



Renton Regional Fire Authority  
18002 108<sup>th</sup> Ave SE  
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## MINUTES

### RFA Governance Board Special Meeting

9:00 A.M. – Monday, January 27, 2020

Fire Station #13 – 18002 108<sup>th</sup> Ave S.E., Renton

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### CALL TO ORDER AND FLAG SALUTE

Governance Board Vice Chair Pérez called the Special Meeting to order at 10:10 a.m. and led the Pledge of Allegiance.

### ROLL CALL

#### Governance Board Members Present:

Ruth Pérez, Vice Chair (City of Renton)

Marcus Morrell (Fire District 25)

Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

#### Governance Board Members Not Present:

Kerry Abercrombie, Chair (Fire District 25)

Ryan McIrvine (City of Renton)

Myron Meikle (Fire District 25)

Randy Corman (City of Renton)

#### Administrative Staff Present:

Chief Rick Marshall, Deputy Chief Chuck DeSmith, Chief Administration Officer Samantha Babich, Fire Marshal Anjela Barton, Battalion Chief Jeff Vollandt, Lieutenant Robbie Hyslop, Firefighters Armstrong, LeBlanc, Scholten, and A. Parker, Administrative Specialists Linda Mann and Rhonda Heyden.

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Vice Chair Pérez to excuse the absent Board Members from the meeting. **MOTION CARRIED (2-0)**

Board Member Meikle arrived at 9:39 a.m.

Board Member McIrvine arrived at 11:18 a.m.

### GOVERNANCE BOARD TRAINING

Legal Counsel Brian Snure provided training on Leadership, Ethics and Integrity, Open Public Meetings, and Open Public Records.

### NEW BUSINESS

#### Purchase of Cradlepoint Modems and Equipment

As part of the IT switch from the City of Renton to the RRFA, we are replacing the wireless cellular modems in all response apparatus. Modems allow our response apparatus to communicate and receive our call information from the dispatch center. The new technology in the modems allows

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for redundancy, during emergency, better Wi-Fi range and gives us GPS in response apparatus. The GPS is needed for Closest Unit Dispatching which starts testing in April.

A **MOTION** was made by Board Member Mclrvn and **SECONDED** by Board Member Morrell to authorize the purchase of the cradle point modems and equipment as proposed in the attached CDW-G quote. **MOTION CARRIED (4-0)**.

### Benefit Charge Process

Lieutenant Rick Laycock gave an overview to the Board on how the Benefit Charge process works, which included what factors are used in determining the Benefit Charge.

No action was taken.

### Committee Assignments

Currently, the RFA has an Operations and Capital Committee and a Budget and Finance Committee. Due to the change in Governance Board Members, a discussion took place on new assignments for each committee.

The proposed assignments are as follows:

- Operations and Capital Committee - Randy Corman, Kerry Abercrombie, Myron Meikle
- Budget and Finance Committee – Ryan Mclrvn, Ruth Pérez, Marcus Morrell, and Linda Sartnurak

Since not all Board Members were present, it was decided to make the final assignments at the next Board meeting.

No action was taken.

### Meeting Dates and Times

A discussion took place on changing the regular meeting time as well as the committee meeting times.

The proposed dates and times are as follows:

- Regular Board Meeting – 2<sup>nd</sup> Monday of the month at 9:00 a.m.
- Operations and Capital Committee Meeting – 4<sup>th</sup> Monday of the month at 10:30 a.m.
- Budget and Finance Committee Meeting – 4<sup>th</sup> Monday of the month at 9:00 a.m.

Since not all Board Members were present, it was decided to wait until the next Board meeting to set the new dates and times.

No action was taken.

### Governing Board Logo Wear

Board Chair Abercrombie is interested in purchasing logo wear for the Governance Board. Since not all Board Members were present at this meeting, it was decided to table the conversation until the next Board Meeting.

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**EXECUTIVE SESSION**

- *Discuss with legal counsel in executive session pursuant to RCW 42.30.110 (1)(i) to maintain an attorney client privilege while discussing legal risks associated with proposed action or current practice relating to the interlocal with District 40 that is likely to result in an adverse legal or financial consequence to the agency if discussed publicly.*

Executive Session was called at 1:30 p.m. for 20 minutes. At 1:50 p.m., it was requested to have an additional 10 minutes. At 2:01 p.m., it was requested to have an additional five minutes. The meeting reconvened at 2:06 p.m.

**FUTURE MEETINGS**

Monday, February 10, 2020, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave. S.E., Renton)

**ADJOURNMENT**

A **MOTION** was made by Board Member Melrvin and **SECONDED** by Board Member Meikle to adjourn the meeting at 2:08 p.m. **MOTION CARRIED (4-0)**



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Kerry Abercrombie, Board Chair



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Linda Mann, Administrative Specialist