



# RFA GOVERNANCE BOARD SPECIAL MEETING AGENDA

11:00 A.M. – Tuesday, November 24, 2020

Video Conference

- Call Meeting to Order
- Roll Call
- New Business
  - Introduction of New Civil Service Commissioner
  - [Resolution 2020-06: Property Tax Levy 2021](#)
  - [Resolution 2020-07: Certifying Property Tax & Adopting Operating Budget 2021](#)
  - [Resolution 2020-08: Substantial Need](#)
  - [Resolution 2020-09: Benefit Charge 2021](#)
  - [Resolution 2020-10: Establishing Emergency Medical Service Charges](#)
  - [Updated Fee for Transport and GEMT Authorized Signer](#)
- Future Meetings:
  - Monday, November 30, 2020 at 8:00 a.m., Governance Board Special Meeting, Video Conference
  - Tuesday, December 8, 2020 at 4:00 p.m., Governance Board Regular Meeting, Video Conference
  - Monday, December 14, 2020 at 8:00 a.m., Governance Board Special Meeting, Renton Community Center (1715 Maple Valley Hwy, Renton)
- Adjournment



# Governing Board Agenda Item

SUBJECT/TITLE: Resolution 2020-06 Property Tax Levy 2021

STAFF CONTACT: S. Babich

**SUMMARY STATEMENT:**

With the adoption of Resolution 2020-06, the Governing Board of the Renton Regional Fire Authority establishes that an increase in the regular property tax levy is required. This resolution authorizes a levy increase of \$235,307, which is a 1.3% increase from the previous year.

**FISCAL IMPACT:**

Expenditure \_\_\_\_\_ Revenue \_\_\_\_\_

Currently in the Budget Yes  No

**SUMMARY OF ACTION:**

Reviewed by Legal Yes  No

**EXHIBITS:**

Resolution 2020-06 Property Tax Levy 2021

**RFA GOVERNANCE BOARD RECOMMENDED ACTION:**

I move to adopt Resolution 2020-06, authorizing an increase in the regular property tax levy for 2020 in the amount of \$235,307, which is a 1.3% increase from the previous year.

RENTON REGIONAL FIRE AUTHORITY

RESOLUTION NO. 2020-06  
PROPERTY TAX LEVY 2021

**WHEREAS**, the Governing Board of the Renton Regional Fire Authority has properly given notice of the public hearing held on October 27, 2020 to consider the organization’s current expense budget for the 2021 calendar year, pursuant to RCW 84.55.120; and

**WHEREAS**, the Governing Board of the Renton Regional Fire Authority, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the Renton Regional Fire Authority requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the organization and in its best interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Board of the Renton Regional Fire Authority that an increase in the regular property tax levy, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made is hereby authorized for the 2021 levy in the amount of \$235,307 which is a percentage increase of 1.3% from the previous year.

**ADOPTED** by the Governing Board of the Renton Regional Fire Authority at an open public meeting of such Board on the 24<sup>th</sup> day of November 2020, the following Board Members being present and voting:

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member



## Governing Board Agenda Item

SUBJECT/TITLE: Resolution 2020-07: Certifying Property Tax Levy and Adopting Operating Budget 2021

STAFF CONTACT: S. Babich

### SUMMARY STATEMENT:

With the adoption of Resolution 2020-07, the Governing Board of the Renton Regional Fire Authority adopts the preliminary 2021 budget of \$43,442,966 and establishes the 2021 tax levy based upon the estimated assessed valuation of property within the boundaries of the Regional Fire Authority based upon information from the King County Assessor's Office.

### FISCAL IMPACT:

Expenditure \_\_\_\_\_ Revenue \_\_\_\_\_

Currently in the Budget Yes  No

### SUMMARY OF ACTION:

Renton Regional Fire Authority has drafted a preliminary budget that establishes a benchmark for necessary revenues. The 2021 preliminary budget indicates needed revenues of \$43,442,966 for projected expenses of \$43,442,966 in order to maintain the level of services set by the Board. The budget is subject to change.

The attached Resolution adopts the 2021 preliminary budget and certifies the property tax levy in the amount of \$18,170,212.

Reviewed by Legal Yes  No

### EXHIBITS:

Resolution 2020-07: Certifying Property Tax Levy and Adopting Operating Budget 2021

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to adopt Resolution 2020-07, adopting the preliminary 2021 budget in the amount of \$43,442,966 and establish the 2021 property tax levy in the amount of \$18,170,212 for the Renton Regional Fire Authority AND to direct staff to provide certified copies of this Resolution to the appropriate King County agencies.

RENTON REGIONAL FIRE AUTHORITY

RESOLUTION NO. 2020-07

CERTIFYING PROPERTY TAX LEVY AND ADOPTING AN OPERATING BUDGET FOR THE  
FISCAL YEAR BEGINNING JANUARY 1, 2021

**WHEREAS**, The King County Assessor has notified the Governing Board of the Renton Regional Fire Authority that the assessed valuation of real properties lying within its boundaries for the assessment year of 2020 and tax year 2021 is estimated to be \$22,334,032,152.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Board of the Renton Regional Fire Authority as follows:

1. The preliminary 2021 operating budget, in the amount of \$43,442,966, is hereby adopted.
2. That the Honorable King County Council, be and is hereby requested to make a regular property tax levy for 2020, to be collected in 2021 for the Renton Regional Fire Authority in the amount of \$18,170,212 which includes the RFA's regular levy of \$17,778,571, new construction of \$289,467, the 2020 re-levy of \$102,174 plus increases due to the increase of state assessed value.
3. Pursuant to RCW 84.52.125, the RFA hereby protects the RFA's tax levy from pro rationing under RCW 84.52.010(2) by imposing up to a total of twenty-five cents per thousand dollars of assessed value of the tax levies authorized under RCW 52.26.140(1)(b) outside of the five dollars and ninety cents per thousand dollars of assessed valuation limitation established under RCW 84.52.043(2), if those taxes otherwise would be prorated under RCW 84.52.010.
4. That the Treasurer of King County, Washington be and is hereby authorized and directed to deposit and sequester the monies received from the collection of the tax levy specified in Section 2 above into the Expense Fund of the Renton Regional Fire Authority.
5. That certified copies of this resolution, together with exhibits, be delivered to:

Clerk's Office  
Metropolitan King County Council  
516 Third Avenue Room W-1200  
Seattle, WA 98104  
T: 206-477-1020  
E: Clerk.council@kingcounty.gov

Linda Wilder – Accounting Division  
KC Department of Assessments  
500 Fourth Avenue – Room 709  
Seattle, WA 98104  
F: 206-296-0106  
T: 206-263-2330  
E: Linda.Wilder@kingcounty.gov

**ADOPTED** by the Governing Board of the Renton Regional Fire Authority at an open public meeting of such Board on the 24<sup>th</sup> day of November 2020, the following Board Members being present and voting:

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member



# Governing Board Agenda Item

SUBJECT/TITLE: Resolution 2020-08: Substantial Need

STAFF CONTACT: S. Babich

**SUMMARY STATEMENT:**

The rate of inflation (Implicit Price Deflator) for 2020 is 0.60152 percent. Since the current IPD is less than 1%, RCW 84.55.0101 authorizes the Board, upon a finding of substantial need, to approve Resolution 2020-08 by a super majority vote to establish a limit factor of up to 101%.

**FISCAL IMPACT:**

Expenditure \_\_\_\_\_ Revenue \_\_\_\_\_

Currently in the Budget Yes  No

**SUMMARY OF ACTION:**

Reviewed by Legal Yes  No

**EXHIBITS:**

Resolution 2020-08: Substantial Need

**RFA GOVERNANCE BOARD RECOMMENDED ACTION:**

I move to approve Resolution 2020-08 by a super majority vote to establish a limit factor of up to 101%.

RENTON REGIONAL FIRE AUTHORITY

RESOLUTION NO. 2020-08  
SUBSTANTIAL NEED

**WHEREAS** the Governing Board of the Renton Regional Fire Authority has met and considered its budget for the calendar year 2021; and

**WHEREAS** the Governing Board has determined that the population of the District exceeds 10,000; and

**WHEREAS** the Governing Board in the course of considering the budget for 2021 has reviewed all sources of revenue and examined all anticipated expenses and obligations; and

**WHEREAS** the Governing Board has determined that, due to increased operating costs, for fire protection and emergency medical services and due to the need to fund capital improvements and purchases and other factors, the Governing Board finds that there is a substantial need to increase the regular property tax levy rate above the rate of inflation (“Implicit Price Deflator”);

**WHEREAS** because the current Implicit Price Deflator is less than one percent, RCW 84.55.0101 authorizes the Governing Board, upon a finding of substantial need, to approve a Resolution by a super majority vote to establish a limit factor of up to 101%.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Board of the Renton Regional Fire Authority that based on the substantial need of the District, the limit factor for the regular levy for taxes to be collected in calendar year 2021 shall be 101% of the highest amount of regular property taxes that could have been lawfully levied in this taxing district in any year since 1985.

**ADOPTED** by the Governing Board of the Renton Regional Fire Authority at an open public meeting of such Board on the 24<sup>th</sup> day of November 2020, the following Board Members being present and voting:

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member





# Governing Board Agenda Item

SUBJECT/TITLE: Resolution 2020-09 Benefit Charge 2021

STAFF CONTACT: S. Babich

## SUMMARY STATEMENT:

With the adoption of Resolution 2020-09, the Governing Board of the Renton Regional Fire Authority establishes the 2021 Benefit Charge in the total amount of \$17,400,000 to be apportioned in accordance with the "2021 Schedule for Benefit Charges."

## FISCAL IMPACT:

Expenditure \_\_\_\_\_ Revenue \_\_\_\_\_

Currently in the Budget Yes  No

## SUMMARY OF ACTION:

Reviewed by Legal Yes  No

## EXHIBITS:

Resolution 2020-09 Benefit Charge 2021  
2021 Schedule for Benefit Charges

## RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to adopt Resolution 2020-09, establishing the 2021 Benefit Charge in the total amount of \$17,400,000 to be apportioned in accordance with the "2021 Schedule for Benefit Charges."

RENTON REGIONAL FIRE AUTHORITY

RESOLUTION NO. 2020-09  
BENEFIT CHARGE 2021  
(RCW 52.26)

**WHEREAS**, on April 26, 2016 the citizens of the City of Renton and King County Fire Protection District No. 25 approved a ballot measure creating the Renton Regional Fire Authority effective July 1, 2016; and

**WHEREAS**, the ballot measure passed by the citizens on April 26, 2016 also authorized the Renton Regional Fire Authority, as part of its funding method, to fix and impose a benefit charge for a six-year period on personal property and improvements to real property, which are located within the regional fire authority on the date specified, and which have or will receive benefits provided by the regional fire authority, to be paid by the owners of the property under RCW 52.26.180; and

**WHEREAS**, RCW 52.26.180 and Section 6.B.2 of the Renton Regional Fire Authority Plan require that the funding formula used to apportion the benefit charge be adjusted on an as needed basis to insure that the formula reasonably apportions the charge to the measurable benefits to the properties served by the Renton Regional Fire Authority; and

**WHEREAS**, pursuant to RCW 52.26.230(2) a public hearing was held on October 27, 2020 to review revenue sources, and review and establish the benefit charge to be imposed for calendar year 2021; and

**WHEREAS**, based on the information presented at the public hearing, the Governing Board has determined that the measurable benefits resulting from the services afforded by the Regional Fire Authority exceed \$17,400,000 as further established in the Report on Process for Setting Annual Benefit Charge memorandum dated October 27, 2020; and

**WHEREAS**, the Board determined that the methodology used and set forth in the report of the public hearing reasonably takes into consideration the facts and circumstances of each property for which a benefit charge is imposed, and further that each individual benefit charge is reasonably proportioned to the measurable benefits to the property resulting from the services afforded by the RFA;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Board of the Renton Regional Fire Authority as follows:

1. Amount. The benefit charge to be collected in 2021 is hereby established in the total amount of \$17,400,000.

2. Specification of benefit charge. The apportioned benefit charge to be applied to specific commercial, residential and personal property within the Renton Regional Fire Authority shall be in accordance with the "2021 Schedule for Benefit Charges" attached to this resolution.

**BE IT FURTHER RESOLVED**, by the Governing Board of the Renton Regional Fire Authority that the "Schedule for Fire Benefit Charges – Renton Regional Fire Authority" be reviewed and adjusted as necessary on an annual basis to insure that it is reasonably proportioned to the measurable benefits to property within the Fire Authority.

**ADOPTED** by the Governing Board of the Renton Regional Fire Authority in an open public meeting on the 24<sup>th</sup> day of November 2020.

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Board Member

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Board Member

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Board Member

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Board Member

# 2021 Schedule for Benefit Charges

## 2021 Renton Regional Fire Authority Benefit Charge Formula:

Square root of total square footage X 18 X Category Factor X Fire Flow Factor X Response Factor X Risk Factor X Applicable Discount = FBC

		Total square footage of structure(s)																				
		400 - 1,799	1,800 - 2,699	2,700 - 3,599	3,600 - 3,999	4,000 - 4,999	5,000 - 7,999	8,000 - 9,999	10,000 - 14,999	15,000 - 19,999	20,000 - 29,999	30,000 - 49,999	50,000 - 99,999	100,000 - 139,999	140,000 - 199,999	200,000 - 299,999	300,000 - 399,999	400,000 - 499,000	500,000 - 599,999	600,000 - 699,000	700,000 - 999,999	1,000,000 - and >
<b>Category Factors:</b>																						
Residential		0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75													
Mobile Homes		0.20	0.20	0.20	0.20	0.20	0.20															
Apartments		1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	3.25	3.25	3.25	6.70	6.70	8.60	11.10	14.25	14.25	14.25	14.25	14.25	14.25
Commercial		1.10	1.10	1.10	1.10	1.30	1.30	1.30	1.40	1.40	1.40	1.50	1.50	2.05	2.05	3.05	3.35	3.50	3.75	4.00	4.15	5.15
<b>Fire Flow Factor:</b>		<b>0.407771 PRELIMINARY</b>																				
<b>Response Factor:</b>																						
Residential	1.05	<i>Variable to Firefighters Needed to Deliver Needed Water**</i>																				
Manufactured Homes	1.00	1.00	1.00	1.00	1.00	1.00	1.00															
Apartments	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60
Commercial	1.18	1.18	1.18	1.18	1.18	1.18	1.75	1.75	1.75	2.65	4.20	4.20	4.20	4.20	4.20	4.30	4.30	4.40	4.50	4.50	4.50	4.50
<b>Risk Factor:***</b>																						
Light Hazard/Regional	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Ordinary Hazard/Regional - 1	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15	1.15
Ordinary Hazard/Regional - 2	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20
Extra Hazard/Regional - 1	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30
Extra Hazard/Regional - 2	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40
<b>Discounts:</b>																						
Automatic Fire Sprinklers	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900	0.900
Manual Local Alarm	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980	0.980
Manual Central Alarm	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950	0.950
Automatic Local Alarm	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970	0.970
Automatic Central Alarm	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925	0.925
Agricultural	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250	0.250

\*\*Response factor is based upon the number of firefighters needed to deliver the required fireflow. A base residential response force is 16 firefighters on scene. When a residential property needs more than 16 firefighters to deliver the calculated fire flow, that number is auto calculated using the adopted formula and 50 gallons per minute fire flow delivery per firefighter on scene up to 3,599 square feet and 48 gallons per minute for homes greater than 3,599 square feet

**FORMULA: 400-3599(SQ.RT X 18)/50 = FIREFLOW/16 = RESPONSE FACTOR.....>3599(SQ.RT X 18)/48 = FIREFLOW/16 = RESPONSE FACTOR**

\*\*\* Risk factors apply to commercial property and are defined by the National Fire Protection Association and deal with fire hazards and hazardous materials.

Hazard factors based On NFPA-13



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# Governing Board Agenda Item

SUBJECT/TITLE: Resolution 2020-10 Establishing Emergency Medical Service Charges

STAFF CONTACT: D/C Chuck DeSmith

**SUMMARY STATEMENT:**

Pursuant to RCW 52.12.131, the RFA is authorized to establish reasonable fees to cover its costs in providing emergency medical services. Renton Regional Fire Authority provides emergency medical services that include basic life support services, advanced life support services and ambulance transportation pursuant to its authority under Title 52 RCW.

**FISCAL IMPACT:**

Expenditure \$0 Revenue \$0

Currently in the Budget Yes  No

**SUMMARY OF ACTION:**

Approval from the Governance Board with the Fee Schedule Resolution needed for the RRFA and Systems Design West (SDW) to begin billing in 2021. This contracted service will assist RRFA with health insurance and Medicare/Medicaid cost recovery including GEMT.

Reviewed by Legal Yes  No

**EXHIBITS:**

Resolution 2020-10 Establishing Emergency Medical Service Charges

**RFA GOVERNANCE BOARD RECOMMENDED ACTION:**

I move to approve the resolution for Emergency Medical Service Charges and authorize the Fire Chief to sign.

RENTON REGIONAL FIRE AUTHORITY

RESOLUTION NO. 2020-10  
ESTABLISHING EMERGENCY MEDICAL SERVICE CHARGES

**WHEREAS**, Renton Regional Fire Authority provides emergency medical services that include basic life support services, advanced life support services and ambulance transportation pursuant to its authority under Title 52 RCW; and

**WHEREAS**, Renton Regional Fire Authority is authorized by Section 5.4 of the RFA Plan and by RCW 52.12.021 to provide the required emergency medical services under such conditions as the Governing Board may prescribe; and

**WHEREAS**, pursuant to RCW 52.12.131, the RFA is authorized to establish reasonable fees to cover its costs in providing emergency medical services; and

**WHEREAS**, the Governing Board has reviewed the cost to the RFA of providing specific services and has determined reasonable charges for providing those services as set forth in the attached Exhibit A.

**NOW THEREFORE, BE IT RESOLVED**, that the Governing Board of the Renton Regional Fire Authority hereby establishes as reasonable and necessary charges for the provision of emergency medical services the fees listed on the attached Exhibit A.

**BE IT FURTHER RESOLVED**, that the Governing Board of the Renton Regional Fire Authority delegates to the Fire Chief the Authority to modify or revoke the fee schedule as necessary to meet the financial needs of the RFA.

**ADOPTED** by the Governing Board of the Renton Regional Fire Authority at an open public meeting of such Board on the 24<sup>th</sup> day of November 2020, the following Board members being present and voting:

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member



## Governing Board Agenda Item

SUBJECT/TITLE: Updated Fee for Transport & GEMT Authorized Signer

STAFF CONTACT: Samantha Babich

### SUMMARY STATEMENT:

The Governance Board had previously authorized the Fire Chief to sign the agreements associated with Fee for Transport and GEMT. During the enrollment process, the RFA is required to have a consistent authorized signer on all documents to avoid application rejection. In lieu of change in the Fire Chief position, the RFA asks to have the Chief Administration Officer be the authorized signer on behalf of the Fire Chief.

### FISCAL IMPACT:

Expenditure N/A Revenue \_\_\_\_\_

Currently in the Budget Yes  No

### SUMMARY OF ACTION:

Reviewed by Legal Yes  No

### EXHIBITS:

### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move that the Board authorize the Chief Administration Officer to sign Fee for Transport and GEMT enrollment packet documentation.