



RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

9:00 A.M. – Monday, April 13, 2020

View live via Facebook: <http://www.Facebook.com/RentonRFA>

- Call Meeting to Order
- Roll Call
- Agenda Modifications
- Announcements, Proclamations, and Presentations
- Consent Agenda
 - Approval of [Minutes from the March 9, 2020](#) Regular Meeting
 - Approval of [Minutes from the March 20, 2020](#) Special Meeting
 - Approval of [Vouchers](#): AP Check Register 2/16/2020 – 3/15/2020, Payroll 2/1/2020 – 2/29/2020
- Board Committee Reports
 - Budget and Finance Committee
 - Operations and Capital Committee
- [Chief's Report](#)
- Division Reports
- Correspondence
- Unfinished Business
- New Business
 - [Resolution 2020-2: Declaration of Emergency – COVID-19](#)
 - [Multiple Upgrades to the Structural Burn Building located at Station 14](#)
- Good of the Order
- Executive Session
- Future Meetings:
 - Monday, April 27, 2020, 9:00 a.m., Governance Board Special Meeting, TBD
 - Monday, May 11, 2020, 9:00 a.m., Governance Board Regular Meeting, TBD

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- Adjournment



Renton Regional Fire Authority

18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
Fax: (425) 276-9592

MINUTES

RFA Governance Board Regular Meeting

9:00 A.M. – Monday, March 9, 2020

Fire Station #13 – 18002 108th Ave S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Abercrombie called the Regular Meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Chair (Fire District 25)
Marcus Morrell (Fire District 25)
Ryan McIrvin (City of Renton)
Myron Meikle (Fire District 25)
Randy Corman (City of Renton)

Governance Board Members Not Present:

Ruth Pérez, Vice Chair (City of Renton)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Administrative Staff Present:

Chief Rick Marshall, Chief Administration Officer Samantha Babich, Captain Dan Hawkins, Lieutenants Rick Laycock, and Robbie Hyslop, and Administrative Specialist Linda Mann.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Morrell to excuse the absent Board Members from the meeting. **MOTION CARRIED (5-0)**

At 9:56 a.m., Board Member Sartnurak arrived.

AGENDA MODIFICATIONS

It was requested to add the Fire Benefit Charge (FBC) Hearing to the agenda after announcements, proclamations, and presentations.

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Member Corman to add the Fire Benefit Charge (FBC) Hearing to the agenda after Announcements, Proclamations, and Presentations. **MOTION CARRIED (5-0)**

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

FIRE BENEFIT CHARGE HEARING

The Renton Regional Fire Authority Governing Board reconvened as the Benefit Charge Review Board, pursuant to RCW 52.26.250. The Review Board initially convened on February 10, 2020 and

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held a public hearing. The second scheduled hearing for February 25, 2020 was canceled as there were no petitions to be brought before the Board.

RRFA staff have administratively reviewed 119 individual petitions with a total of 160 requests and resolved 160 petition requests for adjustment.

ACTIONS

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Morrell to approve all Administrative Adjustments as recommended by staff. **MOTION CARRIED (5-0)**

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Corman to approve all Administrative Denials that were not submitted to the Benefit Charge Review Board as recommended by staff. **MOTION CARRIED (5-0)**

At 9:06 a.m., the Benefit Charge Hearing for 2020 was closed and the regular meeting resumed.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

It was requested to amend the minutes to reflect that Chairman Abercrombie will represent the Board at the Strategic Planning meetings.

A **MOTION** was made by Board Member McIrvine and **SECONDED** by Board Member Morrell to amend the minutes as suggested by the Chair. **MOTION CARRIED (5-0)**

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Member Corman to approve the consent agenda for March 9, 2020. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for March 9, 2020.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- **COVID-19 Update:** Over the past week Chief Marshall has participated in countless teleconferences regarding the COVID-19 pandemic. In addition, the Executive team met on Friday, March 6 to discuss our Continuity of Operations Plan. The RRFA is taking aggressive and appropriate steps to prevent exposure to both our employees and the community we encounter. We are also working closely with King County and City of Renton officials to coordinate an effective response to this crisis. As part of our response, we have postponed the promotional ceremony set for today and several training classes. In addition, we are implementing a temporary remote work schedule to minimize exposure to our employees.
- **2020 Promotions:** Effective March 1, 2020, the following promotions have taken place: Firefighter Marc Donnell to Lieutenant, Lieutenant Nathan Blakeslee to Captain, Lieutenant

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Josh Brown to Captain, Captain Steve Winter to Battalion Chief/Safety Officer, Battalion Chief/Safety Officer Mark Seaver to Deputy Chief of Support Services, and Deputy Chief Roy Gunsolus to Assistant Fire Chief. Deputy Chief Chuck DeSmith is now Deputy Chief, Emergency Medical Services/Safety.

- Recognition Awards: Please join Chief Marshall in congratulating the following members for Member of the Year and Top Company awards: EMT of the Year 2019 – Patrick Boltz, Firefighter of the Year 2019 – Daniel Johnston, Officer of the Year 2019 – Daniel Hawkins, Civilian of the Year 2019 – Rhonda Heyden, Top Engine Company 2019 – E317, D Shift (Cpt. Steve Wright, FF Keith Wall, and FF Patrick Stalnaker), Top Ladder Company 2019 – L311, C Shift (Captain Jim Ochs, FF Dave Laha, and FF Alex Keith), and Top Aid Unit 2019 – A313, A Shift (FF Riley McDuffy, and FF Patrick Boltz).
- Renton Regional Community Foundation: This month, the RRCF held their *Celebrate! The Love of Community* event to induct new community members into the League of Extraordinary Givers and raise funds for local nonprofits that have partnered with them. The RRFA has a fund with Community Foundation and has been a strong supporter over the years. This year, Chief Marshall had the privilege of sitting with members of Puget Sound Energy – another strong supporter of the Foundation and our Community.
- Renton Chamber Board Meeting: On February 20th, Chief Marshall attended the Chamber of Commerce Board meeting. We are developing our strategic initiatives and working diligently to make the Chamber financially stable and provide tools to help our businesses thrive.
- South King County Fire Training Consortium Admin Board Meeting: Chief Marshall met with SKCFTC board members on February 27th to discuss adjustments to the budget and replacement of the outgoing Deputy Chief of Training. The Admin Board is made up of the Fire Chiefs from each participating agency and ensures that we have representation in the direction and costs associated with the consortium.
- Center for Public Safety Excellence Hearings: Deputy Chief Mark Seaver and Chief Marshall attended the CPSE Hearings in Orlando Florida last week. This proved to be the single most significant experience we have had thus far as we continue to press towards accreditation. We not only learned a lot about the process, but also built several invaluable relationships that will help us move forward.
- Purchases: Chief Marshall is notifying the Board of the following purchases: ESO Licensing/Setup Contract (\$28,725.00), New Recruit PPE (\$26,203.10), and Replacement Bunker Gear (\$52,388.60).

DIVISION REPORTS

There were no division reports.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Adoption of Final 2020 Operating Budget

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The preliminary budget was adopted by the Governance Board in September of 2019. Since then, we have received final numbers for revenue and expenditures and have updated the budget accordingly.

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Member Corman to approve the 2020 Budget as presented. **MOTION CARRIED (5-0)**

Approval of Employment Contracts

Employment contracts are used for Executive Team members to outline employment terms and conditions. New contracts are required due to promotions, expiration of existing contracts, and updated language.

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Member Corman to approve the Executive Team employment contracts as presented. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

There was no good of the order.

EXECUTIVE SESSION

There was no executive session.

FUTURE MEETINGS

Monday, March 23, 2020, 9:00 a.m., Budget and Finance Committee Meeting, Fire Station #13 (18002 108th Ave. S.E., Renton)

Monday, March 23, 2020, 10:30 a.m., Operations and Capital Committee Meeting, Fire Station #13 (18002 108th Ave. S.E., Renton)

Monday, April 13, 2020, 9:00 a.m., Governance Board Regular Meeting, Fire Station #13, (18002 108th Ave. S.E., Renton)

ADJOURNMENT

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Member Corman to adjourn the meeting at 10:00 a.m.

Kerry Abercrombie, Board Chair

Linda Mann, Administrative Specialist



Renton Regional Fire Authority

18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
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MINUTES

RFA Governance Board Special Meeting

1:00 P.M. – Friday, March 20, 2020

Teleconference/Fire Station #13 – 18002 108th Ave S.E., Renton

CALL TO ORDER

Governance Board Chair Abercrombie called the Special Meeting to order at 1:06 p.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Chair (Fire District 25)
Marcus Morrell (Fire District 25)
Ryan McIrvine (City of Renton)
Myron Meikle (Fire District 25)
Randy Corman (City of Renton)
Ruth Pérez, Vice Chair (City of Renton)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Administrative Staff Present:

Chief Rick Marshall, Chief Administration Officer Samantha Babich, Assistant Chief Roy Gunsolus, Deputy Chief Chuck DeSmith, Deputy Chief Mark Seaver, and Administrative Specialist Linda Mann.

COVID-19 UPDATE

Chief Marshall and the Executive Team provided an update on how the RRFA is responding to COVID-19.

After the update was complete, a discussion took place about suspending the committee meetings that are currently held on the 4th Monday of each month and replacing them with a special meeting to update the Board on COVID-19.

A **MOTION** was made by Board Vice Chair Pérez and **SECONDED** by Board Member Meikle to suspend the committee meetings. **MOTION CARRIED (6-0)**

A **MOTION** was made by Board Member Corman and **SECONDED** by Board Member Meikle to have a special meeting on COVID-19 in lieu of the committee meetings. **MOTION CARRIED (6-0)**

FUTURE MEETINGS

Monday, April 13, 2020, 9:00 a.m., Governance Board Regular Meeting, Teleconference/Fire Station #13, (18002 108th Ave. S.E., Renton)
Monday, April 27, 2020, Governance Board Special Meeting, Teleconference/Fire Station #13, (18002 108th Ave. S.E., Renton)

ADJOURNMENT

The meeting was adjourned at 2:12 p.m.

GOVERNANCE BOARD REGULAR MEETING MINUTES

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Kerry Abercrombie, Board Chair

Linda Mann, Administrative Specialist

VOUCHER APPROVAL FOR APRIL 13TH, 2020 MEETING

AUDITING OFFICER CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Renton Regional Fire Authority, and that I am authorized to authenticate and certify said claim.

Auditing Officer: _____

Rick Marshall, Fire Chief

AUDIT COMMITTEE

The vouchers below have been reviewed and certified by individual departments and the RFA's Auditing Officer as required by RCW's 42.24.080 & 090, and a list of vouchers has been provided for review by the Finance Committee.

The undersigned members of the Finance Committee of the Renton Regional Fire Authority do hereby approve for payment accounts payable vouchers totaling \$1,996,648.84, payroll vouchers and direct deposits totaling \$1,585,798.93.

A/P VOUCHERS	Payment Date	Numbers	Amount
Checks	02/16/2020 - 03/15/2020	11887-11983	\$923,971.39
EFTs	02/16/2020 - 03/15/2020		\$275,606.16
Bank Drafts	02/16/2020 - 03/15/2020		\$797,071.29
TOTAL A/P			\$1,996,648.84
		No. of Vouchers	Amount
Direct Deposits	2/25/2020	179	\$1,013,431.32
Payroll Checks	2/25/2020		\$0.00
Direct Deposits	3/10/2020	179	\$568,254.37
Payroll Checks	3/10/2020	2	\$4,113.24
TOTAL PAYROLL		360	\$1,585,798.93
TOTAL CLAIMS			\$3,582,447.77

Renton Regional Fire Authority Finance Committee:

Kerry Abercrombie, Chairperson

Ryan McIrvine, Board Member

Myron Meikle, Board Member

Marcus Morrell, Board Member

Randy Corman, Board Member

Ruth Pérez, Board Member



RENTON REGIONAL FIRE AUTHORITY

M E M O R A N D U M

DATE: April 13, 2020

TO: Ryan McIrvin (City of Renton)
Kerry Abercrombie (Fire District 25)
Marcus Morrell (Fire District 25)
Myron Meikle (Fire District 25)
Ruth Pérez (City of Renton)
Randy Corman (City of Renton)
Linda Sartnurak (Non-voting Advisory Position, Fire District 40)

FROM: Rick Marshall, Fire Chief

SUBJECT: **Renton Regional Fire Authority Chief's Report**

1. COVID-19 Update

Renton RFA's top priority is ensuring the health and safety of our members and the community that we serve. Over the past several weeks, we have reduced unnecessary exposures by suspending public events, significantly reducing face-to-face office interactions and meetings, and adopting new protocols for our response operations. In addition, our existing practice of providing Admin Leave remains unchanged and we are committed to keeping our front line healthy and financially secure. Our administration is filtering the large volumes of information that roll in and disseminating it to our members appropriately using a robust SharePoint site dedicated to hosting COVID-19 related information, directives and updates.

2. Implementation of a Hiring Freeze & Indefinite Spending Freeze

While we are fortunate to have adopted conservative financial practices, including the modest administrative staffing and the building of operating and capital reserves, I am concerned with the impact of the COVID pandemic on future revenue. In an effort for the RFA to ease the financial impacts on our businesses and community in these uncertain times. I have made some significant changes to our budget. As of now, these are viewed more as deferrals than cuts. Effective April 1, 2020, Division Directors have been instructed to freeze all hiring for civilian and uniform personnel outside of IT. This will be re-evaluated June 1, 2020. An indefinite spending freeze has also been ordered for all spending that does not directly impact immediate emergency response capabilities. This includes but is not limited to capital facilities projects outside of repair & maintenance and projects currently underway (Station 11 laundry and office, KFT Props under the AFG grant), capital fleet purchases not already on order, small tools and equipment purchases, and all travel and training not required by collective bargaining agreements or policy, or necessary to maintain certifications. Budgeted technology needs are still approved, including IT, tablet command and ESRI data, including the pre-incident planning tools.

3. Payroll Audit

It has been brought to our attention through other fire chiefs in the area and our own firefighter union that the manner in which overtime has been calculated may be incorrect. Our processes have been in place for as long as I can remember and are legacy processes from when we were a part of the City of Renton. The complexity and magnitude of this audit requires that we hire an outside third party to conduct the audit and then to determine both correct payroll processes as well as any re-payment owed to current and past employees. Puget Sound Regional Fire is currently going through their audit and are a couple months ahead of us. We have interviewed the accounting firm they retained and plan to use the same.

4. February Cash-outs

I want to call attention to the significant payroll expenditure in the vouchers. This is something that occurs every February and is outlined in the collective bargaining agreements to provide firefighters the ability to sell back floating holiday time and receive compensation for their uniform expenses.

5. Strategic Plan Update

Work on the Strategic Plan continues with BERK currently working on the agency profile and financial data. There is a planned meeting with BERK and the Executive Leadership Team on 04/16 (virtual) to review a draft summary of staff and stakeholder input and to draft a meeting design for the Strategic Planning Team meeting planned for 04/28 (virtual).

6. New Fire Truck in Service

Our newest fire truck was just placed in service at fire station 16. This Pumper was approved in 2018 and purchased in 2019 long before any concern with future revenue as a result of the COVID pandemic.

7. Significant HM Call

We had a significant Chlorine Leak at the Cedar River Water Treatment Facility (16207 SE Old Petrovitsky Rd). Please see the attached executive summary from DC Seaver.

8. HazMat Grant Award

We have been notified that we will be receiving a Department of Ecology Grant in the amount \$188,600 with no match requirement. These funds will be used to purchase two complete sets of Area RAEs (remote air metering equipment). Once the award is granted we will bring it forward for acceptance by the Board.

9. Additional Grant Opportunity (AFG) for PPE

We have been notified that an additional \$100million is now available under a new Assistance for Firefighters Grant for the purchase of PPE and other items related to the COVID pandemic. We will continue to monitor the details of this grant and are preparing to apply once it opens. More to follow.

10. Purchases

Station 14 Roof Repair Contract – \$33,626.00



Governing Board Agenda Item

SUBJECT/TITLE: Resolution 2020-2: Declaration of Emergency - COVID-19

STAFF CONTACT: Chief Marshall

SUMMARY STATEMENT:

The Washington State outbreak of COVID-19 and the extreme risk of person-to-person contact significantly impacts the life and health of our public and RFA employees. Staff is recommending that the Board declare a state of emergency and authorize the fire chief to take the necessary actions to address the impacts of the emergency on a day-to day basis. Examples of this authority include closing public areas of RFA facilities to the public, implementing work from home schedules, emergency purchases COVID-19 supplies.

FISCAL IMPACT:

Expenditure _____ Revenue _____

Currently in the Budget Yes ☐ No ☒

SUMMARY OF ACTION:

Give the RFA Fire Chief or designee the flexibility to make procurement, staffing and other decisions that may exceed the prior authority delegated by the Board to the Fire Chief. This is a necessary action to address the impacts of the COVID-19 pandemic.

Reviewed by Legal Yes ☒ No ☐

EXHIBITS:

RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to adopt Resolution 2020-2 establishing a declaration of emergency for COVID-19 and authorizing the Chief to take all necessary actions to address the impacts of the COVID-19 emergency on a day-to day basis.

**RENTON REGIONAL FIRE AUTHORITY
RESOLUTION NO. 2020-2**

DECLARATION OF EMERGENCY - COVID-19

WHEREAS: On January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a public health emergency for COVID-19, beginning on January 27, 2020; and

WHEREAS: On February 29, 2020 Governor Jay Inslee issued Proclamation 20-05 Declaring a State of Emergency in all counties of the State of Washington to address the impacts of COVID-19;

WHEREAS: On March 13, 2020 President Donald Trump Declared a National Emergency relating to COVID-19;

WHEREAS: The Washington State outbreak of COVID-19 and the effects of its extreme risk of person-to-person transmission throughout King County and Washington State significantly impacts the life and health of our customers and RFA employees and constitutes a public emergency that affects life, health, and property;

WHEREAS: Renton Regional Fire Authority Governing Board has determined that the impacts of Covid-19 on the RFA its residents and employees require that the Board declare a state of emergency; and,

WHEREAS: The Renton Regional Fire Authority Governing Board has determined that in order to address the emergency, the RFA Fire Chief or designee requires the flexibility to make procurement, staffing and other decisions that may exceed the prior authority delegated by the Board to the Fire Chief.

NOW THEREFORE, BE IT RESOLVED, that the Governing Board of Renton Regional Fire Authority that:

1. It is hereby declared that there is an emergency due to the COVID-19 spread in the Renton Regional Fire Authority;
2. The Fire Chief or designee should have full authority to take all necessary actions to protect the RFA's residents and employees during such period as the declared Covid-19 emergency exists in King County;
3. Without limiting the foregoing grant of authority, the Fire Chief or designee is specifically authorized to combat such emergency and to protect the health and safety of persons and property by taking the following nonexclusive actions without additional authorization of the Governing Board and without regard to limits previously established by the Governing Board:

- a. Enter into contracts, incur obligations and make necessary expenditures in excess of policy and budgetary limits,
 - b. Waive the requirements of competitive bidding when necessary,
 - c. Employ temporary workers and make staffing and scheduling decisions as necessary.
 - d. Fully or partially close Fire Administration and Fire Marshal Offices to the public and institute other limitations in order to limit possible exposure to employees of COVID-19. This includes suspending all non-essential services.
4. The authority granted above shall automatically expire at such time as the Governor lifts the State of Emergency or at such time as the Governing Board rescinds the Declaration.

ADOPTED at an open public meeting of the Governing Board of Renton Regional Fire Authority on **April 13, 2020** the following Board Members being present and voting:

Board Member

Board Member

Board Member

Board Member

Board Member



Governing Board Agenda Item

SUBJECT/TITLE: Multiple Upgrades to the Structural Burn Building located at Station 14

STAFF CONTACT: Mark Seaver

SUMMARY STATEMENT:

This is a contract to upgrade Station 14's 25 year old Burn Tower Simulator Components and Mobile Mock-ups. The upgrades will enable the Burn Tower to be in-line with current Simulation Technologies in order to provide Live Fire Training for the Renton Regional Fire Authority's Firefighters and the Training Consortium. This upgrade is funded at 90% by the Assistance to Firefighters Grant (AFG) awarded to the RRFA in 2019. The performance period for the grant ends in September of 2020.

FISCAL IMPACT:

Expenditure \$338,800.00 Revenue \$308,000.00

Currently in the Budget Yes ☐ No ☒

SUMMARY OF ACTION:

Bid documents were advertised in accordance with applicable laws. Bids received will be opened at 0800 on 04/13/2020. Our intention is to seek Board acceptance of the bid which meets or exceeds the required specifications and which the Board deems to be in the best interest of the RFA. Additionally, we ask the Board to approve the necessary expenditure associated with the bid. Board action is deemed "necessary" at this time due to the performance period of the AFG grant and the length of time necessary to procure and install the equipment. Delaying action would result in loss of the grant funding.

Reviewed by Legal Yes ☒ No ☐

EXHIBITS:

Bid document (may be viewed here: <https://rentonrfa.com/rfp-bids/>) AFG award letter attached.

RFA GOVERNANCE BOARD RECOMMENDED ACTION:

Motion to accept the bid submitted by _____ and to authorize expenditures in the amount of \$_____ from the Capital Facilities fund. This amount is offset by 90% through an AFG grant reimbursement which will be received as revenue in the same fund.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Samantha Babich
Renton Regional Fire Authority
1055 S. Grady Way
Renton, Washington 98057



EMW-2018-FR-00302

Dear Samantha Babich,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2018 Assistance to Firefighters Grant (AFG) funding opportunity has been approved in the amount of \$308,000.00 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.00 percent of the Federal funds awarded, or \$ 30,800.00 for a total approved budget of \$ 338,800.00 . Please see the FY 2018 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2018 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bridget Bean", is written over a light blue horizontal line.

Bridget Bean
Acting Assistant Administrator
Grant Programs Directorate

Summary Award Memo

Program: Fiscal Year 2018 Assistance to Firefighters Grant

Recipient: Renton Regional Fire Authority

DUNS number: 077241906

Award number: EMW-2018-FR-00302

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY2018 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$338,800.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Federal	\$308,000.00
Non-Federal	\$30,800.00
Total	\$338,800.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2018 AFG NOFO.

Approved request details:

Equipment

Props

DESCRIPTION

We propose replacing/upgrading/retrofitting our existing 3 burn props as they have simply worn out over time. Our plan is to add Wireless Pendant Controls to each prop. In addition, we are proposing to add two new fire props; 1) new hallway Flashover Effect fire prop to assist in our Vent, Enter, Search Training and 2) an outdoor portable vehicle prop with multiple mock-up scenarios (cylinder BLEVE, dumpster fire and other exposure scenario props).

QUANTITY	UNIT PRICE	TOTAL
5	\$67,760.00	\$338,800.00

BUDGET CLASS

Equipment