



Renton Regional Fire Authority
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MINUTES

RFA Governance Board Regular Meeting

4:00 P.M. – Tuesday, June 8, 2021

Video Conference

CALL TO ORDER

Governance Board Chair Pérez called the regular meeting to order at 4:00 p.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)

Ruth Pérez, Chair (City of Renton)

Ryan McIrvine (City of Renton)

Myron Meikle (Fire District 25)

Linda Sartnurak (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Randy Corman (City of Renton)

Marcus Morrell, Vice Chair (Fire District 25)

Administrative Staff Present:

RFA Attorney Brian Snure, Fire Chief Steve Heitman, Assistant Fire Chief Roy Gunsolus, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Aho, Facilities Manager Scott Murphy, IT Technician Wyatt Humphreys and Administrative Supervisor Christine Noddings.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Abercrombie to excuse the absent Board Members from this meeting. **MOTION CARRIED (4-0)**

Board Member Corman joined the meeting at 4:06 p.m.

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, and presentations.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Abercrombie to approve the consent agenda for June 8, 2021. **MOTION CARRIED (4-0)**

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SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for June 8, 2021.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Heitman's report included the following:

- Promotions/Retirements: John Holt retired after 33 years of service with Renton, and Carl Pedersen retired after 28 years of service with Renton. We wish them the best in the next chapter of their lives. Please join us in congratulating the following members on being selected for promotion effective June 1, 2021: Will Aho – Deputy Chief, Response Operations; Jim Ochs – Battalion Chief/Safety Officer; Marcus Rismiller – Captain; Brandon Myking – Lieutenant.
- Recruit Academy #11 Graduation: I would like to congratulate the Firefighter Training Academy Recruit Class #11. Please join us on Thursday, June 17th at 6:00 PM as we celebrate via live stream the event on the SKCFTC Facebook Page.
- Zone 3 PulsePoint App Grant Approval: Out-of-hospital cardiac arrest is a leading cause of death in the United States, accounting for an estimated 424,000 deaths each year, more than 1,000 deaths per day. The American Heart Association estimates that effective bystander CPR, provided immediately after cardiac arrest, can double or triple a person's chance of survival. Many cities throughout the United States have deployed the PulsePoint app. The Medic One Foundation Board of Directors has approved a grant request of \$72,395.95 to support the installation of PulsePoint in Zone 3 of King County and the first year of the PulsePoint annual subscription. The [Medic One Foundation approval letter](#) and a [PulsePoint fact sheet](#) are attached for your reference. In addition, you can learn more about PulsePoint app at <http://www.pulsepoint.org>. Other resources include the following news broadcasts:
 - App Launch LA Mayor Announcement Video: <https://vimeo.com/124752178>
 - Good Morning America News Video: <https://vimeo.com/124780654>
 - World News Tonight News Video: <https://vimeo.com/115192332>

DIVISION REPORTS

EMS/Health & Safety

- EMS Week Wrap Up: EMS Week was closed out this week. Chief DeSmith shared an EMS Week video produced by Renton RFA Communications Manager Katie Lewis and FF Justin Olney. There was discussion about applying this video approach to communicate other topics of interest such as distracted driving to the community.
- 2022 GEMT Process with the Public Consulting Group (PCG) begins late June 2021.
- Mental Resilience training from Renton-Base Crisis Connections begins for responders late June 2021.

Office of the Fire Marshal

- Quarterly OFM Report: Fire Marshal Barton shared statistics in the report, in addition to the notice of departure for Deputy Fire Marshal Ken Kiker. Interviews are already scheduled to fill another open DFM position with several qualified applicants, so the plan is to hire two candidates from that pool instead of one. A new portion was added to the report covering construction highlights within the City of Renton including the Top Golf project, a 14-acre high tech golf driving facility with a restaurant, bar and private event space. South Port has offered

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to provide sea plane service to their dock for behind the Hyatt. Renton RFA partnering with Renton PD to host a drive-thru Scout Night Graduation that Chief Heitman was present for to hand out certificates to the scouts. Renton RFA gave 30 Homeowners Associations safety tips with the assistance of the Battalion Chiefs, and they are currently establishing a partnership with the Lion's Club for their Leo Club that focuses on prevention and education programs for middle school students.

Response Operations

- Operations: Chief Aho shared he is shadowing Chief Gunsolus to gain a better understanding of his responsibilities. A317 was stolen by a citizen. Renton PD found the perpetrator and the aid unit has been returned to the RFA.
- Training included Station 12 Auto Extrication, individual crew training at the Station 14 drill ground, HazMat training with Boeing Fire, squad elevator training, live fire training, and JATC testing.
- Public Outreach included North Seattle Collage Ride-a-longs and the Cast for Kids event at Gene Coulon Park.
- Significant Events included a serious motor vehicle accident involving Seattle PD on May 17th, a stabbing and blood transfusion on May 28th, and a commercial fire on May 30th.

Support Services

- Station 16 GPS Opticom Installed: The GPS Opticom was installed for Station 16 at the intersection of 156th & 128th.
- Aid Unit Remote Switches: All aid units purchased since 2011 have either a kill switch or a remote switch to unlock the doors (only the reserve units F431 and F2514 do not).
- Station 16 Architect Contract Executed: The contract with TCA Architecture Planning, Inc. for the Station 16 architect has been reviewed by legal, signed by Chief Heitman, and is moving forward.
- Station 11 Architect Remodel Paperwork Update: We are still waiting for the architect to finalize the Station 11 remodel paperwork to put out for bid.
- Pierce Factory Pre-Build Update: Chief Seaver, Fleet Manager Brice Callaway, and Spec Committee Engineers Durkan and Johnston are at the Pierce Factory for the pre-build.
- City of Renton is installing "speed pillows" and asked Renton RFA to review their impact on fire apparatus, and RFA personnel determined the new speed deterrents will not hinder the RFA's ability to respond to calls in an efficient manner.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Update to OFM Fee Schedule for 2022

We are proposing changes to the OFM fee schedule for 2022. OFM fees are adopted by City Council and changes need to be submitted by 8/1/2021 to Community & Economic Development for inclusion in the city fee schedule. We are seeking to increase OFM fees by \$25 each to cover billing and collection costs. Renton RFA has some of the lowest fees in the region. This increase will not change that ranking.

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A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Corman to approve the proposed increase of OFM fees in the amount of \$25 each. **MOTION CARRIED (5-0)**

Deputy Chief Employment Agreement

Assistant Fire Chief Roy Gunsolus is retiring from Renton RFA effective June 30, 2021. The position was opened to internal applicants meeting the minimum eligibility requirements and one member applied. A panel interview was conducted and William Aho was selected to fill the vacancy effective June 1, 2021. As an Exempt, Non-Represented, Non-Civil Service classification, this position has been covered by an employment agreement. Terms of the agreement are the same as the employment agreement for the Deputy Chief of Support Services.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member McIrvine to approve the employment agreement between Renton Regional Fire Authority and William Aho effective June 1, 2021 and authorize the Fire Chief to sign. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

Board Member Corman apologized for his tardiness to the meeting.

EXECUTIVE SESSION

There was no executive session.

FUTURE MEETINGS

- Tuesday, June 22, 2021, 9:00 a.m., Budget/Finance Committee Meeting, Video Conference
- Tuesday, June 22, 2021, 10:30 a.m., Operations/Capital Committee Meeting, Video Conference
- Tuesday, July 13, 2021, 4:00 p.m., Governance Board Regular Meeting,
- Fire Station #14, 1900 Lind Ave SW, Renton / Video Conference

ADJOURNMENT

The meeting was adjourned at 4:40 p.m.



Ruth Pérez, Board Chair



Christine Noddings, Board Secretary