 9.72% |
| 400-Professional Services | \$ 1,821,144 | 3.98% |
| 401-Legal Services | \$ 108,000 | 0.24% |
| 402-Health Services | \$ 115,000 | 0.25% |
| 403-Branding Services | \$ 2,000 | 0.00% |
| 404-Accounting/Auditing | \$ 16,800 | 0.04% |
| 405-Cash Mgmt Fees | \$ 7,400 | 0.02% |
| 406-Advertising | \$ 3,450 | 0.01% |
| 407-ILA | \$ 393,410 | 0.86% |
| 408-IT Services | \$ 0 | 0.00% |
| 410-Postage/Shipping | \$ 36,638 | 0.08% |
| 411-Internet | \$ 110,292 | 0.24% |
| 412-Telephone | \$ 39,860 | 0.09% |
| 413-Data Plan | \$ 42,336 | 0.09% |
| 420-Travel | \$ 106,247 | 0.23% |
| 421-Mileage | \$ 1,840 | 0.00% |
| 430-Training/Registration | \$ 170,533 | 0.37% |
| 440-Repair/Maint | \$ 497,870 | 1.09% |
| 450-Liability Insurance | \$ 270,900 | 0.59% |
| 451-Property Tax | \$ 0 | 0.00% |
| 460-FBC Collection Fee | \$ 180,000 | 0.39% |
| 461-Licenses/Permits/Fees | \$ 1,200 | 0.00% |
| 462-Memberships | \$ 17,436 | 0.04% |
| 463-Subscriptions | \$ 6,103 | 0.01% |
| 464-Printing Services | \$ 33,700 | 0.07% |
| 465-Misc Contracts | \$ 114,822 | 0.25% |
| 466-Meal/Incidental Expense | \$ 6,650 | 0.01% |
| 467-Certification | \$ 24,685 | 0.05% |
| 470-Electricity | \$ 160,000 | 0.35% |
| 471-Gas | \$ 38,000 | 0.08% |
| 472-Water/Sewer | \$ 75,500 | 0.17% |
| 473-Waste Disposal | \$ 35,500 | 0.08% |
| 474-Waste Drainage | \$ 0 | 0.00% |
| 475-Cable | \$ 0 | 0.00% |
| 480-Equipment Lease | \$ 1,200 | 0.00% |
| 481-Property Lease | \$ 0 | 0.00% |
| 500-Election Cost | \$ 6,000 | 0.01% |
| 80 - DEBT SERVICES | \$ 0 | 0.0% |
| 800 - Interest | \$ 0 | 0.0% |
| 81 - TRANSFERS OUT | \$ 3,877,362 | 8.48% |
| 901-Transfer Out for Contingency | \$ 30,000 | 0.07% |
| 902-Transfer Out for Operating Reserve | \$ 0 | 0.00% |
| 903-Transfer Out for IT Reserve | \$ 300,000 | 0.66% |
| 904-Transfer Out for Fleet Reserve | \$ 1,200,000 | 2.62% |
| 905-Transfer Out for Small Tools Reserve | \$ 400,000 | 0.87% |
| 906-Transfer Out for Facilities Reserve | \$ 1,947,362 | 4.26% |

- Expenditure Details by Division**

| | BUDGET | % OF TOTAL BUDGET |
|-------------------------------|---------------------|-------------------|
| 01-ADMINISTRATION | \$ 4,537,773 | 9.92% |
| 100-Salaries | \$ 1,884,006 | 4.12% |
| 101-Separation Pay | \$ 0 | 0.00% |
| 102-Admin-Recognition Pay | \$ 15,000 | 0.03% |
| 110-Overtime | \$ 1,080 | 0.00% |
| 200-FICA | \$ 130,636 | 0.29% |
| 201-Workers Comp | \$ 16,920 | 0.04% |
| 202-Paid Medical/Family Leave | \$ 2,774 | 0.01% |
| 210-Pension Retirement | \$ 181,111 | 0.40% |
| 220-Group Life Insurance | \$ 4,965 | 0.01% |
| 221-Longterm Disability | \$ 14,342 | 0.03% |
| 230-Medical Insurance | \$ 343,042 | 0.75% |
| 231-Medical Insurance - LEOFF | \$ 64,500 | 0.14% |
| 232-VEBA | \$ 63,326 | 0.14% |
| 233-MERP | \$ 900 | 0.00% |
| 240-Uniform Allowance | \$ 0 | 0.00% |
| 241-Health & Wellness | \$ 0 | 0.00% |
| 300-Office Supplies | \$ 9,960 | 0.02% |
| 301-Recognition Supplies | \$ 1,875 | 0.00% |
| 302-Manuals/Books | \$ 500 | 0.00% |
| 303-Uniforms | \$ 8,900 | 0.02% |
| 304-Food | \$ 2,800 | 0.01% |
| 305-Branding Supplies | \$ 4,000 | 0.01% |
| 306-Misc Supplies | \$ 4,207 | 0.01% |
| 320-Small Tools | \$ 3,500 | 0.01% |
| 321-Computer/Electronics | \$ 47,400 | 0.10% |
| 322-Software | \$ 376,723 | 0.82% |
| 340-Furnishings | \$ 0 | 0.00% |
| 400-Professional Services | \$ 211,615 | 0.46% |
| 401-Legal Services | \$ 108,000 | 0.24% |
| 402-Health Services | \$ 115,000 | 0.25% |
| 403-Branding Services | \$ 2,000 | 0.00% |
| 404-Accounting/Auditing | \$ 16,800 | 0.04% |
| 405-Cash Mgmt Fees | \$ 7,400 | 0.02% |
| 406-Advertising | \$ 3,450 | 0.01% |
| 407-ILA | \$ 0 | 0.00% |
| 408-IT Services | \$ 0 | 0.00% |
| 410-Postage/Shipping | \$ 36,138 | 0.08% |
| 411-Internet | \$ 110,292 | 0.24% |
| 412-Telephone | \$ 39,860 | 0.09% |
| 413-Data Plan | \$ 42,336 | 0.09% |
| 420-Travel | \$ 59,080 | 0.13% |
| 421-Mileage | \$ 500 | 0.00% |
| 430-Training/Registration | \$ 86,521 | 0.19% |
| 440-Repair/Maintenance | \$ 0 | 0.00% |
| 450-Liability Insurance | \$ 270,900 | 0.59% |
| 460-FBC Collection Fee | \$ 180,000 | 0.39% |
| 461-Licenses/Permits/Fees | \$ 200 | 0.00% |
| 462-Memberships | \$ 14,761 | 0.03% |
| 463-Subscriptions | \$ 6,103 | 0.01% |
| 464-Printing Services | \$ 31,200 | 0.07% |
| 465-Misc Contracts | \$ 0 | 0.00% |
| 466-Meal/Incidental Expense | \$ 6,650 | 0.01% |
| 467-Certification | \$ 500 | 0.00% |
| 500-Election Cost | \$ 6,000 | 0.01% |

- Expenditure Details by Division (*continued*)**

| | BUDGET | % OF TOTAL BUDGET |
|------------------------------------|----------------------|-------------------|
| 02-RESPONSE OPERATIONS | \$ 30,811,871 | 67.36% |
| 100-Salaries | \$ 17,641,270 | 38.57% |
| 101-Separation Pay | \$ 520,964 | 1.14% |
| 110-Overtime | \$ 2,971,571 | 6.50% |
| 111-Acting Pay Overtime | \$ 87,000 | 0.19% |
| 112-Promotions/Onboarding Overtime | \$ 84,606 | 0.18% |
| 113-Explorer Program Overtime | \$ 8,905 | 0.02% |
| 114-Meeting Overtime | \$ 111,956 | 0.24% |
| 115-Physicals Overtime | \$ 53,068 | 0.12% |
| 116-Community Outreach Overtime | \$ 57,303 | 0.13% |
| 117-Union Business Overtime | \$ 11,241 | 0.02% |
| 118-FDCARES Overtime | \$ 0 | 0.00% |
| 119-Contracted Overtime | \$ 755,272 | 1.65% |
| 200-FICA | \$ 332,168 | 0.73% |
| 201-Workers Comp | \$ 1,089,240 | 2.38% |
| 202-Paid Medical/Family Leave | \$ 26,198 | 0.06% |
| 210-Pension Retirement | \$ 1,186,337 | 2.59% |
| 220-Group Life Insurance | \$ 42,151 | 0.09% |
| 221-Longterm Disability | \$ 1,525 | 0.00% |
| 230-Medical Insurance | \$ 2,924,272 | 6.39% |
| 232-VEBA | \$ 533,310 | 1.17% |
| 233-MERP | \$ 130,500 | 0.29% |
| 240-Uniform Allowance | \$ 174,384 | 0.38% |
| 241-Health & Wellness | \$ 17,280 | 0.04% |
| 300-Office Supplies | \$ 1,000 | 0.00% |
| 302-Manuals/Books | \$ 5,600 | 0.01% |
| 303-Uniforms | \$ 14,686 | 0.03% |
| 304-Food | \$ 5,500 | 0.01% |
| 306-Misc Supplies | \$ 3,500 | 0.01% |
| 320-Small Tools | \$ 416,421 | 0.91% |
| 323-PPE/Safety Gear | \$ 292,450 | 0.64% |
| 330-Operating Supplies | \$ 119,328 | 0.26% |
| 331-Repair Parts | \$ 32,757 | 0.07% |
| 400-Professional Services | \$ 824,376 | 1.80% |
| 410-Postage/Shipping | \$ 0 | 0.00% |
| 420-Travel | \$ 21,095 | 0.05% |
| 421-Mileage | \$ 1,140 | 0.00% |
| 430-Training/Registration | \$ 64,102 | 0.14% |
| 440-Repair/Maintenance | \$ 153,070 | 0.33% |
| 463-Subscriptions | \$ 0 | 0.00% |
| 465-Misc Contracts | \$ 82,675 | 0.18% |
| 466-Meal/Incidental Expense | \$ 0 | 0.00% |
| 467-Certification | \$ 13,650 | 0.03% |
| 480-Equipment Lease | \$ 0 | 0.00% |

- Expenditure Details by Division (*continued*)**

| | BUDGET | % OF TOTAL BUDGET |
|-------------------------------|---------------------|-------------------|
| 03-FIRE MARSHAL | \$ 1,911,976 | 4.18% |
| 100-Salaries | \$ 1,238,466 | 2.71% |
| 101-Separation Pay | \$ 0 | 0.00% |
| 110-Overtime | \$ 73,633 | 0.16% |
| 200-FICA | \$ 100,587 | 0.22% |
| 201-Workers Comp | \$ 36,198 | 0.08% |
| 202-Paid Medical/Family Leave | \$ 1,827 | 0.00% |
| 210-Pension Retirement | \$ 134,768 | 0.29% |
| 220-Group Life Insurance | \$ 3,270 | 0.01% |
| 221-Longterm Disability | \$ 9,452 | 0.02% |
| 230-Medical Insurance | \$ 210,346 | 0.46% |
| 232-VEBA | \$ 36,858 | 0.08% |
| 240-Uniform Allowance | \$ 2,700 | 0.01% |
| 300-Office Supplies | \$ 2,000 | 0.00% |
| 302-Manuals/Books | \$ 3,449 | 0.01% |
| 303-Uniforms | \$ 500 | 0.00% |
| 304-Food | \$ 0 | 0.00% |
| 306-Misc Supplies | \$ 5,000 | 0.01% |
| 320-Small Tools | \$ 3,500 | 0.01% |
| 323-PPE/Safety Gear | \$ 5,095 | 0.01% |
| 330-Operating Supplies | \$ 1,500 | 0.00% |
| 331-Repair Parts | \$ 1,000 | 0.00% |
| 340-Furnishings | \$ 0 | 0.00% |
| 400-Professional Services | \$ 17,500 | 0.04% |
| 420-Travel | \$ 9,752 | 0.02% |
| 421-Mileage | \$ 200 | 0.00% |
| 430-Training/Registration | \$ 8,510 | 0.02% |
| 440-Repair/Maintenance | \$ 0 | 0.00% |
| 462-Memberships | \$ 1,990 | 0.00% |
| 463-Subscriptions | \$ 0 | 0.00% |
| 464-Printing Services | \$ 2,500 | 0.01% |
| 465-Misc Contracts | \$ 0 | 0.00% |
| 466-Meal/Incidental Expense | \$ 0 | 0.00% |
| 467-Certification | \$ 1,375 | 0.00% |

- Expenditure Details by Division (*continued*)**

| | BUDGET | % OF TOTAL BUDGET |
|-------------------------------|---------------------|-------------------|
| 04-SUPPORT SERVICES | \$ 3,016,272 | 6.59% |
| 100-Salaries | \$ 1,024,617 | 2.24% |
| 101-Separation Pay | \$ 0 | 0.00% |
| 110-Overtime | \$ 46,982 | 0.10% |
| 200-FICA | \$ 46,329 | 0.10% |
| 201-Workers Comp | \$ 37,368 | 0.08% |
| 202-Paid Medical/Family Leave | \$ 1,510 | 0.00% |
| 210-Pension Retirement | \$ 80,032 | 0.17% |
| 220-Group Life Insurance | \$ 2,509 | 0.01% |
| 221-Longterm Disability | \$ 5,323 | 0.01% |
| 230-Medical Insurance | \$ 170,355 | 0.37% |
| 232-VEBA | \$ 30,624 | 0.07% |
| 233-MERP | \$ 2,700 | 0.01% |
| 240-Uniform Allowance | \$ 2,422 | 0.01% |
| 241-Health & Wellness | \$ 240 | 0.00% |
| 300-Office Supplies | \$ 6,870 | 0.02% |
| 302-Manuals/Books | \$ 598 | 0.00% |
| 303-Uniforms | \$ 600 | 0.00% |
| 304-Food | \$ 0 | 0.00% |
| 306-Misc Supplies | \$ 1,500 | 0.00% |
| 310-Unleaded Fuel | \$ 22,500 | 0.05% |
| 311-Diesel | \$ 88,000 | 0.19% |
| 312-Lube Oil | \$ 1,400 | 0.00% |
| 320-Small Tools | \$ 18,850 | 0.04% |
| 321-Computer/Electronics | \$ 0 | 0.00% |
| 322-Software | \$ 5,500 | 0.01% |
| 330-Operating Supplies | \$ 47,515 | 0.10% |
| 331-Repair Parts | \$ 176,630 | 0.39% |
| 340-Furnishings | \$ 0 | 0.00% |
| 350-Appliance | \$ 10,000 | 0.02% |
| 400-Professional Services | \$ 84,876 | 0.19% |
| 407-ILA | \$ 393,410 | 0.86% |
| 410-Postage/Shipping | \$ 500 | 0.00% |
| 420-Travel | \$ 12,970 | 0.03% |
| 421-Mileage | \$ 0 | 0.00% |
| 430-Training/Registration | \$ 9,300 | 0.02% |
| 440-Repair/Maintenance | \$ 331,800 | 0.73% |
| 451-Property Tax | \$ 0 | 0.00% |
| 461-Licenses/Permits/Fees | \$ 1,000 | 0.00% |
| 462-Memberships | \$ 685 | 0.00% |
| 463-Subscriptions | \$ 0 | 0.00% |
| 465-Misc Contracts | \$ 32,147 | 0.07% |
| 466-Meal/Incidental Expense | \$ 0 | 0.00% |
| 467-Certification | \$ 8,410 | 0.02% |
| 470-Electricity | \$ 160,000 | 0.35% |
| 471-Gas | \$ 38,000 | 0.08% |
| 472-Water/Sewer | \$ 75,500 | 0.17% |
| 473-Waste Disposal | \$ 35,500 | 0.08% |
| 474-Waste Drainage | \$ 0 | 0.00% |
| 475-Cable | \$ 0 | 0.00% |
| 480-Equipment Lease | \$ 1,200 | 0.00% |
| 481-Property Lease | \$ 0 | 0.00% |

- Expenditure Details by Division (*continued*)**

| | BUDGET | % OF TOTAL BUDGET |
|--|----------------------|-------------------|
| 05-EMS HEALTH & SAFETY | \$ 1,585,682 | 3.47% |
| 100-Salaries | \$ 369,146 | 0.81% |
| 101-Separation Pay | \$ 0 | 0.00% |
| 110-Overtime | \$ 394,174 | 0.86% |
| 200-FICA | \$ 5,371 | 0.01% |
| 201-Workers Comp | \$ 15,024 | 0.03% |
| 202-Paid Medical/Family Leave | \$ 544 | 0.00% |
| 210-Pension Retirement | \$ 19,630 | 0.04% |
| 220-Group Life Insurance | \$ 846 | 0.00% |
| 221-Longterm Disability | \$ 1,421 | 0.00% |
| 230-Medical Insurance | \$ 49,762 | 0.11% |
| 232-VEBA | \$ 8,156 | 0.02% |
| 233-MERP | \$ 1,800 | 0.00% |
| 240-Uniform Allowance | \$ 1,211 | 0.00% |
| 241-Health & Wellness | \$ 120 | 0.00% |
| 302-Manuals/Books | \$ 0 | 0.00% |
| 304-Food | \$ 0 | 0.00% |
| 306-Misc Supplies | \$ 0 | 0.00% |
| 320-Small Tools | \$ 15,500 | 0.03% |
| 323-PPE/Safety Gear | \$ 0 | 0.00% |
| 330-Operating Supplies | \$ 1,000 | 0.00% |
| 400-Professional Services | \$ 682,777 | 1.49% |
| 420-Travel | \$ 3,350 | 0.01% |
| 421-Mileage | \$ 0 | 0.00% |
| 430-Training/Registration | \$ 2,100 | 0.00% |
| 440-Repair/Maintenance | \$ 13,000 | 0.03% |
| 461-Licenses/Permits/Fees | \$ 0 | 0.00% |
| 463-Subscriptions | \$ 0 | 0.00% |
| 467-Certification | \$ 750 | 0.00% |
| 480-Equipment Lease | \$ 0 | 0.00% |
| 800-Interest | \$ 0 | 0.00% |
| 00-GENERAL | \$ 3,877,362 | 8.48% |
| 901-Transfer Out for Contingency | \$ 30,000 | 0.07% |
| 902-Transfer Out for Operating Reserve | \$ 0 | 0.00% |
| 903-Transfer Out for IT Reserve | \$ 300,000 | 0.66% |
| 904-Transfer Out for Fleet Reserve | \$ 1,200,000 | 2.62% |
| 905-Transfer Out for Small Tools Reserve | \$ 400,000 | 0.87% |
| 906-Transfer Out for Facilities Reserve | \$ 1,947,362 | 4.26% |
| GRAND TOTAL | \$ 45,740,937 | 100.00% |

- FTE Budget: Budgeted Positions**

| BY DIVISION | 2021 BUDGET | 2022 BUDGET |
|---|--------------|--------------|
| GOVERNING BOARD | | |
| Governing Board Member | 7.0 | 6.0 |
| TOTAL GOVERNING BOARD | 7.0 | 6.0 |
| ADMINISTRATION | | |
| Fire Chief | 1.0 | 1.0 |
| Chief Administrative Officer | 1.0 | 1.0 |
| Admin Supervisor | 1.0 | 1.0 |
| Administrative Specialist | 2.5 | 3.0 |
| Communications Manager | 1.0 | 1.0 |
| Sr Finance Analyst | 2.0 | 2.0 |
| Finance Analyst | 1.5 | 2.0 |
| Sr HR Generalist | 1.0 | 1.0 |
| HR Assistant | 1.0 | 1.0 |
| IT Manager | 1.0 | 1.0 |
| IT Tech | | |
| Sr Site Reliability Engineer | 1.0 | 2.0 |
| Site Reliability Engineer | 1.0 | 1.0 |
| TOTAL ADMINISTRATION | 15.0 | 17.0 |
| SUPPORT SERVICES | | |
| Deputy Fire Chief | 1.0 | 1.0 |
| Fire Captain Day Shift - Logistics | 1.0 | 1.0 |
| Logistics Coordinator | 1.0 | 1.0 |
| Warehouse Tech | | |
| Facilities Manager | 1.0 | 1.0 |
| Facilities Tech | 1.0 | 1.0 |
| Fleet Manager | 1.0 | 1.0 |
| Fire Lieutenant Day Shift - Planning | 1.0 | 1.0 |
| Accreditation Manager | | 1.0 |
| TOTAL SUPPORT SERVICES | 7.0 | 8.0 |
| RESPONSE OPERATIONS | | |
| Assistant Fire Chief | 1.0 | 1.0 |
| Battalion Chief/Safety Officer | 8.0 | 8.0 |
| Fire Captain | 7.0 | 7.0 |
| Fire Lieutenant | 25.0 | 25.0 |
| Fire Engineer | 32.0 | 32.0 |
| Firefighter | 69.0 | 69.0 |
| Battalion Chief/Safety Officer Day Shift - Training | 1.0 | 1.0 |
| Fire Lieutenant Day Shift - Training | 2.0 | 2.0 |
| TOTAL RESPONSE OPERATIONS | 145.0 | 145.0 |

- FTE Budget: Budgeted Positions (*continued*)**

| BY DIVISION | 2021 BUDGET | 2022 BUDGET |
|--|--------------|--------------|
| EMS/HEALTH & SAFETY | | |
| Deputy Fire Chief | 1.0 | 1.0 |
| Fire Captain Day Shift | 1.0 | 1.0 |
| TOTAL EMS/HEALTH & SAFETY | 2.0 | 2.0 |
| OFFICE OF FIRE MARSHAL | | |
| Fire Marshal | 1.0 | 1.0 |
| Assistant Fire Marshal | 0.5 | 1.0 |
| Lead Deputy Fire Marshal | 1.0 | 1.0 |
| Deputy Fire Marshal III | 3.0 | 3.0 |
| Deputy Fire Marshal II | 2.0 | |
| Deputy Fire Marshal I | - | 2.0 |
| Lead Plan Reviewer | 1.0 | 1.0 |
| Plan Reviewer/Inspector III | 1.0 | 1.0 |
| Permit Technician | 1.0 | 1.0 |
| TOTAL OFFICE OF FIRE MARSHAL | 10.5 | 11.0 |
| GRAND TOTAL FTES | 186.5 | 189.0 |
| GRAND TOTAL EXCLUDING GOVERNING BOARD | 179.5 | 183.0 |

- Salaries and Benefits**

| | |
|------------------------------------|----------------------|
| 10-SALARIES AND WAGES | \$ 27,350,260 |
| 100-Salaries | \$ 22,157,505 |
| 101-Separation Pay | \$ 520,964 |
| 102-Admin-Recognition Pay | \$ 15,000 |
| 110-Overtime | \$ 3,487,440 |
| Admin-Overtime | \$ 1,080 |
| Comm-Overtime | \$ 5,078 |
| EMS-Overtime | \$ 61,827 |
| External Training-Overtime | \$ 9,368 |
| Fire Marshal-Overtime | \$ 73,633 |
| Fleet-Overtime | \$ 20,976 |
| H&W-Overtime | \$ 937 |
| Hazmat-Overtime | \$ 71,453 |
| Internal Training-Overtime | \$ 458,516 |
| IT-Overtime | \$ 0 |
| Logistics-Overtime | \$ 8,860 |
| Planning-Overtime | \$ 14,850 |
| Response OPS-Overtime | \$ 2,220,716 |
| SCBA-Overtime | \$ 28,234 |
| Tech Rescue-Overtime | \$ 47,629 |
| Water-Overtime | \$ 111,364 |
| Wild Land-Overtime | \$ 18,276 |
| Facilities-Overtime | \$ 2,296 |
| Cares-Overtime | \$ 332,347 |
| 111-Acting Pay Overtime | \$ 87,000 |
| 112-Promotions/Onboarding Overtime | \$ 84,606 |
| 113-Explorer Program Overtime | \$ 8,905 |
| 114-Meeting Overtime | \$ 111,956 |
| 115-Physicals Overtime | \$ 53,068 |
| 116-Community Outreach Overtime | \$ 57,303 |
| 117-Union Business Overtime | \$ 11,241 |
| 118-FDCARES Overtime | \$ 0 |
| 119-Contracted Overtime | \$ 755,272 |
| 20-PAYROLL TAX AND BENEFITS | \$ 8,299,184 |
| 200-FICA | \$ 615,091 |
| 201-Workers Comp | \$ 1,194,750 |
| 202-Paid Medical/Family Leave | \$ 32,853 |
| 210-Pension Retirement | \$ 1,601,878 |
| 220-Group Life Insurance | \$ 53,741 |
| 221-Longterm Disability | \$ 32,063 |
| 230-Medical Insurance | \$ 3,697,777 |
| 231-Medical Insurance - LEOFF | \$ 64,500 |
| 232-VEBA | \$ 672,274 |
| 233-MERP | \$ 135,900 |
| 240-Uniform Allowance | \$ 180,717 |
| 241-Health & Wellness | \$ 17,640 |
| GRAND TOTAL | \$ 35,649,444 |

OTHER FUNDS

| Fund | Contingency Fund | Operating Reserve Fund | Fleet Fund | Facilities Improvement Fund | Equipment Fund | IT Fund | TOTAL |
|--------------------|------------------|------------------------|-------------|-----------------------------|----------------|-----------|--------------|
| Beginning Balance | \$204,307 | \$6,260,066 | \$1,416,680 | \$2,738,124 | \$386,222 | \$641,476 | \$11,646,875 |
| Revenues | | | | | | | |
| Transfer In | \$30,000 | \$0 | \$1,200,000 | \$1,947,362 | \$400,000 | \$300,000 | \$3,877,362 |
| Investment Income | \$2,300 | \$60,000 | \$17,000 | \$23,000 | \$7,000 | \$9,000 | \$118,300 |
| Other Revenues | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$32,300 | \$60,000 | \$1,217,000 | \$1,970,362 | \$407,000 | \$309,000 | \$3,995,662 |
| Expenditures | | | | | | | |
| Capital Outlay | \$0 | \$0 | \$913,530 | \$1,853,500 | \$75,735 | \$0 | \$2,842,765 |
| Other Expenditures | \$0 | \$0 | \$0 | \$34,162 | \$0 | \$0 | \$34,162 |
| Total Expenditures | \$0 | \$0 | \$913,530 | \$1,887,662 | \$75,735 | \$0 | \$2,876,927 |
| Ending Balance | \$236,607 | \$6,320,066 | \$1,720,150 | \$2,820,825 | \$717,487 | \$950,476 | \$12,765,611 |



Renton Regional Fire Authority

18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
Fax: (425) 276-9592

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, September 13, 2021

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Pérez called the Regular Meeting to order at 10:03 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)
Ruth Pérez, Chair (City of Renton)
Ryan McIrvin (City of Renton)
Myron Meikle (Fire District 25)
Randy Corman (City of Renton)
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Marcus Morrell, Vice Chair (Fire District 25)

Administrative Staff Present:

Fire Chief Steve Heitman, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief William Aho, Facilities Manager Scott Murphy, IT Technician Wyatt Humphreys, Administrative Supervisor Christine Noddings, Administrative Specialist Evyn Villa, and RFA Attorney Brian Snure.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Corman to excuse the absent Board Member from this meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Fire Marshal Barton issued for the Governance Board's consideration and support the Proclamation of October 3-9, 2021 as Fire Prevention Week in recognition of the week's theme "Learn the Sounds of Fire Safety."

A **MOTION** was made by Board Member Corman and **SECONDED** by Board Member McIrvin to adopt the Proclamation. **MOTION CARRIED (5-0)**

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

GOVERNANCE BOARD REGULAR MEETING MINUTES

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A **MOTION** was made by Board Member Corman and **SECONDED** by Board Member McIrvine to approve the consent agenda for September 13, 2021. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The members of the Governance Board signed the Voucher Approvals for September 13, 2021.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman's report included the following:

1. Congratulations are in Order

Please join me in congratulating the following firefighters for completing their 2B JATC Step:

- FF Patrick Leahy
- FF Lindsay Ross
- FF Sean Hartman
- FF Brandon Ross
- FF Daniel Yun
- FF James Hopf

2. New RRFA Members

Please join me in welcoming our newest members! Their first full day at the academy was August 30th and graduation is scheduled for January 20, 2022. Bios include:

David Cox: I grew up in Florence, SC and currently live in Lakewood with my beautiful wife Alyssa. We don't have any children, but we do have two Siberian Huskies that we treat like our kids. I served in the U.S. Army as a Special Forces Green Beret for 12 years. I received my degree at the University of Washington for Architectural Design when I got out and then practiced architecture for a few years. I own an Indian motorcycle that I ride all the time around the state of Washington, and I also like to do a lot of custom woodworking in a shop that I built.

Tommy Horning: I was born and raised in Elk Grove, CA. I played baseball at Cosumnes River Junior College for 2 years and then my last 2 years at Cal State LA. I enjoy archery hunting and spending time with my wife of 10 years and my 4-year-old daughter and 8-month-old son. Prior to this I was with the Seattle Police Department.

Shawna Mailloux: I grew up on Camano Island and have lived all over from New Hampshire, to Guam, to Hawaii. I played college softball for the University of Akron and played football for the GWTL. I have a daughter that is 4 years old. I owned a small woodworking business in Hawaii and worked in construction.

Kristian Ramos: I was born and raised in Kent, Washington. After high school, I joined the Marine Corps where I was stationed in Okinawa, Japan for 2 years, then moved to California where I worked as a boat coxswain and boat mechanic. I spend most of my free time outdoors snowboarding, hiking, camping and rock climbing.

Arthur Zhiryada: Arthur was born and raised in Portland, Oregon. He started his journey in the fire service as a fire explorer with Clackamas Fire District #1 in 2018. A year later he became a paid-

GOVERNANCE BOARD REGULAR MEETING MINUTES

September 13, 2021

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on-call firefighter and part-time fire inspector with the Woodburn Fire District. In addition to numerous ICC and Fire certifications, Arthur is completing his AAS degree in Fire Prevention from Chemeketa Community College. Arthur plans on continuing his education and pursue a BA in Fire Administration from Eastern Oregon University. In his free time, Arthur enjoys playing soccer, traveling, biking, and spending time with his family and friends.

3. CAP New Member Meet and Greet

On August 23rd, we held a virtual “meet and greet” to introduce our two new Citizen Advisory Panel candidates, Dave McCammon and Helen Stanwell. I met with each of them for coffee afterwards and both applicants have accepted their invitation to join the panel.

4. Training Consortium Strategic Planning Meeting Update

5. Station House Update

We are hosting station open houses next month to reconnect with our citizens and provide information regarding home fire safety and Proposition 1. Station open houses are scheduled as follows:

- October 16th – Station #11 (9-11am) and Station #12 (1-3pm)
- October 23rd – Station #13 (9-11am) and Station #15 (1-3pm)
- October 30th – Station #16 (9-11am) and Station #17 (1-3pm)

6. Governance Board Notifications

We have no purchases to notify the Governance Board of this month.

DIVISION REPORTS

EMS/Health Safety

- Deputy Chief Seaver delivered the report on behalf of Deputy Chief DeSmith.
- 9/4/21 held our first public CPR/First Aid class since November 2019 and all COVID protocols were met for both the instructors and the public.
- A Peer Support Train the Trainer Class is coming this Fall.
- Medic One Foundation EMT Class support is now live. This grant assists with access and equity for all to become an EMT through the Medic One Foundation and our partnership with North Seattle College.

Office of the Fire Marshal

- Fire Marshal Barton introduced the information packets and handouts to be shared at the Station Open Houses in October.
- Chief Heitman discussed further the Fire Benefit Charge informational handouts.

Response Operations

- Significant Incidents: 8/4 Brush Fire at McGarver Park; 8/8 Serious Injury Accident on Rainier Ave S; 8/9 Residential Fire w/ Barricaded Person – great coordination w/ law enforcement; 8/14 Residential Fire on 120th Ave SE.

GOVERNANCE BOARD REGULAR MEETING MINUTES

September 13, 2021

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- Training: King County Hazmat Team Training; Zone 3 Quarterly Hazmat Training; 3rd Quarter Rescue Boat Operator Training; Annual Live Fire Training at Station 14; Crew JATC Prep for E316.
- Public Outreach: E313 visit to Benson Hill KinderCare in conjunction with Public Educator Sara Ferguson; Seahawks Training Camp support has concluded.
- Operations: Deployed BR317 and three Wildland Crew to Asotin Creek Fire July 7-18; Deployed Eng Newell with North Brush crew to Monument Fire in CA; All 3 candidates passed this year's Engineer Exam.

Support Services

- Station 11 update – the original July 2021 bid was rejected, therefore, on September 20th a new bid will reopen for the Station 11 Remodeling.
- Station 16 update – an environmental study was completed and coordination with King County will continue concerning the station's environmental footprint.
- Deputy Chief Seaver notified the Board of four new Aid Unit purchases and Change Order specs.

CORRESPONDENCE

Chief Heitman shared a letter of appreciation from Eastside Fire & Rescue for the RFA's assistance in the Cedar Hills Fire.

Chief Heitman shared a thank you letter from Renton resident Eleanor Giberson who turned 103 years old and was visited by L311 crew.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

OFM Permit Fee Waiver 2022

To financially assist the business community of Renton with the impact of COVID-19, Fire Marshal Barton requested approval to waive the \$125 fire permit fee associated with tents, open flames, outdoor burning, and assembly in year 2022.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Corman to waive such fire permit fees in 2022 when applicable permits are issued. **MOTION CARRIED (5-0)**

Scott SCBA Purchase

Deputy Chief Seaver proposed an equipment purchase to replace current Scott SCBAs, masks, and RIT kits. The Scott SCBAs are at the end of their lifespan and NFPA cycles. The purchase of new RIT kits is needed to stay up to date with standards and to maintain compatibility with new SCBA masks. \$1,029,000 has been budgeted for this \$995,657.55 expenditure.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Corman to approve the purchase of new SCBAs, masks, and RIT kits from vendor SeaWestern. **MOTION CARRIED (5-0)**

GOVERNANCE BOARD REGULAR MEETING MINUTES

September 13, 2021

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GOOD OF THE ORDER

Board Member Corman expressed his appreciation serving on the RFA Board and seeing the maturation of the RFA. Additionally, Board Member Corman shared an update on his proposal to City Council regarding the rotation of City Council members on the RFA Board.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.140(4)(a), collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

Executive Session was called at 10:56 a.m. for 30 minutes. The meeting reconvened at 11:26 a.m.

FUTURE MEETINGS

- Monday, September 27, 2021, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, September 27, 2021, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, October 11, 2021, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

The meeting was adjourned at 11:30 a.m.

Ruth Pérez, Board Chair

Evyn Villa, Board Secretary

VOUCHER APPROVAL FOR OCTOBER 11TH, 2021 MEETING

AUDITING OFFICER CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Renton Regional Fire Authority, and that I am authorized to authenticate and certify said claim.

Auditing Officer: _____
Steven C. Heitman, Fire Chief

AUDIT COMMITTEE

The vouchers below have been reviewed and certified by individual departments and the RFA's Auditing Officer as required by RCW's 42.24.080 & 090, and a list of vouchers has been provided for review by the Finance Committee.

The undersigned members of the Finance Committee of the Renton Regional Fire Authority do hereby approve for payment accounts payable vouchers totaling \$1,675,888.78, payroll vouchers and direct deposits totaling \$1,281,455.22.

| A/P VOUCHERS | Payment Date | Numbers | Amount |
|----------------------|-------------------------|------------------------|-----------------------|
| Checks | 08/16/2021 - 09/15/2021 | 13469-13554 | \$711,878.21 |
| EFTs | 08/16/2021 - 09/15/2021 | | \$305,532.82 |
| Bank Drafts | 08/16/2021 - 09/15/2021 | | \$658,377.75 |
| AR Refund Checks | 08/16/2021 - 09/15/2021 | 13511- | \$100.00 |
| TOTAL A/P | | | \$1,675,888.78 |
| | | | |
| | | No. of Vouchers | Amount |
| Direct Deposits | 8/25/2021 | 169 | \$639,970.52 |
| Payroll Checks | 8/25/2021 | 0 | \$0.00 |
| Direct Deposits | 9/10/2021 | 172 | \$641,484.70 |
| Payroll Checks | 9/10/2021 | 0 | \$0.00 |
| TOTAL PAYROLL | | 341 | \$1,281,455.22 |
| | | | |
| TOTAL CLAIMS | | | \$2,957,344.00 |

Renton Regional Fire Authority Governance Board:

Ruth Pérez, Board Chair

Marcus Morrell, Board Vice Chair

Myron Meikle, Board Member

Kerry Abercrombie, Board Member

Randy Corman, Board Member

Ryan McIrvine, Board Member



RENTON REGIONAL FIRE AUTHORITY

M E M O R A N D U M

DATE: October 11, 2021

TO: Kerry Abercrombie (Fire District 25)
Randy Corman (City of Renton)
Ryan McIrvine (City of Renton)
Myron Meikle (Fire District 25)
Marcus Morrell (Fire District 25)
Ruth Pérez (City of Renton)
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

FROM: Steve Heitman, Fire Chief

SUBJECT: Renton Regional Fire Authority Chief's Report

1. Members of the Quarter

Please join me in congratulating Chris Gerke as Officer of the 2nd Quarter and Richard Wolleat as Civilian of the 2nd Quarter! Chris and Richard consistently exemplify our core values, and we appreciate their dedication to our department and community.

2. Senior Lunch Distribution

On September 22nd, our Public Educator (Sara Ferguson), Ladder 311 crew (Marc Donnell, Brandon Weeks and Kasey Parker) and I participated in the Renton Senior Center's daily lunch distribution. Seniors visit the center and pick up their lunch in a drive-thru format, in which we served 30 senior citizens and provided fire safety information as well as the Proposition 1 flyers.

3. Executive Leadership Academy

The Seattle Fire Department Executive Leadership Academy for fire service executive training will launch on October 15th, and DC Will Aho, CAO Samantha Babich and BC Erik Hammes have been accepted into the program.

4. Committee Updates/Community Involvement

I was nominated to be the new Garage Consortium Governing Board Chair at the end of last month. In addition, Eric Holdeman, a well-known expert and thought leader in the field of emergency management, called and requested I become a panelist for a maritime rapid damage assessment.

5. Commissioner Coffee Meetings

I met with each of the King County Fire District 40 Commissioners over coffee to connect and address feedback for areas of opportunity and areas of success. It was a great way to kick off our avenue of open communication between the KCFD 40 Board of Commissioners and RFA staff, and I will be attending the upcoming Washington Fire Commissioners Association conference this month to see how we can further develop our partnership.

6. Community Group Proposition 1 Presentations

Our Administration team has reached out to Homeowners Associations (HOA) and other Renton community groups to schedule time for RFA leadership to present information about Proposition 1 to their members leading up to the November 2nd election. Groups we've completed presentations for include the Windwood HOA, Soroptimist of Renton group, and Ambassador Committee of the Chamber of Commerce (CoC). Other community groups on the calendar between now and November 2nd include Aspenwoods HOA, North Renton Neighborhood HOA, Victoria Hills HOA, Renton PTA Council, additional groups through the Chamber of Commerce, and more.

7. Governance Board Notifications

Per our procurement process and policy, I am notifying the Board of the following purchase(s):

20 Replacement SCBA Bottles – \$29,727.00
Station 15 Flood Repairs - \$20,229.75

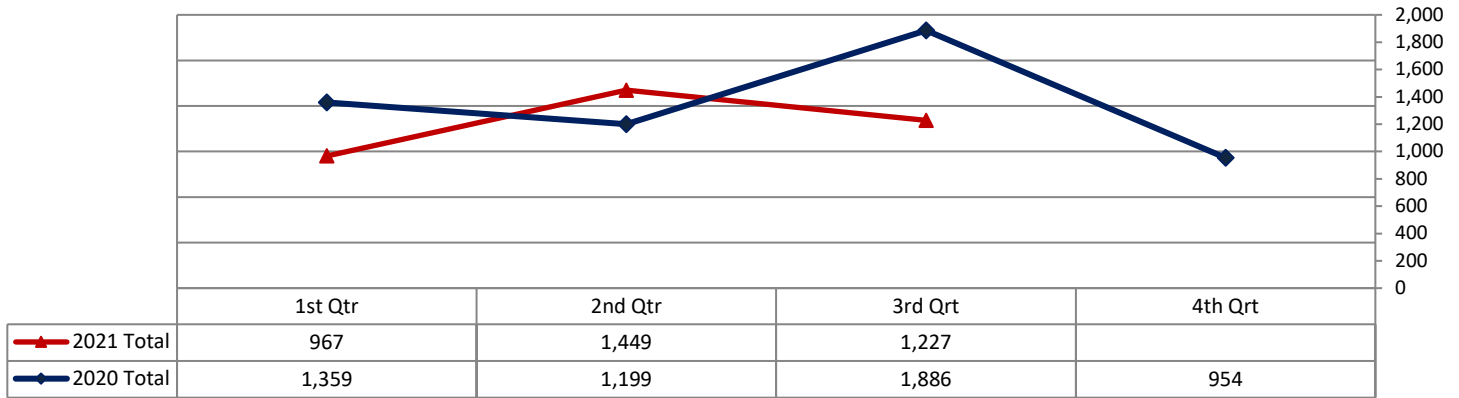
Office of the Fire Marshal 2021 Quarterly Report

September

Inspections

Staff have completed 3,632 inspections (business, multi-family, IFC permit, special, complaint & re-inspections) in 2021.

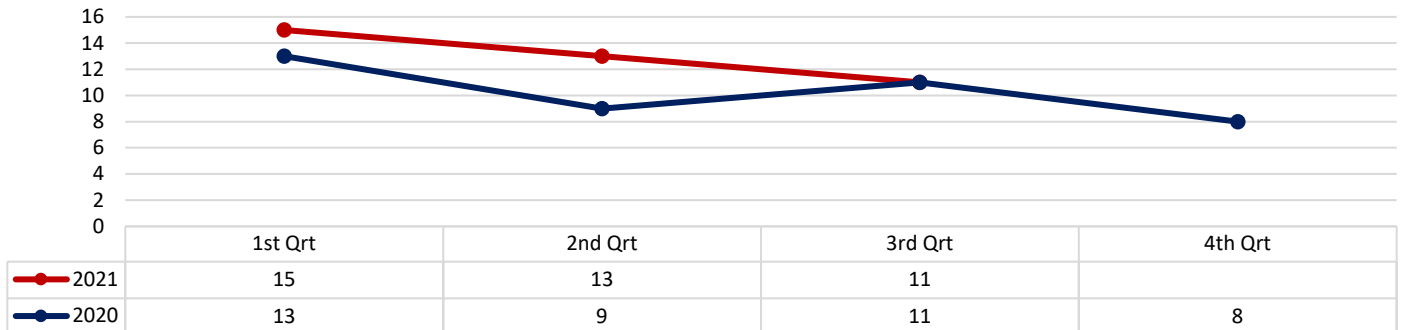
Inspections Completed by Quarter - Comparative to 2020



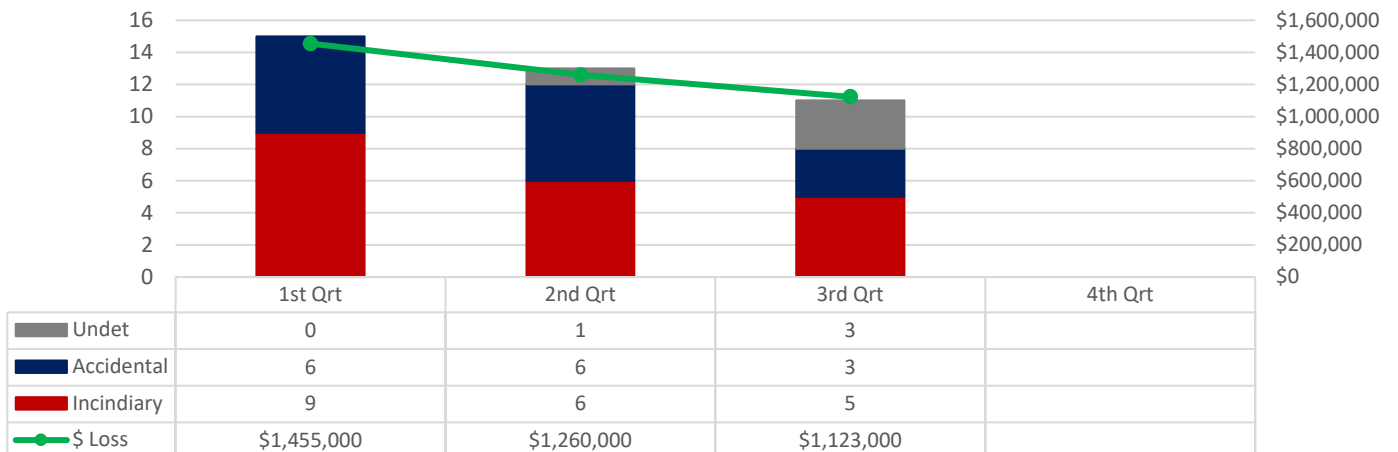
Fire Investigations

Staff have investigated 39 fires in 2021. Dollar loss estimated at \$3.8 million.

Fire Investigations by Quarter - Comparative to 2020



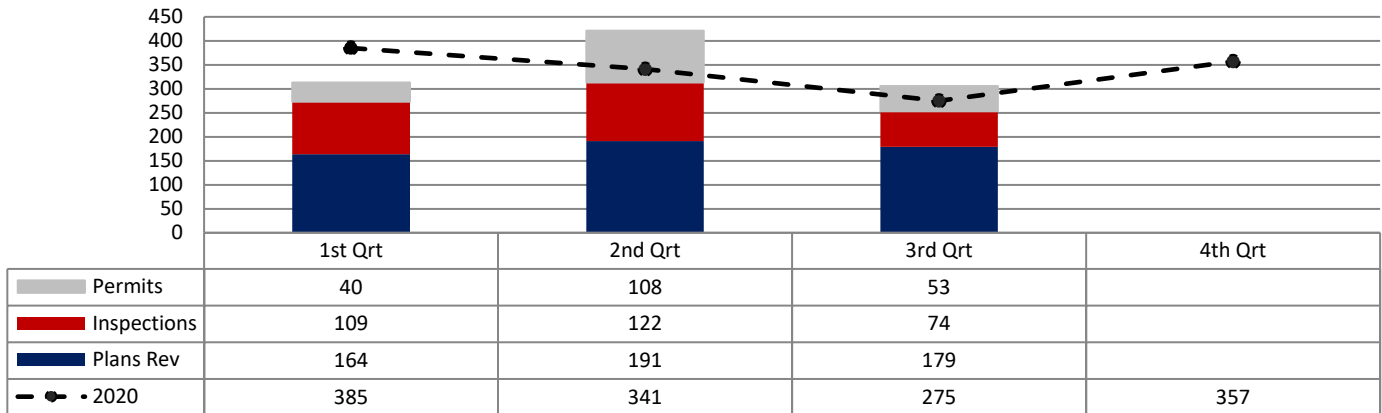
Fires by Type & Dollar Loss



Plans Review, Construction Inspections & Permits

Staff completed 534 plans reviews, 305 construction inspections, and issued 161 fire systems and/or fire construction permits.

Plans Review, Construction Inspections & Permits by Quarter - Comparative to 2020



New Construction Highlights....

- Plans submitted for new transit center on Rainier and Grady
- Plans submitted for new elementary school in the Highlands

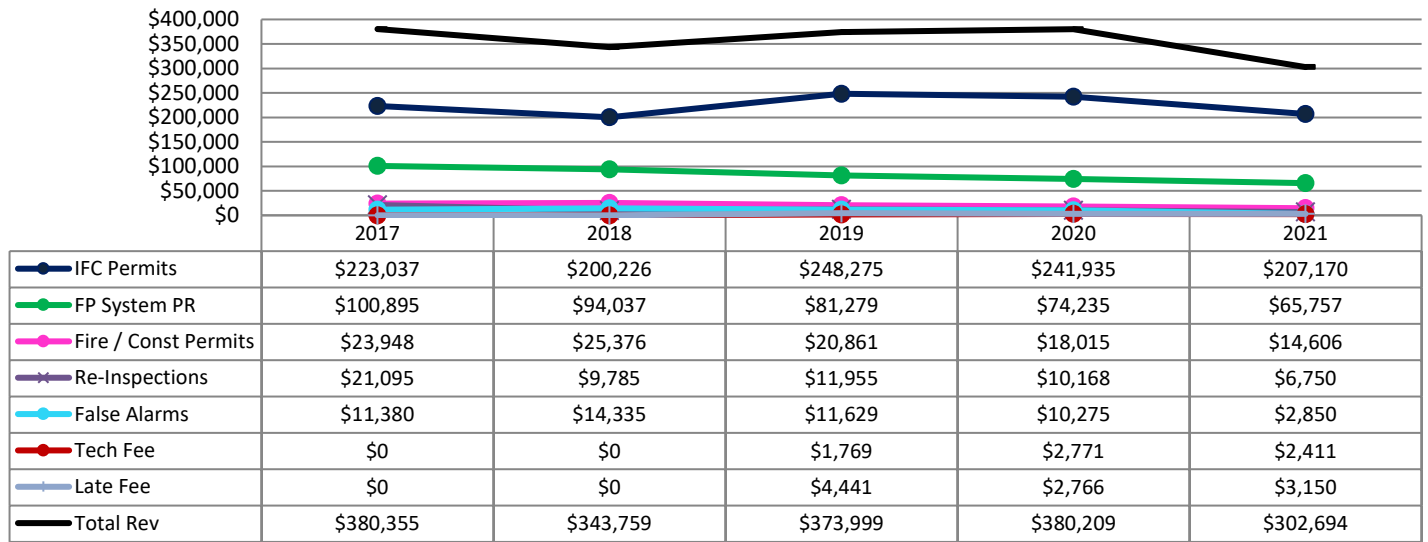
Public Education / Community Outreach Highlights



- Kicked off the annual Kindergarten Fire Safety program for 2021. This program provides live, in-person training to kindergarten classes across the school district by our Deputy Fire Marshal – Public Educator. The focus is on fire safety and injury prevention.
- Participated, along with Chief Heitman and our crews, in the Senior Lunch program at the Renton Senior Center in September. The program provided over 40 lunches to Renton Seniors and allowed us to share important safety information.
- Developed several fire safety videos to share on social media for Fire Prevention Week – each focused on the theme “Learn the Sounds of Fire Safety”.
- We were awarded a FEMA grant for \$18,000 to purchase a portable Hazard House and Hazard Kitchen that we will be able to take out into the community to educate on home fire safety and kitchen fire safety.
(to view an example of this set up, please visit:
<https://www.youtube.com/watch?v=Kks--r0I1IY&t=2s>)

Revenue \$302,694 has been collected to date in fees in 2021.

OFM Revenue by Year (2017-Present)





Governing Board Agenda Item

SUBJECT/TITLE: Fire Station #11 Dorm and Bathroom Remodel & Sprinkler System Completion

STAFF CONTACT: DC Seaver

SUMMARY STATEMENT:

Demolition and build-out of the Fire Station #11 dorms and bathrooms, and finish the sprinkler system to include all living areas. This project provides fully-enclosed private dorm rooms and removes the large men's bathroom, replacing it with 4 individually enclosed bathrooms. This also completes the sprinkler system project that previously only included the truck bay and expands it to include all of the living areas. Additionally, the planned alerting system upgrade is included.

FISCAL IMPACT:

Expenditure \$867,704 Revenue _____

Currently in the Budget Yes ☒ No ☐

SUMMARY OF ACTION:

Fire Station #11 houses 6 firefighters, 2 medics, and a BC. There was \$800,000 budgeted for the remodel. \$81,000 was budgeted this year for an alerting system upgrade, which was included in the bid, bringing the total amount budgeted to \$881,000. The bid from Christensen Construction for \$743,400 is the low bid. Total costs, including contingencies, soft costs, and tax, are \$957,794. Subtracting the \$90,090 for the AFG Sprinkler Grant brings the total cost to \$867,704, which is under the budgeted amount for 2021.

Reviewed by Legal Yes ☒ No ☐

EXHIBITS:

(1) Bids list. (2) Christensen Construction bid documents. (3) Project Worksheet.

RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move that the Board award the Fire Station #11 Dorm and Bathroom Remodel & Sprinkler System Completion to Christensen Construction and authorize Chief Heitman to sign the contract.

MEMO

| | |
|---|------------------------------|
| PROJECT: Renton Regional Fire Authority – Station 11 Dormitory Tenant Improvement | |
| | |
| ADDRESS: 211 Mill Ave S, Renton, WA 98057 | MEMO DATE: 9/20/21 |

RE: Bid Tabulation

The following bids were received for the above-named project:

| Bidder | Base Bid |
|-------------------------------------|-----------------|
| Avalon Contracting, Inc. | \$ 863,380.17 |
| Christensen Inc. General Contractor | \$ 743,400.00 |
| Mike Werlech Construction, Inc. | \$ 348,318.00 |
| Regency NW Construction, Inc. | \$ 868,000.00 |

END OF MEMO

BIDDER'S NAME Christensen Inc. General Contractor

RENTON REGIONAL FIRE AUTHORITY

RENTON, WASHINGTON

SPECIAL PROVISIONS

FOR

STATION 11 DORMITORY TENANT IMPROVEMENT

BIDS MUST BE RECEIVED

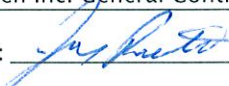
BY 10:00 A.M. ON SEPTEMBER 20, 2021

BIDS MUST BE MAILED OR HAND DELIVERED TO:

**RENTON REGIONAL FIRE AUTHORITY
18002 108th Avenue SE
RENTON, WASHINGTON 98055
ATTENTION: MARK SEAVER
PROJECT COORDINATOR
RENTON REGIONAL FIRE AUTHORITY**

EXHIBIT B - STATEMENT OF CONTRACTOR'S QUALIFICATIONS

Each Contractor submitting a Bid for this Project shall submit, as part of its Bid, the following information:

1. Project Name: Station 11 Dormitory Tenant Improvement Project Number: _____
2. Contractor's Business Name: Christensen Inc. General Contractor
3. Business address: 2840 Crites St SW Suite 100, Tumwater, WA 98512
4. Business phone: (360) 709-0330 Fax: (360) 709-0220
5. Contractor Registration-
 - Washington State License Number CHRISIG066LB Status: Active Yes: ☒ No: ☐
6. How many years have you been engaged in the contracting business under the present firm name? 27
7. Describe the general character of work performed by your company: Commerical, industrial, residential, remodels/TI's, new builds - demo., concrete, framing, siding, roofing, metal bldgs. etc.
8. List major contracts completed by your company, including contracting agency, type of work and approximate costs: (Provide at least three contract references with phone numbers- Provide additional pages if needed)
 - a) See attached reference page
 - b) _____
 - c) _____
9. Bank references: TwinStar Credit Union - Alexis Alverson (360) 485-8221
10. State of Washington Excise Tax Registration No.: 601-546-765
11. Industrial Insurance Account No.: 867,973-00 Account Current: Yes ☒ No ☐
12. Current UBI Number: 601-546-765 Account: Open ☒ Closed ☐
13. Employment Security Department (ESD)
 - Number: 806258 003
 - Documentation available from ESD: Yes ☒ No ☐
14. Is your company or any company with which the bidder is affiliated, listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries? Yes ☐ No ☒
15. I certify that other contracts now in progress or hereafter obtained will not interfere with timely performance of this project should I be awarded the contract
Company: Christensen Inc. General Contractor
Authorized Signature: 
Print Name and Title: Joe Presto, GM/PM



2840 Crites Street SW Suite #100 Tumwater, WA 98512 360-709-0330 FAX 360-709-0220
E-mail projadmin@cincgc.com

References

Project Name:

Meridian Elem. MP Room
25621 140th Ave SE
Kent, WA 98042

Owner:

Kent School District No. 415
12033 SE 256th Street
Kent, WA 98030
David Bussard

Architect:

SCR Architects
1916 Pike Place Suite 12
Seattle, WA 98101
Chris Reinhart
(206) 852-5192

Contract Amount:

\$3,463,000

***New construction of a 5,500 SF multi-purpose room to existing school.**

Project Name:

Riverbend Driving Range P3
2020 W Meeker St
Kent, WA

Owner:

City of Kent
220 4th Ave S
Kent, WA 98032-5895
Nathen Harper

Architect:

Broderick Architects
55 S Atlantic St #301
Seattle, WA 98134
Erik de los Reyes

Contract Amount:

\$1,700,600

***Demo of single story building, site work TI, new construction of 7,925 SF wood framed single story building.**

Project Name:

WSSDA
225 College St NE
Olympia, WA 98516

Owner:

Dept. of Enterprises
PO Box 41476
Olympia, WA
Jonathan Martin

Architect:

MSG Architects
510 Capitol Way S
Olympia, WA

Contract Amount:

\$3,195,000

****Demo of single story building, sitework TI, new construction of 7,925 SF wood framed single story building.**



2840 Crites Street SW Suite #100 Tumwater, WA 98512 360-709-0330 FAX 360-709-0220
E-mail projadmin@cincgc.com

Project Name:

SKHS Stem Improvements
425 Mitchell Ave
Port Orchard, WA 98366

Owner:

S. Kitsap School District No. 402
2689 Hoover Ave SE
Port Orchard, WA 98366

Architect:

BLRB Architects, P.S.
1250 Pacific Ave, Suite 700
Tacoma, WA 98402

Contract Amount:

\$1,388,000

***Tenant improvements to STEM classrooms at existing school.**

EXHIBIT C - BID PROPOSAL FORM

NOTE TO BIDDER: Use preferably **BLACK** ink for completing this Proposal form.

PROPOSAL:

To: Renton Regional Fire Authority

Address: 18002 108th Avenue SE
Renton, Washington 98055

Project Title: Station 11 Dormitory Tenant Improvement

Station 11
211 Mill Avenue S
Renton, Washington 98057

Bidder's person to contact for additional information on this Proposal:

Company: Christensen Inc. General Contractor

Contact Person: Joe Presto

Telephone: (360) 709-0330 Fax: (360) 709-0220

BIDDER'S DECLARATION AND UNDERSTANDING:

The undersigned, hereinafter called the Bidder, declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official or representative of the OWNER, and that the Proposal is made without any connection or collusion with any person submitting another Proposal on this Contract.

The Bidder further agrees that it has exercised its own judgment regarding the interpretation of subsurface information and has utilized all data which it believes pertinent from the CONSULTANT, OWNER, and other sources in arriving at its conclusion.

The Bidder further declares that it has carefully examined Contract Documents for construction of the project, that it has inspected the site, that it has satisfied itself as to quantities involved, including materials and equipment, and conditions of work involved, including the fact that the description of quantities of work and materials as included in this Form of Proposal is brief and is intended only to indicate the general nature of the work and to correlate said quantities with detailed requirements in the Contract Documents, and that this Proposal is made according to provisions and under terms of the Contract Documents, which Documents are hereby made a part of this Proposal.

CONTRACT EXECUTION, BONDS & INSURANCE:

The Bidder agrees that its Proposal shall not be withdrawn for a period of 90 days after bid opening. The Bidder further agrees that if this Proposal is accepted, it will, within 10 calendar days after receipt of Notice of Award, sign the Contract and deliver to the OWNER the required Performance and Payment Bonds and Certificates of Insurance, and will, to the extent of its Proposal, furnish all machinery, tools, apparatus, and other means of construction and do the work and furnish all the materials necessary to complete all Work as specified or indicated in the Contract Documents.

CONTRACT TIME:

The Bidder agrees to **Substantially Complete the Interior Work within 120 calendar days after the Date of Notice to Proceed, including an onsite construction period of 90 consecutive calendar days maximum, and to Finally Complete the work within 7 calendar days after Substantial Completion.**

SALES AND USE TAXES:

Prices quoted in the Proposal shall **NOT** include local and state sales taxes applied to the Owner's payments. The OWNER will pay the local and state sales taxes directly to the CONTRACTOR based on the monthly progress pay estimate. All other taxes as required by the laws and statutes of the State and its political subdivision shall be paid by the CONTRACTOR.

ADDENDA:

The Bidder hereby acknowledges that Bidder has received Addenda No's. 1, _____, _____, _____, _____, _____, (Bidder shall insert No. of each Addendum received) and agrees that all addenda issued are hereby made part of the Contract Documents, and further agrees that Bidder's Proposal(s) includes all impacts resulting from said Addenda.

TOTAL LUMP SUM BASE BID:

Base bid includes but is not limited to (refer to the Drawings and Specifications for the complete Scope of Work).

The bidder agrees to accept as full payment for the Work, as specified in the Contract Documents and shown on the Drawings, and based upon the undersigned's own estimate of quantities and costs, the following lump sum:

DOLLARS (\$ 743,400.⁰⁰), Seven Hundred Forty three thousand four hundred and 00/100 dollars

PROJECT MANAGEMENT AND SUPERVISION:

The Bidder proposes the following designated Project Manager and Superintendent, whose experience and qualifications shall be as described in Instructions to Bidders, and whose resumes indicating relevant experience are enclosed with this Proposal.

Joe Presto
Project Manager

Bill Bordner
Superintendent

BIDDER:

The name of the BIDDER submitting this Proposal is Christensen Inc. General Contractor

doing business at 2840 Crites St SW Suite 100, Tumwater, WA, 98512
(Street) (City) (State) (Zip)

which is the address to which all communications concerned with this Proposal and with the Contract shall be sent.

The names of the principal officers of the corporation submitting this Proposal, or of the partners comprising the partnership, or of all persons interested in this Proposal as principals are as follows:

Kevin Christensen, Reid Christensen, and Colin Christensen

Federal Tax Identification No: 91-1641769

Contractor's Washington Registration No: CHRISIG066LB

Dept. of Labor and Industries Reg. No: 867,973-00

Washington State Department of Revenue No: 601-546-765

Bid Signature. The Bid shall be signed by the Bidder, as follows:

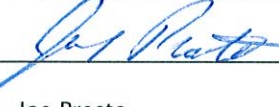
Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" in the Official Capacity line.

Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" in the Official Capacity line.

Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. If the Bid is signed by officials other than the president and secretary of the company, or the

president / secretary / treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Bid.

Joint Venture: Each party of the joint venture shall sign in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

| | | |
|--|--|---|
| Name of Firm <u>Christensen Inc. General Contractor</u> | | |
| Signed by <u></u> | Official Capacity <u>General Manager</u> | |
| Print Name <u>Joe Presto</u> | | |
| Signed by _____, Official Capacity _____ | | |
| Print Name _____ | | |
| Signed by _____, Official Capacity _____ | | |
| Print Name _____ | | |
| Address <u>2840 Crites St SW Suite 100</u> | | |
| City <u>Tumwater</u> | State <u>WA</u> | Zip Code <u>98512</u> |
| Date <u>09/20/2021</u> | Telephone <u>(360) 709-0330</u> | FAX <u>(360) 709-0220</u> |
| State of Washington Contractor's License No. <u>CHRISIG066LB</u> | | UBI No. <u>601-546-765</u> |
| Federal Tax ID # <u>91-1641769</u> | | e-mail address: <u>projadmin@cincgc.com</u> |

END OF SECTION

EXHIBIT D

COMBINED AFFIDAVIT & CERTIFICATION FORM: NON-COLLUSION, MINIMUM WAGE (NON-FEDERAL AID)

NON-COLLUSION AFFIDAVIT

Being first duly sworn, deposes and says, that he/she is the identical person who submitted the foregoing Bid, and that such Bid is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and further, that the deponent has not directly induced or solicited any other individual or entity to put in a sham bid, or to refrain from submitting a bid, and that deponent has not in any manner sought by collusion to secure to himself/herself or to any other person any advantage over other bidder or bidders.

AND

MINIMUM WAGE AFFIDAVIT FORM

I, the undersigned, having duly sworn, deposed, say and certify that in connection with the performance of the work of this project, I will pay each classification of laborer, workman, or mechanic employed in the performance of such work not less than the prevailing rate of wage or not less than the minimum rate of wage as specified in the principal contract; that I have read the above and foregoing statement and certificate, know the contents thereof and the substance as set forth therein is true to my knowledge and belief.

Christensen Inc. General Contractor

NAME OF BIDDER'S FIRM



SIGNATURE OF AUTHORIZED REPRESENTATIVE OF BIDDER

Subscribed and sworn to before me this 20 day of September,
2021



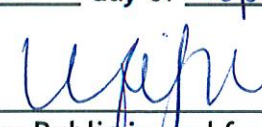

Notary Public in and for the State of
Washington, residing at Centralia, WA.

EXHIBIT E

Certification of Compliance with Wage Payment Statutes

The contractor hereby certifies that, within the three-year period immediately preceding the date of this contract, the contractor is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Christensen Inc. General Contractor

Contractor's Business Name

Signature of Authorized Official*

Joe Presto

Printed Name

General Manager

Title

09/20/2021

Date

Tumwater

City

WA

State

Check One:

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☒

State of Incorporation, or if not a corporation, State where business entity was formed:

Washington

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

EXHIBIT H

Certification of Compliance with Public Works Contractor Training Requirements

The bidder hereby certifies that the bidder is in compliance with the Washington State Department of Labor and Industries Contractor Training Requirement established by RCW 34.04.350 or is exempt from such requirements.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Christensen Inc. General Contractor

Bidder's Business Name


Signature of Authorized Official*

Joe Presto

Printed Name

General Manager

Title

09/20/2021

Date

Tumwater

City

WA

State

Check One:

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☒

State of Incorporation, or if not a corporation, State where business entity was formed:

Washington

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*



STATE OF WASHINGTON

Department of Labor & Industries

Certificate of Workers' Compensation Coverage

September 14, 2021

| | |
|---|---|
| WA UBI No. | 601 546 765 |
| L&I Account ID | 867,973-00 |
| Legal Business Name | CHRISTENSEN INC GENERAL CONTRACTOR |
| Doing Business As | CHRISTENSEN INC GENERAL CON |
| Workers' Comp Premium Status: | Account is current. |
| Estimated Workers Reported (See Description Below) | Quarter 2 of Year 2021 "31 to 50 Workers" |
| Account Representative | Employer Services Help Line, (360) 902-4817 |
| Licensed Contractor? | Yes |
| License No. | CHRISIG066LB |
| License Expiration | 06/11/2022 |

What does "Estimated Workers Reported" mean?

Estimated workers reported represents the number of full time position requiring at least 480 hours of work per calendar quarter. A single 480 hour position may be filled by one person, or several part time workers.

Industrial Insurance Information

Employers report and pay premiums each quarter based on hours of employee work already performed, and are liable for premiums found later to be due. Industrial insurance accounts have no policy periods, cancellation dates, limitations of coverage or waiver of subrogation (See [RCW 51.12.050](#) and [51.16.190](#)).

Business Profile

CHRISTENSEN INC GENERAL CONTRACTOR
806258-00-3

Federal Identification Number: **_***1769
Unified Business Identifier: 601-546-765-000
Mailing address: CHRISTENSEN INC GENERAL CONTRACTOR
2840 CRITES ST SW STE 10
TUMWATER WA 98512-6117
Principal business location: 2840 CRITES ST SW
TUMWATER WA 98512-6117
Business structure: Corporation
Business classification: Taxable
Business activity: GENERAL CONTRACTOR

To report changes to this business, use the Business Change Form.

If you have any questions regarding this information, contact your Account Management Center (AMC) at 855-829-9243 or OlympiaAMC@esd.wa.gov.

Note: The data above is current as of 07/20/2021.

BID BOND

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA Hartford, Connecticut 06183

CONTRACTOR:

(Name, legal status and address)

Christensen, Inc., General Contractor
2840 Crites St SW, Suite 100
Tumwater, WA 98512

SURETY:

(Name, legal status and principal place of business)

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

OWNER:

(Name, legal status and address)

Renton Regional Fire Authority
18002 108th Avenue
Renton, WA 98055

BOND AMOUNT: \$ Five Percent of the Total Amount Bid (5% of T.A.B.)

PROJECT:

(Name, location or address, and Project number, if any)

Renton RFA Station 11 Dormitory TI
211 Mill Ave S
Renton, WA 98057

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of September, 2021

Upfer
(Witness)

Belle Stuart
(Witness)

[Signature]

(Principal)

(Seal)

President
(Title)

Typhaine Dapainis
(Surety)

(Seal)

Attorney in Fact
(Title)





Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Tiffany Karpavicius** of **OLYMPIA**, **Washington**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

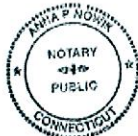
City of Hartford ss.

By: 
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **14th** day of **September**, 2021.




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.

Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

NEW CONSTRUCTION/MAJOR RENOVATION BUDGET WORKSHEET

| | | | |
|-------------------------------|--|----------------------|------------------------|
| Date: | <u>September 20, 2021</u> | Project Phase | <u>Construction</u> |
| Agency: | <u>Renton Regional Fire Authority</u> | City: | <u>Renton, WA</u> |
| Building Project Description: | <u>Fire Station 11 Dorm Tenant Improvement Project</u> | | |
| Representative: | <u>Mark Seaver / Scott Murphy</u> | Phone: | <u>425.430.7000</u> |
| Architect: | <u>Broderick Architects</u> | Contractor: | <u>Christensen Inc</u> |
| Start Date: | <u>November 2021</u> | Finish Date: | <u>March 2022</u> |

I. CONSTRUCTION (HARD) COSTS (Two-Thirds of Total Project Cost)

| | <u>ESTIMATED SF</u> | <u>UNIT COST</u> | <u>TOTAL</u> |
|--|---------------------|------------------|----------------------|
| A. Base Bid: Christensen Bid Dated 9/20/21 | | | \$ <u>743,400.00</u> |
| B. | | | |
| C. | | | |
| D. | | | \$ <u>-</u> |
| E. | | | \$ <u>-</u> |
| F. | | | \$ <u>-</u> |
| G. | | | \$ <u>-</u> |
| H. | | | \$ <u>-</u> |
| I. | | | \$ <u>-</u> |
| J. Contingency: (10%) | | | \$ <u>74,340.00</u> |
| K. WSST @ 10.1% | | | \$ <u>82,591.74</u> |
| L. | | | |
| M. Total Construction (Hard) Costs | | | \$ <u>900,331.74</u> |

II. CONSTRUCTION (SOFT) COSTS (One Third of Total Project Cost)

| | <u>TOTAL</u> |
|---|----------------------|
| A. Architectural and Project Management - to date | \$ <u>32,500.00</u> |
| A.2 To completion | \$ <u>17,500.00</u> |
| B. Permits/Fees: | \$ <u>2,966.60</u> |
| C. Reimbursable Expenses: Plotting and Printing | \$ <u>-</u> |
| D. Plumbing Engineer | \$ <u>1,760.00</u> |
| E. Moving Expenses | |
| F. | |
| G. | |
| H. | |
| I. | |
| J. | |
| K. Soft Cost Contingency: (5%) | \$ <u>2,736.33</u> |
| | |
| Total Construction (Soft) Costs | \$ <u>57,462.93</u> |
| Total Project Costs (Hard + Soft Costs) | \$ <u>957,794.67</u> |
| Inflation Escalation (4% per year) | \$ <u>-</u> |
| TOTAL PROJECT COST | \$ <u>957,794.67</u> |