



Renton Regional Fire Authority

18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
Fax: (425) 276-9592

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, September 13, 2021

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Pérez called the Regular Meeting to order at 10:03 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)
Ruth Pérez, Chair (City of Renton)
Ryan McIrvin (City of Renton)
Myron Meikle (Fire District 25)
Randy Corman (City of Renton)
Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Marcus Morrell, Vice Chair (Fire District 25)

Administrative Staff Present:

Fire Chief Steve Heitman, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief William Aho, Facilities Manager Scott Murphy, IT Technician Wyatt Humphreys, Administrative Supervisor Christine Noddings, Administrative Specialist Eryn Villa, and RFA Attorney Brian Snure.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Corman to excuse the absent Board Member from this meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Fire Marshal Barton issued for the Governance Board's consideration and support the Proclamation of October 3-9, 2021 as Fire Prevention Week in recognition of the week's theme "Learn the Sounds of Fire Safety."

A **MOTION** was made by Board Member Corman and **SECONDED** by Board Member McIrvin to adopt the Proclamation. **MOTION CARRIED (5-0)**

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

GOVERNANCE BOARD REGULAR MEETING MINUTES

September 13, 2021

Page 2 of 5

A **MOTION** was made by Board Member Corman and **SECONDED** by Board Member McIrvine to approve the consent agenda for September 13, 2021. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The members of the Governance Board signed the Voucher Approvals for September 13, 2021.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman's report included the following:

1. Congratulations are in Order

Please join me in congratulating the following firefighters for completing their 2B JATC Step:

- FF Patrick Leahy
- FF Lindsay Ross
- FF Sean Hartman
- FF Brandon Ross
- FF Daniel Yun
- FF James Hopf

2. New RRFA Members

Please join me in welcoming our newest members! Their first full day at the academy was August 30th and graduation is scheduled for January 20, 2022. Bios include:

David Cox: I grew up in Florence, SC and currently live in Lakewood with my beautiful wife Alyssa. We don't have any children, but we do have two Siberian Huskies that we treat like our kids. I served in the U.S. Army as a Special Forces Green Beret for 12 years. I received my degree at the University of Washington for Architectural Design when I got out and then practiced architecture for a few years. I own an Indian motorcycle that I ride all the time around the state of Washington, and I also like to do a lot of custom woodworking in a shop that I built.

Tommy Horning: I was born and raised in Elk Grove, CA. I played baseball at Cosumnes River Junior College for 2 years and then my last 2 years at Cal State LA. I enjoy archery hunting and spending time with my wife of 10 years and my 4-year-old daughter and 8-month-old son. Prior to this I was with the Seattle Police Department.

Shawna Mailloux: I grew up on Camano Island and have lived all over from New Hampshire, to Guam, to Hawaii. I played college softball for the University of Akron and played football for the GWTL. I have a daughter that is 4 years old. I owned a small woodworking business in Hawaii and worked in construction.

Kristian Ramos: I was born and raised in Kent, Washington. After high school, I joined the Marine Corps where I was stationed in Okinawa, Japan for 2 years, then moved to California where I worked as a boat coxswain and boat mechanic. I spend most of my free time outdoors snowboarding, hiking, camping and rock climbing.

Arthur Zhiryada: Arthur was born and raised in Portland, Oregon. He started his journey in the fire service as a fire explorer with Clackamas Fire District #1 in 2018. A year later he became a paid-

GOVERNANCE BOARD REGULAR MEETING MINUTES

September 13, 2021

Page 3 of 5

on-call firefighter and part-time fire inspector with the Woodburn Fire District. In addition to numerous ICC and Fire certifications, Arthur is completing his AAS degree in Fire Prevention from Chemeketa Community College. Arthur plans on continuing his education and pursue a BA in Fire Administration from Eastern Oregon University. In his free time, Arthur enjoys playing soccer, traveling, biking, and spending time with his family and friends.

3. CAP New Member Meet and Greet

On August 23rd, we held a virtual “meet and greet” to introduce our two new Citizen Advisory Panel candidates, Dave McCammon and Helen Stanwell. I met with each of them for coffee afterwards and both applicants have accepted their invitation to join the panel.

4. Training Consortium Strategic Planning Meeting Update

5. Station House Update

We are hosting station open houses next month to reconnect with our citizens and provide information regarding home fire safety and Proposition 1. Station open houses are scheduled as follows:

- October 16th – Station #11 (9-11am) and Station #12 (1-3pm)
- October 23rd – Station #13 (9-11am) and Station #15 (1-3pm)
- October 30th – Station #16 (9-11am) and Station #17 (1-3pm)

6. Governance Board Notifications

We have no purchases to notify the Governance Board of this month.

DIVISION REPORTS

EMS/Health Safety

- Deputy Chief Seaver delivered the report on behalf of Deputy Chief DeSmith.
- 9/4/21 held our first public CPR/First Aid class since November 2019 and all COVID protocols were met for both the instructors and the public.
- A Peer Support Train the Trainer Class is coming this Fall.
- Medic One Foundation EMT Class support is now live. This grant assists with access and equity for all to become an EMT through the Medic One Foundation and our partnership with North Seattle College.

Office of the Fire Marshal

- Fire Marshal Barton introduced the information packets and handouts to be shared at the Station Open Houses in October.
- Chief Heitman discussed further the Fire Benefit Charge informational handouts.

Response Operations

- Significant Incidents: 8/4 Brush Fire at McGarver Park; 8/8 Serious Injury Accident on Rainier Ave S; 8/9 Residential Fire w/ Barricaded Person – great coordination w/ law enforcement; 8/14 Residential Fire on 120th Ave SE.

GOVERNANCE BOARD REGULAR MEETING MINUTES

September 13, 2021

Page 4 of 5

- Training: King County Hazmat Team Training; Zone 3 Quarterly Hazmat Training; 3rd Quarter Rescue Boat Operator Training; Annual Live Fire Training at Station 14; Crew JATC Prep for E316.
- Public Outreach: E313 visit to Benson Hill KinderCare in conjunction with Public Educator Sara Ferguson; Seahawks Training Camp support has concluded.
- Operations: Deployed BR317 and three Wildland Crew to Asotin Creek Fire July 7-18; Deployed Eng Newell with North Brush crew to Monument Fire in CA; All 3 candidates passed this year's Engineer Exam.

Support Services

- Station 11 update – the original July 2021 bid was rejected, therefore, on September 20th a new bid will reopen for the Station 11 Remodeling.
- Station 16 update – an environmental study was completed and coordination with King County will continue concerning the station's environmental footprint.
- Deputy Chief Seaver notified the Board of four new Aid Unit purchases and Change Order specs.

CORRESPONDENCE

Chief Heitman shared a letter of appreciation from Eastside Fire & Rescue for the RFA's assistance in the Cedar Hills Fire.

Chief Heitman shared a thank you letter from Renton resident Eleanor Giberson who turned 103 years old and was visited by L311 crew.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

OFM Permit Fee Waiver 2022

To financially assist the business community of Renton with the impact of COVID-19, Fire Marshal Barton requested approval to waive the \$125 fire permit fee associated with tents, open flames, outdoor burning, and assembly in year 2022.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Corman to waive such fire permit fees in 2022 when applicable permits are issued. **MOTION CARRIED (5-0)**

Scott SCBA Purchase

Deputy Chief Seaver proposed an equipment purchase to replace current Scott SCBAs, masks, and RIT kits. The Scott SCBAs are at the end of their lifespan and NFPA cycles. The purchase of new RIT kits is needed to stay up to date with standards and to maintain compatibility with new SCBA masks. \$1,029,000 has been budgeted for this \$995,657.55 expenditure.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Corman to approve the purchase of new SCBAs, masks, and RIT kits from vendor SeaWestern. **MOTION CARRIED (5-0)**

GOVERNANCE BOARD REGULAR MEETING MINUTES

September 13, 2021

Page 5 of 5

GOOD OF THE ORDER

Board Member Corman expressed his appreciation serving on the RFA Board and seeing the maturation of the RFA. Additionally, Board Member Corman shared an update on his proposal to City Council regarding the rotation of City Council members on the RFA Board.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.140(4)(a), collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

Executive Session was called at 10:56 a.m. for 30 minutes. The meeting reconvened at 11:26 a.m.

FUTURE MEETINGS

- Monday, September 27, 2021, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Monday, September 27, 2021, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Monday, October 11, 2021, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

The meeting was adjourned at 11:30 a.m.



[Ruth Pérez \(Oct 11, 2021 15:54 PDT\)](#)

Ruth Pérez, Board Chair



Eryn Villa, Board Secretary






2021-09-13 Meeting Minutes

Final Audit Report

2021-10-11

Created:	2021-10-11
By:	Evyn Villa (evilla@rentonrfa.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXCdQeV2lsValb6aS8x6pVvNjzAVmKVq

"2021-09-13 Meeting Minutes" History

-  Document created by Evyn Villa (evilla@rentonrfa.org)
2021-10-11 - 9:44:17 PM GMT- IP address: 199.117.226.162
-  Document emailed to Evyn Villa (evilla@rentonrfa.org) for signature
2021-10-11 - 9:45:09 PM GMT
-  Document emailed to Ruth Perez (rperez@rentonwa.gov) for signature
2021-10-11 - 9:45:10 PM GMT
-  Document e-signed by Evyn Villa (evilla@rentonrfa.org)
Signature Date: 2021-10-11 - 9:45:23 PM GMT - Time Source: server- IP address: 199.117.226.162
-  Email viewed by Ruth Perez (rperez@rentonwa.gov)
2021-10-11 - 10:52:54 PM GMT- IP address: 73.140.222.98
-  Document e-signed by Ruth Perez (rperez@rentonwa.gov)
Signature Date: 2021-10-11 - 10:54:16 PM GMT - Time Source: server- IP address: 73.140.222.98
-  Agreement completed.
2021-10-11 - 10:54:16 PM GMT